



CITY OF TAMARAC STAFF AGENDA REVIEW WORKSHOP

**Conference Room 105
7525 NW 88th Ave
Tamarac, FL 33321
Monday, September 8, 2025
10:00 AM**

1. City Manager's Opening Remarks:

2. City Manager Report:

2.a Legislative Update by State Representative, District 98, Mitch Rosenwald

**2.b Childhood Cancer Awareness Month Proclamation
*Requested by Mayor Michelle J. Gomez***

**2.c National Service Dogs Month Proclamation
*Requested by Mayor Michelle J. Gomez***

2.d BSO Monthly Update

2.e Investment Report - July 2025

3. Public Participation:

4. Commission Reports:

5. Consent Agenda:

5.a Approval of the June 30, 2025 City Commission Budget Workshop Meeting Minutes

5.b TR14142 - A Resolution of the City Commission of the City of Tamarac, Florida approving and authorizing the appropriate City Officials to execute a lease agreement with NCWPCS MPL 25 - Year Sites Tower Holdings LLC, the holding company for and subsidiary of Crown Castle International Corp., attached hereto as Exhibit "1", to allow for continued placement of their existing cellular

tower and ground equipment at the Tamarac Sports Complex for an initial term of five (5) years, with four (4) additional, automatic five (5) year extensions, commencing on September 16, 2024, providing for conflicts; providing for scrivener errors; providing for severability; and providing for an effective date.

- 5.c TR14273 - A Resolution of the City Commission of the City of Tamarac, Florida requesting approval to execute an agreement with Digitech Computer LLC for a period from October 1, 2025 through September 30, 2028, providing for two (2) one (1) year renewals to provide for the administration, processing and receipt of payments associated with transporting Emergency Medical Service (EMS) patients on behalf of the City of Tamarac Fire Rescue Department; authorizing the City Manager to execute the subsequent two (2) one (1) year renewal options; providing for conflicts; providing for severability; and providing for an effective date.
- 5.d TR14304 - A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to approve the purchase of two (2) additional vehicles for the Building Department from Duval Ford utilizing available Cooperative Purchasing Agreements, including but not limited to contract awarded by the Bradford County Sheriff's contract BCSO 22-27-1.0; authorizing an expenditure in an amount not to exceed \$80,000.00 for said purpose; providing for conflicts; providing for severability; and providing for an effective date.
- 5.e TR14309 - A Resolution of the City Commission of the City of Tamarac, Florida, approving a Broward Sheriff's office permit application for special details and authorizing the appropriate City Officials to execute the permit application for police services to be used by the Parks and Recreation department; approving funding from the appropriate parks and recreation accounts; providing for conflicts; providing for severability; and providing for an effective date.
- 5.f TR14311- A Resolution of the City Commission of the City of Tamarac, Florida, approving the execution of task authorization no.25-30d with Kimley-Horn & Associates, Inc. to provide engineering design, permitting and construction administration services for the Colony West Golf Club-Glades course renovation project at a contract cost of \$483,000.00;including a 5% contingency in the amount of \$24,150.00 for a total not-to-exceed amount of \$507,150.00; authorizing an expenditure from account No. 310-7002-572.63-13, project No. GC25a; providing for conflicts; providing for severability; and providing for an effective date.
- 5.g TR14320 - A Resolution of the City Commission of the City of Tamarac, Florida, approving all charitable solicitations for all charitable organizations listed on the City's approved charity list; authorizing the use of City funds and resources for the fundraising initiatives; providing for distribution of funds raised to the charities on the City approved list of charities; providing the City Manager with the authority to do all things necessary to effectuate this resolution; and providing for an effective date.

6. Regular Agenda:

- 6.a TR14318 - A Resolution of the City Commission of the City of Tamarac, Florida, approving the award of RFP No. 25-14R and authorizing the City Manager or designee to negotiate and execute an agreement between the City of Tamarac and _____; for design-build of the Sabal Palm Park project in accordance with Request for Proposal (RFP) No. 25-14R; authorizing an expenditure from the appropriate accounts; providing for conflicts; providing for severability; and providing for an effective date.

7. Ordinance(s) First Reading:

- 7.a TO2602 - An Ordinance of the City Commission of the City of Tamarac, Florida amending Chapter 14, "Motor Vehicles and Traffic", Article II, "Stopping, Standing and Parking", Section 14-26, "Parking Restrictions—Public Rights-Of-Way", to provide for a community driven mechanism to manage parking restrictions and enforcement in public rights-of-way citywide; and amending Section 14-37 entitled "Parking Violation Enforcement" to provide for a public education period prior to administration and enforcement of the ordinance and the on-street parking policy; providing for conflicts; providing for severability; providing for codification; and providing for an effective date.

8. Ordinance(s) Second Reading:

- 8.a TO2597 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending Chapter 10, Article 4 of the City of Tamarac Land Development Code, entitled "Development and Design Standards," by revising Section 10-4.4, entitled "Landscaping and Tree Preservation," to clarify and strengthen the city's landscaping and tree preservation regulations, to enhance consistency in their interpretation, application, and enforcement, and to expand the purposes for which tree preservation trust funds may be used; providing for codification; providing for severability; providing for conflicts; and providing for an effective date.
- 8.b TO2598 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending Chapter 10, Article 5 of the City of Tamarac Land Development Code, entitled "Development Review Procedures," by amending Section 10-5.2, entitled "Summary Table of Development Review Procedures" , specifically Table 10-5.1 and Table 10-5.2, entitled "General Notice Requirements"; and amending Subsection 10-5.4(J), entitled "Plat Approval," to designate the City Manager or designee as the administrative authority for plat and replat submittals, and to revise plat approval procedures in compliance with Senate Bill 784, amending Section 177.071 Florida Statutes, as set forth in Exhibit "A"; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.
- 8.c TO2601 - An Ordinance of the City Commission of the City of Tamarac, Florida amending Chapter 10, Article 5 of the City of Tamarac Code of Ordinances, entitled "Administration", by amending Section 10-5.3 entitled "Common Review Procedures" by specifically amending Section 10-5.3(C) entitled "Pre-Application Neighborhood Meeting" to require pre-application neighborhood

meetings to be open to the public, and to require actual notice to owners of properties within a townhouse, condominium, or timeshare development; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.

- 8.d TO2603 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending the city's Code of Ordinances by amending chapter 2 entitled "Administration", article III entitled "Boards, Committees, Commissions", by repealing in its entirety division 12 entitled "Privatization Committee"; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.

9. Quasi-Judicial Hearing:

- 9.a TBO98 - Board Order approving/denying Special Exception application requesting approval for the construction and installation of a 14' x 48' digital billboard display fifty (50) feet in height, to be located west of the Sawgrass Expressway and north of Commercial Boulevard, on an undeveloped parcel of land zoned Recreation and owned by the City of Tamarac.

10. Public Hearing:

- 10.a TR14319 - A Resolution of the City Commission of the City of Tamarac, Florida, approving and authorizing the execution of a license agreement between the City of Tamarac and 3N Outdoor Media, LLC attached hereto as Exhibit "1", granting the right, privilege and license to use a twelve hundred and forty-eight (1,248) square foot area, more particularly described in Exhibit "B" of city owned property located just West of the Sawgrass Expressway and North of W. Commercial Blvd, further identified by Folio No. 4941-07-09-0020 and more particularly described in Exhibit "A", to facilitate the installation of one (1) double-sided digital billboard sign for an initial term of 15 years; providing for conflicts; providing for severability; and providing for an effective date.

11. Other:

- 11.a Eastside Community Center Update
Requested by Commissioner Marlon Bolton

12. Adjournment:

Staff may consider and act upon such other business on the agenda. In the event this agenda must be revised, such revised copies will be available to the public at the Staff Agenda Review Workshop.

The City of Tamarac complies with the provisions of the Americans with Disabilities Act. If you are a disabled person, requiring any accommodations or assistance, please notify the City Clerk's Office at 954-597-3505 of the need at least 48 hours (2 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service by dialing 7-1-1.

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Presentation

AGENDA SECTION: **City Manager Report:**

TITLE: Legislative Update by State Representative, District 98,
Mitch Rosenwald

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Proclamation

AGENDA SECTION: **City Manager Report:**

TITLE: Childhood Cancer Awareness Month Proclamation
Requested by Mayor Michelle J. Gomez

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Proclamation

AGENDA SECTION: **City Manager Report:**

TITLE: National Service Dogs Month Proclamation
Requested by Mayor Michelle J. Gomez

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Presentation

AGENDA SECTION: **City Manager Report:**

TITLE: BSO Monthly Update

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Other

AGENDA SECTION: **City Manager Report:**

TITLE: Investment Report - July 2025

RECOMMENDATION: Review the Investment Report for an update of the City's investment activity through the month of June 2025.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Minutes

AGENDA SECTION: **Consent Agenda:**

TITLE: Approval of the June 30, 2025 City Commission Budget
Workshop Meeting Minutes

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14142

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14142 - A Resolution of the City Commission of the City of Tamarac, Florida approving and authorizing the appropriate City Officials to execute a lease agreement with NCWPCS MPL 25 - Year Sites Tower Holdings LLC, the holding company for and subsidiary of Crown Castle International Corp., attached hereto as Exhibit "1", to allow for continued placement of their existing cellular tower and ground equipment at the Tamarac Sports Complex for an initial term of five (5) years, with four (4) additional, automatic five (5) year extensions, commencing on September 16, 2024, providing for conflicts; providing for scrivener errors; providing for severability; and providing for an effective date.

RECOMMENDATION: The Chief Information Officer recommends that the City Commission approve the proposed, new Lease Agreement with NCWPCS MPL 25 - Year Sites Tower Holdings LLC, the holding company for and subsidiary of Crown Castle International Corp., at a rate of \$52,440 per year, including 3% annual rent increases, to allow for continued placement of their existing cellular tower and ground equipment at the Tamarac Sports Complex for an initial term of five (5) years, with four (4) additional, automatic five (5) year extensions thereafter, at its September 10, 2025, meeting.

BACKGROUND: On September 14, 1994, the City of Tamarac City Commission approved a Lease Agreement with Bellsouth Mobility, Inc. by Resolution R-94-183, on file with the City Clerk's Office, for placement of a Cell Tower and Communications Building (500 sq. ft.) at the Tamarac Sports Complex. Effective September 16, 1994, the lease agreement provided for an initial five (5) year term with the option to extend for four (4) additional five (5) year terms, expiring on September 15, 2019, but continuing after for

automatic one (1) year term renewals per the terms of the Lease Agreement.

The annual lease amount in 1994 was set at \$13,500 with annual escalations based on CPI.

On April 30, 1997, the City of Tamarac City Commission approved the First Amendment to the Lease Agreement with Bellsouth Mobility, Inc. by Resolution R-97-082, on file with the City Clerk's Office, to increase the size of the leased parcel to 650 sq. ft. allowing for placement of a generator and increasing the annual lease amount by \$2,000 to \$15,500 per year.

On October 11, 2005, the City of Tamarac City Commission approved the Second Amendment to the Lease Agreement with New Cingular Wireless PCS, LLC, successor in interest to Bellsouth Mobility by Resolution R-2005-196, on file with the City Clerk's Office, to change the location of the generator and the Notice Section of the Lease Agreement.

On December 29, 2006, AT&T merged with New Cingular Wireless PCS, LLC, and on October 18, 2013, AT&T assigned the lease to Crown Castle International Corp.

The current rate is \$31,385.45 per year (\$2,615.45 per month) with the last payments in September 2024.

The existing twenty-five (25) year Lease Agreement with Crown Castle International Corp., for placement of a Cell Tower and Communications Building at the Tamarac Sports Complex expired on September 15, 2019, since which time Crown Castle International Corp. has continued to make all required payments and has remained on the Property, under the terms of the Lease with City's permission, and is currently operating on an annual renewal basis, based on the current, prevailing rate.

On March 20, 2024, Crown Castle International Corp. requested to renegotiate their terms via execution of a new Lease Agreement.

The proposed, new Lease Agreement, attached hereto as Exhibit 1, would:

- Set an initial term of five (5) years, with four (4) additional, automatic five (5) year extensions thereafter.
- Commence on September 16, 2024, and set the initial annual lease amount at \$52,440 (\$4,370 per month).
- Set annual increases to 3% each year starting on

September 16, 2025, for the rest of the lease term.

Annual escalations in the original Lease Agreement were based on CPI, which would fluctuate based on the year, though they were limited to a maximum 7% annual increase.

The proposed 3% annual escalation is less than annual escalation in the original lease agreement in consideration of the rapid escalation of site leases and the current market conditions for such facilities. Lease payments have been trending down due to competition from micro cell towers and other cellular carrier-related cost increases. Tamarac's lease payments are still higher than most other cities in South Florida.

Such rates and the ones shown below from different parts of the Country are more common than the lease amounts we have in our agreements.

Pursuant to City Code Section 6-148, as Crown Castle International Corp. is considered to be a telecommunications service provider, this Lease Agreement is excluded from bid and proposal requirements, and moreover, is now considered a Sole Source transaction due to Crown Castle International Corp. having already constructed and placed their Cell Tower and Communications Building at the Tamarac Sports Complex over twenty-five (25) years ago, which would be extremely difficult to remove, let alone detrimental to our residents, businesses and visitors cellular service/coverage were their Cell Tower and Communications Building to be removed.

I recommend approval of the proposed, new Lease Agreement with NCWPCS MPL 25 - Year Sites Tower Holdings LLC, the holding company for and subsidiary of Crown Castle International Corp., at a rate of \$52,440 per year, including 3% annual rent increases, to allow for continued placement of their existing cellular tower and ground equipment at the Tamarac Sports Complex for an initial term of five (5) years, with four (4) additional, automatic five (5) year extensions thereafter, at its September 10, 2025, meeting.

ISSUE:

The existing twenty-five (25) year Lease Agreement with Crown Castle International Corp., for placement of a Cell Tower and Communications Building at the Tamarac Sports Complex expired on September 15, 2019, continuing after for automatic one (1) year term renewals. Crown Castle has requested to renegotiate their terms via execution of a new Lease Agreement.

STRATEGIC GOALS:

Goal #5: Tamarac is Smart and Connected

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: 14273

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14273 - A Resolution of the City Commission of the City of Tamarac, Florida requesting approval to execute an agreement with Digitech Computer LLC for a period from October 1, 2025 through September 30, 2028, providing for two (2) one (1) year renewals to provide for the administration, processing and receipt of payments associated with transporting Emergency Medical Service (EMS) patients on behalf of the City of Tamarac Fire Rescue Department; authorizing the City Manager to execute the subsequent two (2) one (1) year renewal options; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION: I recommend that the City Commission approve the execution of an Agreement with Digitech Computer LLC (Digitech) for the administration, processing and collection of costs associated with the transport of Emergency Medical Services (EMS) patients by Tamarac Fire Rescue for a three-year period beginning October 1, 2025 through September 30, 2028, with two (2) one (1) year renewals, and that this item be placed on September 10, 2025, Commission Agenda.

BACKGROUND: Digitech (formerly Advanced Data Processing Inc.) and the City of Tamarac executed an Agreement for EMS billing services for Fire Rescue on October 1, 2016 (Resolution R-2016-83) a copy of said resolution is on file with the City Clerk, and the terms of the Agreement will expire on September 30, 2025.

Digitech has been the City's medical billing service provider since 1999 and has consistently performed to the City's standards and expectations and has a proven track record in the industry. Additionally, the City of Tamarac wishes to maintain the continuity of services and potentially realize significant enough savings by retaining Digitech's EMS billing services and justify any potential disruption of services and revenue collection as a result of a transition to a new firm.

It is the recommendation of the Procurement/Contracts Manager and the Fire Chief to execute the Agreement with Digitech. The City is eligible to utilize pricing from the City of Fernandina Beach and piggyback from their Contract executed in December 2024.

The City of Tamarac Procurement Code §6-148 allows for the utilization of pricing for the same items/services purchased by other governmental agencies.

Digitech will maintain the same fees between the City of Tamarac and Digitech which are at 4.00% of net collections and a flat fee of \$1,000 per month for Medicaid account processing. In addition:

- Digitech will handle sending the City's HIPAA Notice of Privacy Practices at no additional cost
- Digitech will continue to handle PEMT cost reporting at the same fee of 6% of revenues generated
- Digitech will continue to handle Managed Care Intergovernmental Transfers (IGT) cost reporting at the same fee of 3% if revenue generated

The Procurement and Contracts Manager, and the Fire Chief recommend that it is in the best interest of the City to execute the Agreement with Digitech to administer all medical billing services for the Tamarac Fire Department.

The attached Resolution authorizes the approval and

execution of the Agreement with Digitech for a period of three years and the Commission authorizes the City Manager to execute any future renewal options with Digitech. The Agreement with Digitech and City of Tamarac is attached hereto as *Exhibit A*.

ISSUE:

To execute an agreement with Digitech for the administration, processing and collection of all EMS patient medical billing services. The current Agreement with Digitech expires on September 30, 2025.

STRATEGIC GOALS:

Goal #3: Tamarac is Economically Resilient

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14304

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14304 - A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to approve the purchase of two (2) additional vehicles for the Building Department from Duval Ford utilizing available Cooperative Purchasing Agreements, including but not limited to contract awarded by the Bradford County Sheriff's contract BCSO 22-27-1.0; authorizing an expenditure in an amount not to exceed \$80,000.00 for said purpose; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION: The Public Services Director recommends the City Commission authorize the City Manager, or designee, to proceed with the purchase of two (2) new 2025 Ford Ranger XL, 4x2 vehicles from Duval Ford, utilizing competitive procurement methods and cooperative purchasing agreements available at the time of purchase, in a manner that serves the best interest of the City. The total cost shall not exceed \$80,000 from the Building Department Fund. Purchases may be made through contracts awarded by cooperative purchasing entities, including but not limited to Bradford County Sheriff's Contract BCSO 22-27-1.0. This item is recommended for placement on September 10, 2025, City Commission agenda.

BACKGROUND: The Building Department recently filled two (2) Structural Inspector positions, both of which are responsible for conducting daily field inspections at construction sites throughout the City. These positions require consistent travel between job sites to verify compliance with building codes, approved plans, and safety standards. Providing

assigned vehicles is essential to support the inspectors' ability to respond quickly to inspection requests, maintain efficiency in scheduling, and reduce downtime caused by transportation limitations. In addition, department-issued vehicles help ensure accountability, proper representation of the City when interacting with contractors and residents, and compliance with City insurance and liability standards. Without dedicated vehicles, the Department's ability to deliver timely inspections and maintain the expected level of customer service would be compromised.

ISSUE:

Purchases of new vehicles will be funded from the FY 2025 Building Department accounts. Purchases will be made utilizing competitive procurement methods and cooperative purchasing agreements available at the time of purchase, subject to the approval of the City Manager.

STRATEGIC GOALS:

Goal #3: Tamarac is Economically Resilient

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER:

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14309 - A Resolution of the City Commission of the City of Tamarac, Florida, approving a Broward Sheriff's office permit application for special details and authorizing the appropriate City Officials to execute the permit application for police services to be used by the Parks and Recreation department; approving funding from the appropriate parks and recreation accounts; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION: The Director of Parks and Recreation recommends authorizing an additional appropriation for Broward Sheriff's Office detail for Parks and Recreation in the amount not to exceed \$40,000. This will ensure continued police services for City parks, programs, and special events throughout the remainder of Fiscal Year 2025.

BACKGROUND: To maintain a safe and secure environment at parks, recreation facilities, programs, and events, the Parks and Recreation Department contracts with BSO for detail officers. The original FY 2025 purchase order was based on projected needs; however, the following factors have contributed to increased usage and costs:

- A rise in the number of special events and commission initiatives requiring police presence
- An increase in the hourly rate for BSO detail officers
- Continued need for coverage at summer camp programs

As a result, the total cost of services has exceeded the originally approved \$107,000. An additional \$40,000 is requested to meet departmental needs through the end of FY 2025.

STRATEGIC GOALS:

Goal #2 : Tamarac is Safe and People Know It

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14311

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14311- A Resolution of the City Commission of the City of Tamarac, Florida, approving the execution of task authorization no.25-30d with Kimley-Horn & Associates, Inc. to provide engineering design, permitting and construction administration services for the Colony West Golf Club- Glades course renovation project at a contract cost of \$483,000.00;including a 5% contingency in the amount of \$24,150.00 for a total not-to-exceed amount of \$507,150.00; authorizing an expenditure from account No. 310-7002-572.63-13, project No. GC25a; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION: It is recommended that the City Commission approve the execution of Task Authorization No. 25-30D with Kimley Horn & Associates, Inc. to provide Engineering Design, Permitting and Construction Administration Services for the Colony West Golf Club- Glades Course Renovation, at a contract cost of \$483,000.00. The Task Authorization will consist of two phases. Design phase: Includes site data collection, survey, geotechnical services, architectural design, landscape architectural and civil engineering design, irrigation design, preparation of construction documents, permitting assistance, meetings, and limited bidding support, totaling \$331,500.00. Construction Administration Phase: Engineering services during construction totaling \$151,500.00, to be utilized on an as-needed basis. A 5% contingency in the amount of \$24,150.00 is included for potential additional services beyond the scope of the original agreement, bringing the not-to-exceed total amount to \$507,150.00.

BACKGROUND:

The Colony West Golf Club- Glades Course, originally developed in 1971, is a community recreational facility with historical significance. Over the years, key infrastructure components- including the greens, fairways, rest rooms, irrigation system, and pathways- have significantly deteriorated, limiting safety, playability, and the facility's revenue- generating potential. Feedback from residents, golfers, and City staff has emphasized the need for modernization to enhance user experience and meet current recreational standards. Preliminary assessments by City staff and Kimley- Horn & Associates identified critical improvement areas and recommended a phase of renovation, beginning with design and feasibility services.

Kimley Horn & Associates was selected as one of the City's engineering consultants under the Continuing Services (CCNA) Agreement." RFQ #22-01Q Continuing services for Architectural, Engineering, Landscape Architecture and Surveying Services" Task Authorization No. 25-30D is permissible under Florida Statute 287.055, as the anticipated construction cost is less than \$5,000,000.00.

Approval of Task Authorization No. 25-30D to Kimely Horn & Associates., will initiate the design process for the Glades Course Renovation Project.

ISSUE:

Approval of Task Authorization No. 25-30D with Kimley Horn and Associates, Inc. is necessary to provide professional engineering and Architectural services for the design and construction administration to the Colony West Golf Club - Glades Course Renovation Project. The total not-to- exceed amount is \$507,150.00. This Task Authorization is being requested under the City's Continuing Services Agreement authorized by Resolution No. R-2022-138 and will be presented for approval at the August 27, 2025, City Commission Meeting.

STRATEGIC GOALS:

Goal #1: Tamarac is Home

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14320

AGENDA SECTION: **Consent Agenda:**

TITLE: TR14320 - A Resolution of the City Commission of the City of Tamarac, Florida, approving all charitable solicitations for all charitable organizations listed on the City's approved charity list; authorizing the use of City funds and resources for the fundraising initiatives; providing for distribution of funds raised to the charities on the City approved list of charities; providing the City Manager with the authority to do all things necessary to effectuate this resolution; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14318

AGENDA SECTION: **Regular Agenda:**

TITLE: TR14318 - A Resolution of the City Commission of the City of Tamarac, Florida, approving the award of RFP No. 25-14R and authorizing the City Manager or designee to negotiate and execute an agreement between the City of Tamarac and _____; for design-build of the Sabal Palm Park project in accordance with Request for Proposal (RFP) No. 25-14R; authorizing an expenditure from the appropriate accounts; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION: The Parks & Recreation Department Director recommends that the City Commission approve the award of Request for Proposals (RFP) No. 25-14R, and authorize the City Manager or Designee to negotiate and execute an agreement with the top-ranked firm, as determined by the consensus of the City Commission.

BACKGROUND: The adopted 2014 Parks Masterplan identified the need for additional recreation parks and facilities to serve the Eastside community. Through RFP No. 25-14R, the City of Tamarac sought to engage a qualified proposer for the Design-Build of the Sabal Palm Park Project. The project site is an approximate eight (8) acre lot located at Sabal Palm Avenue. The proposed elements include native landscaping on at least 30% of the site, an 8 foot concrete multi-use path, one (1) central covered fitness station (with play equipment), an approximate 1,200 square feet restroom/storage facility with concession area, a 6,000 square feet splash pad, two (2) large picnic shelters, a multipurpose rectangular field, multipurpose bleachers, a basketball court, a dog park, on-site parking, perimeter fencing, irrigation, landscape improvements, lighting, video,

security system, Wi-Fi, fiber network infrastructure and associated park features.

The project scope includes developing cost estimates with product specifications, design plans with details, permitting, and construction in accordance with the terms, conditions and requirements contained in the RFP.

The Contractor shall furnish all design and construction, including labor, tools, equipment, materials, supplies, manufactured articles, transportation, services, fuel, power, water, essential communications, etc., as necessary to complete the project, along with all engineering, shop drawings, and other documentation necessary to obtain all applicable permits and bonds, securities, licenses and insurance to complete the project as specified in the RFP and Project Design Plans.

Procurement Review:

The Procurement Division issued RFP No. 25-14R for Design-Build of the Sabal Palm Park Project on May 22nd, 2025. By the due date for proposals, June 18th, 2025, four (4) proposals were received and opened in response to the RFP. An Evaluation Committee meeting was conducted on August 21st, 2025, and the Evaluation Committee scored the proposals. Oral Presentations will be provided to the City Commission at a Workshop on September 8th, 2025, at which time staff anticipates consensus on the preferred proposer.

The estimated timeline for project completion is five hundred (500) days after issuance of a “notice to proceed.” A summary of the cost proposals is provided below:

Overview of Specifications and Schedule of Prices

	Di Pom Constru Corp
Price Schedule # 1 - Indemnificaiton	\$10.00
Price Schedule # 2: General Park Requirements	\$10,130
Price Schedule # 3: Information Technology Requirements	\$520,000
Price Schedule # 4: Site Remediation Requirements	\$1,026,400
Total Contract Amount	\$11,677,000

ISSUE:

Commission approval to award RFP No. 25-14R, and authorization of the City Manager or Designee to negotiate

and execute an agreement for Design-Build of the Sabal Palm Park Project.

STRATEGIC GOALS:

Goal #1: Tamarac is Home

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Ordinance

TEMP. ORDINANCE NUMBER: 2602

AGENDA SECTION: **Ordinance(s) First Reading:**

TITLE: TO2602 - An Ordinance of the City Commission of the City of Tamarac, Florida amending Chapter 14, "Motor Vehicles and Traffic", Article II, "Stopping, Standing and Parking", Section 14-26, "Parking Restrictions—Public Rights-Of-Way", to provide for a community driven mechanism to manage parking restrictions and enforcement in public rights-of-way citywide; and amending Section 14-37 entitled "Parking Violation Enforcement" to provide for a public education period prior to administration and enforcement of the ordinance and the on-street parking policy; providing for conflicts; providing for severability; providing for codification; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Ordinance

TEMP. ORDINANCE NUMBER: 2597

AGENDA SECTION: **Ordinance(s) Second Reading:**

TITLE: TO2597 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending Chapter 10, Article 4 of the City of Tamarac Land Development Code, entitled "Development and Design Standards," by revising Section 10-4.4, entitled "Landscaping and Tree Preservation," to clarify and strengthen the city's landscaping and tree preservation regulations, to enhance consistency in their interpretation, application, and enforcement, and to expand the purposes for which tree preservation trust funds may be used; providing for codification; providing for severability; providing for conflicts; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Ordinance

TEMP. ORDINANCE NUMBER: 2598

AGENDA SECTION: **Ordinance(s) Second Reading:**

TITLE: TO2598 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending Chapter 10, Article 5 of the City of Tamarac Land Development Code, entitled "Development Review Procedures," by amending Section 10-5.2, entitled "Summary Table of Development Review Procedures", specifically Table 10-5.1 and Table 10-5.2, entitled "General Notice Requirements"; and amending Subsection 10-5.4(J), entitled "Plat Approval," to designate the City Manager or designee as the administrative authority for plat and replat submittals, and to revise plat approval procedures in compliance with Senate Bill 784, amending Section 177.071 Florida Statutes, as set forth in Exhibit "A"; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.

RECOMMENDATION:

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Ordinance

TEMP. ORDINANCE NUMBER: 2601

AGENDA SECTION: **Ordinance(s) Second Reading:**

TITLE: TO2601 - An Ordinance of the City Commission of the City of Tamarac, Florida amending Chapter 10, Article 5 of the City of Tamarac Code of Ordinances, entitled "Administration", by amending Section 10-5.3 entitled "Common Review Procedures" by specifically amending Section 10-5.3(C) entitled "Pre-Application Neighborhood Meeting" to require pre-application neighborhood meetings to be open to the public, and to require actual notice to owners of properties within a townhouse, condominium, or timeshare development; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Ordinance

TEMP. ORDINANCE NUMBER: TO2603

AGENDA SECTION: **Ordinance(s) Second Reading:**

TITLE: TO2603 - An Ordinance of the City Commission of the City of Tamarac, Florida, amending the city's Code of Ordinances by amending chapter 2 entitled "Administration", article III entitled "Boards, Committees, Commissions", by repealing in its entirety division 12 entitled "Privatization Committee"; providing for codification; providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Board Order

AGENDA SECTION: **Quasi-Judicial Hearing:**

TITLE: TBO98 - Board Order approving/denying Special Exception application requesting approval for the construction and installation of a 14' x 48' digital billboard display fifty (50) feet in height, to be located west of the Sawgrass Expressway and north of Commercial Boulevard, on an undeveloped parcel of land zoned Recreation and owned by the City of Tamarac.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Resolution

TEMP. RESOLUTION NUMBER: TR14319

AGENDA SECTION: **Public Hearing:**

TITLE: TR14319 - A Resolution of the City Commission of the City of Tamarac, Florida, approving and authorizing the execution of a license agreement between the City of Tamarac and 3N Outdoor Media, LLC attached hereto as Exhibit "1", granting the right, privilege and license to use a twelve hundred and forty-eight (1,248) square foot area, more particularly described in Exhibit "B" of city owned property located just West of the Sawgrass Expressway and North of W. Commercial Blvd, further identified by Folio No. 4941-07-09-0020 and more particularly described in Exhibit "A", to facilitate the installation of one (1) double-sided digital billboard sign for an initial term of 15 years; providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

STAFF AGENDA REVIEW WORKSHOP AGENDA ITEM REPORT

DATE: September 8, 2025

SUBMITTED BY: Kimberly Dillon

ITEM TYPE: Presentation

AGENDA SECTION: **Other:**

TITLE: Eastside Community Center Update
Requested by Commissioner Marlon Bolton

ATTACHMENTS: