



CITY OF TAMARAC
NOTICE OF WORKSHOP MEETING
CITY COMMISSION OF TAMARAC, FL
City Hall - Conference Room 105
October 24, 2016

CALL TO ORDER:

9:30 a.m.

ROLL CALL:

PLEDGE OF ALLEGIANCE:

Commissioner Debra Placko

1. TR12856 - 457 Deferred Compensation Loan Program

Item No. 6 (d) on the Consent Agenda. (TR12856) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City officials to execute an addendum to the agreement with VOYA Retirement Insurance and Annuity Company (VRIAC) (formerly known as ING Life Insurance and Annuity Company) to provide a loan option to the 457 Deferred Compensation Plan, adopting the Loan Amendment Addendum, attached hereto as Exhibit "A" and incorporated; providing for conflicts; providing for severability; and providing for an effective date. - ***Human Resources Assistant Director Lorenzo Calhoun and Benefits Specialist Nora Carles***

2. TR12869 - 2017 Dental Insurance

Item No. 6 (g) on the Consent Agenda. (TR12869) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to execute the agreement for the City's Dental Insurance program with Cigna for two (2) Plan years effective January 1, 2017; providing for the continuation of the existing cost allocation of the Dental Insurance premium between the City and employees; providing for conflicts; providing for severability; and providing for an effective date. - ***Human Resources Director Maria Swanson and Benefits Specialist Nora Carles***

3. TR12867 - 2017 Health Insurance Renewal

Item No. 6 (e) on the Consent Agenda. (TR12867) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City officials to renew and execute an agreement with Cigna to exercise the second of two (2) one (1) year renewal options effective January 1, 2017 through December 31, 2017, providing for administrative services for claims and Flexible Spending Plans and the Employee Assistance program and Telehealth Connection Program, and to make certain modifications to the Health Insurance Program for employees and retirees; providing for conflicts; providing for severability; and providing for an effective date. - ***Human Resources Director Maria Swanson and Benefits Specialist Nora Carles***

4. TR12868 - 2017 Stop Loss Insurance

Item No. 6 (f) on the Consent Agenda. (TR12868) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to execute an agreement with Cigna,

providing for Stop Loss Insurance; providing for conflicts; providing for severability, and providing for an effective date. - **Human Resources Director Maria Swanson and Benefits Specialist Nora Carles**

5. TO2345 - Property Maintenance & Bulk Trash Pick Up Ordinance

Item No. 8 (a) on Ordinance(s) - First Reading: (TO2345) An Ordinance of the City Commission of the City of Tamarac, Florida Amending Chapter 9 of the City's Code of Ordinances, entitled "Health, Sanitation and Nuisances" by recodifying Article IV, Sections 9-130 through 9-135 as Chapter 17, Article IV, to be entitled "Local Housing Assistance Program"; creating a new Chapter 9, Article IV to be entitled "Residential and Nonresidential Property Maintenance Standards, creating a new Section 9-130 entitled "Residential Property Maintenance Standards"; creating a new Section 9-131 entitled Nonresidential Property Maintenance Standards"; providing for definitions; providing for maintenance standards; and amending Chapter 20, Article IV, Section 20-116 entitled exceptions, providing for consistency; providing for exceptions; providing for codification; providing for conflicts; providing for severability; and providing for an effective date. - **Community Development Director Maxine Calloway and Code Enforcement Manager Scott Krajewski**

Commission District(s): Citywide

6. TO2352 - 2nd Budget Amendment

Item No. 8 (c) on Ordinance(s)-First Reading. (TO2352) An ordinance of the City Commission of the City of Tamarac, Florida, amending ordinance 2016-05, which amended the City of Tamarac Operating Budget, Revenues and Expenditures, the Capital Budget, and the Financial Policies for the Fiscal Year 2016, by increasing the total revenues and expenditures by a total of \$2,306,745 as detailed in Exhibit "A" attached hereto; providing for conflicts; providing for severability; providing for an effective date. - **Financial Services Director Mark Mason**

Commission District(s): Citywide

7. Discussion Regarding the Cancellation of Meetings.

Discussion Regarding Cancellation of the November 21, 2016 Commission Workshop, the November 23, 2016 Regular Commission Meeting, the December 27, 2016 Commission Workshop and the December 28, 2016 Regular Commission Meeting - **City Clerk Patricia Teufel**

The City Commission may consider and act upon such other business as may come before it. In the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

The City of Tamarac complies with the provisions of the Americans with Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City Clerk's Office at (954) 597-3505 of such need at least 48 hours (2 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service at either of the following numbers: 1-800-955-8770 or 1-800-955-8771.



Patricia Teufel, CMC
City Clerk



Title - 9:30 a.m.

9:30 a.m.



Title - Commissioner Debra Placko

Commissioner Debra Placko



Title - TR12856 - 457 Deferred Compensation Loan Program

Item No. 6 (d) on the Consent Agenda. (TR12856) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City officials to execute an addendum to the agreement with VOYA Retirement Insurance and Annuity Company (VRIAC) (formerly known as ING Life Insurance and Annuity Company) to provide a loan option to the 457 Deferred Compensation Plan, adopting the Loan Amendment Addendum, attached hereto as Exhibit "A" and incorporated; providing for conflicts; providing for severability; and providing for an effective date. -

Human Resources Assistant Director Lorenzo Calhoun and Benefits Specialist Nora Carles

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12856 - Memo	10/17/2016	Cover Memo
▣ TR12856 - Resolution	10/17/2016	Resolution
▣ TR12856_Exhibit A	10/19/2016	Exhibit

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
HUMAN RESOURCES DEPARTMENT**

**TO: MICHAEL C. CERNECH,
CITY MANAGER**

DATE: SEPTEMBER 22, 2016

**FROM: MARIA SWANSON, DIRECTOR OF
HUMAN RESOURCES**

**RE: CITY OF TAMARAC - 457
DEFERRED COMPENSATION
LOAN PROGRAM**

Recommendation: Authorize the execution of a Retirement Services Plan Agreement - Loan Amendment with VOYA Retirement Insurance and Annuity Company (VRIAC) (formerly ING Life Insurance and Annuity Company) to provide a 457 Deferred Compensation Plan Loan Program for City employees/plan participants.

Issue: Review and approval of new 457 Deferred Compensation Loan Option Program.

Background: Over the last 7 years, as part of the City's strategic plan, City staff has been conducting a continuing analysis of the City's benefit programs.

In 2014, after a comprehensive review and analysis, the City transitioned multiple 457 Deferred Compensation Plan providers to one provider. The provider selected was ING Life Insurance and Annuity Company now known as VOYA Retirement Insurance and Annuity Company (VRIAC). The new program allowed the City to provide City employees/plan participants a consolidated plan provider, and a substantially improved lineup of investment options and choices at significantly reduced fees. Another major improvement in the program has been a very active educational program to assist employees to maintain their financial health and to save and prepare for retirement.

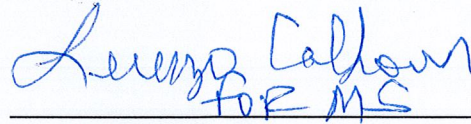
At this time, the City wishes to provide an option for employees to borrow from their accounts for general purposes without having to prove a catastrophic hardship, which is the only option for withdrawal of these funds under IRS rules at the current time. VOYA offers such a loan program and will service these loans under the terms in this agreement.

The terms of the Agreement include the following parameters for the program:

- A maximum of one (1) loan per participant may be outstanding at any time;
- There will be a one-time fee to the participant in the amount of \$100 at the time loan for services are rendered;
- Minimum loan amount is \$1,000 and maximum loan amount is \$5,000;
- The maximum loan repayment period is 36 months with the interest rate based on the Prime Interest Rate; and
- Loans are repaid via payroll deduction, however if the participant separates service, repayments will be made by via ACH debit to the participant's bank account.

Once the City Commission approves the Loan Amendment with VOYA, and upon the City's receipt of written acceptance of the changes proposed in this Resolution from representatives of the Federation of Public Employees (FPE) and the International Association of Firefighters (IAFF), City staff will sign the amendment and will provide the program details to employees as part of the City's open enrollment process this fall, for implementation on January 1, 2017.

Fiscal Impact: There is no fiscal impact to the City. The cost of administering the loan program is charged to each program participant. The cost for the loan application and loan servicing will be \$100 per loan paid directly to VOYA.



Maria Swanson

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016- ____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN ADDENDUM TO THE AGREEMENT WITH VOYA RETIREMENT INSURANCE AND ANNUITY COMPANY (VRIAC) (FORMERLY KNOWN AS ING LIFE INSURANCE AND ANNUITY COMPANY) TO PROVIDE A LOAN OPTION TO THE 457 DEFERRED COMPENSATION PLAN, ADOPTING THE LOAN AMENDMENT ADDENDUM, ATTACHED HERETO AS EXHIBIT "A" AND INCORPORATED; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Tamarac ("City") approved an Agreement with ING Life Insurance and Annuity Company [now known as VOYA Retirement Insurance and Annuity Company (VRIAC)] to provide a 457 Deferred compensation Plan and a 401 (a) Retirement Plans to City employees in February, 2014; and

WHEREAS, the City, at the request of employees, now wishes to add a loan option to the 457 Deferred Compensation Plan effective January 1, 2017 which will provide an option for participants to borrow limited funds from their deferred compensation accounts for general purposes; and

WHEREAS, VOYA Retirement Insurance and Annuity Company (VRIAC) has agreed to provide loan services in accordance with the Loan Amendment Addendum attached as Exhibit A; and

WHEREAS, the City Manager and the Director of Human Resources recommend the approval and execution of the Loan Amendment Addendum with VOYA Retirement Insurance and Annuity Company (VRIAC); and

WHEREAS, the City Commission has deemed it to be in the best interest of the citizens and residents of the City of Tamarac to approve and execute a Loan Amendment Addendum with VOYA Retirement Insurance and Annuity Company (VRIAC) to the City of Tamarac 457 Plan Retirement Services Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

SECTION 2: That the appropriate City officials are hereby authorized to execute the Loan Amendment Addendum with VOYA Retirement Insurance and Annuity Company (VRIAC), substantially in the form attached hereto as Exhibit A, and incorporated herein, and to undertake such acts as are necessary to implement the foregoing resolutions, subject to final review and approval by the City Manager and City Attorney.

SECTION 3: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: If any clause, section, other part of application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 5: This Resolution shall become effective immediately upon its passage and adoption and the City's receipt of written acceptance of the changes proposed in this Resolution from representatives of the Federation of Public Employees (FPE) and the International Association of Firefighters (IAFF).

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2016.

HARRY DRESSLER
MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I
have approved this RESOLUTION
as to form.

SAMUEL S. GOREN
CITY ATTORNEY

**CITY OF TAMARAC 457B PLAN
RETIREMENT PLAN SERVICES AGREEMENT**

LOAN AMENDMENT

January 1, 2017

Loan Program

Terms of Contractor's Loan Program ("Loan Program") for City of Tamarac 457B Retirement Plan # 666950:

- **Types of Loans Permitted** – select all that apply.
 - ☒ General Purpose
- **Maximum number of loans that may be outstanding at any time.**
 1 General Purpose

 1 Total (*regardless of type of loan and assuming participant has no prior loan that has been deemed distributed, i.e. in default*)
- **Permitted Frequency** – Default is no restrictions on how often a participant may request a loan as long as the maximum number of loans is not exceeded. If Plan provides for a restriction on frequency, it is to be noted below. Leave blank if no restriction.
 - ☐ One General Purpose loan every _____ months.
- **Minimum Loan Amount** - Indicate the minimum loan amount by type of loan pursuant to this Loan Program
 - General Purpose \$ 1,000
- **Maximum Loan Amount** - the maximum amount of a loan made pursuant to this Loan Program shall be an amount which, when added to the outstanding balance of any other loans to the participant from the Plan and any other qualified plan of the Employer, does not exceed the lesser of:
 - (i) \$50,000 reduced by the excess (if any) of
 - a) the highest outstanding balance of loans from the Plan to the participant during the one year period ending on the day before the date on which such loan is made, less
 - b) the outstanding balance of loans from the Plan to the participant on the date on which such loan was made, or
 - (ii) one-half (1/2) of the present value of the non-forfeitable accrued benefit of the participant under the Plan.
- For purposes of this limit, all plans of the Employer shall be considered one plan, to the extent required by Section 72 of the Internal Revenue Code, and the balance of all loans under any plan of the Employer under which the individual participates must be aggregated in determining the maximum loan available from the Plan. The Employer will be responsible for confirming the accuracy of the loan amount available for participant and has an outstanding loan balance with an Employer sponsored plan that is not administered by the Contractor.
- All assets under the participant's Account with the Contractor will be considered in determining the maximum loan amount available.
- Loan fee shall be deducted from the participant's total account balance before determining the maximum loan amount available.
- Plan has a maximum loan amount of \$5,000

- **Loan Interest Rate** – the interest rate used for loans from your Plan must be commensurate with interest rates currently charged by persons in the business of lending money for loans which would be made under similar circumstances.

The Contractor will set the loan interest rate on the first business day of each calendar month following the month in which a change in the loan interest rate index occurs. Changes to the loan rate will be applicable to loans issued on or after the first business day of the month following the month in which the rate is changed. The index for establishing the loan interest rate for the Plan is as follows. Select one of the following options:

- ☒ The Prime Interest Rate published in the Wall Street Journal on the last business day of each month (Default Option).
- ☐ Moody's Corporate Bond Yield Average – Monthly Average Corporates, as published by Moody's Investors Service, Inc. on the last business day of each month.

The following adjustment factor is to be added to the indexed interest rate for loans issued under the Plan. Select one of the following options.

- ☒ No adjustment
- ☐ 0.5% (one-half percent)
- ☐ 1.0% (one percent)
- ☐ 1.5% (one and one-half percent)
- ☐ 2% (two percent)
- ☐ 2.5% (two and one-half percent)
- ☐ Other (specify)* _____

* Subject to the Contractor's underwriting review and approval.

- **Loan Repayment Frequency** - The loan repayment frequency will be used to amortize the loan and calculate loan repayments. The loan repayment frequency will be determined by the payroll frequency. Check all that apply. If more than one frequency is checked, indicate the payroll location name or number to which the frequency applies.

Frequency	Location Name or Number (list all that apply)
<input type="checkbox"/> Weekly	_____
<input type="checkbox"/> Bi-weekly	_____
<input checked="" type="checkbox"/> Semi-Monthly	_____
<input type="checkbox"/> Monthly	_____
<input type="checkbox"/> Annually	_____

- **Loan Repayment Method** – Select one of the following options.
 - ☒ Payroll deduction, subject to the Loan Repayment Following Separation from Service option shown below.
 - ☐ ACH debit to the participant's bank account

- **Loan Repayment Following Separation from Service** – Are participants that have separated from service permitted to continue loan repayments?

☒ Yes – Plan Sponsor understands and agrees to the conditions noted below.
☐ No

Conditions:

1. Must be permitted under the Plan document.
 2. Plan Sponsor is responsible for providing the Contractor with any and all participant termination data in a mutually agreed upon electronic format.
 3. Loan repayments for participants that have separated from service will be made via ACH Debit to the participant's bank account.
 4. Should the participant take a full distribution of his or her account balance, the outstanding loan will be automatically defaulted.
- **Prepayment** - Prepayment of the full loan amount will be allowed at any time, without penalty. Partial loan prepayments are not permitted.
 - **Maximum loan repayment period** – Internal Revenue Code section 72(p) requires a plan loan be repaid in full no later than 5 years from the date of the loan (except for a loan used to acquire a principal residence of the plan participant). Accordingly, it may be necessary to provide for a loan repayment term that is less than 60 months in order to meet the Code section 72(p) requirement (e.g., 57 or 58 months, etc.).
General Purpose 36 months (maximum of 57 months.)
 - **Investment of Loan Repayments** - Loan repayments will be allocated in accordance with the participant's current contribution investment allocation instructions on the date a loan repayment is received in good order.
 - **Loan Default Restrictions** - If the participant defaults on any loan under the Plan, the participant shall not be allowed to initiate another loan of that type under the Plan until the defaulted amount is repaid.
 - **Loan Fee** - The Contractor shall charge a one-time fee to the participant at the time of loan for services rendered under this Loan Program, in the amount of \$100 per loan.
 - **Money Source Withdrawal Sequence** – A withdrawal or liquidation sequence for money sources available to fund a loan from the Plan must be identified. Omit from the sequence the money-source(s) not available to fund a loan.
1st Employee Elective Deferrals
2nd Rollovers from another 457 Plan
 - **Fund Withdrawal Sequence** – money will be withdrawn from participant investment options on a pro-rata basis.
 - **Spousal Consent** – indicate if spousal consent is required for loans from the Plan
☐ Yes
☒ No

- ☒ the Contractor, based on the loan provisions of the Internal Revenue Code Section 72(p), corresponding regulations and terms of the Loan Program as identified in this Schedule.

☐ Planwithease Authorized

(Aggregator Firm Name)

(Firm or Individual's Name)

The following section only applies to loans where spousal consent is not required.

- **Paperless Loan Processing** – This service allows Plan participants to initiate general purpose loans online through a secure website or through a toll-free customer service line and receive a check directly from the Contractor without completing loan request paperwork. The loan provisions (Promissory Note and Truth and Lending Disclosure) are included on the check remittance. By endorsing the check, the participant accepts the terms of the loan.

Paperless loan processing service is not available if the Plan requires additional qualifying criteria for loans (e.g., hardships or unforeseeable emergency) or if the Plan requires spousal consent for loan requests. This service is not available for residential loan requests.

- ☐ Plan Sponsor elects to utilize the Contractor's paperless loan processing service.

- **Loan Default Monitoring** – Where the Contractor is recordkeeping loans under the Plan, the Contractor will perform loan default monitoring as described herein. The loan default process will occur on the next to last business day of each month. This schedule allows us to effectively monitor and take action on loans that risk default. The Plan Sponsor agrees that the Plan document shall identify the Grace Period as the last business day of the calendar quarter following the calendar quarter in which the loan repayment was due. You also agree to have the Contractor actively monitor and alert participants of potential loan defaults and defaulted loans.

Trust Requirement - Loans extended under this Loan Program will be held in trust by Voya Institutional Trust Company.

Plan Sponsor Responsibilities:

- Ensure the Plan document and any applicable state/local law allows for loans to be administered in accordance with the terms of this Loan Program.

For Sponsor authorized loans:

- An authorized Plan Sponsor representative will determine if a requested loan may be made under the Plan, and notify the Contractor electronically through a secure website or in writing by signing and submitting the participant Loan Request form to the Contractor.

For Voya authorize loan:

- The Plan Sponsor will inform the Contractor of the any change to the provisions of the Loan Program (and thus the criteria for approving loans under the Plan) as identified in this Schedule.

For loans repaid via payroll deduction:

- Establish payroll deduction of loan repayment amount for each participant with an approved loan.
- Remit loan repayment amounts via the payroll submission tool being utilized by the Plan Sponsor on behalf of each active participant with an approved loan. The data provided is to include the loan identifier and repayment amount.
- Notify the Contractor via the payroll submission tool being utilized by the Plan Sponsor of any participant with an outstanding loan who begins a leave of absence, either bona fide (for a period of not more than one year) or due to uniformed service (military duty) and for whom suspension of loan repayments will apply. The data provided is to include the type of leave, the start date and the end date.

Contractor Responsibilities:

- The Contractor will set the interest rate to apply to loans issued under the Plan. Such rate will be determined monthly for new loans. A loan will be processed using the rate in effect when the loan request package is sent to the participant. The loan request package and interest rate will be valid for a maximum of 30 days. The Contractor will reset the loan interest rate as indicated in the Loan Interest Rate section above. The rate will apply for the duration of the loan.
- Process loans from a participant's account in accordance with the terms of the Loan Program and the loan request package. The Contractor will rely on information provided by the Plan Sponsor or its designee to monitor regulatory limitations when issuing loans. The Contractor will not be responsible for any errors resulting from the failure of the Plan Sponsor or its designee to provide complete and accurate information.
- Deduct the loan amount from the participant's account based on the Money Source Withdrawal Sequence selected above, on a pro-rata basis across all current investment options within the participants account or such other method as agreed upon between Contractor and the participant.
- Generate reports, including a Loan Amortization Report, to be made available to the Plan Sponsor through a secure website.
- Furnish participants with quarterly account statements, reflecting loan activity since the prior statement date.
- Provide the Plan Sponsor with the loan repayment amount for each participant loan as determined by the level amortization calculation applicable to the amount of the loan, the repayment frequency, and selected repayment period. Loan repayment amounts will be provided through an automated periodic payroll feedback file as described in Appendix III to Schedule A.


Loans can be re-amortized only upon written direction from the Plan Sponsor and only if there has been a change in the borrower's payroll frequency or status. Outstanding loans cannot be refinanced.

- Upon notice from Plan Sponsor that a participant with an outstanding loan is on a qualifying leave of absence, loan repayments may be suspended for the maximum period permitted under IRS rules. Currently, IRS rules permit loan repayments to be suspended in the following circumstances:
 - A participant on a bona fide leave may suspend payments for up to one year if the pay received by the participant during this period is less than the amount of the installment payments required under the terms of the loan. However, the loan must still be repaid by the end of the loan term (i.e., the period of suspension will be less than one year if the loan was within one year of the final payment due date when the leave began).
 - A participant on a leave of absence due to performance of the uniformed services (as described under Internal Revenue Code Section 414(u)), may elect to suspend loan repayments for the period of uniformed service. In this situation, upon the participant's return from uniformed service, the loan repayment period will be extended by a period equal to the length of the uniformed service.
- We will generate a series of loan reports as noted below to be made available to the Plan Sponsor through a secure website.
 1. Missed First Loan Payment Report – reflects loans with a first payment due during the current or previous month and have not had any loan payments applied.
 2. Delinquent Loans Report – reflects loans that had any missing payments during the current month.
 3. Loans Past Maturity Report – reflects loans that had a loan payoff/maturity date during the current month but have an outstanding loan balance.
 4. Deemed/Offset Loans Report – reflects loans that were deemed or offset due to not being paid by the grace period applicable to the Plan.

On the last business day of the calendar quarter we will default any loan in which the grace period expires that day. A confirmation statement will be sent to participants for whom a loan default is processed.

- Compute and withhold federal and state income taxes, as required by law, for loan defaults or withdrawals from the Plan in order to repay outstanding loan amounts in full, in accordance with the Internal Revenue Code and applicable guidance. The Contractor will forward, within the applicable time limit, the appropriate information return reflecting the amount of the defaulted loan disbursement and taxes withheld to the appropriate taxing authority and to the participant.

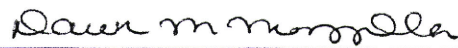
Plan Sponsor Signature:

By: 
Authorized Representative of Plan Sponsor

Its: _____
Print Name and Title

Signed on _____
Date

Voya Retirement Annuity & Insurance Company Signature:

By: 
Authorized Representative of VRIAC

Its: Dawn M. Mazzola, Vice President
Print Name and Title

Signed on 10/16/2016
Date



Title - TR12869 - 2017 Dental Insurance

Item No. 6 (g) on the Consent Agenda. (TR12869) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to execute the agreement for the City's Dental Insurance program with Cigna for two (2) Plan years effective January 1, 2017; providing for the continuation of the existing cost allocation of the Dental Insurance premium between the City and employees; providing for conflicts; providing for severability; and providing for an effective date. - ***Human Resources Director Maria Swanson and Benefits Specialist Nora Carles***

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12869 - Memo	10/20/2016	Cover Memo
▣ TR12869 - Reso	10/20/2016	Resolution
▣ TR12869 - Exhibit 1	10/20/2016	Exhibit

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
HUMAN RESOURCES DEPARTMENT**

**TO: MICHAEL CERNECH,
CITY MANAGER**

DATE: OCTOBER 19, 2016

**THRU: MARIA SWANSON,
HUMAN RESOURCES DIRECTOR**

**RE: CITY'S DENTAL INSURANCE
PROGRAM**

**FROM: NORA CARLES,
BENEFITS MANAGER**

Recommendation:

It is recommended that the City Commission authorize the appropriate City officials to execute an agreement with CIGNA for the City's dental insurance program as outlined in this report for two (2) plan years effective January 1, 2017.

Issue:

Should the City contract with CIGNA for the City's dental insurance program effective January 1, 2017?

Background:

Currently, the City of Tamarac has dental insurance coverage for its employees, their dependents and retirees through MetLife. We are completing the fourth year of dental coverage through MetLife and our dental coverage is in effect through December 31, 2016. Over the past four (4) years, MetLife and City representatives have worked together to provide a comprehensive and cost effective dental insurance program for City employees and retirees. Overall, the City has been satisfied with the structure and operations of the MetLife program.

Most of dental insurance costs are paid directly by employees through either benefit options or directly out-of-pocket. In 2012 the City was determined to improve its dental plan offerings to employees. However, claims have been higher than anticipated the past four (4) years. In 2014, we were faced with two options for CY 2015. Our options were to reduce the dental insurance coverage to maintain the same premium, or keep the better coverage offerings and increase the premiums. After talking to a variety of employees, the consensus was that increasing premiums was preferable and

employees were willing to pay the higher premium to keep the better dental insurance coverage. Therefore, we maintained the better, more comprehensive lines of coverage.

Dental Insurance Review Process

In the summer of 2016, Willis Employee Benefits, the City's benefit consultant, issued a request for proposals for the City's dental insurance coverage. As a result of the marketing of the dental plan, Willis presented the City with five proposals: MetLife, Aetna, CIGNA, Delta Dental and SunLife.

Human Resources staff evaluated and reviewed the proposals in detail based on the following criteria:

- A comprehensive network of quality dental providers in the Tri-County area as well as surrounding communities
- Overall program and benefit structure
- Cost of services provided

Human Resources staff gave consideration to all aspects of the proposals and had extensive discussions with Willis staff to discuss their individual findings and analyze the differences between the proposals. We then further narrowed down the final proposers after reviewing in more detail. Metlife, our current provider, was eliminated due to a very significant proposed premium increase.

We then conducted detailed reference checks on the two (2) finalists, Delta Dental and CIGNA. In summary we determined that CIGNA would provide the plan design, dental network and premiums that were, on the whole, best suited to provide dental services to the City of Tamarac. In concert with Willis staff, we then worked with CIGNA to negotiate the most comprehensive and cost effective dental plan for the City's employees, dependents and retirees.

Dental Insurance Plan Design and Rates

The City's current dental insurance program is comprised of two separate plans, a traditional Dental HMO and a Dental PPO. Under the Dental HMO, members select providers from a network and the plan is structured with defined co-payments. The Dental PPO allows members access to cost savings when utilizing network providers and the flexibility to select non-network dentists for higher out-of-pocket costs.

The City's dental insurance program with CIGNA will also be two separate plans, a traditional Dental HMO and a Dental PPO. Under the Dental HMO, members select providers from a network and the plan is structured with defined co-payments. The Dental PPO allows members access to cost savings when utilizing network providers and the flexibility to select non-network dentists for higher out-of-pocket costs.

While the plan designs under both of CIGNA's dental plans have similar co-payment and co-insurance structures providing comparable benefits for members, there are some changes to copays and costs for some procedures. Additionally, the CIGNA Dental HMO Plan includes a referral exception for pediatric dentists for children under age 7, as well as a referral exception for orthodontics and endodontics. The CIGNA Dental PPO plan incorporates children's orthodontic coverage and a higher calendar year maximum. Both CIGNA plans include the Oral Health Integration Program which provides enhanced dental coverage for participants with certain medical conditions.

Our analysis has determined that CIGNA has a strong network of dental providers in this geographic area. Therefore, in many cases employees, dependents and retirees will be able to continue using their current provider. CIGNA's plan also provides a large network of dental providers outside the immediate geographic area. Therefore, employees with dependents who live outside of the immediate area, as well as retirees and employees and dependents who are traveling will continue to have access to dental care.

Rate Structure and Cost Sharing

The City currently pays 100% for single coverage and 50% for family for full time regular non-bargaining employees and does not contribute for bargaining employees. Many of these employees can utilize benefit option dollars provided by the City to purchase their dental coverage. We propose that this allocation of costs continue in 2017 and 2018.

CIGNA's proposed 2017 and 2018 total monthly rates for the dental benefit plans, compared to the 2016 total monthly premium costs, are reflected below.

	2016 Total Monthly Rates	2017/ 2018 Total Monthly Rates
Dental HMO		
Employee only	\$ 15.88	\$ 16.03
Empl & 1	\$ 27.80	\$ 28.06
Empl & 2 or more	\$ 43.68	\$ 44.09
Dental PPO		
Employee only	\$ 35.04	\$ 35.04
Empl & 1	\$ 70.70	\$ 70.70
Empl & 2 or more	\$ 118.76	\$ 118.76

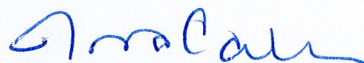
While the final proposed rates outlined above represent an overall 0.5% increase from the 2016 rates, specifically a 0.9% increase for the Dental HMO and no increase for the Dental PPO plan tiers, the Dental HMO rates remain significantly below (approximately 36%) from the HMO rates in our plans in 2009 for what we anticipate to be a dental

insurance plan with more coverage for employees, dependents and retirees. Also, the proposed contract with CIGNA is for a two-year period effective January 1, 2017.

Fiscal Impact:

The adopted FY 2017 budget has funds allocated to cover the dental insurance costs for the 2017 plan year.

The total cost of this contract is estimated to be approximately \$162,600 for 2017 which represents an overall cost increase of approximately \$800 from the approved 2016 contract. The total City portion of the cost for 2017 is estimated to be \$24,400, which is an approximate \$125 increase from 2016.



Nora Carles

cc: Maria Swanson, Director of Human Resources
Mark Mason, Director of Financial Services

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT FOR THE CITY'S DENTAL INSURANCE PROGRAM WITH CIGNA FOR TWO (2) PLAN YEARS EFFECTIVE JANUARY 1, 2017; PROVIDING FOR THE CONTINUATION OF THE EXISTING COST ALLOCATION OF THE DENTAL INSURANCE PREMIUM BETWEEN THE CITY AND EMPLOYEES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's dental insurance was awarded to MetLife effective January 1, 2013; and

WHEREAS, the City's contract with MetLife is scheduled to expire on December 31, 2016; and

WHEREAS, in the summer of 2016, the City's benefit consultant Willis Employee Benefits competitively marketed the City's dental insurance coverage for Plan Year 2017; and

WHEREAS, as a result of the marketing of the dental plan, Willis Employee Benefits presented the City with five proposals: MetLife, Aetna, CIGNA, Delta Dental and SunLife; and

WHEREAS, the City reviewed the City's plan design and determined that minor plan design changes are necessary for 2017, guaranteed for two (2) years as described in Exhibit #1, attached hereto and made a part hereof; and

WHEREAS, the City staff has worked with representatives of Willis Employee Benefits to negotiate the most comprehensive and cost effective dental plan for the City's employees, dependents and retirees; and

WHEREAS, after further evaluation of the proposals by the Benefits Manager and Director of Human Resources, it was determined that CIGNA provided the most comprehensive dental insurance program; and

WHEREAS, it is the recommendation of the City Manager and the Director of Human Resources that the City award the dental insurance program to CIGNA, as described in the Agreement, attached as Exhibit #1, subject to any revisions consistent with the benefit plan as may be negotiated by and between City staff and CIGNA and as approved by the City Manager and the City Attorney for two (2) plan years effective January 1, 2017; and

WHEREAS, these negotiations and plan design improvements will result in an overall premium increase of approximately 0.5% from the 2016 premiums, guaranteed for two (2) years as described in Exhibit #1, attached hereto and made a part hereof; and

WHEREAS, available funds exist in the appropriate Governmental Funds which are in the approved FY2017 Budget; and

WHEREAS, the City Commission has deemed it to be in the best interest of the health, safety and welfare of citizens and residents of the City of Tamarac to execute the dental insurance contract with CIGNA for dental insurance for City of Tamarac employees, as outlined in Exhibit #1, attached hereto and made a part hereof, subject to any revisions consistent with the benefit plan as may be

negotiated by and between City staff and CIGNA and as approved by the City Manager and the City Attorney effective January 1, 2017 for a two year period.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

SECTION 2: That the appropriate City officials are hereby authorized to execute the CIGNA agreement for dental insurance coverage for City of Tamarac employees, dependents and retirees as outlined in Exhibit #1, subject to any revisions consistent with the benefit plan as may be negotiated by and between City staff and CIGNA and as approved by the City Manager and the City Attorney for two (2) years effective January 1, 2017.

SECTION 3: That the appropriate City officials are hereby authorized to continue the existing cost allocation of the dental insurance premium between the City and employees.

SECTION 4: That all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: That if any clause, section, or other part or application of this Resolution is held by any court of competent jurisdiction to be

unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon adoption.

PASSED, ADOPTED AND APPROVED this day of , 2016.

HARRY DRESSLER
MAYOR

ATTEST:

PAT TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY

**City of Tamarac
2017 CIGNA Dental Summary**

EXHIBIT 1

DENTAL HMO		
	ADA Code	CIGNA Proposed
Preventive Services - Type 1		
Office Visit	9430	\$3
Emergency Treatment	9110	\$3
Oral Exams	0120	No charge
Bitewing X-rays	0210	No charge
X-rays Intraoral complete	0330	No charge
Cleanings	1110	No charge
Fluoride Treatment	1206	No charge
Sealants - per tooth	1351	\$7
Basic Services - Type 2		
Amalgam restorations	2150	No charge
Resin Restorations	2331	No charge
Root Canal Treatment	3330	\$195
Root Planing - per quad	4341	\$35
Periodontal Surgery	4260	\$250
Surgical Extractions	7240	\$80
Major Services - Type 3		
Crowns	2750	\$130
Pontics	6240	\$130
Partials	5214	\$140
Upper denture	5110	\$135
Bleaching	9975	\$125
Orthodontia - Type 4		
Orthodontic Treatment - Child	8670	\$1,224
Orthodontic Treatment - Adult	8670	\$1,728
PREMIUM ANALYSIS		Proposed
Employee		\$16.03
Employee + 1		\$28.06
Employee + 2 or more		\$44.09
Monthly Premium		\$6,785.74
Annual Premium		\$81,428.88
\$ Difference in Current		\$757.68
% Difference In Current		0.9%
Rate Guarantee		2 years
Contribution Requirement		Same as current
Participation Requirement		65%
Notes/Comments		Additional lab fees may apply
<p style="text-align: center;"><i>Actual rates will be based on final enrollment.</i></p> <p style="text-align: center;">THIS BENEFIT SUMMARY IS FOR ILLUSTRATION PURPOSES ONLY.</p> <p style="text-align: center;"><i>This insurance proposal is not to be construed as an exact or complete analysis of the policies nor as legal evidence of insurance. The provisions of the actual policies will prevail.</i></p>		

DENTAL PPO		
	CIGNA Proposed	
	In Network	Out of Network
Benefits		
Deductible		
Single	\$50	\$100
Family	\$150	\$300
Waived for Preventive	Yes	Yes
Plan Year Maximum	\$2,000	\$1,500
Maximum Rollover	NA	NA
Out of Network Payment Basis	NA	80th Percentile
Preventive Services		
Member Pays		
Oral Exams	0%	20%
Bitewing X-rays	0%	20%
X-rays Intraoral complete	0%	20%
Cleanings	0%	20%
Fluoride Applications	0%	20%
Sealants	0%	20%
Basic Services		
Fillings	20%	50%
Oral Surgery-Extractions	20%	50%
Anesthetics	20%	50%
Periodontics	20%	50%
Root Canal Therapy/Endodontics	20%	50%
Major Services		
Repairs-Bridges, Crowns and Inlays	40%	50%
Crowns, Inlays and Onlays	40%	50%
Dentures	40%	50%
Bridges	40%	50%
Stainless Steel/Resin Crowns	40%	50%
Orthodontia		
Deductible	None	None
Orthodontic treatment		50%
Lifetime maximum		\$1,000
Eligible		Dependent children, up to age 19
Implants		
Implants	40%	50%
Benefit Waiting Periods		
Benefit Waiting Periods		Late entrant
PREMIUM ANALYSIS		
Packaged with Medical		
Employee		\$35.04
Employee + 1		\$70.70
Employee + 2 or more		\$118.76
Monthly Premium		\$6,762.30
Annual Premium		\$81,147.60
\$ Variance in Current		\$0.00
% Variance in Current		0.00%
Rate Guarantee		2 years
Contribution Requirement		Same as current
Participation Requirement		65%
Notes		
<p style="text-align: center;"><i>Actual rates will be based on final enrollment.</i></p> <p style="text-align: center;">THIS BENEFIT SUMMARY IS FOR ILLUSTRATION PURPOSES ONLY.</p> <p style="text-align: center;"><i>This insurance proposal is not to be construed as an exact or complete analysis of the policies nor as legal evidence of insurance. The provisions of the actual policies will prevail.</i></p>		



Title - TR12867 - 2017 Health Insurance Renewal

Item No. 6 (e) on the Consent Agenda. (TR112867) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City officials to renew and execute an agreement with Cigna to exercise the second of two (2) one (1) year renewal options effective January 1, 2017 through December 31, 2017, providing for administrative services for claims and Flexible Spending Plans and the Employee Assistance program and Telehealth Connection Program, and to make certain modifications to the Health Insurance Program for employees and retirees; providing for conflicts; providing for severability; and providing for an effective date. - ***Human Resources Director Maria Swanson and Benefits Specialist Nora Carles***

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12867 - Memo	10/11/2016	Cover Memo
▣ TR12867 - Reso	10/11/2016	Resolution
▣ TR12867 - Exhibit	10/11/2016	Exhibit

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
HUMAN RESOURCES DEPARTMENT**

**TO: MICHAEL C. CERNECH,
CITY MANAGER**

DATE: OCTOBER 11, 2016

**FROM: MARIA SWANSON, DIRECTOR OF
HUMAN RESOURCES**

**RE: CITY HEALTH INSURANCE
PROGRAM – CY 2017**

Recommendation: It is recommended that the City Commission authorize the appropriate City officials to execute a one-year renewal of the contract for Administrative Services, Employee Assistance, and Flexible Spending Plans with CIGNA as outlined in this report for the plan year effective January 1, 2017, and to approve changes in the program with respect to premiums and co-pays in the medical and prescription drug programs, in-network and out-of-network deductibles in the PPO and POS options, and the addition of CIGNA's Telehealth Program.

Issue: Should the City contract with CIGNA for Administrative Services for Claims and Flexible Spending Plans, and the Employee Assistance Plan for Plan Year 2017 and make certain program changes to its Health Insurance Program?

Background: For CY 2013, after a comprehensive review and analysis of the options, and with the support, assistance and advice from Willis Employee Benefits, we recommended that the City move from a fully insured to a partially self-insured health insurance plan for CY 2013 and beyond. We established attachment points at \$125,000 for individual claims and \$3.3M as the aggregate attachment point. Claims beyond those attachment points would be fully reimbursed by CIGNA, the selected stop loss insurance carrier in CY 2013.

High claims in the first year required us to pay a higher premium for our aggregate insurance coverage in CY 2014. More importantly, our aggregate attachment point—the total claims above which we would be reimbursed by the excess insurance carrier—was increased causing the City to take on more risk. Both of these factors required that our health insurance rates for the City and its employees (and retirees) increase the following year. Further, we re-evaluated our plan design and made certain adjustments to offset some of the increased costs.

At that time, we projected that we would have to increase rates annually through CY 2018 to cover sustained increases in claims, or make significant plan changes to cover projected costs.

However, claims in 2014 and 2015 leveled off and we were able to maintain health insurance premiums for both CY 2015 and 2016 at CY 2014 levels. Therefore, we have not increased health insurance premiums in 3 years.

However, our experience in CY 2016 has not been favorable. We have experienced very high claims (both in total claims and in total costs) and significant increases in our specialty pharmacy expenses which have resulted in higher costs in 2016 and projected for CY 2017. Therefore, for CY 2017, we are proposing to increase insurance premiums by 5%, and to make

certain changes in the plan design that will increase co-pays for certain medical visits and procedures, as well as preferred and non-preferred brand pharmacy costs.

It is important to understand that some of these costs have not increased for many years. For example, in the HMO plan, which is the plan which covers most employees and their families, the co-pay for a visit to a primary care physician has been at same level since 2009 and the co-pay for a specialist visit has not changed since 2010.

Health Insurance Plan Design and Rates

The current CIGNA health insurance program for the City is comprised of an Open Access HMO, Open Access POS and PPO plans. The Open Access HMO plan allows the covered members the freedom to visit any in-network provider (PCP or specialist) for covered services without a referral. The Open Access POS plan also allows members the freedom to seek care from any network provider or facility without a referral. In addition, POS members may also choose to seek care outside the network, without a referral, but with a higher deductible and out-of-network expense. The PPO product allows both in-network and out-of-network access with higher deductibles and co-insurance payments.

We do not recommend major changes to the plan design as we have already incorporated the mandates of the Patient Protection and Affordable Care Act (PPACA). This has provided our employees with free preventative care and free contraceptives. In CY 2017, we are proposing to extend the free family planning for men's services as was mandated by PPACA for women's health services. Although not a mandate, we believe this is in the interest of our plan participants and the plan overall.

In order to address future health plan issues and requirements of the Patient Protection and Affordable Care Act as well as to help cover increasing costs, for CY 2017, we are proposing to increase in-network co-pays for physician office visits and routine vision exams for all plans, increase HMO inpatient hospital stays and outpatient visits, increase POS and PPO in-network outpatient visits, and increase advanced radiology imaging, ER visit and urgent care co-pays in all plans.

In addition, we are proposing to increase the individual in-network deductible for POS only plan, and increase annual individual in-network out-of-pocket maximums for the POS and PPO plans. Family coverages will increase commensurately (2 x individual rate.)

The co-pay for all brand – preferred and non-preferred drugs – will increase by \$5 per script. In addition, company-wide, CIGNA will also introduce certain changes in the prescription drug plan to address specialty drug cost increases. See Attachment A – COT Health Plan Design Changes for Plan Year (PY) 2017.

In 2017, we plan to introduce CIGNA's new Telehealth Connection Program which will allow plan participants to connect with a board-certified doctor via secure video chat or phone, without leaving their home or office. This is available to get the care you need - including most prescriptions - for a wide range of minor conditions, and is a very cost effective alternative to visiting an urgent care center or emergency room.

As always, we will continue to monitor the plans closely during this plan year and determine what additional changes, if any, are appropriate for the CY 2018 plan year. The monthly premiums proposed for City's 2017 Health Insurance Program with CIGNA are as follows.

	2017 Total Monthly Rates
HMO	
Employee only	\$ 569.02
Empl & Spouse	\$ 1,417.88
Empl & Child(ren)	\$ 1,229.15
Empl & Family	\$ 1,544.16
POS	
Employee only	\$ 623.93
Empl & Spouse	\$ 1,554.70
Empl & Child(ren)	\$ 1,347.77
Empl & Family	\$ 1,693.17
PPO	
Employee only	\$ 555.44
Empl & Spouse	\$ 1,384.05
Empl & Child(ren)	\$ 1,199.82
Empl & Family	\$ 1,507.32

The final proposed rates outlined above represent a 5% increase in health insurance premiums for CY 2017. This is the first time these premiums have increased since CY 2014.

Rate Structure and Cost Sharing

The City of Tamarac has always had a strong commitment to its employees and a strategic goal of attracting and retaining a talented workforce. Our commitment to this goal has been exemplified by the City's policy of sharing the cost of employee benefits, especially for high-cost benefits such as health insurance.

In 1996, the City implemented a cost sharing policy to pay for health insurance based on a 2-tier rate structure. At that time, family coverage was not required by law to include children beyond the age of 19 unless they were full-time students. The laws have changed significantly since that time and now requires family coverage, if provided, to include older, even adult children.

Effective January 1, 2009, the rate structure changed from a 2-tier rate structure to a 4-tier rate structure (Employee, Employee+Spouse, Employee+Child(ren) and Employee+Family). A 4-tier structure is more equitable and competitive, and in line with what is generally used in health benefit plans today. An adjustment to the cost sharing policy, which increased the employee's share of the HMO single rate from 0% to 10%, was also implemented at that time.

Since 2014, the City's family coverage does not provide coverage at a subsidized family rate to adult (26 to 30-year-old) children. However, if an employee's (or retiree's) adult child chooses to continue coverage as part of the City's family coverage, the employee, retiree or adult child may pay the full single premium for that health insurance coverage with no City subsidy.

For the plan year beginning in 2017, we are recommending that **no changes** be made to the cost sharing formulas as outlined in the table below:

	City	Employee
HMO		
Employee only	90%	10%
Empl & Spouse	80%	20%
Empl & Child(ren)	80%	20%
Empl & Family	80%	20%
POS		
Employee only	80%	20%
Empl & Spouse	80%	20%
Empl & Child(ren)	80%	20%
Empl & Family	80%	20%
PPO		
Employee only	80%	20%
Empl & Spouse	80%	20%
Empl & Child(ren)	80%	20%
Empl & Family	80%	20%

In addition, most City employees are also eligible to receive benefit option dollars which they can allocate to cover the employee's share of the health insurance premiums. Those employees may allocate their benefit option dollars to cover the costs for their share of health insurance premiums or for other optional benefits that the City offers, including contributions to their 457 (deferred compensation) accounts, flexible spending accounts, dental or voluntary insurance policies.

We will evaluate whether any changes should be made to the plans, either rate or cost sharing formulas, during the FY 2018 budget preparation process.

Retiree Health Insurance Coverage

For CY 2015 and beyond, the City's policy requires that City retirees have a "one-time opt in period" for retiree health insurance either at retirement at separation of employment or at a subsequent date, if the subsequent date coincides with a qualifying life status change as defined by the City's health plan documents at that time, or at the annual open enrollment period. This allows retirees to choose to keep their health insurance at the time they retire and separate from service, or opt out at that time, but opt in later either during a qualifying life change or at open enrollment. However, retirees are not allowed to opt back into the plan in subsequent years once they have cancelled the City's retiree health insurance coverage. This policy is more advantageous to retirees than the way most municipalities and the State of Florida handle eligibility for retiree health insurance coverage, but protects our plan from adverse selection and is consistent with Florida State Statutes.

Waiver Reimbursement Maximum

The City of Tamarac has had for many years a waiver program that reimburses employees for their health insurance premiums up to a maximum amount if they choose to purchase insurance through their spouse's employer or otherwise independently of the City. Approximately 37 employees currently participate in this program.

In plan year 2017, this maximum benefit will continue to be set at the same CY 2016 levels. The monthly maximum waiver reimbursements for 2017 are reflected in the table below:

Tier of Coverage	2017 Maximum Waiver Reimbursement
Employee only	\$ 377.86
Empl & Spouse	\$ 941.52
Empl & Child(ren)	\$ 816.20
Empl & Family	\$ 1,025.38

Employee Assistance Program (EAP)

The City will continue to provide the City's Employee Assistance Program (EAP) through CIGNA for plan year 2017. It is beneficial for the continuity of care that employees who access the behavioral care system through the EAP program – whether they are referred by the City or self-referred – be able to continue their care with the same provider if longer-term care is needed. In CY 2017, we will continue to provide 5 free visits per year under CIGNA'S Employee Assistance Program. There is slight rate increase of less than \$500 annually for CY 2017.

Flexible Spending Accounts

The City of Tamarac provides for health care and dependent care Flexible Spending Accounts (FSAs) for employees through a Section 125 Cafeteria Plan. The Flexible Spending Account Benefit Plan allows employees to save money on eligible health and dependent care expenses by paying for the expenses with pre-tax dollars. Essentially, the money is withdrawn from participant's paychecks throughout the year and placed in an account before taxes are calculated. By participating in an FSA an employee's taxable income is reduced, which increases the percentage of take home pay. The City also receives a reduction in its payroll tax liability by eliminating matching FICA taxes.

We plan to continue to contract with CIGNA to administer the City's Flexible Spending Accounts in 2017. There is no administrative rate increase for CY 2017.

Administrative Services Contract Summary

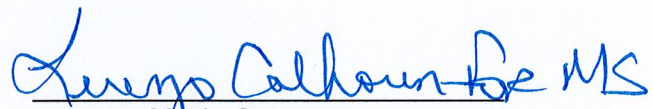
The City's Administrative Services contract with CIGNA was approved in CY 2013 for a three (3) year period effective January 1, 2013. The contract had two one (1) year renewals after the 3 years. This is the second year one (1) year renewal within the existing contract. There is no

increase in the Administrative Services contract for CY 2017. In addition, with the assistance of our consultants at Willis Benefits, we were able to negotiate a \$10,000 increase in CIGNA's contribution to the City's wellness program (from \$20,000 to \$30,000) and a \$10,000 technology reimbursement to assist us to automate our open enrollment process. The projected costs for CY 2017 are summarized below:

Administrative Services (incl.vision) Fee	\$ 161,965
EAP	\$ 9,583
FSA (Flex Accounts)	\$ 6,948
Telehealth Connection	\$ - 0 -
Total	\$ 178,496

Fiscal Impact: The adopted FY 2017 budget has funds allocated to cover the health insurance program for administration of claim, FSAs, the Employee Assistance Program and Telehealth Connection for the 2017 Plan Year.

In summary, the total anticipated administrative cost of the City's health insurance program, including the Stop Loss insurance premium, is approximately \$659,800. The total administrative cost, plus an estimated \$4.5 million in claims and \$1,795 in fees required by the PPACA, is estimated to total approximately \$5.16 million for calendar 2017. The adopted FY 2017 budget has funds allocated to cover the City's share of the projected health insurance program costs for the 2017 plan year.


Maria Swanson

cc: Mark Mason, Director of Financial Services

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW AND EXECUTE AN AGREEMENT WITH CIGNA TO EXERCISE THE SECOND OF TWO (2) ONE (1) YEAR RENEWAL OPTIONS EFFECTIVE JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, PROVIDING FOR ADMINISTRATIVE SERVICES FOR CLAIMS AND FLEXIBLE SPENDING PLANS AND THE EMPLOYEE ASSISTANCE PROGRAM AND TELEHEALTH CONNECTION PROGRAM, AND TO MAKE CERTAIN MODIFICATIONS TO THE HEALTH INSURANCE PROGRAM FOR EMPLOYEES AND RETIREES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's health insurance was re-structured as a partially self-insured program effective January 1, 2013; and

WHEREAS, the City Commission awarded a three (3) year contract with CIGNA with two (2) one year renewals, to provide Administrative Services for Claims and Flexible Spending Accounts, and an Employee Assistance Plan via Resolution R-2012-126 at its November 14, 2012 meeting, a copy of such resolution is on file with the City Clerk; and

WHEREAS, the City desires to renew the contract with CIGNA to provide Administrative Services for Claims and Flexible Spending Accounts, and the Employee Assistance Program, and Telehealth Connection Program, and

WHEREAS, the City's Health Insurance Program design will remain substantially the same with respect to cost sharing, waiver program, and will include some plan adjustments, including an increase in premiums, co-pays, deductibles and annual out-of-pocket maximums, and certain modifications to the CIGNA program-wide prescription and specialty drug programs; and

WHEREAS, that conditions under which retirees may continue in the City's health plan until Medicare eligibility, include that they must continue to pay the full health insurance premium, and that the retiree's ability to opt into the City's health insurance plan as a retiree may occur only once either (1) upon retirement at separation of service or (2) at some later time after retirement and separation, subject to open enrollment or qualifying life change; and

WHEREAS, available funds exist in the appropriate Governmental Funds which are in the approved FY2017 Budget to fund the City's Health Insurance Program; and

WHEREAS, it is the recommendation of the City Manager, the Director of Human Resources, and the Director of Financial Services that the City (1) renew the executed agreement with CIGNA for the provision of Administrative Services for Claims and Flexible Spending Plans, and the Employee Assistance Program and Telehealth as negotiated, and as amended and approved by the City Manager and the City Attorney effective January 1, 2017; and (2) that the Health Insurance Program with the changes as described in the Resolution and back-up documents are implemented effective January 1, 2017; and

WHEREAS, the City Commission has deemed it to be in the best interest of the health, safety and welfare of citizens and residents of the City of Tamarac

to renew and execute such Agreements and approve the changes to the Health Insurance Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

SECTION 2: That the appropriate City officials are hereby authorized to renew the executed contract documents with CIGNA, attached as Exhibit 1, for the provision of Administrative Services for Claims and Flexible Spending Plans, the Employee Assistance Program, and Telehealth Connection Program.

SECTION 3: That the City’s Health Insurance Program design will remain substantially the same with some plan adjustments, including an increase in premiums, co-pays, deductibles and annual out-of-pocket maximums, and certain modifications to the prescription and specialty drug programs.

SECTION 4: That conditions under which retirees may continue in the City’s health plan include that they must continue to pay the full health insurance premium, and that the retiree’s ability to opt into the City’s health insurance plan as a retiree may occur only once either (1) upon retirement at separation of service or (2) at some later time after retirement and separation, subject to open enrollment or qualifying life change.

SECTION 5: That all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: That if any clause, section, or other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 8: This Resolution shall become effective immediately upon adoption.

PASSED, ADOPTED AND APPROVED this day of , 2016.

HARRY DRESSLER
MAYOR

ATTEST:

PAT TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



City of Tamarac

Current Plan Renewal - ASO

1/1/2017

ASO Fees and Stop Loss Rates

ASO Fees - Current	Medical	Vision	Total
Administrative Service Fees	\$ 17.88		\$ 73,594
Network Access Fees	\$ 21.10		\$ 86,848
Total PEPM ASO Fee	\$ 38.98	\$ 0.37	
Employees	343	-	
Current Annual Administrative & Access Fees	\$ 160,442	\$ -	\$ 160,442

ASO Fees - Proposed	Medical	Vision	Total	% Change
From 1/1/2017 to 12/31/2017				
Administrative Service Fees	\$ 17.88		\$ 73,594	0.0%
Network Access Fees	\$ 21.10		\$ 86,848	0.0%
Total PEPM ASO Fee	\$ 38.98	\$ 0.37		
Employees	343	-		
Proposed Annual Administrative & Access Fees	\$ 160,442	\$ -	\$ 160,442	0.0%

Stop Loss

Individual Stop Loss	Medical	Total	% Change
Current	\$ 106.17	\$ 436,996	
Proposed	\$ 106.17	\$ 436,996	
Lives	343		
Proposed Annual Individual Stop Loss	\$ 436,996	\$ 436,996	0.0%
* Pooling Point	\$ 150,000		
* Contract Type	Paid		
* Rx Accumulation	Y		
* Commissions (Net or %)	Net		

Aggregate Stop Loss	Medical	Total	% Change
Current	\$ 10.76	\$ 44,288	
Proposed	\$ 10.76	\$ 44,288	
Lives	343		
Proposed Annual Aggregate Stop Loss	\$ 44,288	\$ 44,288	0.0%
* Pooling Point	\$ 150,000		
* Corridor Amount	118%		
* Contract Type	Paid		
* Minimum Attachment Percentage	100%		
* Rx Accumulation	Y		
* Commissions (Net or %)	Net		

Current Total Annual Stop Loss	\$ 481,284	
Proposed Total Annual Stop Loss	\$ 481,284	0.0%

Total Fixed Cost - Current	\$ 641,726	
Total Fixed Cost - Proposed	\$ 641,726	0.0%

City of Tamarac
Current Plan Renewal - ASO
1/1/2017

ASL Attachment Point Calculation

	Total	High		Low		OAPin	
		Medical	Rx	Medical	Rx	Medical	Rx
Total Adjusted Annual Claims	\$ 4,494,875	\$ 259,188	\$ 90,163	\$ 211,754	\$ 82,229	#####	#####
x Corridor	118%	118%	118%	118%	118%	118%	118%
Projected Claims with Corridor	\$5,303,953						
Minimum Attachment Percentage	100%						
Projected Illustrative Minimum Attachment Point	\$5,303,953						
Projected Lives	343	26		23		294	
Projected Monthly Deductible Factors		\$ 980.26	\$ 341.00	\$ 905.33	\$ 351.56	\$ 949.89	\$ 338.32
Projected Combined MDF		\$ 1,321.26		\$ 1,256.89		\$ 1,288.21	
Current Minimum Attachment Point	\$ 4,835,977						
Current Corridor	118%						
Current Monthly Deductible Factor		\$ 1,240.47		\$ 1,167.00		\$ 1,195.16	
MDF Increase		6.51 %		7.70 %		7.79 %	

The minimum attachment point for the current contract year is the greater of (1) the sum of each month's number of employees multiplied by the Monthly Deductible Factor(s) or (2) the Minimum Attachment Point. For illustrative purposes, the Minimum Attachment Point, included in the total claim spend with corridor for the current year, has been calculated with the current month's enrollment times the current Monthly Deductible Factor(s).



Title - TR12868 - 2017 Stop Loss Insurance

Item No. 6 (f) on the Consent Agenda. (TR12868) A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to execute an agreement with Cigna, providing for Stop Loss Insurance; providing for conflicts; providing for severability, and providing for an effective date. - ***Human Resources Director Maria Swanson and Benefits Specialist Nora Carles***

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12868 - Memo	10/11/2016	Cover Memo
▣ TR12868 - Resolution	10/11/2016	Resolution
▣ TR12868 - Exhibit	10/11/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
HUMAN RESOURCES DEPARTMENT

TO: MICHAEL C. CERNECH,
CITY MANAGER

DATE: OCTOBER 11, 2016

FROM: MARIA SWANSON, DIRECTOR OF
HUMAN RESOURCES

RE: HEALTH INSURANCE - STOP
LOSS INSURANCE - PLAN
YEAR 2017

Recommendation: It is recommended that the City Commission authorize the appropriate City officials to execute an Agreement to provide Stop Loss Insurance with CIGNA as outlined in this report for the plan year effective January 1, 2017.

Issue: Should the City contract with CIGNA for Stop Loss Insurance coverage for Plan Year 2017?

Background: For CY 2013, after a comprehensive review and analysis of the options, and with the support, assistance and advice from Willis Employee Benefits, we recommended that the City move from a fully insured to a partially self-insured health insurance plan for CY 2013 and beyond.

High claims in the first year required us to pay a higher premium for our aggregate insurance coverage in CY 2014. More importantly, our aggregate attachment point—the total claims above which we will be reimbursed by the excess insurance carrier—had to increase resulting in the City taking on more risk. Both of these factors required that our health insurance rates for the City and its employees (and retirees) increase in CY 2014. We also had to re-evaluate our plan design and made certain adjustments to offset some of the increased costs.

At that time, we projected that we would have to increase rates annually through CY 2018 to cover sustained increases in claims, or make significant plan changes to cover projected costs. Claims in 2014 and 2015 leveled off and we were able to hold the line on health insurance premiums for 3 full years. However, our experience in CY 2016 has not been favorable. We have experienced very high claims (both in total claims and in total costs) and significant increases in specialty pharmacy expenses. Therefore, we are proposing increases in premiums and plan co-pays and deductibles, as described in more detail in the accompanying agenda item.

Stop Loss Insurance

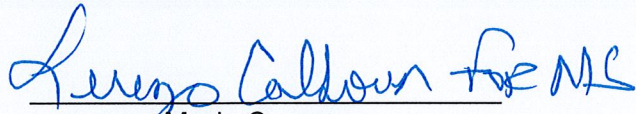
In fall 2016, Willis Benefits marketed the City's Stop Loss Insurance coverage on the City's behalf. After a comprehensive review, City staff determined that CIGNA's proposal again provides the City with the most cost effective program which includes a level of reinsurance protection that is prudent and appropriate.

As a result of our analysis and the quotes received from a total of five carriers, the City established attachment points at \$150,000 for specific individual claims and \$5.3M at an aggregate level for plan year 2017 claims. At specific or aggregate levels beyond those attachment points, the City would be fully reimbursed by CIGNA.

Through extended negotiations, CIGNA has agreed to provide Stop Loss coverage for CY 2017 with **no increase** in the Stop Loss premium.

Fiscal Impact: The adopted FY 2017 budget has funds allocated to cover the Stop Loss Insurance premium to CIGNA of \$481,284 for the 2017 Plan Year.

In summary, the total anticipated administrative cost of the City's health insurance program, including the Stop Loss insurance premium, is approximately \$659,800. The total administrative cost, plus an estimated \$4.5 million in claims and \$1,795 in fees required by the Patient Protection and Affordable Care Act, is estimated to total approximately \$5.16 million for calendar 2017. The adopted FY 2017 budget has funds allocated to cover the City's share of the projected health insurance program costs for the 2017 plan year.



Maria Swanson

cc: Mark Mason, Director of Financial Services

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH CIGNA, PROVIDING FOR STOP LOSS INSURANCE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's health insurance was re-structured as a partially self-insured program effective January 1, 2013; and

WHEREAS, in the fall of 2016, the City's benefit consultant Willis Employee Benefits competitively marketed the Stop Loss Insurance coverage for Plan Year 2017; and

WHEREAS, as a result of the marketing of the Stop Loss Insurance Coverage, Willis Employee Benefits presented the City with five proposals for stop loss coverage; and

WHEREAS, after detailed evaluation of the proposals, and with the assistance of Willis Employee Benefits, City staff has determined that CIGNA's proposal provides the City with the most cost effective program which includes a level of reinsurance protection that is prudent and appropriate; and

WHEREAS, available funds exist in the appropriate Governmental Funds which are in the approved FY 2017 Budget to fund the City's Stop Loss Insurance; and

WHEREAS, it is the recommendation of the City Manager, the Director of Human Resources, and the Director of Financial Services that the City execute a contract with CIGNA, as described in the Proposal attached as Exhibit 1, for Stop Loss Insurance subject to any revisions as may be negotiated by and between City staff and CIGNA and as approved by the City Manager and the City Attorney effective January 1, 2017; and

WHEREAS, the City Commission has deemed it to be in the best interest of the health, safety and welfare of citizens and residents of the City of Tamarac to execute such Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

SECTION 2: That the appropriate City officials are hereby authorized to execute contract documents with CIGNA, as described in the Proposal, attached as Exhibit 1 for Stop Loss Insurance, subject to any revisions as may be negotiated by and between City staff and CIGNA and as approved by the City Manager and City Attorney.

SECTION 3: That all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: That if any clause, section, or other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 5: This Resolution shall become effective immediately upon adoption.

PASSED, ADOPTED AND APPROVED this day of , 2016.

HARRY DRESSLER
MAYOR

ATTEST:

PAT TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



City of Tamarac

Current Plan Renewal - ASO

1/1/2017

ASO Fees and Stop Loss Rates

ASO Fees - Current		Medical	Vision	Total
Administrative Service Fees		\$ 17.88		\$ 73,594
Network Access Fees		\$ 21.10		\$ 86,848
Total PEPM ASO Fee		\$ 38.98	\$ 0.37	
Employees		343	-	
Current Annual Administrative & Access Fees		\$ 160,442	\$ -	\$ 160,442

ASO Fees - Proposed		Medical	Vision	Total	% Change
From	1/1/2017 to 12/31/2017				
Administrative Service Fees		\$ 17.88		\$ 73,594	0.0%
Network Access Fees		\$ 21.10		\$ 86,848	0.0%
Total PEPM ASO Fee		\$ 38.98	\$ 0.37		
Employees		343	-		
Proposed Annual Administrative & Access Fees		\$ 160,442	\$ -	\$ 160,442	0.0%

Stop Loss

Individual Stop Loss		Medical	Total	% Change
Current		\$ 106.17	\$ 436,996	0.0%
Proposed		\$ 106.17	\$ 436,996	
Lives		343		
Proposed Annual Individual Stop Loss		\$ 436,996	\$ 436,996	
* Pooling Point	\$ 150,000			
* Contract Type	Paid			
* Rx Accumulation	Y			
* Commissions (Net or %)	Net			

Aggregate Stop Loss		Medical	Total	% Change
Current		\$ 10.76	\$ 44,288	0.0%
Proposed		\$ 10.76	\$ 44,288	
Lives		343		
Proposed Annual Aggregate Stop Loss		\$ 44,288	\$ 44,288	
* Pooling Point	\$ 150,000			
* Corridor Amount	118%			
* Contract Type	Paid			
* Minimum Attachment Percentage	100%			
* Rx Accumulation	Y			
* Commissions (Net or %)	Net			

Current Total Annual Stop Loss	\$ 481,284	
Proposed Total Annual Stop Loss	\$ 481,284	0.0%

Total Fixed Cost - Current	\$ 641,726	
Total Fixed Cost - Proposed	\$ 641,726	0.0%

City of Tamarac
Current Plan Renewal - ASO
1/1/2017

ASL Attachment Point Calculation

	Total	High		Low		OAPin	
		Medical	Rx	Medical	Rx	Medical	Rx
Total Adjusted Annual Claims	\$ 4,494,875	\$ 259,188	\$ 90,163	\$ 211,754	\$ 82,229	#####	#####
x Corridor	118%	118%	118%	118%	118%	118%	118%
Projected Claims with Corridor	\$5,303,953						
Minimum Attachment Percentage	100%						
Projected Illustrative Minimum Attachment Point	\$5,303,953						
Projected Lives	343	26		23		294	
Projected Monthly Deductible Factors		\$ 980.26	\$ 341.00	\$ 905.33	\$ 351.56	\$ 949.89	\$ 338.32
Projected Combined MDF		\$ 1,321.26		\$ 1,256.89		\$ 1,288.21	
Current Minimum Attachment Point	\$ 4,835,977						
Current Corridor	118%						
Current Monthly Deductible Factor		\$ 1,240.47		\$ 1,167.00		\$ 1,195.16	
MDF Increase		6.51 %		7.70 %		7.79 %	

The minimum attachment point for the current contract year is the greater of (1) the sum of each month's number of employees multiplied by the Monthly Deductible Factor(s) or (2) the Minimum Attachment Point. For illustrative purposes, the Minimum Attachment Point, included in the total claim spend with corridor for the current year, has been calculated with the current month's enrollment times the current Monthly Deductible Factor(s).



Title - TO2345 - Property Maintenance & Bulk Trash Pick Up Ordinance

Item No. 8 (a) on Ordinance(s) - First Reading: (TO2345) An Ordinance of the City Commission of the City of Tamarac, Florida Amending Chapter 9 of the City's Code of Ordinances, entitled "Health, Sanitation and Nuisances" by recodifying Article IV, Sections 9-130 through 9-135 as Chapter 17, Article IV, to be entitled "Local Housing Assistance Program"; creating a new Chapter 9, Article IV to be entitled "Residential and Nonresidential Property Maintenance Standards, creating a new Section 9-130 entitled "Residential Property Maintenance Standards"; creating a new Section 9-131 entitled Nonresidential Property Maintenance Standards"; providing for definitions; providing for maintenance standards; and amending Chapter 20, Article IV, Section 20-116 entitled exceptions, providing for consistency; providing for exceptions; providing for codification; providing for conflicts; providing for severability; and providing for an effective date. - ***Community Development Director Maxine Calloway and Code Enforcement Manager Scott Krajewski***

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
❑ Memo	10/12/2016	Cover Memo
❑ Ordinance	10/17/2016	Ordinance

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
COMMUNITY DEVELOPMENT

TO: Michael C. Cernech,
City Manager

DATE: October 11, 2016

FROM: Maxine Calloway,
Director of Community Development

RE: Temp. Ordinance No. 2345:
Amending and Renaming
Chapter 9, Article IV, to be
entitled "Residential and Non-
Residential Property
Maintenance Standards"

Recommendation: The Director of Community Development recommends that the Mayor and City Commission approve Temporary Ordinance No. 2345, Amending and Renaming Chapter 9, Article IV, entitled "Local Housing Assistance Program" to be entitled "Residential and Non Residential Property Maintenance Standards" at its June 22, 2016 City Commission meeting.

Issue: The current Code Section is in need of improvement and clarification. City staff has prepared legislation, amending and renaming Article IV and its supporting sections to include Residential and Non Residential Property maintenance standards within the City of Tamarac.

Background: staff's recommendation to amend the Code was initially predicated on staff's attempt to establish regulations governing the duration of time "bulk trash" can remain on residential property swales prior to a scheduled pick up. While reviewing the Code to determine the proper placement of "bulk trash" regulations, staff quickly identified inefficiencies contained in Chapter 9. Specifically, Article IV, "Local Housing Assistance Program" was determined not to be germane to Chapter 9 "Health, Sanitation and Nuisances" and was perhaps codified under the wrong Chapter, thereby needing to be relocated. In addition, Section 9-136, codified as "Neighborhood Beautification" was located as a section of Article IV, which was determined to have no relevance to the "Local Housing Assistance Program", and was likely accidentally placed in an unsuitable Article.

In an effort to resolve these conflicts and to further clarify certain regulations as they might relate to the enforcement of property maintenance standards for residential (bulk trash etc.) and non-residential properties, staff relocated the "Local Housing Assistance Program" relative to the City's State Housing Initiative Program ("SHIP"), as it was determined that it would be a better fit within Chapter 17, "Planning and Development" of the City's Code. In addition, staff renamed the "Neighborhood Beautification" section to a broader more encompassing Article addressing both residential and nonresidential properties maintenance standards.

Staff's rationale for renaming the "Neighborhood Beautification" section to a more comprehensive Article ("Residential and Non-Residential Property Maintenance Standards") was directly based on the fact that the "Neighborhood Beautification" section was limited and only addressed residential properties. Unlike most municipal codes, the City of Tamarac's Code was void of standards specifically related to nonresidential or commercial/industrial properties. As such, code compliance officers would have to pull general regulations from various sections of the Code in order to craft a sufficient notice of violation for property maintenance of a commercial or industrial property.

With the newly proposed Residential and Non-Residential Property Maintenance Standards, property maintenance with respect to residential, commercial and industrial properties are all addressed under the same Article, thus providing one comprehensive location in the Code from which to reference when administering the regulations. In addition, standards needed to ensure a well maintained City are incorporated into both the residential and non-residential sections including standards related to "bulk trash". Additionally there were a few inconsistencies in the Article that conflicted with alternate Code Sections within the City's Code of Ordinances. Staff identified and clarified these inconsistencies in an effort to offer a more reliable Code without conflicts. All the changes are further outlined below.

Analysis: The following summarizes the draft Ordinance (attached):

Chapter 17, Article IV, Sections 17-59 through 17-64:

This entire Article is new and is being relocated from Chapter 9, Article IV where it was inadvertently codified back in 2008 to Chapter 17 "Planning and Development", creating a new Article IV, Sections 17-59 through 17-64 to be entitled Local Housing Assistance Plan, which will address; Definitions; Legislative Intent; Establishment of Local Housing Assistance Program; Establishment of Affordable Housing Assistance Trust; Establishment of Affordable Housing Advisory Committee; and Review and Approval of the Affordable Housing Incentive Plan. It is staff's position that the current location of this Article is inconsistent with the overall intent and purpose of Chapter 9 which is entitled Health, Sanitation and Nuisances.

Section 9-130 (c): Residential Property Maintenance Standards: Definitions:

This portion of the proposed Ordinance (now Section 9-136) is being relocated to 9-130 and amended to clarify certain definitions that have been identified by staff as inadequate and to add new definitions to provide clarity and ease in the interpretation and enforcement of the Article. Specifically, the definition for Animal, Bulk Trash, Car Cover/Tarp, Graffiti, Livestock, Maintenance Equipment and Poultry were added. In addition, at least two definitions were found to be in conflict with other areas within the Code and thus, stricken entirely. Due to the deletion and addition of the new definitions, the entire Section was renumbered, increasing the definitions previously provided from 17 to a total of 22 definitions.

Section 9-130 (e): Minimum standards for maintenance of premises

Much of this portion of the proposed Ordinance was retained which speaks primarily to maintenance of residential properties. Item 5 was added to address the placement of bulk trash in residential areas which allows for placement upon any swale area no more than forty eight (48) hours before the scheduled collection day. Item 7 (air conditioning, mechanical and maintenance equipment) was revised to include maintenance equipment as an additional item requiring proper screening so as not to be visible from the public rights of way or adjoining properties.

Section 9-130 (f) Carports, garages, parking and storage

This portion of the proposed Ordinance was substantially maintained with the exception of two revisions to carport/garages and the addition of tarps and car covers to ensure that these items are free from rips and tears.

Nonconforming Uses and Structures.

This provision was stricken in its entirety since it's already provided for in Section 24-811 of the City's Code of Ordinances. In addition to the fact that this section is duplicated elsewhere in the Code, the Section is filled with a plethora of inconsistencies relative to applicability, extensions and continuance of nonconforming uses and structures. Further, it is not typical nor legally sound to have a provision governing nonconforming uses and structures duplicated throughout the Code.

Section 9-131 Non Residential Property Maintenance Standards (a) through (i)

This section of the proposed Ordinance is newly created. This section will allow the Code Division to effectively address the concerns of a property that is commercial or industrial in nature. Currently in addressing a commercial property, an officer may have to create several different Notices of Violation emanating from multiple areas throughout the Code. With the introduction of this section it will help in the practice of being able to address a property from one specific Article in the Code, by referencing the Property Maintenance Standards.

Section 9-131 (a) through (d)

The first four parts of this proposed section will address the Building or Structures, occupied or vacant, on a parcel. This includes, but not limited to, the building, walls, sidewalks, walkways, roofs, and all other structural components. The proposed legislation requires the property to be free of debris, maintained in an attractive manner, secured if vacant and structurally sound.

Section 9-131 (e) through (g)

These three parts of the proposed section will address Landscaping and Irrigation systems on the parcel. The proposed legislation requires the property to be landscaped, maintained and has a functioning irrigation system.

Section 9-131 (h) through (k)

These three parts of the proposed section will address signage and parking areas to include lighting on the parcel. The proposal requires that signage on the property be properly maintained. Additionally the Ordinance proposes that the parking area be maintained in a manner consistent with the approved Site Plan and properly lit to minimum levels to ensure safety and security.

Chapter 20, Article IV, Section 20-116

This Section is being amended to provide clarity and consistency throughout the Code. Currently, this section alludes to a 24 hour period for trash, waste material, refuse and other articles to be placed on unpaved public right-of-way. The change provides for the same 48 hour period proposed in Chapter 17 of the Code.

City Manager

Temp. Ordinance No. 2345: Amending and Renaming Chapter 9, Article IV, to be entitled
“Residential and Nonresidential Property Maintenance Standards”

October 11, 2016 – Page 4

Conclusion: Staff recommends that the City Commission adopt Temporary Ordinance No. 2345, Amending and Renaming Chapter 9, Article IV– to be entitled Residential and Nonresidential Property Maintenance Standards to provide for regulations to ensure the proper maintenance of buildings and properties throughout the City. This amendment supports Goal #5, “A Vibrant Community” of the City’s Strategic Plan in that, it allows for the overall enhancement of residential, industrial and commercial properties, thereby improving the community image and aesthetics.

Fiscal Impact: This is a City initiated amendment with no direct fiscal impact.



Maxine Calloway,
Community Development Director

Attachments: Temporary Ordinance No. 2345

CITY OF TAMARAC, FLORIDA

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA AMENDING CHAPTER 9 OF THE CITY'S CODE OF ORDINANCES, ENTITLED "HEALTH, SANITATION AND NUISANCES" BY RECODIFYING ARTICLE IV, SECTIONS 9-130 THROUGH 9-135 AS CHAPTER 17, ARTICLE IV, TO BE ENTITLED "LOCAL HOUSING ASSISTANCE PROGRAM"; CREATING A NEW CHAPTER 9, ARTICLE IV TO BE ENTITLED "RESIDENTIAL AND NONRESIDENTIAL PROPERTY MAINTENANCE STANDARDS, CREATING A NEW SECTION 9-130 ENTITLED "RESIDENTIAL PROPERTY MAINTENANCE STANDARDS"; CREATING A NEW SECTION 9-131 ENTITLED NONRESIDENTIAL PROPERTY MAINTENANCE STANDARDS"; PROVIDING FOR DEFINITIONS; PROVIDING FOR MAINTENANCE STANDARDS; AND AMENDING CHAPTER 20, ARTICLE IV, SECTION 20-116 ENTITLED EXCEPTIONS, PROVIDING FOR CONSISTENCY; PROVIDING FOR EXCEPTIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at the recommendation of the City's professional staff, the City Commission seeks to restate and update the existing rules pertaining to residential and nonresidential property maintenance standards; and

WHEREAS, the City Commission seeks to establish reasonable rules related to the disposal and hauling of bulk waste; and

WHEREAS, the City Commission seeks to adopt a definition for the following: animal, bulk trash, car cover/tarp, graffiti, livestock, maintenance equipment and poultry; and

WHEREAS, the City Commission seeks to update rules and regulations related to residential property maintenance standards; and

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

WHEREAS, the City Commission seeks to adopt rules and regulations specifically tailored to nonresidential properties; and

WHEREAS, the Director of Community Development finds that regulations governing residential and nonresidential property maintenance standards are consistent with the City's adopted Comprehensive Plan and recommends that the City Commission adopts the Ordinance; and

WHEREAS, the City Commission finds that residential and nonresidential property maintenance standards make the City a more desirable place to live, work and visit;

WHEREAS, the City Commission deems it to be in the best interest of the health, safety, general welfare of the citizens and residents of the City to restate and update existing rules pertaining to Residential and Nonresidential Property Maintenance Standards.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AS FOLLOWS:

SECTION 1. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

SECTION 2. Chapter 9, Section 9-130 through 9-135, of the City's Code of Ordinances is recodified as Chapter 17, Article IV, Sections 17-59 through 17-64 to be entitled "Local Housing Assistance Program" as follows:

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

Sec. 17-59 Definitions.

For the purposes of this article, the definitions contained in F.S. § 420.9071, as may be amended from time to time, are adopted herein by reference.

Sec. 17-60. – Legislative Intent.

The purposes of this article are to implement the Act, including, without limitations, the following:

- (1) To increase the availability of affordable housing by combining local resources and cost saving measures using a local housing partnership(s), as applicable, and by using private and public funds to reduce the cost of housing;
- (2) To promote more compact urban development, and to assist in achieving the growth management goals contained in the adopted local comprehensive plan by allowing more efficient use of land so as to provide housing units that are more affordable;
- (3) To establish a strong sense of community through increased social and economic integration;
- (4) To build the organizational and technical capacity of community-based organizations in the production of affordable housing;
- (5) To promote innovative design of eligible housing, and its supporting infrastructure, to provide for cost savings in the provision of such housing;
- (6) To promote expedited permit processing systems for affordable housing; and
- (7) To promote review procedures for plan provisions that impact affordable housing.

Sec. 17-61. – Establishment of local housing assistance program.

- (a) There is hereby created and established a local housing assistance program (the "program") by the city, to be implemented and administered by the city.
- (b) The city shall implement the program within the city, consistent with the requirements of the Act. The strategies of the program will be outlined in the city's SHIP housing assistance plan.

Sec. 17-62. – Establishment of affordable housing assistance trust.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

(a) Pursuant to the requirements of the Act, the city agrees to establish an affordable housing assistance trust fund (the "fund") within the official and fiscal accounting records of the city. All monies deposited in the fund shall be subject to the requirements of the Act and this article.

(b) The city shall cause the fund to be audited, and shall report the results of such audit as required by the Act.

Sec. 17-63 Establishment of affordable housing advisory committee.

Pursuant to the requirements of the State Housing Initiatives Partnership Act, the ("Act") there is hereby created and established an affordable housing advisory committee ("committee"). Composition of the committee shall be as required by the Act. Members of the committee shall be appointed by resolution.

Sec. 17-64 Review and approval of the affordable housing incentive plan.

(a) Pursuant to the requirements of the Act, within ninety (90) days of the receipt of the recommendations from the committee, the city commission shall adopt amendments to the local housing assistance plan that will be implemented in conformance with the requirements of the Act.

(b) Upon adoption of the incentive plan, the city shall forward, or cause to be forwarded, a copy of the adopted amendments to the appropriate agencies pursuant to the requirements of the Act.

SECTION 3. Chapter 9, Article IV, Sections 9-130 and 9-131 to be entitled "Residential and Nonresidential Property Maintenance Standards", of the City of Tamarac Code of Ordinances are created as follows:

Sec. 9-136 ~~Sec. 9-130. Neighborhood Beautification~~ Residential property maintenance standards.

- (a) *Intent and purpose.* The purpose and intent of this Article ~~neighborhood beautification code~~ is to create and establish specific regulations in addition to those requirements contained within this Code that will serve to preserve the neighborhood character, promote its high quality and appearance, maintain property values and protect the public health, safety and welfare. This Article ~~neighborhood beautification code~~ is intended to provide guidelines to ensure the preservation of the community's visual integrity, as well as ensure that every property is maintained in accordance with the community standards.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

(b) *Implementation, interpretation and enforcement of regulations by city.* The city is hereby charged with implementation, interpretation and enforcement of the regulations as set forth in ~~the neighborhood beautification code~~ this Article .

(c) *Definitions.* For the purposes of this section, these terms shall have the following meaning:

(1) *Animal* means a living thing that is not a human being or a plant.

(2) *Bulk trash* is defined as follows:

(a) *Household goods.* Appliances, furniture, mattresses, box springs, toys, carpet, draperies, and other miscellaneous materials as are normally found in a residential household.

(b) *Horticultural material.* Trimmings from bushes, shrubs, and trees which do not exceed six (6) inches in diameter at the base or six (6) feet in length.

(c) *Building materials.* Wooden fence sections six (6) feet or less in height and length, wooden doors, sinks, commodes, small wood scraps, and other small building or repair materials.

(d) *Miscellaneous trash.* Bulk trash not previously defined that is of a household, noncommercial, nonindustrial and nonhazardous nature.

~~(e) *Construction and demolition debris.* Refuse generated from the construction, demolition, renovation, repair or alteration of any buildings or structures or any other refuse materials which normally result from land clearing or land development operations.~~

(3) ~~(1)~~ *Canopy* means a portable, non-permanent structure made typically of silk, cotton, canvas, fabric or similar pliable material intended to provide protection from the elements.

(4) *Car cover/tarp* means any plastic, nylon or canvas material used to cover or conceal.

(5) ~~(2)~~ *Carport* means permanent roofed structure providing space for the parking of a car, truck, recreational vehicle or motorcycle. A carport shall meet the building setbacks established in whatever zoning district it exists.

(6) ~~(3)~~ *City* means the City of Tamarac.

(7) ~~(4)~~ *City Code* means the City of Tamarac Code of Ordinances.

(8) ~~(5)~~ *Commercial vehicle* means any vehicle as defined in Chapter 14 Section 14-30 of the City of Tamarac Code of Ordinances. ~~that by its design or use is utilized for any purpose intended to derive some form of compensation, whether monetary or otherwise. Outside lettering of any such vehicle designating a business shall be deemed conclusive for establishing commercial status. Such status shall not include governmental, law enforcement and emergency response vehicles, provided such vehicles otherwise meet the criteria for private use vehicles.~~

- ~~(9)~~ ~~(6)~~ *Community* means the various properties within the city.
- ~~(10)~~ ~~(7)~~ *Family* means one (1) or more persons related by blood, marriage or legal adoption occupying a single dwelling unit, having one (1) set of culinary facilities and living as a single housekeeping unit as distinguished from a group occupying a boarding or rooming house, hotel or motel. The definition of family may also include no more than two (2) additional, unrelated natural persons in addition to the above definition of family. Legal custodians of individuals who have not attained the age of eighteen (18) and those individuals shall be considered family members.
- ~~(11)~~ *Graffiti* as defined in Chapter 13, Section 13-5 of the City of Tamarac Code of Ordinances.
- ~~(12)~~ ~~(8)~~ *Ground cover* means low growing plants that, by the nature of their growth characteristics, completely cover the ground and do not usually exceed two (2) feet in height.
- ~~(9)~~ ~~*Heavy truck*~~ means any truck with a net weight of more than five thousand (5,000) pounds and is designed or used to transport goods other than that incidental to the personal effects of the owner.
- ~~(13)~~ ~~(10)~~ *Landscape material* means any of the following, or a combination thereof, including, but not limited to, grass, ground cover, shrubs, vines, hedges, trees or palms and other materials such as rocks, pebbles, sand, mulch; but not including paving.
- ~~(14)~~ ~~(11)~~ *Lawn/grass/sod/turf* means the upper layer of soil bound by grassy plant roots and covered by viable grass blades.
- ~~(15)~~ *Livestock* means farm animals (such as cows, horses, cattles, goats and pigs) that are kept, raised, and used by people.
- ~~(16)~~ *Maintenance equipment* means any machine, tool, or other instrument, used to maintain the interior or outside building and/or of a property.
- ~~(17)~~ ~~(12)~~ *Mulch* means an organic material such as wood chips, or bark placed on the soil to reduce evaporation, prevent erosion, control weeds, and enrich the soil and lower soil temperature. The use of heat-treated mulch obtained from Melaleuca, eucalyptus, or other invasive species is encouraged in order to reduce the impact on the environment and to preserve the remaining native plant communities. For this reason, the use of cypress mulch is strongly discouraged. Additional material utilized for mulch may include rocks, pebbles, sand or other materials generally utilized for the mulching of planting beds in the South Florida landscaping community.
- ~~(18)~~ ~~(13)~~ *Neighborhood* means a uniformly created subdivision.
- ~~(19)~~ ~~(14)~~ *Overnight* means the nighttime duration of time considered outside normal working hours; for the purposes of this Code Article that shall be between 9:00 p.m. and 6:00 a.m.
- ~~(20)~~ *Poultry* means birds such as roosters, hens, ducks, turkeys, geese.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

~~(21)~~ ~~(15)~~ *Private use vehicle* means any vehicle where the primary use of the vehicle is for the transportation purposes of the owner/operator and that by the normal operation of such vehicle, there is no monetary compensation derived. Such vehicles shall be limited to passenger vehicles, including automobiles, motorcycles, golf carts and trucks.

~~(16)~~ *Truck* means any sport utility vehicle (SUV), van or pick-up truck with a net weight of five thousand (5,000) pounds or less and which is used primarily to transport goods incidental to the personal effects of the owner/operator, and not used to transport commercial goods.

~~(22)~~ ~~(17)~~ *Vehicle use areas* means all portions of platted lots and clubhouses used for the purpose of ingress, egress, parking, storage, loading and unloading of motor vehicles.

(d) *Permitted/prohibited uses and structures.*

(1) ~~Permitted uses and structures are as listed under article III, division[s] 2—5 of chapter 24 and article III, division 13 of chapter 24 entitled, "S-1 recreational district."~~ Use of lots platted for single family residential shall be restricted to the use of a single family, its household, servants and guests; family is defined herein. Use of lots platted for recreational shall be restricted to the use of outdoor sports and recreational activities (active and passive in nature).

(2) ~~Prohibited uses in the above referenced divisions of chapter 24 are considered any use not specifically enumerated under the zoning same districts as a permitted use within this Code. This would include the prohibition of any trade, business, profession or any other type of commercial activity. Prohibited uses and structures in the S-1 zoning district are specifically listed under article III, division 13 of chapter 24 entitled, "S-1 recreational district" of this Code.~~

(3) Structures accessory to the use of one (1) family may be erected provided such accessory buildings are clearly incidental to the main building, and do not accommodate an additional family. Accessory structure shall receive all required permits from the city prior to construction.

(4) A construction shed may be placed on a lot temporarily during the course of active construction of a residential ~~ee~~ building; otherwise, no portable buildings or trailers may be placed on a lot unless it has met the requirements enumerated within this ~~C~~code. Temporary construction sheds shall receive all required permits from the city prior to installation.

(5) Utility sheds are only allowed if they have obtained the necessary permits and inspections as determined by the building department.

(e) *Minimum standards for maintenance of premises.* Residential properties shall be protected from the negative impacts of noise, illumination, unsightliness, odors, dust, dirt, smoke and other objectionable influences. Maintenance of premises shall be subject to this Code. Minimum standards to ensure maintenance of premises are as follows, along with the following conditions:

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

- (1) All properties shall be kept in a clean and sanitary condition free of rubbish, trash, garbage, ground surface hazards, including but not limited to: broken glass, dangerous projections and objects.
- (2) No animals, livestock or poultry of any kind shall be raised, bred or kept on any lot. Dogs, cats or other household pets may be kept, provided they are not kept, bred or maintained for any commercial purposes.
- (3) Hedges are permitted and shall be maintained uniformly at a height not to exceed six (6) feet and so as not to obstruct a neighboring property owner's view. Residential properties that border commercial properties must maintain the hedge height not to exceed a maximum of eight (8) feet.
- (4) Refuse containers shall be maintained in good condition and completely screened from view from the adjacent right-of-way. The only exception to this regulation is when the refuse containers are placed for pickup which shall be no earlier than 7:00 p.m. the evening before on the day of actual pickup and removed no later than 11:00 p.m. the evening of pickup.
- (5) Bulk trash, as defined in section 9-130 (c) (2) above, will be placed and collected from the swale area of city residential properties as scheduled by the City. Bulk trash shall not be placed upon any swale area more than forty-eight (48) hours before the scheduled collection date, as may be updated from time to time. Bulk trash placed for pick up shall not exceed a total of four (4) cubic yards. Bulk trash placed upon the swale more than forty-eight (48) hours before a scheduled pick up date is a violation of this section.
- ~~(6) (5)-All gas and oil tanks must be placed and maintained below ground level or in walled-in areas so as not to be visible from adjacent properties.~~
- ~~(7) (6)-Air conditioning, or other mechanical equipment and maintenance equipment~~ placed in any front, side or rear yard shall be screened or walled in so as not to be visible from the public rights-of-way and shall not be placed on the roof of any building or structure unless such air conditioning or mechanical equipment is completely screened or walled in so as not to be visible from the public rights-of-way or adjoining properties.
- ~~(7) Any telecommunications tower and/or antenna shall comply with all federal, state and local laws, ordinances and regulations.~~
- (8) Permanent and/or temporary signs shall not be erected or displayed upon any residential properties within the city unless allowed specifically elsewhere in the Code.
- (9) Exceptions:
 - a. Political signs which shall conform to chapter 18 of this Code.
 - b. Security/protective agency signs which shall be located within five (5) feet of the residence.
 - c. Warning or hazard signs which will be permitted to be located where the hazard may exist.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

- d. House identification signs which shall be attached to the residence, be a minimum of four (4) inches but no larger than twelve (12) inches by fifteen (15) inches, be of a contrasting color and include no more than the homeowner's name and/or address.
- (10) All exterior surfaces of all buildings and structures including but not limited to roofs, walls, soffits, siding, fascias, doors, door and window frames, cornices, porches, screens, screen enclosures, trim, balconies, decks, fences and vehicular use areas shall be kept free of dirt, grime, mold and mildew. Such surfaces shall also be kept free of faded or chipped paint and shall be maintained in good repair and condition. Such surfaces shall be repainted, recovered or cleaned when ~~ten (10) percent~~ twenty-five (25) percent or more of the exposed surface area of the subject elevation does not meet the standards set forth herein. Tarps placed on roof for protection shall be professionally and properly secured and free of rips and tears.
- (11) Walkways and landscape curbing, whether permanent or temporary in nature, shall be maintained in a neat and clean condition at all times.
- (f) *Carports, garages, parking and storage.*
- (1) Only private use vehicles are permitted to be parked or stored overnight where they would be visible from the public rights-of-way or abutting properties. All other types of vehicles including but not limited to heavy trucks and commercial vehicles can only be parked in accordance with Chapter 14, Section 14-30 of this Code ~~are prohibited from being parked or stored overnight where it is visible from the public rights-of-way or abutting properties.~~
- (2) Vehicle use areas shall be constructed of asphalt pavement, brick pavers, concrete, stamped concrete, cast in place stone or of a similar material which provides equivalent durability, aesthetic appearance and maintainability. Any modification to an existing vehicular use area shall receive all required permits from the city prior to construction.
- (3) All private vehicle use areas shall be maintained in a neat and clean condition. Additionally, vehicle use areas shall be maintained in good condition and good repair which shall include removal of all weeds, grass, ruts, potholes, broken pavement, faded stain or painted surfaces, and blacktop surfaces in need of recoating.
- (4) Carports/garages should be used ~~are~~ for the purpose of storing approved use vehicles only. ~~General storage of personal belongings~~ All other storage and ~~other commodities~~ within the confines of the carport/garage visible from the abutting rights-of-way are prohibited. Carports/garages shall be maintained so that there is no accumulation of trash and garbage.
- (5) Portable canopies as herein defined, are not permitted to be used as a carport. Canopies are only allowed on a temporary basis (for parties, events, etc.) and should be removed immediately after completion of event. Tarps and car covers shall be professionally and properly secured and free of rips and tears.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

- (6) Garage doors shall be kept in the down position at all times when the garage is not in use by the resident.

~~(g) Buildings, additions and modifications. In order to assure that the quality of development within the community is maintained at a high standard, the following requirements shall apply to construction of new residences and additions or changes to existing residences or properties:~~

- ~~(1) No docks, seawalls, boat landings, mooring posts or boathouses may be constructed without the property owner obtaining all necessary permits.~~

(g) ~~(h)~~ *Landscaping and screening.* In order to assure that the aesthetic appearances of the communities are maintained, the following requirements shall apply with regard to maintenance of shrubbery and landscape materials:

- (1) Homeowners must maintain healthy landscaping, to include spraying, watering, weeding, trimming and fertilizing.
- (2) All lot areas not covered by driveways, or other paved areas or structures shall be planted with lawn grass, ground cover or other appropriate landscape materials, free of weeds. Lawns shall be neatly maintained at a height of four (4) inches or less.
- (3) Landscape material shall not create pedestrian and/or motor vehicle hazards.
- (4) All landscaped areas should be maintained or trimmed to prevent the blocking of doors and windows, as well as any public right-of-way.
- ~~(5) The installation, removal and pruning of all trees and palms within the community shall be in accordance with ANSI A-300 standards and chapter 11 of this Code. All other elements of landscaping shall be installed and maintained so as to meet all other applicable Code requirements.~~

(h) ~~(i)~~ *Conflicts and appeals.*

- (1) This article shall be liberally construed so as to effectively carry out the purpose hereof in the interest of the public health, safety and general welfare. The provisions of this article shall apply to the community in addition to the provisions of this Code. In the event of any conflict between the provisions of this article and any provision of this Code, the provision contained in this article shall prevail.
- (2) ~~The code enforcement board/~~special magistrate shall hear and decide appeals when it is alleged an error in any requirement, decision or determination has been made by the administrative official in the administration of this section. Any person aggrieved by the decision of the ~~code enforcement board/~~special magistrate may appeal such decision to the circuit court.

(i) ~~(j)~~ *Enforcement of violations.* This section shall be the minimum standard and shall be enforced by the code compliance division of the city along with the county sheriff's office. Violations of any of the regulations of this ordinance shall be heard in accordance with state statutes by the appropriate governing authority.

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

~~(k) Nonconforming uses and structures.~~

- ~~(1) Existing nonconforming uses and structures not in violation.~~ Any lawful use of land or structure existing on April 1, 2008, and which by its terms has become a nonconforming use, is hereby declared not to be in violation of this chapter on such date. Such nonconforming use shall be subject to all of the provisions of this article pertaining to its continuance, change and discontinuance.
- ~~(2) Continuance permitted if legal.~~ Any legal nonconforming use or structure may be continued.
- ~~(3) Continuance.~~ Nothing in this article shall be interpreted as authorization for or approval of the continuation of the use of a structure, lot or premises in violation of any law or ordinance in effect on April 1, 2008.
- ~~(4) Extensions.~~ The nonconforming use of a building may be extended throughout any part of a building clearly designed for such use but not so used as of April 1, 2008. Any nonconforming use which occupied a portion of a building not originally designed or intended for such use shall not be extended to any other part of the building. No nonconforming use shall be extended to occupy any land outside the building or any additional building on the same plot not used for such nonconforming use as of April 14, 2004. The nonconforming use of land shall not be extended to any additional land not so used as of such date.
- ~~(5) Repairs, maintenance, improvements.~~ No structure utilized for a nonconforming use shall be enlarged, extended, reconstructed or structurally altered unless the use is changed to one which complies with the provisions of this article; provided, that repairs, maintenance and improvement may be carried out in any one (1) year in an amount not to exceed twenty five (25) percent of the assessed value of the structure for that year, and provided that such work does not increase the cubic content of the building nor the floor area devoted to the nonconforming use, or increase the number of dwelling units. Nothing in this article shall prevent compliance with applicable laws or resolutions relative to the safety and sanitation of a building occupied by a nonconforming use. If any nonconforming structure or building in which there is a nonconforming use is damaged by fire, flood, explosion, collapse, wind, war or other catastrophe to such an extent that the cost of rebuilding, repair and reconstruction will exceed seventy five (75) percent of the replacement cost of the building or structure, it shall not be again used or reconstructed except in full conformity with the regulations of the district in which it is located.
- ~~(6) Changes of non-conforming uses.~~
 - ~~a.~~ In any residential district, any change of a nonconforming use in a conforming building shall be to a conforming use.

- b. ~~In any residential district, a nonconforming use in a nonconforming building shall be changed only to a use permitted in the particular residential district involved, except where there may be a change of tenancy, ownership or management of a nonconforming use provided there is no change in the nature of character or such nonconforming use, except as may be permitted by this article.~~
- c. ~~Any change of a nonconforming use of land, except as incidental to a change of a nonconforming use of a nonconforming structure permitted and approved under this section, shall be to a conforming use.~~

~~(7) Effect of discontinuance, abandonment or change to non-conforming use. If for any reason a nonconforming use of land ceases or is discontinued for a period of more than sixty (60) days, the land shall not thereafter be used for a nonconforming use.~~

- a. ~~If for any reason the nonconforming use of a building ceases or is discontinued for a period of one (1) year or more, the building shall not thereafter be used for a nonconforming use.~~
- b. ~~Any part of a building, structure or land occupied by a nonconforming use, which use is abandoned, shall not again be occupied or used for a nonconforming use.~~

~~(8) Applicability to nonconforming uses created by changes in districts or district regulations. The provisions of this article shall also apply to buildings, structures, land, premises or uses which hereafter become nonconforming due to a change or a reclassification of district or become nonconforming due to a change in district regulations. Where a period of time is specified in this article for the removal or discontinuance of nonconforming buildings, structures or uses, such period shall be computed from the effective date of such reclassification or change of regulations.~~

~~(9) Applicability. The provisions of this article are intended to apply only to nonconforming uses and are not intended to apply to buildings and structures and their plots existing on April 1, 2008, which do not meet the regulations of this chapter for height, yards, plot, size, plot area, coverage, separation or other similar dimensional requirements or limitations. If the owner can provide the city with a survey dated on or prior to April 1, 2008 showing the nonconformity, a permit for extensions or alterations of a building or structure may be issued.~~

~~If a survey cannot be produced, the owner may apply to the planning board for a variance, which variance must be granted before any permit may be issued. Any additions, extensions or alterations to such proven existing buildings or structures shall comply with all applicable provisions of this chapter.~~

~~(10) Casual, temporary or illegal use not sufficient as nonconforming use. The casual, temporary or illegal use of land or a building shall not be sufficient to establish the existence of a nonconforming use or to create any rights in the continuance of such a use.~~

Sec. 9-131. Nonresidential property maintenance standards.

- (a) Any owner or lessee shall keep clean the inside and outside of premises of occupied or vacant stores and offices. Such owner or lessee shall keep the premises clean and free from any accumulation of debris, rubbish or trash including keeping the outside of the premises painted and in good state of repair and the windows clean and free from any lettering or sign advertising of the previous business or profession.
- (b) All exterior building walls shall be maintained in a secure and attractive manner. All defective structural and decorative elements of such building façade(s) shall be repaired or replaced in a workmanlike manner, to match as closely as possible the original materials and construction of the building. All exterior building walls and structural parts including fascia, soffits and balconies shall have all graffiti and loose material removed and patching or resurfacing shall be accomplished to match the existing or adjacent surfaces as to materials, color and joining, and shall be impervious to the elements..
- (c) If any commercial property is vacant for more than fifteen (15) days, all glass surfaces visible to the public shall be kept clean and the interior of such vacant store shall be screened from public view in one (1) of the following ways until the property is occupied:
- (1) All damaged, broken, temporary or permanently closed-up front windows shall be restored, repaired or replaced in a satisfactory condition.
- (2) Decorative displays of merchandise currently available within the city, merchandise of the future tenant of the vacant store, public service displays, or festival and current holiday displays, provided that screening of the remainder of the vacant store shall be placed immediately behind the decorative display.
- (d) All sidewalk overhangs attached to commercial buildings shall be structurally sound and free of rust, discoloration, peeling, chipping, cracking, sagging or dirt. All awnings shall be without tears or holes and free of dirt, discoloration, fading, or cracking. All lettering or signage on overhangs shall conform to the requirements provided in the sign code of the City of Tamarac and the city's land development regulations.
- (e) Premises and adjacent swales shall be kept landscaped, irrigated with rust free systems, mowed and maintained in good repair. All landscaping on non-residential property shall be in compliance with the approved site plan.
- (f) All owners of land shall be responsible for the maintenance of all landscaping. This includes mowing and maintaining abutting rights-of-way, swales, lake and canal banks. Landscaping shall be maintained in a good condition so as to present a healthy, neat and orderly appearance at least equal to the original installation and shall be mowed or trimmed in a manner and at a frequency so

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

as not to detract from the appearance of the general area. Landscaping shall be maintained such that it will not cause property damage and public safety hazards, including removal of living, dead or decaying plant material, removal of low hanging branches below fourteen (14) feet above grade and those obstructing street lighting.

- (g) Irrigation systems shall operate on a regular schedule to maintain existing landscaping and shall be maintained to eliminate water loss due to damaged, missing or improperly operating sprinkler heads, emitters, pipes and all other portions of the irrigation system and shall not be installed or operated to place water on roads or sidewalks.
- (h) All signage, including but not limited to stop signs and directional signs, shall be maintained in the originally permitted and constructed condition as required by the City of Tamarac signage code.
- (i) All off-street parking spaces including car stops and curbings shall be paved asphalt or concrete or block and shall have smooth surfaces in good repair.
- (j) It shall be the responsibility of all persons to maintain all paved areas in a neat and clean condition, in good condition and good repair, which shall include proper drainage to prevent the accumulation of pools of water and the correction and removal of all ruts, potholes, and broken pavement. Paved areas must be repaired or replaced when any deterioration occurs to the extent that the road rock or subbase is visible, which shall include removal of all weeds, and grass. In parking areas, the parking spaces shall be maintained in a manner which clearly delineates parking spaces, which shall include maintenance of parking space striping or other indicators and tire stops. This section shall apply to all paved areas, including but not limited to parking areas and ingress or egress driveways. All parking spaces, stop bars, directional arrows, centerlines, edge lines and other pavement markings shall be painted properly, clearly visible and well defined at all times.
- (k) Lighting. Commercial properties shall maintain open parking lots with time controls which will assure that the required illumination shall be provided outside of normal business hours or from dusk to dawn and that light levels are reduced not later than one (1) hour after the close of operations to the minimum levels needed to ensure safety and security.

SECTION 4. Chapter 20, Article IV, Section 20-116 entitled "Exceptions", of the City of Tamarac Code of Ordinances is amended as follows:

Sec. 20-116. - Exceptions.

The prohibitions contained in this article shall not apply in the following situations:

{00154441.1 2704-0501640}

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in underlined type are additions.

- (1) Properly packaged bulk trash, waste material, refuse and other articles may be placed on the unpaved public right-of-way no more than ~~twenty-four (24)~~ forty-eight (48) hours before the next scheduled pickup.
- (2) Property owners are not required to maintain the paved surface of the public streets.
- (3) Property owners may place mailboxes in the unpaved public right-of-way when such placement is a prerequisite to mail delivery to their property.
- (4) Vehicular parking in the public right-of-way shall be governed by other applicable laws, ordinances or regulations.

SECTION 5. Codification. It is the intention of the City Commission of the City of Tamarac that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Tamarac, Florida, and that the Sections of this ordinance may be renumbered, re lettered and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention

SECTION 6. Conflicts. That all Ordinances or parts of Ordinances, Resolutions or parts thereof in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

SECTION 7. Severability. Should any section, provision, paragraph, sentence, clause or word of this Ordinance or portion hereof be held or declared by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall be considered as eliminated and shall not affect the validity of the remaining portions or applications of this Ordinance.

SECTION 8. Effective Date. This Ordinance shall become effective upon adoption.

THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.

PASSED, FIRST READING this ____ day of _____, 2016.

PASSED, SECOND READING this ____ day of _____, 2016.

ATTEST: BY: _____
MAYOR HARRY DRESSLER

PATRICIA TEUFEL, CMC

CITY CLERK

RECORD OF COMMISSION VOTE: 1ST Reading

MAYOR DRESSLER	_____
DIST 1: COMM BUSHNELL	_____
DIST 2: COMM GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM PLACKO	_____

I HEREBY CERTIFY that
I have approved this
ORDINANCE as to form:

RECORD OF COMMISSION VOTE: 2ND Reading

MAYOR DRESSLER	_____
DIST 1: BUSHNELL	_____
DIST 2: COMM GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM PLACKO	_____

SAMUEL S. GOREN
CITY ATTORNEY



Title - TO2352 - 2nd Budget Amendment

Item No. 8 (c) on Ordinance(s)-First Reading. (TO2352) An ordinance of the City Commission of the City of Tamarac, Florida, amending ordinance 2016-05, which amended the City of Tamarac Operating Budget, Revenues and Expenditures, the Capital Budget, and the Financial Policies for the Fiscal Year 2016, by increasing the total revenues and expenditures by a total of \$2,306,745 as detailed in Exhibit "A" attached hereto; providing for conflicts; providing for severability; providing for an effective date. - **Financial Services Director Mark Mason**

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
TO 2352 2nd Budget Amendment Memo	10/14/2016	Cover Memo
TO 2352 2nd Budget Amendment Ordinance	10/14/2016	Ordinance
TO 2352 2nd Budget Amendment Exhibit A	10/14/2016	Exhibit
TO 2352 2nd Budget Amendment Exhibit B	10/14/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCE DEPARTMENT
ADMINISTRATION DIVISION

TO: Michael C. Cernech
City Manager

DATE: October 3, 2016

FROM: Mark C. Mason, 
Director of Financial Services

RE: TO 2352 Amending
Ordinance 2016-05 FY 2016
Budget

Recommendation:

I recommend approval of TO 2352 amending Ordinance 2016-05 which amended the FY 2016 Annual Budget, in the amount of \$2,306,745 from \$155,354,762 to \$157,661,507.

Issue:

On April 27, 2016, the City Commission adopted Ordinance 2016-05 which amended the annual Operating Budget, Revenues and Expenditures, Capital Budget and Financial Policies for Fiscal Year 2016. Pursuant to Section 166.241(3), a municipality may amend its budget at any time during the course of the year or within 60 days following the end of the fiscal year. In addition, if any fund is increased or decreased then the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the charter of the respective municipality. The original budget was adopted via ordinance and the City of Tamarac's charter is silent on the subject matter.

Background:

Following is a summary of the recommended adjustments to the Fiscal Year 2016 Amended Budget.

FUND TYPE	Amended Budget Ord. 2016-05	Change	Amendment #2 TO #2352
General Fund	\$ 57,312,614	\$ -	\$ 57,312,614
Special Revenue Funds	\$ 28,565,526	843,965	\$ 29,409,491
Debt Service Funds	\$ 2,804,400	-	\$ 2,804,400
Capital Project Funds	\$ 11,633,717	941,518	\$ 12,575,235
Enterprise Funds	\$ 47,497,475	242,011	\$ 47,739,486
Internal Service Funds	\$ 7,541,030	279,251	\$ 7,820,281
Total	\$ 155,354,762	\$ 2,306,745	\$ 157,661,507

Amendments to the Budget generally reflect actions approved by the City Commission since the budget was adopted/amended but not included in the original/amended budget due to their unknown nature at the time, allocation of encumbrances, i.e. purchases approved in one fiscal year and being paid in the following fiscal year, transfer of funds from a Non-Departmental account to other departments in the General Fund, and items that have been evaluated for recommended inclusion in the current year budget due to updated information, debt issuances and additional capital improvements that have been identified and recommended to be started in the current year due to timing, pricing, etc.

Since the amended budget was adopted on April 27, 2016, several items have been approved by the City Commission so the budget now needs to be amended to allow for expenditures and reimbursements as they occur.

In addition, as noted above a number of items have been evaluated for inclusion in the amendment and are enumerated below.

Items previously approved by the City Commission are as follows:

- R-2015-27, authorizing a contract with West Construction to construct Fire Station 78 was approved by the City Commission on April 22, 2015. As part of the Resolution was the authorization to appropriate \$814,465 from the Fire Rescue Fund to fund the project. The transfer of funds from the Fire Rescue Fund to the Capital Project in Fund 326 was adopted on November 11, 2015 however there was a communication error and the transfer of funds was not made. Since Fiscal Year 2015 is now closed a re-appropriation of funds is required to allow for the transfer to be made in FY 2016. This amendment provides the authorized appropriation of \$814,465 to be transferred from the Fire Rescue Fund to the project account.
- A resolution of the City Commission of the City of Tamarac, Florida, authorizing an appropriation of \$14,500.00 from the State Law Enforcement Trust Fund for the provision of funding a Narcotics Canine, Specialized Training for Tamarac District Deputy Sheriff's and Crime Prevention Initiatives and was approved by the City Commission July 13, 2016.
- A resolution of the City Commission awarding a contract for Comprehensive Signage Program in an estimated amount of \$1,779,078, including contingency of \$425,000 and authorizing an appropriation of \$941,518 and approved by the City Commission on August 24, 2016.
- Filter Media Replacement - Package Filters 5 and 6 Project for a total amount of \$242,011 and approved by the City Commission on June 13, 2016

Additional adjustments are recommended:

- Public Services – One (1) additional Full Time Position - Engineer/Inspector. This position was originally planned for FY 2017 however due to the number of projects and need to maintain timely inspection schedules, City Staff advised the City Commission at the Budget Workshop that the position would be added in FY 2016 and included in the final budget amendment. As the position was filled late in FY16 and there is no budgetary impact.
- Health Insurance Fund – Increase appropriation in the amount of \$279,251 as a result of health insurance claims exceeding the original forecast for Fiscal Year 2016. As previously reported, health insurance claims have been running higher on a monthly basis than originally budgeted.
- NSP3 Fund – Increase appropriation in the amount of \$15,000 as a result of recapture funds are available from the sale of properties and these funds have been applied towards the rehabilitation of homes which has exceeded original expectations.

The Exhibits to the budget amendment provide detailed information for all adjustments included in the amendment. Specifically, Exhibit A provides information regarding increases and decreases as well as the amended budget amount with a reference to Exhibit B that provides the detail associated with each adjustment. A presentation will be made supporting the recommended adjustments.

ORDINANCE NO. 2016- _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AMENDING ORDINANCE 2016-05, WHICH AMENDED THE CITY OF TAMARAC OPERATING BUDGET, REVENUES AND EXPENDITURES, THE CAPITAL BUDGET, AND THE FINANCIAL POLICIES FOR THE FISCAL YEAR 2016, BY INCREASING THE TOTAL REVENUES AND EXPENDITURES BY A TOTAL OF \$2,306,745 AS DETAILED IN EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Tamarac, pursuant to Section 200.065, Florida Statutes adopted its Operating Budget, Revenues and Expenditures, the Capital Budget and the Financial Policies for the Fiscal Year 2016 by approving Ordinance 2015-17 on September 24, 2015; and

WHEREAS, the City of Tamarac, pursuant to Section 166.241(3), Florida Statutes amended its Operating Budget, Revenues and Expenditures and the Capital Budget for Fiscal year 2016 by adopting Ordinance 2016-05 on April 27, 2016; and

WHEREAS, the City Commission desires to amend its Operating Budget, Revenues and Expenditures, Capital Budget pursuant to Section 166.241(3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AS FOLLOWS:

SECTION 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

SECTION 2. City of Tamarac Ordinance 2016-05 which amended the City of Tamarac Operating Budget, Revenues and Expenditures, the Capital Budget and the Financial Policies for the Fiscal year 2016, is hereby amended as detailed in Exhibit "A" and summarized in Exhibit "B," both of which are attached hereto and incorporated herein.

SECTION 3. All ordinances or parts of ordinances, or resolutions or parts of resolutions, in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 4. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

SECTION 5. This Ordinance shall become effective immediately upon its adoption, as provided by Florida Law.

PASSED, FIRST READING this _____ day of _____, 2016.

PASSED, SECOND READING this _____ day of _____, 2016.

BY: _____
MAYOR HARRY DRESSLER

ATTEST:

PAT TUEFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE: 1ST Reading

MAYOR DRESSLER
DIST 1: COMM. BUSHNELL
DIST 2: COMM. GOMEZ
DIST 3: V/M. GLASSER
DIST 4: COMM. PLACKO

I HEREBY CERTIFY that
I have approved this
ORDINANCE as to form:

SAMUEL S. GOREN
CITY ATTORNEY

RECORD OF COMMISSION VOTE: 2ND Reading

MAYOR DRESSLER

DIST 1: COMM. BUSHNELL

DIST 2: COMM. GOMEZ

DIST 3: V/M. GLASSER

DIST 4: COMM. PLACKO

**CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352**

EXHIBIT A

FUND	FY 2016 AMENDED BUDGET ORDINANCE O-2016-05	BA #2 INCREASE	Reference - Exhibit B	BA #2 (DECREASE)	AMENDED BUDGET #2	BA #2 NET CHANGE
General Fund (001)						
Revenues						
Taxes	\$ 29,162,650			\$ 29,162,650	\$ -	-
Permits, Fees & Special Assessments	4,967,041			4,967,041	-	-
Intergovernmental Revenue	8,104,212			8,104,212	-	-
Charges for Services	1,577,674			1,577,674	-	-
Judgment, Fines & Forfeits	615,226			615,226	-	-
Miscellaneous Revenues	1,198,787			1,198,787	-	-
Other Sources	6,508,141			6,508,141	-	-
Appropriation from Fund Balance	3,671,296			3,671,296	-	-
Total General Fund Revenue	\$ 55,805,027	\$ -		\$ 55,805,027	\$ -	
Expenditures						
City Commission	\$ 631,075			\$ 631,075	\$ -	-
City Manager	1,811,799			1,811,799	-	-
City Attorney	591,080			591,080	-	-
City Clerk	550,742			550,742	-	-
Finance	2,823,255			2,823,255	-	-
Human Resources	1,277,801			1,277,801	-	-
Community Development	1,843,475			1,843,475	-	-
Police	14,803,897			14,803,897	-	-
Public Services	7,705,758			7,705,758	-	-
Parks & Recreation	4,756,247			4,756,247	-	-
Information Technology	2,550,851			2,550,851	-	-
Non-Departmental	16,459,047			16,459,047	-	-
Total General Fund Expenditures	\$ 55,805,027	\$ -		\$ -	\$ 55,805,027	\$ -
Red Light Cameras (003)						
Revenues						
Judgments, Fines & Forfeits	\$ 1,502,587			\$ 1,502,587	\$ -	-
Micellaneous Revenues	5,000			5,000	-	-
Total Red Light Cameras Revenue	\$ 1,507,587			\$ 1,507,587	\$ -	
Expenditures						
Personal Services	\$ 54,693			\$ 54,693	\$ -	-
Operating Expenses	1,452,894			1,452,894	-	-
Total Red Light Cameras Expenditures	\$ 1,507,587			\$ 1,507,587	\$ -	
Fire Rescue Fund (120)						
Revenues						
Permits, Fees & Special Assessments	\$ 11,601,000			\$ 11,601,000	\$ -	-
Intergovernmental Revenue	49,000			49,000	-	-
Charges for Services	2,188,856			2,188,856	-	-
Miscellaneous Revenues	31,480			31,480	-	-
Interfund Transfers	6,533,557			6,533,557	-	-
Appropriation from Fund Balance	1,554,271	814,465	A	2,368,736	814,465	
Total Fire Rescue Fund Revenue	\$ 21,958,164	\$ 814,465		\$ -	\$ 22,772,629	\$ 814,465
Expenditures						
Personal Services	\$ 14,947,979			\$ 14,947,979	\$ -	-
Operating Expenditures	1,537,866			1,537,866	-	-
Capital Outlay	2,241,147			2,241,147	-	-
Debt Service	412,373			412,373	-	-
Other Uses	2,545,309	814,465	A	3,359,774	814,465	
Contingency	273,490			273,490	-	-
Reserves	-			-	-	-
Total Fire Rescue Fund Expenditures	\$ 21,958,164	\$ 814,465		\$ 22,772,629	\$ 814,465	
Law Enforcement Trust - State (130)						
Revenues						
Appropriated Fund Balance	\$ -	14,500	B	\$ 14,500	\$ 14,500	
Total LETF Revenue	\$ -	\$ 14,500		\$ 14,500	\$ 14,500	
Expenditures						
Other Uses	\$ -	14,500	B	\$ 14,500	\$ 14,500	
Total LETF Expenditures	\$ -	\$ 14,500		\$ 14,500	\$ 14,500	
Streetscape Improvement Trust (143)						
Revenues						
Appropriated Fund Balance	\$ 651,200			\$ 651,200	\$ -	-
Total Streetscape Revenue	\$ 651,200			\$ 651,200	\$ -	
Expenditures						
Other Uses	\$ 651,200			\$ 651,200	\$ -	-
Total Streetscape Expenditures	\$ 651,200			\$ 651,200	\$ -	

CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352

EXHIBIT A

FUND	FY 2016 AMENDED BUDGET ORDINANCE O-2016-05	BA #2 INCREASE	Reference - Exhibit B	BA #2 (DECREASE)	AMENDED BUDGET #2	BA #2 NET CHANGE
Public Art Fund (146)						
Revenues						
Charges for Services	\$ 150,000			\$ 150,000	\$ -	-
Miscellaneous Revenues	4,000			4,000	-	-
Appropriation from Fund Balance	681,000			681,000	-	-
Total Public Art Fund Revenues	\$ 835,000			\$ 835,000	\$ -	
Expenditures						
Operating Expenditures	\$ 135,150			\$ 135,150	\$ -	-
Capital Outlay	\$ 54,000			\$ 54,000	-	-
Contingency	645,850			645,850	-	-
Total Public Art Fund Expenditures	\$ 835,000			\$ 835,000	\$ -	
Local Option Gas Tax 3-Cents Fund (148)						
Revenues						
Taxes	\$ 373,500			\$ 373,500	\$ -	-
Miscellaneous Revenues	2,000			\$ 2,000	\$ -	-
Appropriation from Fund Balance	451,706			451,706	-	-
Total Local Option Gas Tax Revenue	\$ 827,206			\$ 827,206	\$ -	
Expenditures						
Operating Expenditures	\$ 576,400			\$ 576,400	\$ -	-
Reserves	250,806			250,806	-	-
Total Local Option Gas Tax Expenditures	\$ 827,206			\$ 827,206	\$ -	
Building Fund (150)						
Revenues						
Permits, Fees & Special Assessments	\$ 2,537,000			\$ 2,537,000	\$ -	-
Charges for Services	12,000			12,000	-	-
Judgments, Fines & Forfeits	140,000			140,000	-	-
Miscellaneous Revenues	57,000			57,000	-	-
Appropriation from Fund Balance	304,485			304,485	-	-
Total Building Fund Revenues	\$ 3,050,485	\$ -		\$ - \$ 3,050,485	\$ -	
Expenditures						
Personal Services	\$ 1,994,962			\$ 1,994,962	\$ -	-
Operating Expenses	211,287			211,287	-	-
Capital Outlay	13,200			13,200	-	-
Other Uses	831,036			831,036	-	-
Total Building Fund Expenditures	\$ 3,050,485	\$ -		\$ - \$ 3,050,485	\$ -	
RCMP Grant Fund (152)						
Revenues						
Intergovernmental Revenue	\$ 194,000			\$ 194,000	\$ -	-
Total RCMP Revenues	\$ 194,000			\$ 194,000	\$ -	
Expenditures						
Personal Services	\$ 7,612			\$ 7,612	\$ -	-
Operating Expenses	186,388			186,388	-	-
Total RCMP Expenditures	\$ 194,000			\$ 194,000	\$ -	
Community Development Block Grant - CDBG (154)						
Revenues						
Intergovernmental Revenue	\$ 366,236			\$ 366,236	\$ -	-
Total CDBG Revenues	\$ 366,236			\$ 366,236	\$ -	
Expenditures						
Personal Services	\$ 137,783			\$ 137,783	\$ -	-
Operating Expenses	228,453			228,453	-	-
Total CDBG Expenditures	\$ 366,236			\$ 366,236	\$ -	
State Housing Initiative Program Fund (155)						
Revenues						
Intergovernmental Revenue	\$ 302,441			\$ 302,441	\$ -	-
Total SHIP Revenues	\$ 302,441	\$ -		\$ 302,441	\$ -	
Expenditures						
Personal Services	\$ 27,862			\$ 27,862	\$ -	-
Operating Expenditures	\$ 58,317			\$ 58,317	-	-
Other Uses	216,262			216,262	-	-
Total SHIP Expenditures	\$ 302,441	\$ -		\$ 302,441	\$ -	

CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352

EXHIBIT A

FUND	FY 2016 AMENDED BUDGET ORDINANCE O-2016-05	BA #2 INCREASE	Reference - Exhibit B	BA #2 (DECREASE)	AMENDED BUDGET #2	BA #2 NET CHANGE
Home (HUD) Fund (156)						
Revenues						
Intergovernmental Revenue	\$ 70,794			\$ 70,794	\$ -	
Total Home (HUD) Revenues	\$ 70,794			\$ 70,794	\$ -	
Expenditures						
Personal Services	\$ 7,996			\$ 7,996	\$ -	
Operating Expenses	62,798			62,798	-	
Total Home (HUD) Expenditures	\$ 70,794			\$ 70,794	\$ -	
Neighborhood Stab. Grant 3 (160)						
Revenues						
Miscellaneous Revenues	\$ 250,000	\$ 15,000	3	\$ 265,000	\$ 15,000	
Total Neighborhood Stab. Grant 3 Revenues	\$ 250,000	\$ 15,000		\$ 265,000	\$ 15,000	
Expenditures						
Personal Services	\$ 20,874			\$ 20,874	\$ -	
Operating Expenses	229,126	15,000	3	\$ 244,126	15,000	
Total Neighborhood Stab. Grant 3 Expenditures	\$ 250,000	\$ 15,000		\$ 265,000	\$ 15,000	
Affordable Housing Impact Fees (162)						
Revenues						
Miscellaneous Revenues	\$ 60,000			\$ 60,000	\$ -	
Total Affordable Housing Impact Fees Revenues	\$ 60,000			\$ 60,000	\$ -	
Expenditures						
Other Uses	\$ 60,000			\$ 60,000	\$ -	
Total Affordable Housing Impact Fees Expenditures	\$ 60,000			\$ 60,000	\$ -	
General Obligation (GO) Debt Service (238)						
Revenues						
Taxes	\$ 263,600			\$ 263,600	\$ -	
Total GO Debt Service Revenues	\$ 263,600			\$ 263,600	\$ -	
Expenditures						
Debt Service	\$ 263,600			\$ 263,600	\$ -	
Total GO Debt Service Expenditures	\$ 263,600			\$ 263,600	\$ -	
Revenue Bond Fund (239)						
Revenues						
Miscellaneous Revenues	\$ 3,000			\$ 3,000	\$ -	
Interfund Transfers	2,537,800			2,537,800	-	
Total Revenue Bond Fund Revenues	\$ 2,540,800			\$ 2,540,800	\$ -	
Expenditures						
Debt Service	\$ 2,540,800			\$ 2,540,800	\$ -	
Total Revenue Bond Fund Expenditures	\$ 2,540,800			\$ 2,540,800	\$ -	
Capital Equipment Fund (301)						
Revenues						
Interfund Transfers	\$ 262,000			\$ 262,000	\$ -	
Appropriation from Fund Balance	128,000			128,000	-	
Total Capital Equipment Fund Revenues	\$ 390,000			\$ 390,000	\$ -	
Expenditures						
Operating Expenditures	\$ 1,800			\$ 1,800		
Capital Outlay	151,200			151,200		
Contingency	237,000			237,000	-	
Total Capital Equipment Fund Expenditures	\$ 390,000			\$ 390,000	\$ -	
Capital Maintenance Fund (303)						
Revenues						
Interfund Transfers	\$ 500,000			\$ 500,000	\$ -	
Total Capital Maintenance Fund Revenues	\$ 500,000			\$ 500,000	\$ -	
Expenditures						
Operating Expenditures	\$ 25,704			\$ 25,704		
Capital Outlay	127,500			127,500	-	
Contingency	346,796			346,796	-	
Total Capital Maintenance Fund Expenditures	\$ 500,000			\$ 500,000	\$ -	

CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352

EXHIBIT A

FUND	FY 2016 AMENDED BUDGET ORDINANCE O-2016-05	BA #2 INCREASE	Reference - Exhibit B	BA #2 (DECREASE)	AMENDED BUDGET #2	BA #2 NET CHANGE
General Capital Improvements Fund (310)						
Revenues						
Taxes	\$ 600,000	\$ -		\$ -	\$ 600,000	\$ -
Interfund Transfers	1,710,300	260,000	C		1,970,300	260,000
Appropriation from Fund Balance	420,745				420,745	-
Total Gen. Capital Improvements Revenues	\$ 2,731,045	\$ 260,000		\$ -	\$ 2,991,045	\$ 260,000
Expenditures						
Operating Expenditures	\$ 612,130			\$	612,130	\$ -
Capital Outlay	399,745	260,000	C		659,745	260,000
Other Uses	551,000				551,000	-
Contingency	1,168,170				1,168,170	-
Total Gen. Capital Improvements Expenditures	\$ 2,731,045	\$ 260,000		\$ -	\$ 2,991,045	\$ 260,000
Corridor Improvement Fund (315)						
Revenues						
Intergovernmental Revenue	\$ 532,697			\$	532,697	\$ -
Interfund Transfers	1,651,200	681,518	C		2,332,718	681,518
Total Corridor Improvement Fund Revenues	\$ 2,183,897	\$ 681,518		\$	\$ 2,865,415	\$ 681,518
Expenditures						
Operating Expenditures	\$ 80,630			\$	80,630	\$ -
Capital Outlay	1,828,897	681,518	C		2,510,415	681,518
Contingency	274,370				274,370	-
Total Corridor Improvement Fund Expenditures	\$ 2,183,897	\$ 681,518		\$	\$ 2,865,415	\$ 681,518
Public Service Facilities Fund (320)						
Revenues						
Appropriation from Fund Balance	1,249,000				1,249,000	-
Total Public Service Facilities Revenues	\$ 1,249,000			\$	\$ 1,249,000	\$ -
Expenditures						
Other Uses	\$ 1,249,000			\$	1,249,000	\$ -
Total Public Service Facilities Expenditures	\$ 1,249,000			\$	\$ 1,249,000	\$ -
CIP 05 Revenue Bond Fund (326)						
Revenues						
Other Sources	\$ 3,800,000			\$	3,800,000	\$ -
Total CIP 05 Revenue Bond Fund Revenues	\$ 3,800,000			\$	\$ 3,800,000	\$ -
Expenditures						
Capital Outlay	\$ 3,800,000			\$	3,800,000	\$ -
Total CIP 05 Revenue Bond Fund Expenditures	\$ 3,800,000			\$	\$ 3,800,000	\$ -
Tamarac Village Fund (380)						
Revenues						
Interfund Transfers	\$ 779,775			\$	779,775	\$ -
Total Tamarac Village Fund Revenues	\$ 779,775	\$ -		\$ -	\$ 779,775	\$ -
Expenditures						
Operating Expenditures	\$ 16,775			\$	16,775	\$ -
Debt Service	763,000				763,000	-
Total Tamarac Village Fund Expenditures	\$ 779,775	\$ -		\$ -	\$ 779,775	\$ -
Stormwater Management Fund (410)						
Revenues						
Permits, Fees & Special Assessments	\$ 5,355,516			\$	5,355,516	\$ -
Miscellaneous Revenues	60,000				60,000	-
Interfund Transfers	349,036				349,036	-
Appropriation from Net Assets	545,550				545,550	-
Total Stormwater Management Revenues	\$ 6,310,102			\$	\$ 6,310,102	\$ -
Expenses						
Personal Services	\$ 1,724,210			\$	1,724,210	\$ -
Operating Expenses	2,508,837				2,508,837	-
Capital Outlay	458,566				458,566	-
Debt Service	403,000				403,000	-
Other Uses	886,684				886,684	-
Contingency	300,000				300,000	-
Reserves	28,805				28,805	-
Total Stormwater Management Expenditures	\$ 6,310,102	\$ -		\$	\$ 6,310,102	\$ -

CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352

EXHIBIT A

FUND	FY 2016 AMENDED BUDGET ORDINANCE O-2016-05	BA #2 INCREASE	Reference - Exhibit B	BA #2 (DECREASE)	AMENDED BUDGET #2	BA #2 NET CHANGE
Stormwater Capital Project (411)						
Revenues						
Interfund Transfers	\$ 886,684				\$ 886,684	\$ -
Appropriation from Net Assets	472,341				472,341	
Total Stormwater Capital Project Fund Revenues	\$ 1,359,025	\$ -			\$ 1,359,025	\$ -
Expenditures						
Capital Outlay	\$ 1,359,025				\$ 1,359,025	
Total Stormwater Capital Project Fund Expenditures	\$ 1,359,025	\$ -			\$ 1,359,025	\$ -
Utilities Fund (425)						
Revenues						
Charges for Services	\$ 25,271,167				\$ 25,271,167	\$ -
Miscellaneous Revenue	90,800				90,800	-
Appropriation from Net Assets	3,341,036				3,341,036	-
Total Utilities Fund Revenues	\$ 28,703,003	\$ -			\$ 28,703,003	\$ -
Expenses						
Personal Services	\$ 5,853,158				\$ 5,853,158	\$ -
Operating Expenses	13,817,046				13,817,046	-
Capital Outlay	881,030				881,030	-
Debt Service	910,000				910,000	-
Other Uses	7,067,863				7,067,863	-
Contingency	173,906				173,906	-
Reserves	-				-	-
Total Utilities Fund Expenses	\$ 28,703,003	\$ -			\$ 28,703,003	\$ -
Utilities Renewal and Replacement Fund (441)						
Revenues						
Interfund Transfers	\$ 7,050,000				\$ 7,050,000	\$ -
Miscellaneous Revenue	20,064				20,064	-
Appropriation from Net Assets	1,000,000	242,011	D		1,242,011	242,011
Total Utilities Construction Fund Revenues	\$ 8,070,064	\$ 242,011			\$ 8,312,075	\$ 242,011
Expenses						
Operating Expenditures	\$ 250,000				\$ 250,000	\$ -
Capital Outlay	7,820,064	242,011	D		8,062,075	242,011
Total Utilities Construction Fund Expenses	\$ 8,070,064	\$ 242,011			\$ 8,312,075	\$ 242,011
Colony West Golf Course (450)						
Revenues						
Charges for Services	\$ 2,372,689				\$ 2,372,689	\$ -
Miscellaneous Revenues	263,460				263,460	-
Interfund Transfers	419,132				419,132	-
Total Colony West Golf Course Fund Revenues	\$ 3,055,281				\$ 3,055,281	\$ -
Expenses						
Operating Expenses	\$ 2,475,737				\$ 2,475,737	\$ -
Capital Outlay	278,715				278,715	-
Contingency	300,829				300,829	-
Total Colony West Golf Course Fund Expenses	\$ 3,055,281				\$ 3,055,281	\$ -
Health Insurance Fund (502)						
Revenues						
Charges for Services	\$ 4,892,900	\$ 279,251	2		\$ 5,172,151	\$ 279,251
Total Health Insurance Fund Revenues	\$ 4,892,900	\$ 279,251			\$ 5,172,151	\$ 279,251
Expenses						
Operating Expenses	\$ 4,764,976	\$ 407,175	2		\$ 5,172,151	\$ 407,175
Contingency	127,924		2	127,924	-	(127,924)
Total Health Insurance Fund Expenses	\$ 4,892,900	\$ 407,175		\$ 127,924	\$ 5,172,151	\$ 279,251
Risk Management Fund (504)						
Revenues						
Charges for Services	\$ 1,428,173				\$ 1,428,173	\$ -
Miscellaneous Revenues	50,100				50,100	-
Appropriation from Net Assets	1,169,857				1,169,857	-
Total Risk Management Fund Revenues	\$ 2,648,130				\$ 2,648,130	\$ -
Expenses						
Personal Services	\$ 387,499				\$ 387,499	\$ -
Operating Expenses	2,010,631				2,010,631	-
Contingency	250,000				250,000	-
Total Risk Management Fund Expenses	\$ 2,648,130				\$ 2,648,130	\$ -
Total FY16 Budget	\$ 155,354,762				\$ 157,661,507	\$ 2,306,745

CITY OF TAMARAC, FLORIDA
FY 2016 BUDGET
EXHIBIT TO TEMPORARY ORDINANCE 2352

EXHIBIT B

FY 2016 BUDGET AMENDMENT #2			
BA#	Item	Summary of Adjustments	Dollar Amount
Items previously approved by the City Commission are as follows:			
BA #2 FY2015	A	R-2015-27, authorizing a contract with West Construction to construct Fire Station 78 was approved by the City Commission on April 22, 2015. As part of the Resolution was the authorization to appropriate \$814,465 from the Fire Rescue Fund to fund the project. The transfer of funds from the Fire Rescue Fund to the Capital Project in Fund 326 was adopted on November 11, 2015 however there was a communication error and the transfer of funds was not made. Since Fiscal Year 2015 is now closed a re-appropriation of funds is required to allow for the transfer to be made in FY 2016. This amendment provides the authorized appropriation of \$814,465 to be transferred from the Fire Rescue Fund to the project account.	814,465
TR#12810	B	A Resolution of the City Commission of the City of Tamarac, Florida, authorizing an appropriation of \$14,500.00 from the State Law Enforcement Trust Fund for the provision of funding a Narcotics Canine, Specialized Training for Tamarac District Deputy Sheriff's and Crime Prevention Initiatives and was approved by the City Commission July 13, 2016.	14,500
TR#12832	C	Award of Contract for Comprehensive Signage Program in an estimated amount of \$1,779,078, including contingency of \$425,000 and authorizing an appropriation of \$941,518 and approved by the City Commission on August 24, 2016.	941,518
TR#12807	D	Filter Media Replacement - Package Filters 5 and 6 Project for a total amount of \$242,011 and approved by the City Commission on June 13, 2016	242,011
	1	Personnel Adjustments	
		Public Services	
		One (1) additional Full Time Position - Engineer/Inspector. This position was originally planned for FY 2017 however due to the number of projects and need to maintain timely inspection schedules, City Staff advised the City Commission at the Budget Workshop that the position would be added in FY 2016 and included in the final budget amendment. As the position was filled late in FY16 and there is no budgetary impact.	-
	2	Increase appropriation in the amount of \$279,251 as a result of health insurance claims exceeding the original forecast for Fiscal Year 2016.	279,251
	3	NSP3 Fund – Increase appropriation in the amount of \$15,000 as a result of recapture funds are available from the sale of properties and these funds have been applied towards the rehabilitation of homes which has exceeded original expectations.	15,000
		Total Budget Changes	\$ 2,306,745
		Total Ordinance	\$ 2,306,745
		Difference	\$ -



Title - Discussion Regarding the Cancellation of Meetings.

Discussion Regarding Cancellation of the November 21, 2016 Commission Workshop, the November 23, 2016 Regular Commission Meeting, the December 27, 2016 Commission Workshop and the December 28, 2016 Regular Commission Meeting - ***City Clerk Patricia Teufel***