



CITY OF TAMARAC
REGULAR CITY COMMISSION MEETING
City Hall - Commission Chambers
July 13, 2016

CALL TO ORDER:

7:00 P.M.

ROLL CALL:

PLEDGE OF ALLEGIANCE:

Commissioner Debra Placko

INTRODUCTION

1. PROCLAMATIONS AND PRESENTATIONS:

a. Presentation to the Mayor and City Commission from the Tamarac Swim Team

Presentation to the Mayor and Commission from the Tamarac Swim Team by Coach Andre Bailey and team

2. CITY COMMISSION REPORTS

a. Commissioner Bushnell

b. Commissioner Gomez

c. Vice Mayor Glasser

d. Commissioner Placko

e. Mayor Dressler

3. CITY ATTORNEY REPORT

4. CITY MANAGER REPORT

a. May Investment Reports

May Investment Reports

5. PUBLIC PARTICIPATION

Any member of the public may speak to any issue that is not agendaized for public hearing at this meeting. Speakers will be limited to three minutes during this item and at public hearings. There will be a thirty (30) minute aggregate time limit for this item, and speakers are encouraged to sign up in advance with the City Clerk prior to their participation.

When an issue has been designated as quasi-judicial, public remarks shall only be heard during a quasi-judicial hearing that has been properly noticed for that matter.

ANNOUNCEMENT OF TIME ALLOCATIONS-MOTIONS TO TABLE

The Chair at this time will announce those items that have been given a specific time to be heard, and will entertain motions from the Commission members to table those items that require research. The Commission may agendaize by majority consent matters of an urgent nature which have come to the Commission's attention after publication.

6. CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by ONE MOTION in the form listed below. If discussion is desired, then, in accordance with Resolution 2003-15, Sec. 4.5, the item(s) will be removed from the Consent Agenda and will be considered separately.

a. Approval of the June 22, 2016 Regular Commission Meeting Minutes

Approval of the June 22, 2016 Regular Commission Meeting Minutes

b. TR12791 - Fire Preliminary Assessment

A Resolution of the City Commission of the City Of Tamarac, Florida, relating to the provision of fire rescue services, facilities and programs in the City Of Tamarac, Florida; establishing the estimated assessment rate for Fire Rescue Assessments for the fiscal year beginning October 1, 2016; directing the preparation of an assessment roll; authorizing a public hearing and directing the provision of notice thereof; providing for conflicts; providing for severability; and providing an effective date.

Commission District(s): Citywide

c. TR12792 - Stormwater Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Stormwater Management provided by the City's stormwater utility; determining that certain real property will be specially benefited thereby; establishing and confirming the method of calculating the cost of Stormwater Management service against the real property that will be specially benefited thereby; directing the City Manager to prepare or direct the preparation of a preliminary stormwater utility management fee roll based upon the methodology set forth herein; establishing a public hearing for the proposed stormwater utility management fees and directing the provision of notice in connection therewith; providing for conflict; providing for severability; and providing for an effective date.

Commission District(s): Citywide

d. TR12793 - Solid Waste Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Residential Solid Waste Collection Services and facilities and programs in the City of Tamarac, Florida; providing for purpose and definitions; providing for legislative determinations; establishing the estimated rate for the Residential Solid Waste Collection Services Assessment for the fiscal year beginning October 1, 2016; directing the preparation of a Residential Solid Waste Collection Services Special Assessment roll; authorizing a public hearing and directing the provision of notice

thereof; and providing an effective date.

Commission District(s): Citywide

e. TR12794 - Nuisance Abatement Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Nuisance Abatement on certain real properties by the City in accordance with Chapter 9, Article II, Division V of the City's Code of Ordinances; determining that certain real property has been specially benefited by the City's Abatement of Nuisances thereon; directing the City Manager to prepare or direct the preparation of a Preliminary Nuisance Abatement Assessment roll; establishing a public hearing for the proposed levy of unpaid nuisance abatement assessments on the annual tax bill and directing the provision of notice in connection therewith; providing for conflict; providing for severability; and providing for an effective date.

Commission District(s): Citywide

f. TR12795 Preliminary Millage Rates

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the City Manager to send a proposed millage rate of 7.2899 mills for general operating purposes and a proposed millage rate of 0.0872 mills for voted debt service to the Property Appraiser for fiscal year 2016, and setting September 12, 2016, at 5:05 p.m. at the Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida, as the date, time and place for the first public hearing to set the tentative millage rates and budget for fiscal year 2017; setting September 22, 2016 at 5:05 p.m. at the Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida as the date, time, and place for the second public hearing to adopt the millage rates and budget for fiscal year 2017; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s): Citywide

g. TR12804 - Affordable Housing Committee Appointments

A Resolution of the City Commission of the City of Tamarac, Florida, Appointing Members To The City's Affordable Housing Advisory Committee As Required By Section 420.9076(2) Florida Statutes And City Ordinance No. 2008-04; Providing For The Expiration Of Terms Of Office; Directing City Staff To Take Any And All Action Necessary To Effectuate The Intent Of This Resolution; Providing For Conflicts; Providing For Severability; And Providing For An Effective Date.

Commission District(s): Citywide

h. TR12805 Execution of Agreement with Murphy Pipeline Contractors, Inc., for Pipe Bursting Project

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to accept and execute a Purchase Order Agreement between the City of Tamarac and Murphy Pipeline Contractors, Inc. utilizing pricing from an agreement obtained through a formal competitive process by the Allied States Cooperative, Education Service Center (ESC) Region 19, RFP Number 13-6903 for an amount not to exceed \$1,111,069.89 for the replacement of 5,845 linear feet of water pipe together with associated water service line pipes on Canterbury Lane, Pleasant Hill Lane, Spinning Wheel Lane, Meacham Lane and 2,655 linear feet of water pipe on the Commons in Shaker Village; a contingency of 10% or \$111,106.99 will be added to the project account for a total amount of \$1,222,176.88; authorizing the appropriate City Officials to administer the contract; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s): District 1

i. TR12797 - Taste of Tamarac 2016 - In-kind Support and Waiver of Fees

A Resolution approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees for Friday, October 21, 2016, and Saturday, October 22, 2016, for the Taste of Tamarac event to be held at the Tamarac Community Center on Saturday, October 22, 2016, from 11:30 a.m. to 3:00 p.m.; providing for permits, proper insurance, and execution of a Hold Harmless Agreement; providing for conflicts; providing for severability; and providing for an effective date.

j. TR12798 - 2017 Chamber of Commerce Business to Business Expo

A Resolution of the City Commission of the City of Tamarac, Florida approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees for Thursday, February 2, 2017, and Friday, February 3, 2017, for the Tamarac Chamber of Commerce Business to Business Expo event to be held at the Tamarac Community Center on Friday, February 3, 2017, from 8:00 a.m. to 3:00 p.m.; providing for permits, proper insurance, and execution of a Hold Harmless Agreement; providing for conflicts; providing for severability; and providing for an effective date.

k. TR12813 - ATS Amendment

A Resolution of the City Commission of the City of Tamarac, Florida, approving the Renewal Amendment to Professional Services Agreement with American Traffic Solutions, Inc., attached hereto as Exhibit "A" and incorporated herein; authorizing and directing the appropriate city officials to execute all documents necessary to effectuate the intent of this resolution; providing for conflicts; providing for severability; providing for an effective date.

Commission District(s): Citywide

l. TR12807 - Filter Media Replacement Package Filters 5 & 6 - Bid No. 16-22B

A Resolution of the City Commission of the City of Tamarac, Florida, awarding Bid No. 16-22B to Close Construction, LLC, and authorizing the appropriate City Officials to execute the agreement between the City of Tamarac and Close Construction, LLC, for an amount of \$220,010 for the Filter Media Replacement - Package Filters 5 and 6 Project located at the Tamarac Utilities Water Treatment Plant site; a contingency in the amount of \$22,001 will be added to the project account for a total amount of \$242,011; authorizing an expenditure from the appropriate accounts; authorizing an appropriation of \$242,011; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s): Citywide

m. TR12810 - LETF Request 2016

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing an appropriation of \$14,500.00 from the State Law Enforcement Trust Fund for the provision of funding a Narcotics Canine, Specialized Training for Tamarac District Deputy Sheriff's and Crime Prevention Initiatives; authorizing an expenditure in the amount of \$14,500 from the appropriate accounts; authorizing an appropriation of \$14,500; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s): Citywide

n. TR12808 - Renewal of Quicklime Contract

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to exercise the Third Renewal Option of agreements to "furnish, deliver and discharge of quicklime" to, and execute Agreement Amendments with, Lhoist North America of Alabama, LLC for the City of Tamarac and on behalf of eighteen other agencies in the Southeast Florida Governmental Purchasing Cooperative (Co-Op); and with Carmeuse Lime & Stone, Incorporated on behalf of one member of the Southeast Florida Governmental Purchasing Cooperative, the City of Hollywood, for a period of one year providing for conflicts; providing for severability; and providing for an effective date.

o. TR12814 - First Amendment to the Settlement Agreement relating to the RRB litigation

A Resolution of the City Commission of the City of Tamarac, Florida, approving the First Amendment to the Settlement Agreement with Broward County for the litigation, *Styled City of Sunrise et. Al. V Broward County*, and authorizing the execution thereof; providing for severability; providing for conflicts; and providing for an effective date.

Commission District(s): Citywide

p. TR12806 - Award Agreement for Financial Auditing Services for a Period of 5 y-Years to RSM

US, LLP.

A Resolution of the City Commission of the City of Tamarac, Florida accepting the recommendation of the City of Tamarac Audit Committee and to award Request for Proposal #16-07R for Financial Auditing Services, and to further authorize the appropriate City officials to execute a Letter of Engagement between the City of Tamarac and RSM US, LLP, For Annual Financial Auditing Services for a period of five (5) years for fiscal years ending on September 30, 2016, September 30, 2017, September 30, 2018, September 30, 2019 and September 30, 2020 respectively, for an annual not to exceed cost of \$103,500 for the first two (2) years, \$106,500 for the remaining three (3) years for an aggregate price of \$526,500; with the option to renew for one (1) additional two (2) year period subject to satisfactory performance; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s): Citywide

7. REGULAR AGENDA

8. ORDINANCE(S) - FIRST READING

9. PUBLIC HEARING(S)

a. TR12803 - CDBG Action Plan for FY16/17

A Resolution Of The City Commission Of The City Of Tamarac, Florida, Approving The Projects Recommended For Inclusion In The Fiscal Year 2016 Annual Action Plan For Expenditure Of The United States Housing And Urban Development Community Development Block Grant Funds Estimated To Be \$384,932 For The Seventeenth Program Year; Providing For Conflicts; Providing For Severability; And Providing For An Effective Date.

Commission District(s): Citywide

10. ORDINANCE(S) - SECOND READING

11. QUASI-JUDICIAL HEARING(S)

12. OTHER

The City Commission may consider and act upon such other business as may come before it. In the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

The City of Tamarac complies with the provisions of the Americans with Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City Clerk's Office at (954) 597-3505 of such need at least 48 hours (2 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service at either of the following numbers: 1-800-955-8770 or 1-800-955-8771.



Patricia Teufel, CMC
City Clerk



Title - 7:00 P.M.

7:00 P.M.



Title - Commissioner Debra Placko

Commissioner Debra Placko



Title - Presentation to the Mayor and City Commission from the Tamarac Swim Team

Presentation to the Mayor and Commission from the Tamarac Swim Team by Coach Andre Bailey and team



Title - May Investment Reports

May Investment Reports

ATTACHMENTS:

Description	Upload Date	Type
▣ May Investment Reports	6/21/2016	Cover Memo

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES
ADMINISTRATION DIVISION

TO: Michael C. Cernech
City Manager

DATE: June 16, 2016

FROM: Mark Mason 
Financial Services Director

RE: Investment Report:
May 2016

Recommendation:

The following report outlines the results of the City's investment activities for the Month of May 2016.

Issue:

This report provides an update of the City's investment activity through the month of May 2016. Tamarac's Code, Section 6-29 "Investment Reports", provides that: "The Finance Director shall prepare a written report of the City's investments at least on a monthly basis. The report shall be presented and explained to the City Commission at a regular or special meeting."

Background:

The Financial Services staff reviews the City's cash positions on a daily basis and invests funds as cash flow, investment needs, and interest rates dictate. Operating funds are invested according to cash flow needs with surplus funds invested in securities of varying maturities. No single investment is invested longer than a maturity of sixty (60) months, and the average duration of Tamarac's investment portfolio is targeted to be less than thirty-six (36) months.

Investment Portfolio Weighted Yield:

The total Operations & Reserve investment portfolio weighted average yield for the month of May was 0.46%. The managed portion of the portfolio had a weighted average yield of 0.92%, while the cash portion of the portfolio had a weighted average yield of .37%.

The Series 2005 Capital Improvement Revenue Bond proceeds portfolio weighted average yield for the month was 0.40%.

The combined weighted average yield of *all* portfolios for the month of September was 0.46%.

Investment Strategy:

The City's interest-bearing checking account at TD Bank holds funds needed to pay its weekly obligations. Funds held for short-term liquidity needs are invested in the TD Bank, the AIM Treasury money market fund, Wells Fargo and the FLSAFE Local

Government Investment Pool. Based on the cash flow model and short-term investment strategy, the target amount for liquidity purposes is at least \$15 million. Funds not needed for liquidity purposes are used to purchase longer-term securities. Total liquidity in the Operations and Reserve Portfolio held in the SBA, FLSAFE, FLSAFE Term, Wells Fargo, AIM account and at TD Bank on May 31, 2016 was \$116,050,603.37 of which a nominal \$3,236.83 was retained in the SBA. The Series 2005 Capital Improvement Revenue Bond proceeds portfolio had \$3,156,912.07 in FLSAFE.

Investment Activity – May 2016

Investment Maturities/Calls/Sold:

Two securities matured during the month of May. A PepsiCo corporate note with a par value of \$1,000,000 matured on May 10th and a Google corporate note with a par value of \$1,000,000 matured on May 19th.

Investment Purchases:

A United States Treasury Note with a par value of \$2,000,000 was purchased on May 26th.

Investment News (Source: Neil Waud, CFA, Director, Portfolio Manager, Public Trust Advisors, John F. Grady, Managing Director, Public Trust Advisors).

No Clear Direction?

As we close out the first half of 2016 there seem to be more questions than answers with regard to the future of the domestic and global economies, interest rates, the Brexit vote and how the presidential election will impact the markets. With four consecutive quarters of slower growth through March, a May jobs report that is the lowest in more than three years and general political upheaval the big question might be “Why are markets not responding as negatively as many might expect?”

That may have a lot to do with the U.S. consumer. We continue to spend. Autos, retail and housing have all enjoyed extended periods of growth. And while the most recent jobs report was quite dismal, over the last 2 years, more than 3 million jobs have been created, personal income growth has improved and surprisingly the ratio of workers quitting to being laid off is more than 2 to 1, a suggestion that there are more (and better) jobs available than at any time during this very moderate recovery.

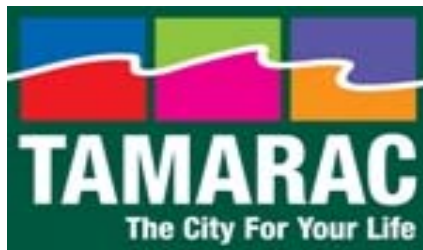
Interest rates continue the volatile trend, with an almost “predictable” 4-6 week reversal in rates over the last 6 months. Volatility has increased in recent weeks and the yield curve continues to flatten, creating interesting scenarios for actively managed accounts that typically have a specific duration target range. Also, credit spreads, or the additional yield paid to investors for the higher risk versus U.S. Treasuries is as narrow as we’ve seen in quite a while.

Short-Term Recommendation: Short-term interest rates shifted higher at the end of 2015 with the Fed’s first rate increase in over nine years. We will continue to look for prudent opportunities to take advantage of the higher rates available, while maintaining

flexibility. Currently futures suggest only one additional increase in the Federal Funds rate in 2016, although even a single move is highly debatable given recent commentary.

Medium-Term Recommendation: Longer-term Interest rates marginally improved 5-10 basis points (.05% - 0.10%) over the course of May, although rates in the one to five year space are 30-50 basis points (0.30% - 0.50%) lower than the highs reached in December 2015. The curve remains flat, especially compared to the 4th quarter of 2015. While the unemployment rate hovers near 5% and is considered a positive indicator for the economy, the May non-farm payroll report of +38k impacted the markets in early June and effectively eliminated the chance of a Federal Funds rate increase during the June meeting. The question is whether this was an anomaly or the beginning of a trend of lower job growth. It also highlights the uncertainty of whether the U.S. economy has any momentum to once again rebound from a sub-par growth in the first quarter or if this signifies the beginning of an overall slowdown in the domestic economy. As such, we would recommend tactically extending the duration of the portfolio as market opportunities present themselves over the coming months while monitoring the yield spreads between sectors to manage relative value and market volatility within the portfolio.

Monthly Investment Report for Period Ended May 31, 2016



City of Tamarac Aggregate Portfolio
525 NW 88th Ave.
Tamarac, FL 33321

Public Trust Advisors LLC
201 E. Pine Street, Suite 450
Orlando, Florida 32801

City of Tamarac Aggregate Portfolio Summary

Investment Management Portfolio Review

Investment Portfolio Summary Comparison

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Investment Portfolio Security Distribution - Historical Cost

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Additional Disclosure

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Portfolio Holding Details

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City of Tamarac Aggregate Portfolio Summary Comparison for the period May 1, 2016 to May 31, 2016

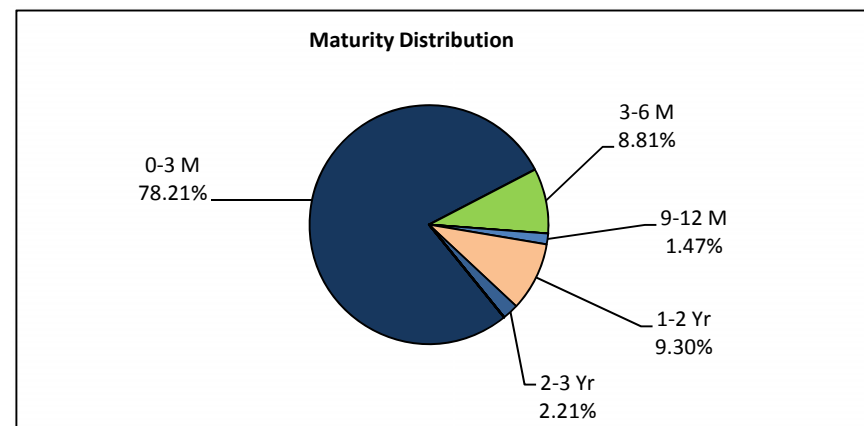
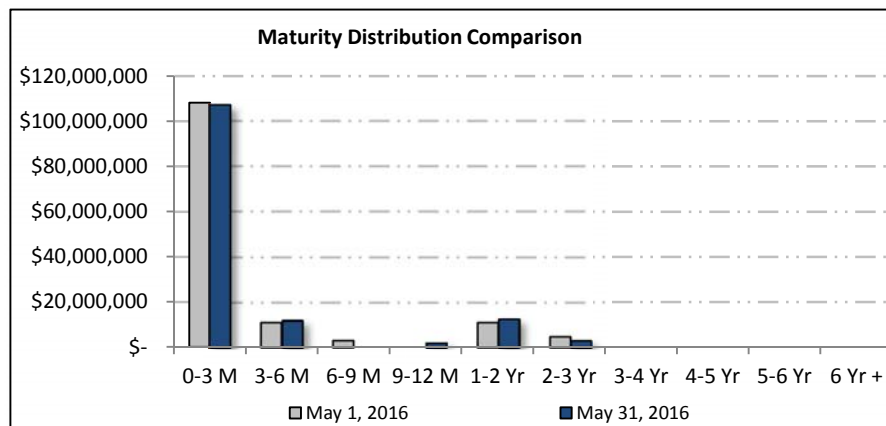
City of Tamarac Aggregate Portfolio	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Characteristic	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance
Historical Cost	\$ 138,078,138.87	\$ 136,882,659.44	Book Yield Gross	0.45%	0.46%
Book Value	\$ 137,867,405.34	\$ 136,764,494.18	Market Yield Gross	0.42%	0.44%
Accrued Interest	142,411.86	106,531.66	Duration	0.24 Years	0.25 Years
Book Value Plus Accrued	\$ 138,009,817.20	\$ 136,871,025.84	Weighted Effective Maturity	0.24 Years	0.25 Years
Net Unrealized Gain/Loss	44,608.84	21,331.69	Weighted Final Maturity	0.24 Years	0.25 Years
Market Value Plus Accrued⁽²⁾	\$ 138,054,426.04	\$ 136,892,357.53			
Net Pending Transactions	334.04	506.70			
Market Value Plus Accrued Net⁽²⁾	\$ 138,054,760.08	\$ 136,892,864.23			
City of Tamarac Aggregate Portfolio	May 2016 Net Income				
Interest Income	\$ 30,200.78				
Net Amortization/Accretion	(5,991.73)				
Net Realized Gain/Loss	0.00				
Net Income	\$ 24,209.05				

(1) Payables represent amounts due to settle security transactions that have been executed but have not settled as of period end. The funds used to settle these trades may come from a variety of sources including cash within the portfolio, proceeds from future security transactions including maturities and sales, or other sources including money market funds. For reporting purposes, a payable is created for over-period settlements which are reflected in the detailed holdings.

(2) Market Value Plus Accrued Net represents the market value of the portfolio net payables and receivables from transactions that settle in the following reporting period.

City of Tamarac Aggregate Portfolio Maturity Distribution Market Value Basis May 1, 2016 to May 31, 2016

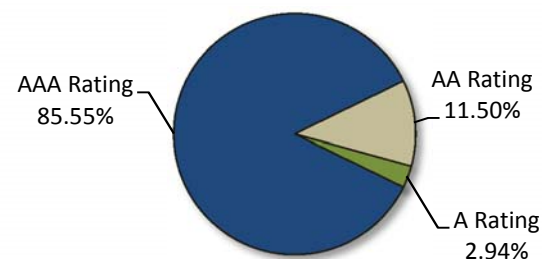
Maturity Distribution	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Allocation	Distribution Change
0-3 Months	\$ 108,190,424.78	\$ 107,063,958.93	78.21%	-0.16%
3-6 Months	11,055,182.87	12,058,796.82	8.81%	0.80%
6-9 Months	3,009,721.05	-	0.00%	-2.18%
9-12 Months	-	2,015,955.00	1.47%	1.47%
1-2 Years	11,010,854.11	12,725,416.72	9.30%	1.32%
2-3 Years	4,788,243.23	3,028,230.06	2.21%	-1.26%
3-4 Years	-	-	0.00%	0.00%
4-5 Years	-	-	0.00%	0.00%
5-6 Years	-	-	0.00%	0.00%
6 Years +	-	-	0.00%	0.00%
Total Portfolio	\$ 138,054,426.04	\$ 136,892,357.53	100.00%	



City of Tamarac Aggregate Portfolio Rating Distribution Market Value Basis May 1, 2016 to May 31, 2016

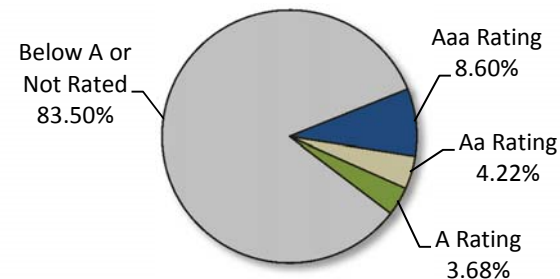
S&P Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
A-1+	\$ -	0.00%
A-1	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
AAA Rating	\$ 117,113,375.79	85.55%
AA Rating	15,748,401.18	11.50%
A Rating	4,030,580.56	2.94%
Below A or Not Rated	-	0.00%
Total Long Term Rating	\$ 136,892,357.53	100.00%
Total Portfolio	\$ 136,892,357.53	100.00%

Portfolio Allocation By Standard and Poors' Rating



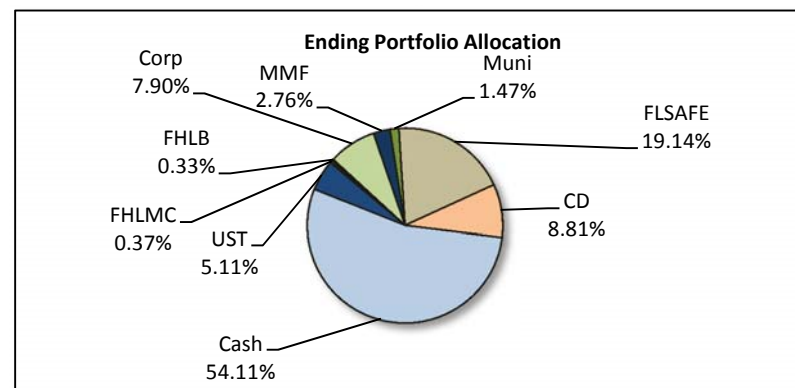
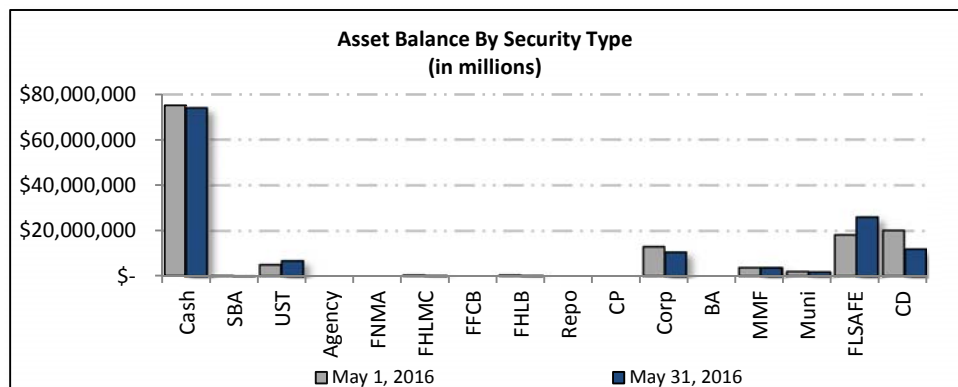
Moody's Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
P-1	\$ -	0.00%
P-2	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
Aaa Rating	\$ 11,769,835.04	8.60%
Aa Rating	5,782,749.61	4.22%
A Rating	5,035,038.61	3.68%
Below A or Not Rated	114,304,734.26	83.50%
Total Long Term Rating	\$ 136,892,357.53	100.00%
Total Portfolio	\$ 136,892,357.53	100.00%

Portfolio Allocation By Moody's Rating



City of Tamarac Aggregate Portfolio Market Value Basis Security Distribution May 1, 2016 to May 31, 2016

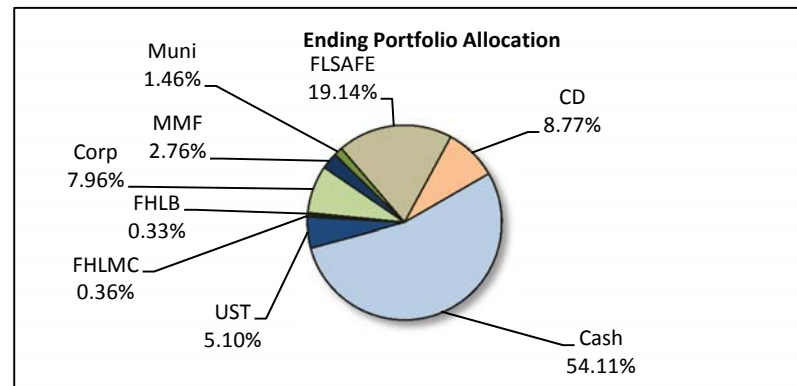
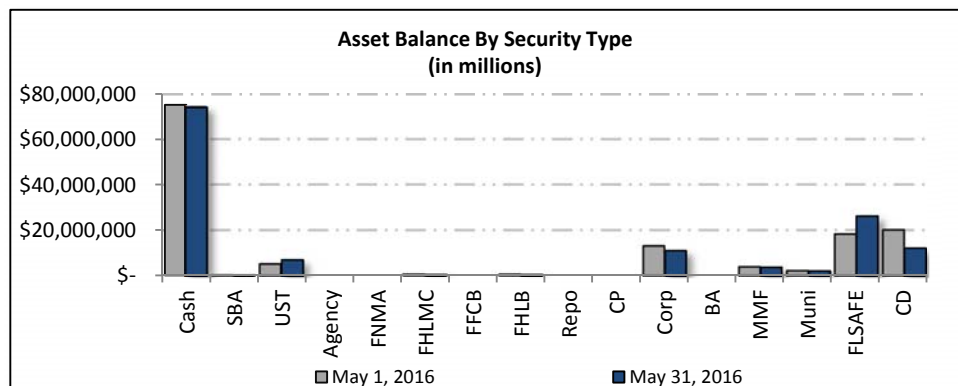
Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ 75,242,080.28	54.50%	\$ 74,069,054.31	0.30%	54.11%	-0.39%
SBA	3,235.18	0.00%	3,236.83	0.35%	0.00%	0.00%
U.S. Treasury Notes	5,003,814.81	3.62%	7,001,519.35	0.88%	5.11%	1.49%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	500,490.42	0.36%	500,457.92	0.95%	0.37%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	453,287.00	0.33%	453,005.00	0.82%	0.33%	0.00%
Fed Instrumentality Subtotal	\$ 953,777.42	0.69%	\$ 953,462.92	0.89%	0.70%	0.01%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	12,874,836.97	9.33%	10,820,196.14	1.08%	7.90%	-1.42%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	3,728,644.44	2.70%	3,781,939.28	0.13%	2.76%	0.06%
Municipal Bonds	2,008,090.00	1.45%	2,008,110.00	0.81%	1.47%	0.01%
FLSAFE	18,176,922.28	13.17%	26,196,372.95	0.43%	19.14%	5.97%
Certificates of Deposit	20,063,024.66	14.53%	12,058,465.75	0.73%	8.81%	-5.72%
Total Portfolio Market Value	\$ 138,054,426.04	100.00%	\$ 136,892,357.53	0.46%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

City of Tamarac Aggregate Portfolio Historical Cost Basis Security Distribution May 1, 2016 to May 31, 2016

Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ 75,242,080.28	54.49%	\$ 74,069,054.31	0.30%	54.11%	-0.38%
SBA	3,235.18	0.00%	3,236.83	0.35%	0.00%	0.00%
U.S. Treasury Notes	4,978,867.19	3.61%	6,982,226.57	0.88%	5.10%	1.50%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	497,380.00	0.36%	497,380.00	0.95%	0.36%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	451,611.00	0.33%	451,611.00	0.82%	0.33%	0.00%
Fed Instrumentality Subtotal	\$ 948,991.00	0.69%	\$ 948,991.00	0.89%	0.69%	0.01%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	12,994,198.50	9.41%	10,895,638.50	1.08%	7.96%	-1.45%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	3,728,644.44	2.70%	3,781,939.28	0.13%	2.76%	0.06%
Municipal Bonds	2,005,200.00	1.45%	2,005,200.00	0.81%	1.46%	0.01%
FLSAFE	18,176,922.28	13.16%	26,196,372.95	0.43%	19.14%	5.97%
Certificates of Deposit	20,000,000.00	14.48%	12,000,000.00	0.73%	8.77%	-5.72%
Total Portfolio Historical Cost	\$ 138,078,138.87	100.00%	\$ 136,882,659.44	0.46%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

Additional Disclosure

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. Please review the contents of this statement carefully. Should you have any questions regarding the information presented, calculation methodology, investment portfolio or security detail, or any other facet of your statement, please feel free to contact us.

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Past performance is not an indication of future performance.

Beginning and Ending Balances based on Market Value plus Accrued Interest on a Trade Date basis.

Public Trust Advisors is an investment advisor registered with the Securities and Exchange Commission, and is required to maintain a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, privacy policy, or code of ethics please contact Service Operations at the address below.

Public Trust Advisors
999 18th Street, Suite 1230
Denver, CO 80202

City of Tamarac Aggregate Portfolio Detail

Portfolio Holdings

Portfolio Income

Portfolio Transactions

Issuer Concentration

Security Concentration



Month End Report Trade Date

Tamarac, City of Agg (43815)

Month End (M5 Y2016)

05/01/2016 - 05/31/2016

Dated: 06/17/2016

Locked Down

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Dated: 06/17/2016

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Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
FEDERAL HOME LOAN BANKS 313379FW4 AGCY BOND 1.00 ---	06/09/2017 06/09/2017 N ---	451,611.00 450,000.00 100.19	06/09/2015 06/10/2015	Aaa AA+ ---	450,827.51 452,977.51	2,150.00 27.49	450,855.00 453,005.00
FREDDIE MAC 3137EADN6 AGCY BOND 0.75 ---	01/12/2018 01/12/2018 N ---	497,380.00 500,000.00 99.802	05/12/2015 05/13/2015	Aaa AA+ ---	498,406.84 499,854.76	1,447.92 603.16	499,010.00 500,457.92
FLSAFE Term 6 FLST6 CD 0.60 ---	11/22/2016 11/22/2016 N ---	2,000,000.00 2,000,000.00 100.00	11/30/2015 11/30/2015	NA NA ---	2,000,000.00 2,007,035.62	7,035.62 0.00	2,000,000.00 2,007,035.62
FLSAFE Term 4 FLST4 CD 1.10 ---	09/28/2018 09/28/2018 N ---	2,000,000.00 2,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	2,000,000.00 2,014,887.67	14,887.67 0.00	2,000,000.00 2,014,887.67
FLSAFE Term 3 FLST3 CD 0.80 ---	09/28/2017 09/28/2017 N ---	3,000,000.00 3,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	3,000,000.00 3,016,241.10	16,241.10 0.00	3,000,000.00 3,016,241.10
FLSAFE Term 2 FLST2 CD 0.60 ---	09/28/2016 09/28/2016 N ---	5,000,000.00 5,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	5,000,000.00 5,020,301.37	20,301.37 0.00	5,000,000.00 5,020,301.37
US BANCORP 91159HHD5 CORP 1.65 04/15/2017	04/15/2017 05/15/2017 Y 04/15/2017	1,014,440.00 1,000,000.00 100.522	02/19/2015 02/24/2015	A1 A+ ---	1,005,907.90 1,006,641.23	733.33 -687.90	1,005,220.00 1,005,953.33
TOYOTA MOTOR CREDIT CORPORATION 89233P5E2 CORP 2.00 ---	09/15/2016 09/15/2016 N ---	1,014,340.00 1,000,000.00 100.404	07/10/2015 07/15/2015	Aa3 AA- ---	1,003,550.50 1,007,772.72	4,222.22 489.50	1,004,040.00 1,008,262.22
CHEVRON CORP 166764AE0 CORP 1.718 05/24/2018	05/24/2018 06/24/2018 Y 05/24/2018	1,011,540.00 1,000,000.00 100.585	01/21/2015 01/26/2015	Aa2 AA- ---	1,006,930.76 1,014,423.15	7,492.39 -1,080.76	1,005,850.00 1,013,342.39
PNC FUNDING CORP 693476BM4 CORP 2.70 08/19/2016	08/19/2016 09/19/2016 Y 08/19/2016	1,041,210.00 1,000,000.00 100.398	09/27/2013 10/02/2013	A3 A- ---	1,003,126.31 1,008,526.31	5,400.00 853.69	1,003,980.00 1,009,380.00
3M CO 88579YAD3 CORP 1.375 ---	09/29/2016 09/29/2016 N ---	1,024,050.00 1,000,000.00 100.209	03/12/2013 03/15/2013	A1 AA- ---	1,002,239.26 1,004,607.32	2,368.06 -149.26	1,002,090.00 1,004,458.06
COLGATE-PALMOLIVE CO 19416QEB2 CORP 0.90 ---	05/01/2018 05/01/2018 N ---	990,840.00 1,000,000.00 99.826	01/21/2015 01/26/2015	Aa3 AA- ---	994,583.19 995,333.19	750.00 3,676.82	998,260.00 999,010.00
APPLE INC 037833AJ9 CORP 1.00 ---	05/03/2018 05/03/2018 N ---	741,622.50 750,000.00 99.869	06/09/2015 06/12/2015	Aa1 AA+ ---	744,398.74 744,982.08	583.33 4,618.76	749,017.50 749,600.83
WELLS FARGO & CO 94974BFD7 CORP 2.10 ---	05/08/2017 05/08/2017 N ---	1,017,460.00 1,000,000.00 100.866	12/18/2014 12/23/2014	A2 A ---	1,006,940.02 1,008,281.68	1,341.67 1,719.98	1,008,660.00 1,010,001.67
TORONTO DOMINION BANK 89114QAE8 CORP 2.375 ---	10/19/2016 10/19/2016 N ---	1,031,110.00 1,000,000.00 100.596	10/30/2014 11/04/2014	Aa1 AA- ---	1,006,111.09 1,008,881.92	2,770.83 -151.09	1,005,960.00 1,008,730.83
AMERICAN EXPRESS CREDIT CORP 0258MODG1 CORP 1.30 ---	07/29/2016 07/29/2016 N ---	1,008,146.00 1,000,000.00 100.084	01/08/2014 01/13/2014	A2 A- ---	1,000,515.29 1,004,920.85	4,405.56 324.71	1,000,840.00 1,005,245.56

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Tamarac, City of Agg (43815)

Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
EXXON MOBIL CORP 30231GAL6 CORP 1.305	03/06/2018 03/06/2018 N ---	1,000,880.00 1,000,000.00 100.313	03/04/2015 03/09/2015	Aaa AA+ ---	1,000,522.89 1,003,604.14	3,081.25 2,607.11	1,003,130.00 1,006,211.25
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	---	NA	1,891,411.57	0.00	1,891,411.57
FLSAFE3	05/31/2016	1,891,411.57	---	NA	1,891,411.57	0.00	1,891,411.57
MMFUND 0.10	N ---	1.00	---	---	---	---	---
FLSAFE	05/31/2016	23,039,460.88	---	NA	23,039,460.88	0.00	23,039,460.88
FLSAFE	05/31/2016	23,039,460.88	---	NA	23,039,460.88	0.00	23,039,460.88
MMFUND 0.10	N ---	1.00	---	---	---	---	---
Wells Fargo WF ACT	05/31/2016	1,977,604.42	---	NA	1,977,604.42	0.00	1,977,604.42
MMFUND 0.02	05/31/2016 N ---	1,977,604.42 1.00	---	NA ---	1,977,604.42	0.00	1,977,604.42
TD BANK	05/31/2016	74,069,054.31	---	NA	74,069,054.31	0.00	74,069,054.31
TDBK CONS ACT	05/31/2016	74,069,054.31	---	NA	74,069,054.31	0.00	74,069,054.31
MMFUND 0.30	N ---	1.00	---	---	---	---	---
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	---	NA	1,265,500.50	0.00	1,265,500.50
FLSAFE3	05/31/2016	1,265,500.50	---	NA	1,265,500.50	-0.00	1,265,500.50
MMFUND 0.10	N ---	1.00	---	---	---	---	---
SBA	05/31/2016	3,236.83	---	NA	3,236.83	0.00	3,236.83
FL SBA	05/31/2016	3,236.83	---	NA	3,236.83	0.00	3,236.83
MMFUND 0.16	N ---	1.00	---	---	---	---	---
Invesco Treasury:Inst	05/31/2016	1,804,334.86	---	Aaa	1,804,334.86	0.00	1,804,334.86
825252406	05/31/2016	1,804,334.86	---	AAAm	1,804,334.86	-0.00	1,804,334.86
MMFUND 0.25	N ---	1.00	---	---	---	---	---
MARYLAND ST	08/01/2016	1,004,700.00	07/26/2013	Aaa	1,000,266.35	3,166.67	1,001,140.00
574193HL5	08/01/2016	1,000,000.00	08/06/2013	AAA	1,003,433.01	873.65	1,004,306.67
MUNI	N ---	100.114	---	---	---	---	---
WASHINGTON ST	08/01/2016	1,000,500.00	08/08/2013	Aa1	1,000,028.70	2,833.33	1,000,970.00
93974DAL2	08/01/2016	1,000,000.00	08/21/2013	AA+	1,002,862.03	941.30	1,003,803.33
MUNI	N ---	100.097	---	---	---	---	---
UNITED STATES TREASURY	02/28/2018	995,781.25	03/16/2016	Aaa	996,229.41	1,895.38	998,160.00
912828UR9	02/28/2018	1,000,000.00	03/16/2016	AA+	998,124.79	1,930.59	1,000,055.38
US GOV	N ---	99.816	---	---	---	---	---
UNITED STATES TREASURY	05/31/2018	2,003,359.38	05/25/2016	Aaa	2,003,332.87	54.64	2,004,460.00
912828VE7	05/31/2018	2,000,000.00	05/26/2016	AA+	2,003,387.52	1,127.13	2,004,514.64
US GOV	N ---	100.223	---	---	---	---	---
UNITED STATES TREASURY	09/30/2017	1,992,968.75	11/05/2015	Aaa	1,995,071.02	2,117.49	1,995,540.00
912828TS9	09/30/2017	2,000,000.00	11/05/2015	AA+	1,997,188.50	468.98	1,997,657.49
US GOV	N ---	99.777	---	---	---	---	---
UNITED STATES TREASURY	04/15/2018	992,695.31	05/07/2015	Aaa	995,321.86	963.11	997,700.00
912828K25	04/15/2018	1,000,000.00	05/08/2015	AA+	996,284.97	2,378.14	998,663.11
US GOV	N ---	99.77	---	---	---	---	---
UNITED STATES TREASURY	11/15/2016	997,421.88	01/21/2014	Aaa	999,580.32	288.72	1,000,340.00
912828WF3	11/15/2016	1,000,000.00	01/23/2014	AA+	999,869.04	759.68	1,000,628.72
US GOV	N ---	100.034	---	---	---	---	---
---	08/30/2016	136,882,659.44	---	Aa3	136,764,494.18	106,531.66	136,785,825.87
---	08/30/2016	136,750,603.37	---	AA-	136,871,025.84	21,331.69	136,892,357.53
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Tamarac, City of Agg (43815)

Dated: 06/17/2016

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of Agg (43815)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
FLST4 FLSAFE Term 4	09/28/2018	2,000,000.00	1,868.49	0.00 0.00	0.00	0.00	0.00	1,868.49	0.00 0.00
166764AE0 CHEVRON CORP	06/24/2018	1,000,000.00	1,431.67	0.00 0.00	0.00	-291.70	0.00	1,139.96	0.00 0.00
912828VE7 UNITED STATES TREASURY	05/31/2018	2,000,000.00	327.86	0.00 0.00	0.00	-26.51	0.00	301.36	10,000.00 0.00
037833AJ9 APPLE INC	05/03/2018	750,000.00	625.00	0.00 0.00	243.00	0.00	0.00	868.00	3,750.00 0.00
19416QEB2 COLGATE-PALMOLIVE CO	05/01/2018	1,000,000.00	750.00	0.00 0.00	235.98	0.00	0.00	985.98	4,500.00 0.00
912828K25 UNITED STATES TREASURY	04/15/2018	1,000,000.00	635.25	0.00 0.00	210.02	0.00	0.00	845.26	0.00 0.00
30231GAL6 EXXON MOBIL CORP	03/06/2018	1,000,000.00	1,087.50	0.00 0.00	0.00	-24.71	0.00	1,062.79	0.00 0.00
912828UR9 UNITED STATES TREASURY	02/28/2018	1,000,000.00	631.79	0.00 0.00	180.43	0.00	0.00	812.22	0.00 0.00
3137EADN6 FREDDIE MAC	01/12/2018	500,000.00	312.50	0.00 0.00	83.40	0.00	0.00	395.90	0.00 0.00
912828TS9 UNITED STATES TREASURY	09/30/2017	2,000,000.00	1,058.74	0.00 0.00	312.32	0.00	0.00	1,371.07	0.00 0.00
FLST3 FLSAFE Term 3	09/28/2017	3,000,000.00	2,038.36	0.00 0.00	0.00	0.00	0.00	2,038.36	0.00 0.00
313379FW4 FEDERAL HOME LOAN BANKS	06/09/2017	450,000.00	375.00	0.00 0.00	0.00	-68.18	0.00	306.82	0.00 0.00
91159HHD5 US BANCORP	05/15/2017	1,000,000.00	1,375.00	0.00 0.00	0.00	-572.00	0.00	803.00	8,250.00 0.00
94974BFD7 WELLS FARGO & CO	05/08/2017	1,000,000.00	1,750.00	0.00 0.00	0.00	-623.75	0.00	1,126.25	10,500.00 0.00
FLST6 FLSAFE Term 6	11/22/2016	2,000,000.00	1,019.18	0.00 0.00	0.00	0.00	0.00	1,019.18	0.00 0.00
912828WF3 UNITED STATES TREASURY	11/15/2016	1,000,000.00	529.11	0.00 0.00	78.17	0.00	0.00	607.27	3,125.00 0.00
89114QAE8 TORONTO DOMINION BANK	10/19/2016	1,000,000.00	1,979.17	0.00 0.00	0.00	-1,353.17	0.00	626.00	0.00 0.00
88579YAD3 3M CO	09/29/2016	1,000,000.00	1,145.83	0.00 0.00	0.00	-578.48	0.00	567.36	0.00 0.00
FLST2 FLSAFE Term 2	09/28/2016	5,000,000.00	2,547.95	0.00 0.00	0.00	0.00	0.00	2,547.95	0.00 0.00
693476BM4 PNC FUNDING CORP	09/19/2016	1,000,000.00	2,250.00	0.00 0.00	0.00	-1,226.78	0.00	1,023.22	0.00 0.00
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION	09/15/2016	1,000,000.00	1,666.67	0.00 0.00	0.00	-1,038.35	0.00	628.31	0.00 0.00
574193HL5 MARYLAND ST	08/01/2016	1,000,000.00	791.67	0.00 0.00	0.00	-135.36	0.00	656.31	0.00 0.00
93974DAL2 WASHINGTON ST	08/01/2016	1,000,000.00	708.33	0.00 0.00	0.00	-14.58	0.00	693.75	0.00 0.00
0258M0DG1 AMERICAN EXPRESS CREDIT CORP	07/29/2016	1,000,000.00	1,083.33	0.00 0.00	0.00	-275.42	0.00	807.92	0.00 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FLSAFE FLSAFE	05/31/2016	23,039,460.88	6,335.58	0.00 0.00	0.00	0.00	0.00	6,335.58	6,335.58 0.00
WF ACT Wells Fargo	05/31/2016	1,977,604.42	4,565.64	0.00 0.00	0.00	0.00	0.00	4,565.64	4,565.64 0.00
TDBK CONS ACT TD BANK	05/31/2016	74,069,054.31	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	1,147.97	0.00 0.00	0.00	0.00	0.00	1,147.97	1,147.97 0.00
FL SBA SBA	05/31/2016	3,236.83	1.65	0.00 0.00	0.00	0.00	0.00	1.65	1.65 0.00

Income Detail Report Trade Date

Tamarac, City of Agg (43815)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
825252406 Invesco Treasury:Inst	05/31/2016	1,804,334.86	506.92	0.00 -0.00	0.00	0.00	0.00	506.92	334.26 506.70
CCYUSD Cash	05/31/2016	0.00	0.00	0.00 0.00	0.00	0.00	0.00	-0.00	0.00 0.00
CCYUSD Cash	05/31/2016	0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FLST5 FLSAFE Term 5	05/23/2016	0.00	-12,032.88	0.00 0.00	0.00	0.00	0.00	-12,032.88	0.00 0.00
38259PAC6 GOOGLE INC	05/19/2016	0.00	1,062.50	0.00 0.00	0.00	-697.60	0.00	364.90	10,625.00 0.00
713448BT4 PEPSICO INC	05/10/2016	0.00	625.00	0.00 0.00	0.00	-408.47	0.00	216.53	12,500.00 0.00
---	08/30/2016	136,750,603.37	30,200.78	0.00 -0.00	1,343.32	-7,335.05	0.00	24,209.04	75,635.10 506.70

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

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Tamarac, City of Agg (43815)

Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
825252406	Invesco Treasury:Inst	0.00	Money Market Funds	04/29/2016	---	0.00	0.00	334.26
19416QEB2	COLGATE-PALMOLIVE CO	0.00	Coupon	05/01/2016	---	0.00	0.00	4,500.00
825252406	Invesco Treasury:Inst	4,500.00	Buy	05/02/2016	1.00	4,500.00	0.00	-4,500.00
037833AJ9	APPLE INC	0.00	Coupon	05/03/2016	---	0.00	0.00	3,750.00
825252406	Invesco Treasury:Inst	4,084.26	Buy	05/03/2016	1.00	4,084.26	0.00	-4,084.26
94974BFD7	WELLS FARGO & CO	0.00	Coupon	05/08/2016	---	0.00	0.00	10,500.00
825252406	Invesco Treasury:Inst	10,500.00	Buy	05/09/2016	1.00	10,500.00	0.00	-10,500.00
825252406	Invesco Treasury:Inst	12,500.00	Buy	05/10/2016	1.00	12,500.00	0.00	-12,500.00
825252406	Invesco Treasury:Inst	1,000,000.00	Buy	05/10/2016	1.00	1,000,000.00	0.00	-1,000,000.00
713448BT4	PEPSICO INC	0.00	Coupon	05/10/2016	---	0.00	0.00	12,500.00
713448BT4	PEPSICO INC	-1,000,000.00	Maturity	05/10/2016	100.00	-1,000,000.00	0.00	1,000,000.00
91159HHD5	US BANCORP	0.00	Coupon	05/15/2016	---	0.00	0.00	8,250.00
912828WF3	UNITED STATES TREASURY	0.00	Coupon	05/15/2016	---	0.00	0.00	3,125.00
825252406	Invesco Treasury:Inst	11,375.00	Buy	05/16/2016	1.00	11,375.00	0.00	-11,375.00
825252406	Invesco Treasury:Inst	1,000,000.00	Buy	05/19/2016	1.00	1,000,000.00	0.00	-1,000,000.00
825252406	Invesco Treasury:Inst	10,625.00	Buy	05/19/2016	1.00	10,625.00	0.00	-10,625.00
38259PAC6	GOOGLE INC	-1,000,000.00	Maturity	05/19/2016	100.00	-1,000,000.00	0.00	1,000,000.00
38259PAC6	GOOGLE INC	0.00	Coupon	05/19/2016	---	0.00	0.00	10,625.00
CCYUSD	US Dollar	0.00	Cash Transfer	05/23/2016	---	0.00	0.00	-8,000,000.00
FLST5	FLSAFE Term 5	-8,000,000.00	Maturity	05/23/2016	100.00	-8,000,000.00	0.00	8,000,000.00
825252406	Invesco Treasury:Inst	-2,013,086.16	Sell	05/26/2016	1.00	-2,013,086.16	0.00	2,013,086.16
912828VE7	UNITED STATES TREASURY	2,000,000.00	Buy	05/26/2016	100.168	2,003,359.38	0.00	-2,013,086.16
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-7,035,428.76
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-1,768.90
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	5,862,402.79
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	8,011,967.12
TDBK CONS ACT	TD BANK	5,862,402.79	Buy	05/31/2016	1.00	5,862,402.79	0.00	-5,862,402.79
TDBK CONS ACT	TD BANK	-7,035,428.76	Sell	05/31/2016	1.00	-7,035,428.76	0.00	7,035,428.76
825252406	Invesco Treasury:Inst	10,000.00	Buy	05/31/2016	1.00	10,000.00	0.00	-10,000.00
825252406	Invesco Treasury:Inst	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	506.33
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	1,147.97	Buy	05/31/2016	1.00	1,147.97	0.00	-1,147.97
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1,147.97
FL SBA	SBA	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1.65
FL SBA	SBA	1.65	Buy	05/31/2016	1.00	1.65	0.00	-1.65
WF ACT	Wells Fargo	-1,768.90	Sell	05/31/2016	1.00	-1,768.90	0.00	1,768.90
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	4,535.51
WF ACT	Wells Fargo	30.13	Buy	05/31/2016	1.00	30.13	0.00	-30.13
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	30.13
WF ACT	Wells Fargo	4,535.51	Buy	05/31/2016	1.00	4,535.51	0.00	-4,535.51
FLSAFE	FLSAFE	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	6,335.58
FLSAFE	FLSAFE	8,011,967.12	Buy	05/31/2016	1.00	8,011,967.12	0.00	-8,011,967.12
FLSAFE	FLSAFE	6,335.58	Buy	05/31/2016	1.00	6,335.58	0.00	-6,335.58
912828VE7	UNITED STATES TREASURY	0.00	Coupon	05/31/2016	---	0.00	0.00	10,000.00
---	---	-1,100,278.81	---	---	---	-1,096,919.43	0.00	506.33

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

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Tamarac, City of Agg (43815)

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Issuer Concentration

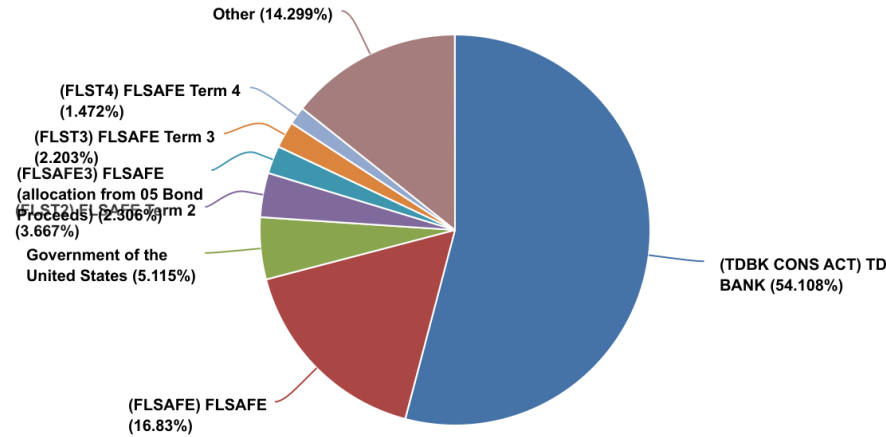


Chart calculated by: Market Value + Accrued

(FL SBA) SBA

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83

(FLSAFE) FLSAFE

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88

(FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,891,411.57	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Agg (43815)

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Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,265,500.50	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	3,156,912.07	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	3,156,912.07 3,156,912.07	3,156,912.07 3,156,912.07

(FLST2) FLSAFE Term 2

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37

(FLST3) FLSAFE Term 3

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10

(FLST4) FLSAFE Term 4

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67

(FLST6) FLSAFE Term 6

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62

(TDBK CONS ACT) TD BANK

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Agg (43815)

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(WF ACT) Wells Fargo

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42

3M Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
88579YAD3	CORP	3M CO 3M Company	1,000,000.00	Fixed	N	0.327	0.686	0.734	09/29/2016 09/29/2016	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06
88579YAD3	CORP	3M CO 3M Company	1,000,000.00	Fixed	N	0.327	0.686	0.734	09/29/2016 09/29/2016	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06

American Express Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
0258M0DG1	CORP	AMERICAN EXPRESS CREDIT CORP American Express Company	1,000,000.00	Fixed	N	0.161	0.975	0.775	07/29/2016 07/29/2016	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56
0258M0DG1	CORP	AMERICAN EXPRESS CREDIT CORP American Express Company	1,000,000.00	Fixed	N	0.161	0.975	0.775	07/29/2016 07/29/2016	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56

Apple Inc.

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
037833AJ9	CORP	APPLE INC Apple Inc.	750,000.00	Fixed	N	1.897	1.395	1.069	05/03/2018 05/03/2018	583.33	744,398.74 744,982.08	749,017.50 749,600.83
037833AJ9	CORP	APPLE INC Apple Inc.	750,000.00	Fixed	N	1.897	1.395	1.069	05/03/2018 05/03/2018	583.33	744,398.74 744,982.08	749,017.50 749,600.83

Chevron Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
166764AE0	CORP	CHEVRON CORP Chevron Corporation	1,000,000.00	Fixed	Y	1.98	1.362	1.417	05/24/2018 06/24/2018	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39
166764AE0	CORP	CHEVRON CORP Chevron Corporation	1,000,000.00	Fixed	Y	1.98	1.362	1.417	05/24/2018 06/24/2018	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39

Colgate-Palmolive Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
19416QEB2	CORP	COLGATE-PALMOLIVE CO Colgate-Palmolive Company	1,000,000.00	Fixed	N	1.894	1.187	0.992	05/01/2018 05/01/2018	750.00	994,583.19 995,333.19	998,260.00 999,010.00
19416QEB2	CORP	COLGATE-PALMOLIVE CO Colgate-Palmolive Company	1,000,000.00	Fixed	N	1.894	1.187	0.992	05/01/2018 05/01/2018	750.00	994,583.19 995,333.19	998,260.00 999,010.00

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Tamarac, City of Agg (43815)

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Exxon Mobil Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
30231GAL6	CORP	EXXON MOBIL CORP Exxon Mobil Corporation	1,000,000.00	Fixed	N	1.735	1.275	1.125	03/06/2018 03/06/2018	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25
30231GAL6	CORP	EXXON MOBIL CORP Exxon Mobil Corporation	1,000,000.00	Fixed	N	1.735	1.275	1.125	03/06/2018 03/06/2018	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25

Federal Home Loan Banks Office of Finance

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
313379FW4	AGCY BOND	FEDERAL HOME LOAN BANKS Federal Home Loan Banks Office of Finance	450,000.00	Fixed	N	1.011	0.819	0.813	06/09/2017 06/09/2017	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00
313379FW4	AGCY BOND	FEDERAL HOME LOAN BANKS Federal Home Loan Banks Office of Finance	450,000.00	Fixed	N	1.011	0.819	0.813	06/09/2017 06/09/2017	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00

Federal Home Loan Mortgage Corp

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
3137EADN6	AGCY BOND	FREDDIE MAC Federal Home Loan Mortgage Corp	500,000.00	Fixed	N	1.596	0.95	0.874	01/12/2018 01/12/2018	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92
3137EADN6	AGCY BOND	FREDDIE MAC Federal Home Loan Mortgage Corp	500,000.00	Fixed	N	1.596	0.95	0.874	01/12/2018 01/12/2018	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92

Government of the United States

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
912828UR9	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	1.731	0.968	0.856	02/28/2018 02/28/2018	1,895.38	996,229.41 998,124.79	998,160.00 1,000,055.38
912828VE7	US GOV	UNITED STATES TREASURY Government of the United States	2,000,000.00	Fixed	N	1.976	0.916	0.887	05/31/2018 05/31/2018	54.64	2,003,332.87 2,003,387.52	2,004,460.00 2,004,514.64
912828TS9	US GOV	UNITED STATES TREASURY Government of the United States	2,000,000.00	Fixed	N	1.323	0.812	0.793	09/30/2017 09/30/2017	2,117.49	1,995,071.02 1,997,188.50	1,995,540.00 1,997,657.49
912828K25	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	1.855	1.003	0.874	04/15/2018 04/15/2018	963.11	995,321.86 996,284.97	997,700.00 998,663.11
912828WF3	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	0.455	0.718	0.55	11/15/2016 11/15/2016	288.72	999,580.32 999,869.04	1,000,340.00 1,000,628.72
---	US GOV	UNITED STATES TREASURY Government of the United States	7,000,000.00	Fixed	N	1.52	0.878	0.806	12/13/2017 12/13/2017	5,319.35	6,989,535.48 6,994,854.82	6,996,200.00 7,001,519.35

Maryland, State of

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
574193HL5	MUNI	MARYLAND ST Maryland, State of	1,000,000.00	Fixed	N	0.167	0.79	0.265	08/01/2016 08/01/2016	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67
574193HL5	MUNI	MARYLAND ST Maryland, State of	1,000,000.00	Fixed	N	0.167	0.79	0.265	08/01/2016 08/01/2016	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67

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Short-Term Investments Trust

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
825252406	MMFUND	Invesco Treasury:Inst Short-Term Investments Trust	1,804,334.86	Fixed	N	0.00	0.25	0.25	05/31/2016 05/31/2016	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86
825252406	MMFUND	Invesco Treasury:Inst Short-Term Investments Trust	1,804,334.86	Fixed	N	0.00	0.25	0.25	05/31/2016 05/31/2016	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86

The PNC Financial Services Group, Inc.

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
693476BM4	CORP	PNC FUNDING CORP The PNC Financial Services Group, Inc.	1,000,000.00	Fixed	Y	0.167	1.239	0.855	08/19/2016 09/19/2016	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00
693476BM4	CORP	PNC FUNDING CORP The PNC Financial Services Group, Inc.	1,000,000.00	Fixed	Y	0.167	1.239	0.855	08/19/2016 09/19/2016	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00

The Toronto-Dominion Bank

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
89114QAE8	CORP	TORONTO DOMINION BANK The Toronto-Dominion Bank	1,000,000.00	Fixed	N	0.382	0.771	0.813	10/19/2016 10/19/2016	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83
89114QAE8	CORP	TORONTO DOMINION BANK The Toronto-Dominion Bank	1,000,000.00	Fixed	N	0.382	0.771	0.813	10/19/2016 10/19/2016	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83

Toyota Motor Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
89233P5E2	CORP	TOYOTA MOTOR CREDIT CORPORATION Toyota Motor Corporation	1,000,000.00	Fixed	N	0.288	0.763	0.597	09/15/2016 09/15/2016	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22
89233P5E2	CORP	TOYOTA MOTOR CREDIT CORPORATION Toyota Motor Corporation	1,000,000.00	Fixed	N	0.288	0.763	0.597	09/15/2016 09/15/2016	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22

U.S. Bancorp

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
91159HHD5	CORP	US BANCORP U.S. Bancorp	1,000,000.00	Fixed	Y	0.874	0.967	1.047	04/15/2017 05/15/2017	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33
91159HHD5	CORP	US BANCORP U.S. Bancorp	1,000,000.00	Fixed	Y	0.874	0.967	1.047	04/15/2017 05/15/2017	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33

Washington, State of

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
93974DAL2	MUNI	WASHINGTON ST Washington, State of	1,000,000.00	Fixed	N	0.167	0.833	0.267	08/01/2016 08/01/2016	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33
93974DAL2	MUNI	WASHINGTON ST Washington, State of	1,000,000.00	Fixed	N	0.167	0.833	0.267	08/01/2016 08/01/2016	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33

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Wells Fargo & Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
94974BFD7	CORP	WELLS FARGO & CO Wells Fargo & Company	1,000,000.00	Fixed	N	0.926	1.35	1.167	05/08/2017 05/08/2017	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67
94974BFD7	CORP	WELLS FARGO & CO Wells Fargo & Company	1,000,000.00	Fixed	N	0.926	1.35	1.167	05/08/2017 05/08/2017	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67

Summary

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	---	---	136,750,603.37	Fixed	---	0.245	0.461	0.439	08/30/2016 08/30/2016	106,531.66	136,764,494.18 136,871,025.84	136,785,825.87 136,892,357.53

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

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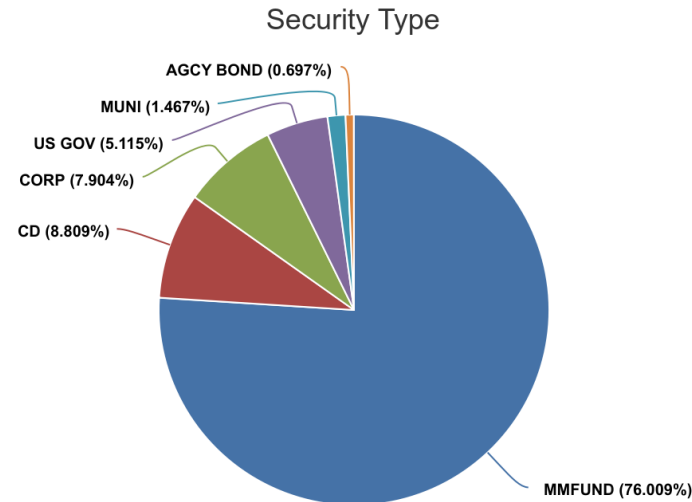


Chart calculated by: Market Value + Accrued

AGCY BOND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
313379FW4 FEDERAL HOME LOAN BANKS AGCY BOND	Fixed	N	1.011	AA+ Aaa	450,000.00	06/09/2017 06/09/2017	0.819 0.813	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00
3137EADN6 FREDDIE MAC AGCY BOND	Fixed	N	1.596	AA+ Aaa	500,000.00	01/12/2018 01/12/2018	0.95 0.874	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92
--- AGCY BOND	Fixed	N	1.318	AA+ Aaa	950,000.00	10/01/2017 10/01/2017	0.888 0.845	3,597.92	949,234.35 952,832.27	949,865.00 953,462.92

CD

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6 FLSAFE Term 6 CD	Fixed	N	0.475	NA NA	2,000,000.00	11/22/2016 11/22/2016	0.60 0.598	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST4 FLSAFE Term 4 CD	Fixed	N	2.268	NA NA	2,000,000.00	09/28/2018 09/28/2018	1.10 1.092	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST3 FLSAFE Term 3 CD	Fixed	N	1.312	NA NA	3,000,000.00	09/28/2017 09/28/2017	0.80 0.796	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10

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Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST2 FLSAFE Term 2 CD	Fixed	N	0.325	NA NA	5,000,000.00	09/28/2016 09/28/2016	0.60 0.598	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
--- CD	Fixed	N	0.922	NA NA	12,000,000.00	05/08/2017 05/08/2017	0.734 0.73	58,465.75	12,000,000.00 12,058,465.75	12,000,000.00 12,058,465.75

CORP

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
30231GAL6 EXXON MOBIL CORP CORP	Fixed	N	1.735	AA+ Aaa	1,000,000.00	03/06/2018 03/06/2018	1.275 1.125	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25
037833AJ9 APPLE INC CORP	Fixed	N	1.897	AA+ Aa1	750,000.00	05/03/2018 05/03/2018	1.395 1.069	583.33	744,398.74 744,982.08	749,017.50 749,600.83
89114QAE8 TORONTO DOMINION BANK CORP	Fixed	N	0.382	AA- Aa1	1,000,000.00	10/19/2016 10/19/2016	0.771 0.813	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83
166764AE0 CHEVRON CORP CORP	Fixed	Y	1.98	AA- Aa2	1,000,000.00	05/24/2018 06/24/2018	1.362 1.417	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION CORP	Fixed	N	0.288	AA- Aa3	1,000,000.00	09/15/2016 09/15/2016	0.763 0.597	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22
19416QEB2 COLGATE-PALMOLIVE CO CORP	Fixed	N	1.894	AA- Aa3	1,000,000.00	05/01/2018 05/01/2018	1.187 0.992	750.00	994,583.19 995,333.19	998,260.00 999,010.00
91159HHD5 US BANCORP CORP	Fixed	Y	0.874	A+ A1	1,000,000.00	04/15/2017 05/15/2017	0.967 1.047	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33
88579YAD3 3M CO CORP	Fixed	N	0.327	AA- A1	1,000,000.00	09/29/2016 09/29/2016	0.686 0.734	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06
94974BFD7 WELLS FARGO & CO CORP	Fixed	N	0.926	A A2	1,000,000.00	05/08/2017 05/08/2017	1.35 1.167	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67
0258M0DG1 AMERICAN EXPRESS CREDIT CORP CORP	Fixed	N	0.161	A- A2	1,000,000.00	07/29/2016 07/29/2016	0.975 0.775	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56
693476BM4 PNC FUNDING CORP CORP	Fixed	Y	0.167	A- A3	1,000,000.00	08/19/2016 09/19/2016	1.239 0.855	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00
--- CORP	Fixed	---	0.944	A+ A1	10,750,000.00	05/16/2017 05/24/2017	1.081 0.961	33,148.64	10,774,825.94 10,807,974.58	10,787,047.50 10,820,196.14

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
825252406 Invesco Treasury Inst MMFUND	Fixed	N	0.00	AAAm Aaa	1,804,334.86	05/31/2016 05/31/2016	0.25 0.25	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,891,411.57	05/31/2016 05/31/2016	0.40 0.40	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

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Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE FLSAFE MMFUND	Fixed	N	0.00	NA NA	23,039,460.88	05/31/2016 05/31/2016	0.43 0.43	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
WF ACT Wells Fargo MMFUND	Fixed	N	0.00	NA NA	1,977,604.42	05/31/2016 05/31/2016	0.02 0.02	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
TDBK CONS ACT TD BANK MMFUND	Fixed	N	0.00	NA NA	74,069,054.31	05/31/2016 05/31/2016	0.30 0.30	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,265,500.50	05/31/2016 05/31/2016	0.40 0.40	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FL SBA SBA MMFUND	Fixed	N	0.00	NA NA	3,236.83	05/31/2016 05/31/2016	0.35 0.35	0.00	3,236.83 3,236.83	3,236.83 3,236.83
--- --- MMFUND	Fixed	N	0.00	AAA Aaa	104,050,603.37	05/31/2016 05/31/2016	0.326 0.326	0.00	104,050,603.37 104,050,603.37	104,050,603.37 104,050,603.37

MUNI

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
574193HL5 MARYLAND ST MUNI	Fixed	N	0.167	AAA Aaa	1,000,000.00	08/01/2016 08/01/2016	0.79 0.265	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67
93974DAL2 WASHINGTON ST MUNI	Fixed	N	0.167	AA+ Aa1	1,000,000.00	08/01/2016 08/01/2016	0.833 0.267	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33
--- --- MUNI	Fixed	N	0.167	AAA Aaa	2,000,000.00	08/01/2016 08/01/2016	0.812 0.266	6,000.00	2,000,295.04 2,006,295.04	2,002,110.00 2,008,110.00

US GOV

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
912828UR9 UNITED STATES TREASURY US GOV	Fixed	N	1.731	AA+ Aaa	1,000,000.00	02/28/2018 02/28/2018	0.968 0.856	1,895.38	996,229.41 998,124.79	998,160.00 1,000,055.38
912828VE7 UNITED STATES TREASURY US GOV	Fixed	N	1.976	AA+ Aaa	2,000,000.00	05/31/2018 05/31/2018	0.916 0.887	54.64	2,003,332.87 2,003,387.52	2,004,460.00 2,004,514.64
912828TS9 UNITED STATES TREASURY US GOV	Fixed	N	1.323	AA+ Aaa	2,000,000.00	09/30/2017 09/30/2017	0.812 0.793	2,117.49	1,995,071.02 1,997,188.50	1,995,540.00 1,997,657.49
912828K25 UNITED STATES TREASURY US GOV	Fixed	N	1.855	AA+ Aaa	1,000,000.00	04/15/2018 04/15/2018	1.003 0.874	963.11	995,321.86 996,284.97	997,700.00 998,663.11
912828WF3 UNITED STATES TREASURY US GOV	Fixed	N	0.455	AA+ Aaa	1,000,000.00	11/15/2016 11/15/2016	0.718 0.55	288.72	999,580.32 999,869.04	1,000,340.00 1,000,628.72
--- UNITED STATES TREASURY US GOV	Fixed	N	1.52	AA+ Aaa	7,000,000.00	12/13/2017 12/13/2017	0.878 0.806	5,319.35	6,989,535.48 6,994,854.82	6,996,200.00 7,001,519.35

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Summary

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	Fixed	---	0.245	AA- Aa3	136,750,603.37	08/30/2016 08/30/2016	0.461 0.439	106,531.66	136,764,494.18 136,871,025.84	136,785,825.87 136,892,357.53

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

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Identifier, Description, Security Type	Interest/Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
825252406 Invesco Treasury Inst MMFUND	334.26	0.00	2,063,584.26	0.00	-2,013,086.16	0.00	0.00	0.00	-0.00	1,753,836.76 1,804,334.86	1,753,836.76 1,804,334.86
CCYUSD Receivable CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	334.04 506.70	334.04 506.70
91159HHD5 US BANCORP CORP	8,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014,440.00 1,014,440.00	1,006,350.00 1,005,220.00
574193HL5 MARYLAND ST MUNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,004,700.00 1,004,700.00	1,001,920.00 1,001,140.00
0258M0DG1 AMERICAN EXPRESS CREDIT CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,008,146.00 1,008,146.00	1,001,490.00 1,000,840.00
713448BT4 PEPSICO INC CORP	12,500.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	1,053,160.00 0.00	1,000,340.00 0.00
93974DAL2 WASHINGTON ST MUNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,500.00 1,000,500.00	1,001,670.00 1,000,970.00
38259PAC6 GOOGLE INC CORP	10,625.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	1,045,400.00 0.00	1,000,920.00 0.00
912828WF3 UNITED STATES TREASURY US GOV	3,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	997,421.88 997,421.88	1,000,820.00 1,000,340.00
693476BM4 PNC FUNDING CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,041,210.00 1,041,210.00	1,005,630.00 1,003,980.00
88579YAD3 3M CO CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024,050.00 1,024,050.00	1,003,620.00 1,002,090.00
912828VE7 UNITED STATES TREASURY US GOV	10,000.00	0.00	2,003,359.38	-9,726.78	0.00	0.00	0.00	0.00	0.00	0.00 2,003,359.38	0.00 2,004,460.00
94974BFD7 WELLS FARGO & CO CORP	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,017,460.00 1,017,460.00	1,010,560.00 1,008,660.00
89114QAE8 TORONTO DOMINION BANK CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,031,110.00 1,031,110.00	1,007,540.00 1,005,960.00
912828TS9 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,992,968.75 1,992,968.75	1,998,200.00 1,995,540.00
037833AJ9 APPLE INC CORP	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	741,622.50 741,622.50	750,315.00 749,017.50
313379FW4 FEDERAL HOME LOAN BANKS AGCY BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451,611.00 451,611.00	451,512.00 450,855.00
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014,340.00 1,014,340.00	1,004,830.00 1,004,040.00
912828K25 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	992,695.31 992,695.31	999,380.00 997,700.00
30231GAL6 EXXON MOBIL CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,880.00 1,000,880.00	1,006,160.00 1,003,130.00
19416QEB2 COLGATE-PALMOLIVE CO CORP	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	990,840.00 990,840.00	1,001,090.00 998,260.00

Portfolio Activity Summary

Tamarac, City of Agg (43815)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
166764AE0 CHEVRON CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,011,540.00 1,011,540.00	1,009,550.00 1,005,850.00
912828UR9 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	995,781.25 995,781.25	999,880.00 998,160.00
3137EADN6 FREDDIE MAC AGCY BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	497,380.00 497,380.00	499,355.00 499,010.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	1,147.97	0.00	1,147.97	0.00	0.00	0.00	0.00	0.00	0.00	1,264,352.53 1,265,500.50	1,264,352.53 1,265,500.50
FLSAFE FLSAFE MMFUND	6,335.58	0.00	8,018,302.70	0.00	0.00	0.00	0.00	0.00	0.00	15,021,158.18 23,039,460.88	15,021,158.18 23,039,460.88
FL SBA SBA MMFUND	1.65	0.00	1.65	0.00	0.00	0.00	0.00	0.00	0.00	3,235.18 3,236.83	3,235.18 3,236.83
TDBK CONS ACT TD BANK MMFUND	0.00	0.00	5,862,402.79	0.00	-7,035,428.76	0.00	0.00	0.00	0.00	75,242,080.28 74,069,054.31	75,242,080.28 74,069,054.31
WF ACT Wells Fargo MMFUND	4,565.64	0.00	4,565.64	0.00	-1,768.90	0.00	0.00	0.00	0.00	1,974,807.68 1,977,604.42	1,974,807.68 1,977,604.42
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57
CCYUSD Cash CASH	0.00	-1,162,827.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00	0.00 0.00
FLST4 FLSAFE Term 4 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
FLST3 FLSAFE Term 3 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000,000.00 3,000,000.00	3,000,000.00 3,000,000.00
FLST2 FLSAFE Term 2 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000,000.00 5,000,000.00	5,000,000.00 5,000,000.00
FLST5 FLSAFE Term 5 CD	0.00	0.00	0.00	0.00	0.00	0.00	-8,000,000.00	0.00	0.00	8,000,000.00 0.00	8,000,000.00 0.00
FLST6 FLSAFE Term 6 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
---	75,635.10	-1,162,827.75	17,953,364.39	-9,726.78	-9,050,283.82	0.00	-10,000,000.00	0.00	-0.00	138,078,472.91 136,883,166.14	137,912,348.22 136,786,332.57

* Weighted By: Ending Market Value + Accrued.

Holdings Report Trade Date

Tamarac, City of (43270)

As of 05/31/2016

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Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
FEDERAL HOME LOAN BANKS 313379FW4 AGCY BOND 1.00 ---	06/09/2017 06/09/2017 N ---	451,611.00 450,000.00 100.19	06/09/2015 06/10/2015	Aaa AA+ ---	450,827.51 452,977.51	2,150.00 27.49	450,855.00 453,005.00
FREDDIE MAC 3137EADN6 AGCY BOND 0.75 ---	01/12/2018 01/12/2018 N ---	497,380.00 500,000.00 99.802	05/12/2015 05/13/2015	Aaa AA+ ---	498,406.84 499,854.76	1,447.92 603.16	499,010.00 500,457.92
3M CO 88579YAD3 CORP 1.375 ---	09/29/2016 09/29/2016 N ---	1,024,050.00 1,000,000.00 100.209	03/12/2013 03/15/2013	A1 AA- ---	1,002,239.26 1,004,607.32	2,368.06 -149.26	1,002,090.00 1,004,458.06
US BANCORP 91159HHD5 CORP 1.65 ---	04/15/2017 05/15/2017 Y 04/15/2017	1,014,440.00 1,000,000.00 100.522	02/19/2015 02/24/2015	A1 A+ ---	1,005,907.90 1,006,641.23	733.33 -687.90	1,005,220.00 1,005,953.33
TORONTO DOMINION BANK 89114QAE8 CORP 2.375 ---	10/19/2016 10/19/2016 N ---	1,031,110.00 1,000,000.00 100.596	10/30/2014 11/04/2014	Aa1 AA- ---	1,006,111.09 1,008,881.92	2,770.83 -151.09	1,005,960.00 1,008,730.83
COLGATE-PALMOLIVE CO 19416QEB2 CORP 0.90 ---	05/01/2018 05/01/2018 N ---	990,840.00 1,000,000.00 99.826	01/21/2015 01/26/2015	Aa3 AA- ---	994,583.19 995,333.19	750.00 3,676.82	998,260.00 999,010.00
CHEVRON CORP 166764AE0 CORP 1.718 05/24/2018	05/24/2018 06/24/2018 Y 05/24/2018	1,011,540.00 1,000,000.00 100.585	01/21/2015 01/26/2015	Aa2 AA- ---	1,006,930.76 1,014,423.15	7,492.39 -1,080.76	1,005,850.00 1,013,342.39
AMERICAN EXPRESS CREDIT CORP 0258M0DG1 CORP 1.30 ---	07/29/2016 07/29/2016 N ---	1,008,146.00 1,000,000.00 100.084	01/08/2014 01/13/2014	A2 A- ---	1,000,515.29 1,004,920.85	4,405.56 324.71	1,000,840.00 1,005,245.56
TOYOTA MOTOR CREDIT CORPORATION 89233P5E2 CORP 2.00 ---	09/15/2016 09/15/2016 N ---	1,014,340.00 1,000,000.00 100.404	07/10/2015 07/15/2015	Aa3 AA- ---	1,003,550.50 1,007,772.72	4,222.22 489.50	1,004,040.00 1,008,262.22
APPLE INC 037833AJ9 CORP 1.00 ---	05/03/2018 05/03/2018 N ---	741,622.50 750,000.00 99.869	06/09/2015 06/12/2015	Aa1 AA+ ---	744,398.74 744,982.08	583.33 4,618.76	749,017.50 749,600.83
EXXON MOBIL CORP 30231GAL6 CORP 1.305 ---	03/06/2018 03/06/2018 N ---	1,000,880.00 1,000,000.00 100.313	03/04/2015 03/09/2015	Aaa AA+ ---	1,000,522.89 1,003,604.14	3,081.25 2,607.11	1,003,130.00 1,006,211.25
PNC FUNDING CORP 693476BM4 CORP 2.70 08/19/2016	08/19/2016 09/19/2016 Y 08/19/2016	1,041,210.00 1,000,000.00 100.398	09/27/2013 10/02/2013	A3 A- ---	1,003,126.31 1,008,526.31	5,400.00 853.69	1,003,980.00 1,009,380.00
WELLS FARGO & CO 94974BFD7 CORP 2.10 ---	05/08/2017 05/08/2017 N ---	1,017,460.00 1,000,000.00 100.866	12/18/2014 12/23/2014	A2 A ---	1,006,940.02 1,008,281.68	1,341.67 1,719.98	1,008,660.00 1,010,001.67
Invesco Treasury Inst 825252406 MMFUND 0.25 ---	05/31/2016 05/31/2016 N ---	1,804,334.86 1,804,334.86 1.00	---	Aaa AAAm ---	1,804,334.86 1,804,334.86	0.00 -0.00	1,804,334.86 1,804,334.86
MARYLAND ST 574193HL5 MUNI 0.95 ---	08/01/2016 08/01/2016 N ---	1,004,700.00 1,000,000.00 100.114	07/26/2013 08/06/2013	Aaa AAA ---	1,000,266.35 1,003,433.01	3,166.67 873.65	1,001,140.00 1,004,306.67
WASHINGTON ST 93974DAL2 MUNI 0.85 ---	08/01/2016 08/01/2016 N ---	1,000,500.00 1,000,000.00 100.097	08/08/2013 08/21/2013	Aa1 AA+ ---	1,000,028.70 1,002,862.03	2,833.33 941.30	1,000,970.00 1,003,803.33

Holdings Report Trade Date

Tamarac, City of (43270)

As of 05/31/2016

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Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
UNITED STATES TREASURY 912828UR9 US GOV 0.75	02/28/2018 02/28/2018 N ---	995,781.25 1,000,000.00 99.816	03/16/2016 03/16/2016	Aaa AA+ ---	996,229.41 998,124.79	1,895.38 1,930.59	998,160.00 1,000,055.38
UNITED STATES TREASURY 912828WF3 US GOV 0.625	11/15/2016 11/15/2016 N ---	997,421.88 1,000,000.00 100.034	01/21/2014 01/23/2014	Aaa AA+ ---	999,580.32 999,869.04	288.72 759.68	1,000,340.00 1,000,628.72
UNITED STATES TREASURY 912828VE7 US GOV 1.00	05/31/2018 05/31/2018 N ---	2,003,359.38 2,000,000.00 100.223	05/25/2016 05/26/2016	Aaa AA+ ---	2,003,332.87 2,003,387.52	54.64 1,127.13	2,004,460.00 2,004,514.64
UNITED STATES TREASURY 912828TS9 US GOV 0.625	09/30/2017 09/30/2017 N ---	1,992,968.75 2,000,000.00 99.777	11/05/2015 11/05/2015	Aaa AA+ ---	1,995,071.02 1,997,188.50	2,117.49 468.98	1,995,540.00 1,997,657.49
UNITED STATES TREASURY 912828K25 US GOV 0.75	04/15/2018 04/15/2018 N ---	992,695.31 1,000,000.00 99.77	05/07/2015 05/08/2015	Aaa AA+ ---	995,321.86 996,284.97	963.11 2,378.14	997,700.00 998,663.11
---	06/02/2017	22,636,390.93	---	Aa3	22,518,225.67	48,065.90	22,539,557.36
---	06/07/2017	22,504,334.86	---	AA-	22,566,291.58	21,331.69	22,587,623.27
---	---	---	---	---	---	---	---

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of (43270)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
166764AE0 CHEVRON CORP	06/24/2018	1,000,000.00	1,431.67	0.00 0.00	0.00	-291.70	0.00	1,139.96	0.00 0.00
912828VE7 UNITED STATES TREASURY	05/31/2018	2,000,000.00	327.86	0.00 0.00	0.00	-26.51	0.00	301.36	10,000.00 0.00
037833AJ9 APPLE INC	05/03/2018	750,000.00	625.00	0.00 0.00	243.00	0.00	0.00	868.00	3,750.00 0.00
19416QEB2 COLGATE-PALMOLIVE CO	05/01/2018	1,000,000.00	750.00	0.00 0.00	235.98	0.00	0.00	985.98	4,500.00 0.00
912828K25 UNITED STATES TREASURY	04/15/2018	1,000,000.00	635.25	0.00 0.00	210.02	0.00	0.00	845.26	0.00 0.00
30231GAL6 EXXON MOBIL CORP	03/06/2018	1,000,000.00	1,087.50	0.00 0.00	0.00	-24.71	0.00	1,062.79	0.00 0.00
912828UR9 UNITED STATES TREASURY	02/28/2018	1,000,000.00	631.79	0.00 0.00	180.43	0.00	0.00	812.22	0.00 0.00
3137EADN6 FREDDIE MAC	01/12/2018	500,000.00	312.50	0.00 0.00	83.40	0.00	0.00	395.90	0.00 0.00
912828TS9 UNITED STATES TREASURY	09/30/2017	2,000,000.00	1,058.74	0.00 0.00	312.32	0.00	0.00	1,371.07	0.00 0.00
313379FW4 FEDERAL HOME LOAN BANKS	06/09/2017	450,000.00	375.00	0.00 0.00	0.00	-68.18	0.00	306.82	0.00 0.00
91159HHD5 US BANCORP	05/15/2017	1,000,000.00	1,375.00	0.00 0.00	0.00	-572.00	0.00	803.00	8,250.00 0.00
94974BFD7 WELLS FARGO & CO	05/08/2017	1,000,000.00	1,750.00	0.00 0.00	0.00	-623.75	0.00	1,126.25	10,500.00 0.00
912828WF3 UNITED STATES TREASURY	11/15/2016	1,000,000.00	529.11	0.00 0.00	78.17	0.00	0.00	607.27	3,125.00 0.00
89114QAE8 TORONTO DOMINION BANK	10/19/2016	1,000,000.00	1,979.17	0.00 0.00	0.00	-1,353.17	0.00	626.00	0.00 0.00
88579YAD3 3M CO	09/29/2016	1,000,000.00	1,145.83	0.00 0.00	0.00	-578.48	0.00	567.36	0.00 0.00
693476BM4 PNC FUNDING CORP	09/19/2016	1,000,000.00	2,250.00	0.00 0.00	0.00	-1,226.78	0.00	1,023.22	0.00 0.00
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION	09/15/2016	1,000,000.00	1,666.67	0.00 0.00	0.00	-1,038.35	0.00	628.31	0.00 0.00
574193HL5 MARYLAND ST	08/01/2016	1,000,000.00	791.67	0.00 0.00	0.00	-135.36	0.00	656.31	0.00 0.00
93974DAL2 WASHINGTON ST	08/01/2016	1,000,000.00	708.33	0.00 0.00	0.00	-14.58	0.00	693.75	0.00 0.00
0258M0DG1 AMERICAN EXPRESS CREDIT CORP	07/29/2016	1,000,000.00	1,083.33	0.00 0.00	0.00	-275.42	0.00	807.92	0.00 0.00
825252406 Invesco Treasury:Inst	05/31/2016	1,804,334.86	506.92	0.00 -0.00	0.00	0.00	0.00	506.92	334.26 506.70
CCYUSD Cash	05/31/2016	0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
38259PAC6 GOOGLE INC	05/19/2016	0.00	1,062.50	0.00 0.00	0.00	-697.60	0.00	364.90	10,625.00 0.00
713448BT4 PEPSICO INC	05/10/2016	0.00	625.00	0.00 0.00	0.00	-408.47	0.00	216.53	12,500.00 0.00
---	06/07/2017	22,504,334.86	22,708.84	0.00 -0.00	1,343.32	-7,335.05	0.00	16,717.11	63,584.26 506.70

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

Tamarac, City of (43270)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
825252406	Invesco Treasury:Inst	0.00	Money Market Funds	04/29/2016	---	0.00	0.00	334.26
19416QEB2	COLGATE-PALMOLIVE CO	0.00	Coupon	05/01/2016	---	0.00	0.00	4,500.00
825252406	Invesco Treasury:Inst	4,500.00	Buy	05/02/2016	1.00	4,500.00	0.00	-4,500.00
037833AJ9	APPLE INC	0.00	Coupon	05/03/2016	---	0.00	0.00	3,750.00
825252406	Invesco Treasury:Inst	4,084.26	Buy	05/03/2016	1.00	4,084.26	0.00	-4,084.26
94974BFD7	WELLS FARGO & CO	0.00	Coupon	05/08/2016	---	0.00	0.00	10,500.00
825252406	Invesco Treasury:Inst	10,500.00	Buy	05/09/2016	1.00	10,500.00	0.00	-10,500.00
825252406	Invesco Treasury:Inst	1,000,000.00	Buy	05/10/2016	1.00	1,000,000.00	0.00	-1,000,000.00
825252406	Invesco Treasury:Inst	12,500.00	Buy	05/10/2016	1.00	12,500.00	0.00	-12,500.00
713448BT4	PEPSICO INC	-1,000,000.00	Maturity	05/10/2016	100.00	-1,000,000.00	0.00	1,000,000.00
713448BT4	PEPSICO INC	0.00	Coupon	05/10/2016	---	0.00	0.00	12,500.00
91159HHD5	US BANCORP	0.00	Coupon	05/15/2016	---	0.00	0.00	8,250.00
912828WF3	UNITED STATES TREASURY	0.00	Coupon	05/15/2016	---	0.00	0.00	3,125.00
825252406	Invesco Treasury:Inst	11,375.00	Buy	05/16/2016	1.00	11,375.00	0.00	-11,375.00
825252406	Invesco Treasury:Inst	1,000,000.00	Buy	05/19/2016	1.00	1,000,000.00	0.00	-1,000,000.00
825252406	Invesco Treasury:Inst	10,625.00	Buy	05/19/2016	1.00	10,625.00	0.00	-10,625.00
38259PAC6	GOOGLE INC	-1,000,000.00	Maturity	05/19/2016	100.00	-1,000,000.00	0.00	1,000,000.00
38259PAC6	GOOGLE INC	0.00	Coupon	05/19/2016	---	0.00	0.00	10,625.00
825252406	Invesco Treasury:Inst	-2,013,086.16	Sell	05/26/2016	1.00	-2,013,086.16	0.00	2,013,086.16
912828VE7	UNITED STATES TREASURY	2,000,000.00	Buy	05/26/2016	100.168	2,003,359.38	0.00	-2,013,086.16
912828VE7	UNITED STATES TREASURY	0.00	Coupon	05/31/2016	---	0.00	0.00	10,000.00
825252406	Invesco Treasury:Inst	10,000.00	Buy	05/31/2016	1.00	10,000.00	0.00	-10,000.00
825252406	Invesco Treasury:Inst	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	506.33
---	---	50,498.10	---	---	---	53,857.48	0.00	506.33

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of (43270)

As of 05/31/2016

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Dated: 06/17/2016

Issuer Concentration

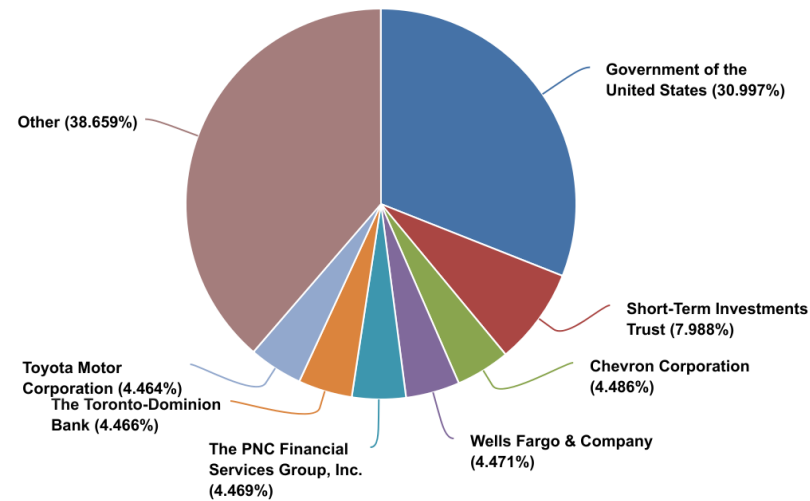


Chart calculated by: Market Value + Accrued

3M Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
88579YAD3	CORP	3M CO 3M Company	1,000,000.00	Fixed	N	0.327	0.686	0.734	09/29/2016 09/29/2016	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06
88579YAD3	CORP	3M CO 3M Company	1,000,000.00	Fixed	N	0.327	0.686	0.734	09/29/2016 09/29/2016	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06

American Express Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
0258M0DG1	CORP	AMERICAN EXPRESS CREDIT CORP American Express Company	1,000,000.00	Fixed	N	0.161	0.975	0.775	07/29/2016 07/29/2016	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56
0258M0DG1	CORP	AMERICAN EXPRESS CREDIT CORP American Express Company	1,000,000.00	Fixed	N	0.161	0.975	0.775	07/29/2016 07/29/2016	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56

Apple Inc.

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
037833AJ9	CORP	APPLE INC Apple Inc.	750,000.00	Fixed	N	1.897	1.395	1.069	05/03/2018 05/03/2018	583.33	744,398.74 744,982.08	749,017.50 749,600.83
037833AJ9	CORP	APPLE INC Apple Inc.	750,000.00	Fixed	N	1.897	1.395	1.069	05/03/2018 05/03/2018	583.33	744,398.74 744,982.08	749,017.50 749,600.83

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Chevron Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
166764AE0	CORP	CHEVRON CORP Chevron Corporation	1,000,000.00	Fixed	Y	1.98	1.362	1.417	05/24/2018 06/24/2018	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39
166764AE0	CORP	CHEVRON CORP Chevron Corporation	1,000,000.00	Fixed	Y	1.98	1.362	1.417	05/24/2018 06/24/2018	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39

Colgate-Palmolive Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
19416QEB2	CORP	COLGATE-PALMOLIVE CO Colgate-Palmolive Company	1,000,000.00	Fixed	N	1.894	1.187	0.992	05/01/2018 05/01/2018	750.00	994,583.19 995,333.19	998,260.00 999,010.00
19416QEB2	CORP	COLGATE-PALMOLIVE CO Colgate-Palmolive Company	1,000,000.00	Fixed	N	1.894	1.187	0.992	05/01/2018 05/01/2018	750.00	994,583.19 995,333.19	998,260.00 999,010.00

Exxon Mobil Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
30231GAL6	CORP	EXXON MOBIL CORP Exxon Mobil Corporation	1,000,000.00	Fixed	N	1.735	1.275	1.125	03/06/2018 03/06/2018	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25
30231GAL6	CORP	EXXON MOBIL CORP Exxon Mobil Corporation	1,000,000.00	Fixed	N	1.735	1.275	1.125	03/06/2018 03/06/2018	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25

Federal Home Loan Banks Office of Finance

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
313379FW4	AGCY BOND	FEDERAL HOME LOAN BANKS Federal Home Loan Banks Office of Finance	450,000.00	Fixed	N	1.011	0.819	0.813	06/09/2017 06/09/2017	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00
313379FW4	AGCY BOND	FEDERAL HOME LOAN BANKS Federal Home Loan Banks Office of Finance	450,000.00	Fixed	N	1.011	0.819	0.813	06/09/2017 06/09/2017	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00

Federal Home Loan Mortgage Corp

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
3137EADN6	AGCY BOND	FREDDIE MAC Federal Home Loan Mortgage Corp	500,000.00	Fixed	N	1.596	0.95	0.874	01/12/2018 01/12/2018	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92
3137EADN6	AGCY BOND	FREDDIE MAC Federal Home Loan Mortgage Corp	500,000.00	Fixed	N	1.596	0.95	0.874	01/12/2018 01/12/2018	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92

Government of the United States

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
912828UR9	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	1.731	0.968	0.856	02/28/2018 02/28/2018	1,895.38	996,229.41 998,124.79	998,160.00 1,000,055.38
912828WF3	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	0.455	0.718	0.55	11/15/2016 11/15/2016	288.72	999,580.32 999,869.04	1,000,340.00 1,000,628.72
912828VE7	US GOV	UNITED STATES TREASURY Government of the United States	2,000,000.00	Fixed	N	1.976	0.916	0.887	05/31/2018 05/31/2018	54.64	2,003,332.87 2,003,387.52	2,004,460.00 2,004,514.64

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Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
912828TS9	US GOV	UNITED STATES TREASURY Government of the United States	2,000,000.00	Fixed	N	1.323	0.812	0.793	09/30/2017 09/30/2017	2,117.49	1,995,071.02 1,997,188.50	1,995,540.00 1,997,657.49
912828K25	US GOV	UNITED STATES TREASURY Government of the United States	1,000,000.00	Fixed	N	1.855	1.003	0.874	04/15/2018 04/15/2018	963.11	995,321.86 996,284.97	997,700.00 998,663.11
---	US GOV	UNITED STATES TREASURY Government of the United States	7,000,000.00	Fixed	N	1.52	0.878	0.806	12/13/2017 12/13/2017	5,319.35	6,989,535.48 6,994,854.82	6,996,200.00 7,001,519.35

Maryland, State of

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
574193HL5	MUNI	MARYLAND ST Maryland, State of	1,000,000.00	Fixed	N	0.167	0.79	0.265	08/01/2016 08/01/2016	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67
574193HL5	MUNI	MARYLAND ST Maryland, State of	1,000,000.00	Fixed	N	0.167	0.79	0.265	08/01/2016 08/01/2016	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67

Short-Term Investments Trust

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
825252406	MMFUND	Invesco Treasury;Inst Short-Term Investments Trust	1,804,334.86	Fixed	N	0.00	0.25	0.25	05/31/2016 05/31/2016	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86
825252406	MMFUND	Invesco Treasury;Inst Short-Term Investments Trust	1,804,334.86	Fixed	N	0.00	0.25	0.25	05/31/2016 05/31/2016	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86

The PNC Financial Services Group, Inc.

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
693476BM4	CORP	PNC FUNDING CORP The PNC Financial Services Group, Inc.	1,000,000.00	Fixed	Y	0.167	1.239	0.855	08/19/2016 09/19/2016	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00
693476BM4	CORP	PNC FUNDING CORP The PNC Financial Services Group, Inc.	1,000,000.00	Fixed	Y	0.167	1.239	0.855	08/19/2016 09/19/2016	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00

The Toronto-Dominion Bank

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
89114QAE8	CORP	TORONTO DOMINION BANK The Toronto-Dominion Bank	1,000,000.00	Fixed	N	0.382	0.771	0.813	10/19/2016 10/19/2016	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83
89114QAE8	CORP	TORONTO DOMINION BANK The Toronto-Dominion Bank	1,000,000.00	Fixed	N	0.382	0.771	0.813	10/19/2016 10/19/2016	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83

Toyota Motor Corporation

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
89233P5E2	CORP	TOYOTA MOTOR CREDIT CORPORATION Toyota Motor Corporation	1,000,000.00	Fixed	N	0.288	0.763	0.597	09/15/2016 09/15/2016	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22
89233P5E2	CORP	TOYOTA MOTOR CREDIT CORPORATION Toyota Motor Corporation	1,000,000.00	Fixed	N	0.288	0.763	0.597	09/15/2016 09/15/2016	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22

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U.S. Bancorp

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
91159HHD5	CORP	US BANCORP U.S. Bancorp	1,000,000.00	Fixed	Y	0.874	0.967	1.047	04/15/2017 05/15/2017	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33
91159HHD5	CORP	US BANCORP U.S. Bancorp	1,000,000.00	Fixed	Y	0.874	0.967	1.047	04/15/2017 05/15/2017	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33

Washington, State of

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
93974DAL2	MUNI	WASHINGTON ST Washington, State of	1,000,000.00	Fixed	N	0.167	0.833	0.267	08/01/2016 08/01/2016	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33
93974DAL2	MUNI	WASHINGTON ST Washington, State of	1,000,000.00	Fixed	N	0.167	0.833	0.267	08/01/2016 08/01/2016	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33

Wells Fargo & Company

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
94974BFD7	CORP	WELLS FARGO & CO Wells Fargo & Company	1,000,000.00	Fixed	N	0.926	1.35	1.167	05/08/2017 05/08/2017	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67
94974BFD7	CORP	WELLS FARGO & CO Wells Fargo & Company	1,000,000.00	Fixed	N	0.926	1.35	1.167	05/08/2017 05/08/2017	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67

Summary

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	---	---	22,504,334.86	Fixed	---	0.994	0.92	0.789	06/02/2017 06/07/2017	48,065.90	22,518,225.67 22,566,291.58	22,539,557.36 22,587,623.26

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

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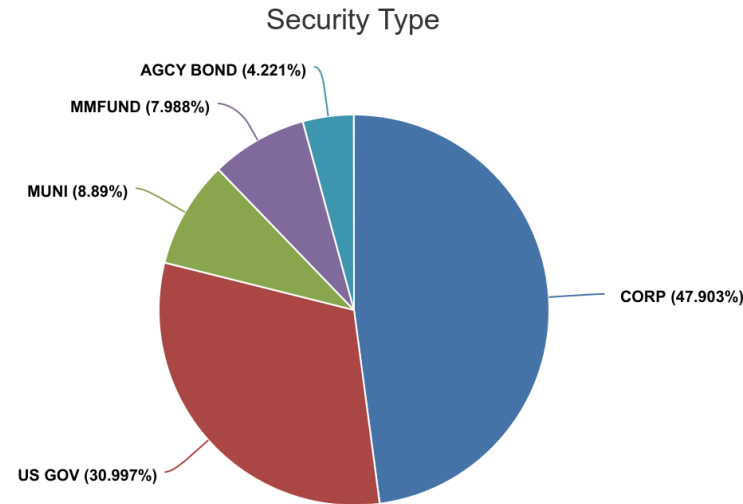


Chart calculated by: Market Value + Accrued

AGCY BOND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
313379FW4 FEDERAL HOME LOAN BANKS AGCY BOND	Fixed	N	1.011	AA+ Aaa	450,000.00	06/09/2017 06/09/2017	0.819 0.813	2,150.00	450,827.51 452,977.51	450,855.00 453,005.00
3137EADN6 FREDDIE MAC AGCY BOND	Fixed	N	1.596	AA+ Aaa	500,000.00	01/12/2018 01/12/2018	0.95 0.874	1,447.92	498,406.84 499,854.76	499,010.00 500,457.92
--- AGCY BOND	Fixed	N	1.318	AA+ Aaa	950,000.00	10/01/2017 10/01/2017	0.888 0.845	3,597.92	949,234.35 952,832.27	949,865.00 953,462.92

CORP

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
30231GAL6 EXXON MOBIL CORP CORP	Fixed	N	1.735	AA+ Aaa	1,000,000.00	03/06/2018 03/06/2018	1.275 1.125	3,081.25	1,000,522.89 1,003,604.14	1,003,130.00 1,006,211.25
89114QAE8 TORONTO DOMINION BANK CORP	Fixed	N	0.382	AA- Aa1	1,000,000.00	10/19/2016 10/19/2016	0.771 0.813	2,770.83	1,006,111.09 1,008,881.92	1,005,960.00 1,008,730.83
037833AJ9 APPLE INC CORP	Fixed	N	1.897	AA+ Aa1	750,000.00	05/03/2018 05/03/2018	1.395 1.069	583.33	744,398.74 744,982.08	749,017.50 749,600.83

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Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
166764AE0 CHEVRON CORP CORP	Fixed	Y	1.98	AA- Aa2	1,000,000.00	05/24/2018 06/24/2018	1.362 1.417	7,492.39	1,006,930.76 1,014,423.15	1,005,850.00 1,013,342.39
19416QEB2 COLGATE-PALMOLIVE CO CORP	Fixed	N	1.894	AA- Aa3	1,000,000.00	05/01/2018 05/01/2018	1.187 0.992	750.00	994,583.19 995,333.19	998,260.00 999,010.00
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION CORP	Fixed	N	0.288	AA- Aa3	1,000,000.00	09/15/2016 09/15/2016	0.763 0.597	4,222.22	1,003,550.50 1,007,772.72	1,004,040.00 1,008,262.22
88579YAD3 3M CO CORP	Fixed	N	0.327	AA- A1	1,000,000.00	09/29/2016 09/29/2016	0.686 0.734	2,368.06	1,002,239.26 1,004,607.32	1,002,090.00 1,004,458.06
91159HHD5 US BANCORP CORP	Fixed	Y	0.874	A+ A1	1,000,000.00	04/15/2017 05/15/2017	0.967 1.047	733.33	1,005,907.90 1,006,641.23	1,005,220.00 1,005,953.33
0258M0DG1 AMERICAN EXPRESS CREDIT CORP CORP	Fixed	N	0.161	A- A2	1,000,000.00	07/29/2016 07/29/2016	0.975 0.775	4,405.56	1,000,515.29 1,004,920.85	1,000,840.00 1,005,245.56
94974BFD7 WELLS FARGO & CO CORP	Fixed	N	0.926	A A2	1,000,000.00	05/08/2017 05/08/2017	1.35 1.167	1,341.67	1,006,940.02 1,008,281.68	1,008,660.00 1,010,001.67
693476BM4 PNC FUNDING CORP CORP	Fixed	Y	0.167	A- A3	1,000,000.00	08/19/2016 09/19/2016	1.239 0.855	5,400.00	1,003,126.31 1,008,526.31	1,003,980.00 1,009,380.00
--- --- CORP	Fixed	---	0.944	A+ A1	10,750,000.00	05/16/2017 05/24/2017	1.081 0.961	33,148.64	10,774,825.94 10,807,974.58	10,787,047.50 10,820,196.14

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
825252406 Invesco Treasury;Inst MMFUND	Fixed	N	0.00	AAAm Aaa	1,804,334.86	05/31/2016 05/31/2016	0.25 0.25	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86
825252406 Invesco Treasury;Inst MMFUND	Fixed	N	0.00	AAAm Aaa	1,804,334.86	05/31/2016 05/31/2016	0.25 0.25	0.00	1,804,334.86 1,804,334.86	1,804,334.86 1,804,334.86

MUNI

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
574193HL5 MARYLAND ST MUNI	Fixed	N	0.167	AAA Aaa	1,000,000.00	08/01/2016 08/01/2016	0.79 0.265	3,166.67	1,000,266.35 1,003,433.01	1,001,140.00 1,004,306.67
93974DAL2 WASHINGTON ST MUNI	Fixed	N	0.167	AA+ Aa1	1,000,000.00	08/01/2016 08/01/2016	0.833 0.267	2,833.33	1,000,028.70 1,002,862.03	1,000,970.00 1,003,803.33
--- --- MUNI	Fixed	N	0.167	AAA Aaa	2,000,000.00	08/01/2016 08/01/2016	0.812 0.266	6,000.00	2,000,295.04 2,006,295.04	2,002,110.00 2,008,110.00

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912828UR9 UNITED STATES TREASURY US GOV	Fixed	N	1.731	AA+ Aaa	1,000,000.00	02/28/2018 02/28/2018	0.968 0.856	1,895.38	996,229.41 998,124.79	998,160.00 1,000,055.38
912828WF3 UNITED STATES TREASURY US GOV	Fixed	N	0.455	AA+ Aaa	1,000,000.00	11/15/2016 11/15/2016	0.718 0.55	288.72	999,580.32 999,869.04	1,000,340.00 1,000,628.72
912828VE7 UNITED STATES TREASURY US GOV	Fixed	N	1.976	AA+ Aaa	2,000,000.00	05/31/2018 05/31/2018	0.916 0.887	54.64	2,003,332.87 2,003,387.52	2,004,460.00 2,004,514.64
912828TS9 UNITED STATES TREASURY US GOV	Fixed	N	1.323	AA+ Aaa	2,000,000.00	09/30/2017 09/30/2017	0.812 0.793	2,117.49	1,995,071.02 1,997,188.50	1,995,540.00 1,997,657.49
912828K25 UNITED STATES TREASURY US GOV	Fixed	N	1.855	AA+ Aaa	1,000,000.00	04/15/2018 04/15/2018	1.003 0.874	963.11	995,321.86 996,284.97	997,700.00 998,663.11
--- UNITED STATES TREASURY US GOV	Fixed	N	1.52	AA+ Aaa	7,000,000.00	12/13/2017 12/13/2017	0.878 0.806	5,319.35	6,989,535.48 6,994,854.82	6,996,200.00 7,001,519.35

Summary

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	Fixed	---	0.994	AA- Aa3	22,504,334.86	06/02/2017 06/07/2017	0.92 0.789	48,065.90	22,518,225.67 22,566,291.58	22,539,557.36 22,587,623.27

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

Tamarac, City of (43270)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
825252406 Invesco Treasury:Inst MMFUND	334.26	0.00	2,063,584.26	0.00	-2,013,086.16	0.00	0.00	0.00	-0.00	1,753,836.76 1,804,334.86	1,753,836.76 1,804,334.86
037833AJ9 APPLE INC CORP	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	741,622.50 741,622.50	750,315.00 749,017.50
CCYUSD Receivable CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	334.04 506.70	334.04 506.70
313379FW4 FEDERAL HOME LOAN BANKS AGCY BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451,611.00 451,611.00	451,512.00 450,855.00
89233P5E2 TOYOTA MOTOR CREDIT CORPORATION CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014,340.00 1,014,340.00	1,004,830.00 1,004,040.00
91159HHD5 US BANCORP CORP	8,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014,440.00 1,014,440.00	1,006,350.00 1,005,220.00
912828K25 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	992,695.31 992,695.31	999,380.00 997,700.00
30231GAL6 EXXON MOBIL CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,880.00 1,000,880.00	1,006,160.00 1,003,130.00
19416QEB2 COLGATE-PALMOLIVE CO CORP	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	990,840.00 990,840.00	1,001,090.00 998,260.00
166764AE0 CHEVRON CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,011,540.00 1,011,540.00	1,009,550.00 1,005,850.00
574193HL5 MARYLAND ST MUNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,004,700.00 1,004,700.00	1,001,920.00 1,001,140.00
0258M0DG1 AMERICAN EXPRESS CREDIT CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,008,146.00 1,008,146.00	1,001,490.00 1,000,840.00
713448BT4 PEPSICO INC CORP	12,500.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	1,053,160.00 0.00	1,000,340.00 0.00
93974DAL2 WASHINGTON ST MUNI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,500.00 1,000,500.00	1,001,670.00 1,000,970.00
38259PAC6 GOOGLE INC CORP	10,625.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	1,045,400.00 0.00	1,000,920.00 0.00
912828WF3 UNITED STATES TREASURY US GOV	3,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	997,421.88 997,421.88	1,000,820.00 1,000,340.00
693476BM4 PNC FUNDING CORP CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,041,210.00 1,041,210.00	1,005,630.00 1,003,980.00
88579YAD3 3M CO CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024,050.00 1,024,050.00	1,003,620.00 1,002,090.00
912828VE7 UNITED STATES TREASURY US GOV	10,000.00	0.00	2,003,359.38	-9,726.78	0.00	0.00	0.00	0.00	0.00	0.00 2,003,359.38	0.00 2,004,460.00
912828UR9 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	995,781.25 995,781.25	999,880.00 998,160.00
94974BFD7 WELLS FARGO & CO CORP	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,017,460.00 1,017,460.00	1,010,560.00 1,008,660.00

Portfolio Activity Summary

Tamarac, City of (43270)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/ Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
3137EADN6 FREDDIE MAC AGCY BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	497,380.00 497,380.00	499,355.00 499,010.00
89114QAE8 TORONTO DOMINION BANK CORP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,031,110.00 1,031,110.00	1,007,540.00 1,005,960.00
912828TS9 UNITED STATES TREASURY US GOV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,992,968.75 1,992,968.75	1,998,200.00 1,995,540.00
----	63,584.26	0.00	4,066,943.64	-9,726.78	-2,013,086.16	0.00	-2,000,000.00	0.00	-0.00	22,681,427.49 22,636,897.63	22,515,302.80 22,540,064.06

* Weighted By: Ending Market Value + Accrued.

Holdings Report Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
FLSAFE Term 6 FLST6 CD 0.60	11/22/2016 11/22/2016 N ---	2,000,000.00 2,000,000.00 100.00	11/30/2015 11/30/2015	NA NA ---	2,000,000.00 2,007,035.62	7,035.62 0.00	2,000,000.00 2,007,035.62
FLSAFE Term 4 FLST4 CD 1.10	09/28/2018 09/28/2018 N ---	2,000,000.00 2,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	2,000,000.00 2,014,887.67	14,887.67 0.00	2,000,000.00 2,014,887.67
FLSAFE Term 3 FLST3 CD 0.80	09/28/2017 09/28/2017 N ---	3,000,000.00 3,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	3,000,000.00 3,016,241.10	16,241.10 0.00	3,000,000.00 3,016,241.10
FLSAFE Term 2 FLST2 CD 0.60	09/28/2016 09/28/2016 N ---	5,000,000.00 5,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	5,000,000.00 5,020,301.37	20,301.37 0.00	5,000,000.00 5,020,301.37
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	---	NA	1,891,411.57	0.00	1,891,411.57
FLSAFE3	05/31/2016	1,891,411.57	---	NA	1,891,411.57	0.00	1,891,411.57
MMFUND 0.10	N ---	1.00	---	---			
FLSAFE FLSAFE MMFUND 0.10	05/31/2016 05/31/2016 N ---	23,039,460.88 23,039,460.88 1.00	---	NA NA ---	23,039,460.88 23,039,460.88	0.00 0.00	23,039,460.88 23,039,460.88
Wells Fargo WF ACT MMFUND 0.02	05/31/2016 05/31/2016 N ---	1,977,604.42 1,977,604.42 1.00	---	NA NA ---	1,977,604.42 1,977,604.42	0.00 0.00	1,977,604.42 1,977,604.42
TD BANK TDBK CONS ACT MMFUND 0.30	05/31/2016 05/31/2016 N ---	74,069,054.31 74,069,054.31 1.00	---	NA NA ---	74,069,054.31 74,069,054.31	0.00 0.00	74,069,054.31 74,069,054.31
SBA FL SBA MMFUND 0.16	05/31/2016 05/31/2016 N ---	3,236.83 3,236.83 1.00	---	NA NA ---	3,236.83 3,236.83	0.00 0.00	3,236.83 3,236.83
---	07/07/2016	112,980,768.01	---	NA	112,980,768.01	58,465.75	112,980,768.01
---	07/07/2016	112,980,768.01	---	NA	113,039,233.76	0.00	113,039,233.76
---	N	---	---	---			
---	---	---	---	---			

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
FLST4 FLSAFE Term 4	09/28/2018	2,000,000.00	1,868.49	0.00 0.00	0.00	0.00	0.00	1,868.49	0.00 0.00
FLST3 FLSAFE Term 3	09/28/2017	3,000,000.00	2,038.36	0.00 0.00	0.00	0.00	0.00	2,038.36	0.00 0.00
FLST6 FLSAFE Term 6	11/22/2016	2,000,000.00	1,019.18	0.00 0.00	0.00	0.00	0.00	1,019.18	0.00 0.00
FLST2 FLSAFE Term 2	09/28/2016	5,000,000.00	2,547.95	0.00 0.00	0.00	0.00	0.00	2,547.95	0.00 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FLSAFE FLSAFE	05/31/2016	23,039,460.88	6,335.58	0.00 0.00	0.00	0.00	0.00	6,335.58	6,335.58 0.00
WF ACT Wells Fargo	05/31/2016	1,977,604.42	4,565.64	0.00 0.00	0.00	0.00	0.00	4,565.64	4,565.64 0.00
TDBK CONS ACT TD BANK	05/31/2016	74,069,054.31	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FL SBA SBA	05/31/2016	3,236.83	1.65	0.00 0.00	0.00	0.00	0.00	1.65	1.65 0.00
CCYUSD Cash	05/31/2016	0.00	0.00	0.00 0.00	0.00	0.00	0.00	-0.00	0.00 0.00
FLST5 FLSAFE Term 5	05/23/2016	0.00	-12,032.88	0.00 0.00	0.00	0.00	0.00	-12,032.88	0.00 0.00
---	07/07/2016	112,980,768.01	6,343.97	0.00 0.00	0.00	0.00	0.00	6,343.97	10,902.87 0.00

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
CCYUSD	US Dollar	0.00	Cash Transfer	05/23/2016	---	0.00	0.00	-8,000,000.00
FLST5	FLSAFE Term 5	-8,000,000.00	Maturity	05/23/2016	100.00	-8,000,000.00	0.00	8,000,000.00
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	5,862,402.79
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-7,035,428.76
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	8,011,967.12
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-1,768.90
FL SBA	SBA	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1.65
FL SBA	SBA	1.65	Buy	05/31/2016	1.00	1.65	0.00	-1.65
WF ACT	Wells Fargo	-1,768.90	Sell	05/31/2016	1.00	-1,768.90	0.00	1,768.90
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	30.13
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	4,535.51
WF ACT	Wells Fargo	30.13	Buy	05/31/2016	1.00	30.13	0.00	-30.13
WF ACT	Wells Fargo	4,535.51	Buy	05/31/2016	1.00	4,535.51	0.00	-4,535.51
TDBK CONS ACT	TD BANK	-7,035,428.76	Sell	05/31/2016	1.00	-7,035,428.76	0.00	7,035,428.76
TDBK CONS ACT	TD BANK	5,862,402.79	Buy	05/31/2016	1.00	5,862,402.79	0.00	-5,862,402.79
FLSAFE	FLSAFE	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	6,335.58
FLSAFE	FLSAFE	6,335.58	Buy	05/31/2016	1.00	6,335.58	0.00	-6,335.58
FLSAFE	FLSAFE	8,011,967.12	Buy	05/31/2016	1.00	8,011,967.12	0.00	-8,011,967.12
---	---	-1,151,924.88	---	---	---	-1,151,924.88	0.00	0.00

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

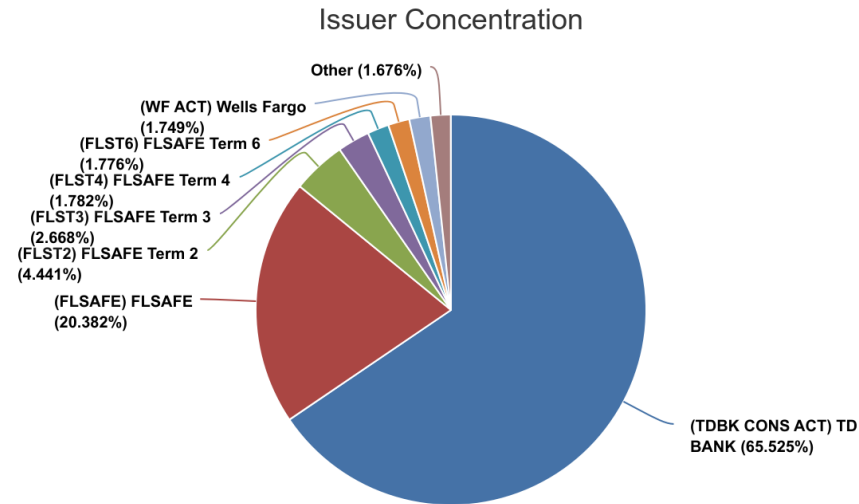


Chart calculated by: Market Value + Accrued

(FL SBA) SBA

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83

(FLSAFE) FLSAFE

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88

(FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,891,411.57	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,891,411.57	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

(FLST2) FLSAFE Term 2

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37

(FLST3) FLSAFE Term 3

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10

(FLST4) FLSAFE Term 4

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67

(FLST6) FLSAFE Term 6

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62

(TDBK CONS ACT) TD BANK

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31

(WF ACT) Wells Fargo

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42

Summary

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	---	---	112,980,768.01	Fixed	N	0.098	0.37	0.369	07/07/2016 07/07/2016	58,465.75	112,980,768.01 113,039,233.76	112,980,768.01 113,039,233.76

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Security Type GASB 40 Trade Date

As of 05/31/2016

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Tamarac, City of Cash (43804)

Dated: 06/17/2016

Security Type

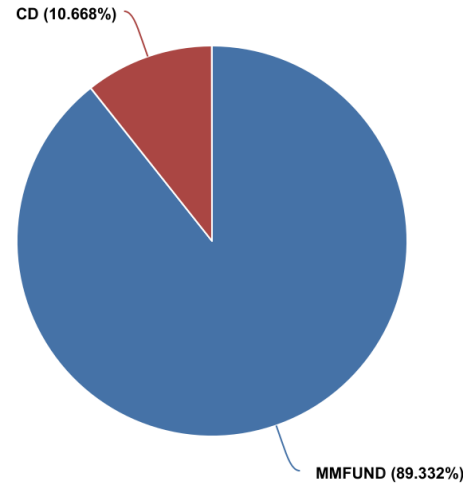


Chart calculated by: Market Value + Accrued

CD

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6 FLSAFE Term 6 CD	Fixed	N	0.475	NA NA	2,000,000.00	11/22/2016 11/22/2016	0.60 0.598	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST4 FLSAFE Term 4 CD	Fixed	N	2.268	NA NA	2,000,000.00	09/28/2018 09/28/2018	1.10 1.092	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST3 FLSAFE Term 3 CD	Fixed	N	1.312	NA NA	3,000,000.00	09/28/2017 09/28/2017	0.80 0.796	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10
FLST2 FLSAFE Term 2 CD	Fixed	N	0.325	NA NA	5,000,000.00	09/28/2016 09/28/2016	0.60 0.598	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
--- --- CD	Fixed	N	0.922	NA NA	12,000,000.00	05/08/2017 05/08/2017	0.734 0.73	58,465.75	12,000,000.00 12,058,465.75	12,000,000.00 12,058,465.75

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,891,411.57	05/31/2016 05/31/2016	0.40 0.40	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

Security Type GASB 40 Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE FLSAFE MMFUND	Fixed	N	0.00	NA NA	23,039,460.88	05/31/2016 05/31/2016	0.43 0.43	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
WF ACT Wells Fargo MMFUND	Fixed	N	0.00	NA NA	1,977,604.42	05/31/2016 05/31/2016	0.02 0.02	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
TDBK CONS ACT TD BANK MMFUND	Fixed	N	0.00	NA NA	74,069,054.31	05/31/2016 05/31/2016	0.30 0.30	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
FL SBA SBA MMFUND	Fixed	N	0.00	NA NA	3,236.83	05/31/2016 05/31/2016	0.35 0.35	0.00	3,236.83 3,236.83	3,236.83 3,236.83
--- --- MMFUND	Fixed	N	0.00	NA NA	100,980,768.01	05/31/2016 05/31/2016	0.326 0.326	0.00	100,980,768.01 100,980,768.01	100,980,768.01 100,980,768.01

Summary

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
--- --- ---	Fixed	N	0.098	NA NA	112,980,768.01	07/07/2016 07/07/2016	0.37 0.369	58,465.75	112,980,768.01 113,039,233.76	112,980,768.01 113,039,233.76

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/ Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
TDBK CONS ACT TD BANK MMFUND	0.00	0.00	5,862,402.79	0.00	-7,035,428.76	0.00	0.00	0.00	0.00	75,242,080.28 74,069,054.31	75,242,080.28 74,069,054.31
FLSAFE FLSAFE MMFUND	6,335.58	0.00	8,018,302.70	0.00	0.00	0.00	0.00	0.00	0.00	15,021,158.18 23,039,460.88	15,021,158.18 23,039,460.88
FL SBA SBA MMFUND	1.65	0.00	1.65	0.00	0.00	0.00	0.00	0.00	0.00	3,235.18 3,236.83	3,235.18 3,236.83
WF ACT Wells Fargo MMFUND	4,565.64	0.00	4,565.64	0.00	-1,768.90	0.00	0.00	0.00	0.00	1,974,807.68 1,977,604.42	1,974,807.68 1,977,604.42
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57
CCYUSD Cash CASH	0.00	-1,162,827.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00	0.00 0.00
FLST4 FLSAFE Term 4 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
FLST3 FLSAFE Term 3 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000,000.00 3,000,000.00	3,000,000.00 3,000,000.00
FLST2 FLSAFE Term 2 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000,000.00 5,000,000.00	5,000,000.00 5,000,000.00
FLST5 FLSAFE Term 5 CD	0.00	0.00	0.00	0.00	0.00	0.00	-8,000,000.00	0.00	0.00	8,000,000.00 0.00	8,000,000.00 0.00
FLST6 FLSAFE Term 6 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
---	10,902.87	-1,162,827.75	13,885,272.78	0.00	-7,037,197.66	0.00	-8,000,000.00	0.00	0.00	114,132,692.89 112,980,768.01	114,132,692.89 112,980,768.01

* Weighted By: Ending Market Value + Accrued.

Holdings Report Trade Date

Tamarac, City of 2005 Bond (43817)

As of 05/31/2016

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Dated: 06/17/2016

<i>Description, Identifier, Security Type, Coupon</i>	<i>Effective Maturity, Final Maturity, Callable, Next Call Date</i>	<i>Original Cost, Current Units, Market Price</i>	<i>Trade Date, Settle Date</i>	<i>Moody's Rating, S&P Rating, Fitch Rating</i>	<i>Book Value, Book Value + Accrued</i>	<i>Accrued Balance, Net Unrealized Gain/Loss</i>	<i>Market Value, Market Value + Accrued</i>
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	---	NA	1,265,500.50	0.00	1,265,500.50
FLSAFE3	05/31/2016	1,265,500.50	---	NA	1,265,500.50	-0.00	1,265,500.50
MMFUND	N	1.00	---	---			
0.10	---						
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	---	NA	1,265,500.50	0.00	1,265,500.50
FLSAFE3	05/31/2016	1,265,500.50	---	NA	1,265,500.50	-0.00	1,265,500.50
MMFUND	N	1.00		---			
0.10	---						

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	1,147.97	0.00 0.00	0.00	0.00	0.00	1,147.97	1,147.97 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	1,147.97	0.00 0.00	0.00	0.00	0.00	1,147.97	1,147.97 0.00

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1,147.97
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	1,147.97	Buy	05/31/2016	1.00	1,147.97	0.00	-1,147.97
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	1,147.97	---	05/31/2016	---	1,147.97	0.00	0.00

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of 2005 Bond (43817)

As of 05/31/2016

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Dated: 06/17/2016

Issuer Concentration

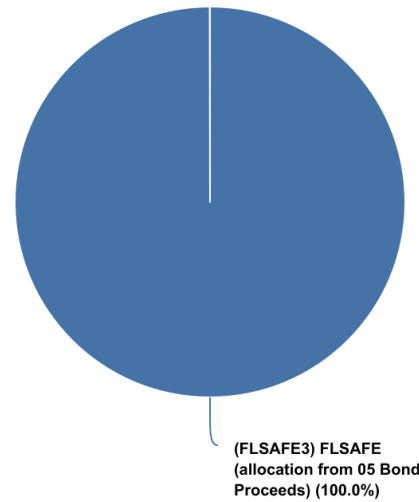


Chart calculated by: Market Value + Accrued

(FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,265,500.50	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,265,500.50	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Security Type GASB 40 Trade Date

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Tamarac, City of 2005 Bond (43817)

Dated: 06/17/2016

Security Type

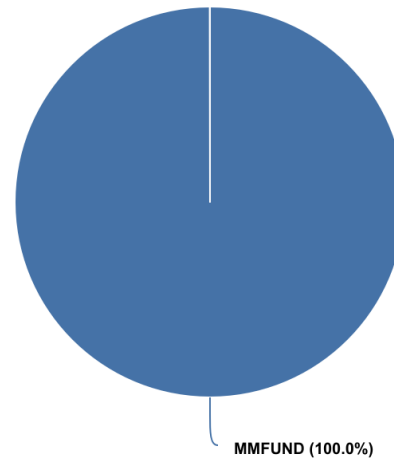


Chart calculated by: Market Value + Accrued

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,265,500.50	05/31/2016 05/31/2016	0.40 0.40	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,265,500.50	05/31/2016 05/31/2016	0.40 0.40	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/ Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	1,147.97	0.00	1,147.97	0.00	0.00	0.00	0.00	0.00	0.00	1,264,352.53 1,265,500.50	1,264,352.53 1,265,500.50
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	1,147.97	0.00	1,147.97	0.00	0.00	0.00	0.00	0.00	0.00	1,264,352.53 1,265,500.50	1,264,352.53 1,265,500.50

* Weighted By: Ending Market Value + Accrued.

Disclaimer

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Additional Disclosure:

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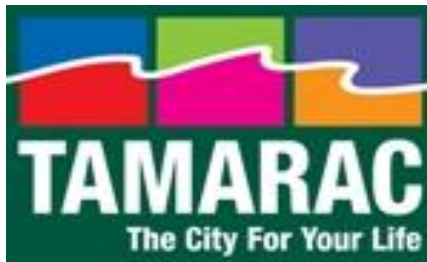
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Public Trust Advisors
717 17th St. Suite 1850
Denver, CO 80202

Monthly Investment Report for Period Ended May 31, 2016



City of Tamarac Series 2005 Bond Project Fund
525 NW 88th Ave.
Tamarac, FL 33321

Public Trust Advisors LLC
201 E. Pine Street, Suite 450
Orlando, Florida 32801

City of Tamarac Series 2005 Bond Project Fund Summary

Investment Management Portfolio Review

Investment Portfolio Summary Comparison	3
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City of Tamarac Series 2005 Bond Project Fund Summary Comparison for the period May 1, 2016 to May 31, 2016

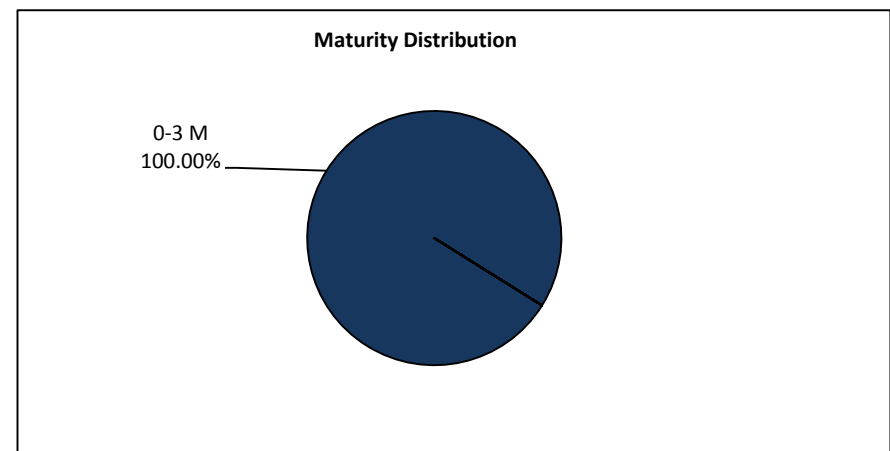
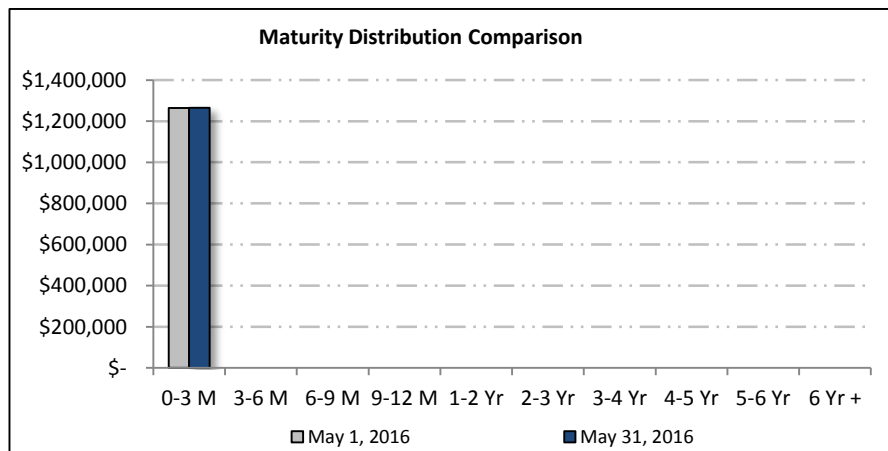
City of Tamarac Series 2005 Bond Project Fund	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Characteristic	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance
Historical Cost	\$ 1,264,352.53	\$ 1,265,500.50	Book Yield Gross	0.40%	0.40%
Book Value	\$ 1,264,352.53	\$ 1,265,500.50	Market Yield Gross	0.40%	0.40%
Accrued Interest	0.00	0.00	Duration	0.00 Years	0.00 Years
Book Value Plus Accrued	\$ 1,264,352.53	\$ 1,265,500.50	Weighted Effective Maturity	0.00 Years	0.00 Years
Net Unrealized Gain/Loss	0.00	0.00	Weighted Final Maturity	0.00 Years	0.00 Years
Market Value Plus Accrued⁽²⁾	\$ 1,264,352.53	\$ 1,265,500.50			
Net Pending Transactions	0.00	0.00			
Market Value Plus Accrued Net⁽²⁾	\$ 1,264,352.53	\$ 1,265,500.50			
City of Tamarac Series 2005 Bond Project Fund			May 2016 Net Income		
Interest Income		\$ 1,147.97			
Net Amortization/Accretion		0.00			
Net Realized Gain/Loss		0.00			
Net Income		\$ 1,147.97			

(1) Payables represent amounts due to settle security transactions that have been executed but have not settled as of period end. The funds used to settle these trades may come from a variety of sources including cash within the portfolio, proceeds from future security transactions including maturities and sales, or other sources including money market funds. For reporting purposes, a payable is created for over-period settlements which are reflected in the detailed holdings.

(2) Market Value Plus Accrued Net represents the market value of the portfolio net payables and receivables from transactions that settle in the following reporting period.

City of Tamarac Series 2005 Bond Project Fund Maturity Distribution Market Value Basis May 1, 2016 to May 31, 2016

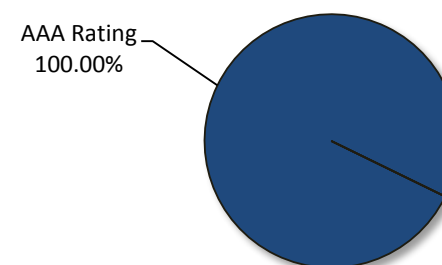
Maturity Distribution	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Allocation	Distribution Change
0-3 Months	\$ 1,264,352.53	\$ 1,265,500.50	100.00%	0.00%
3-6 Months	-	-	0.00%	0.00%
6-9 Months	-	-	0.00%	0.00%
9-12 Months	-	-	0.00%	0.00%
1-2 Years	-	-	0.00%	0.00%
2-3 Years	-	-	0.00%	0.00%
3-4 Years	-	-	0.00%	0.00%
4-5 Years	-	-	0.00%	0.00%
5-6 Years	-	-	0.00%	0.00%
6 Years +	-	-	0.00%	0.00%
Total Portfolio	\$ 1,264,352.53	\$ 1,265,500.50	100.00%	



City of Tamarac Series 2005 Bond Project Fund Rating Distribution Market Value Basis May 1, 2016 to May 31, 2016

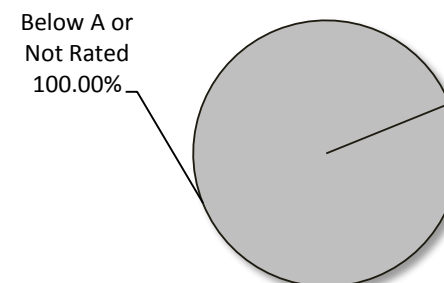
S&P Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
A-1+	\$ -	0.00%
A-1	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
AAA Rating	\$ 1,265,500.50	100.00%
AA Rating	-	0.00%
A Rating	-	0.00%
Below A or Not Rated	-	0.00%
Total Long Term Rating	\$ 1,265,500.50	100.00%
Total Portfolio	\$ 1,265,500.50	100.00%

Portfolio Allocation By Standard and Poors' Rating



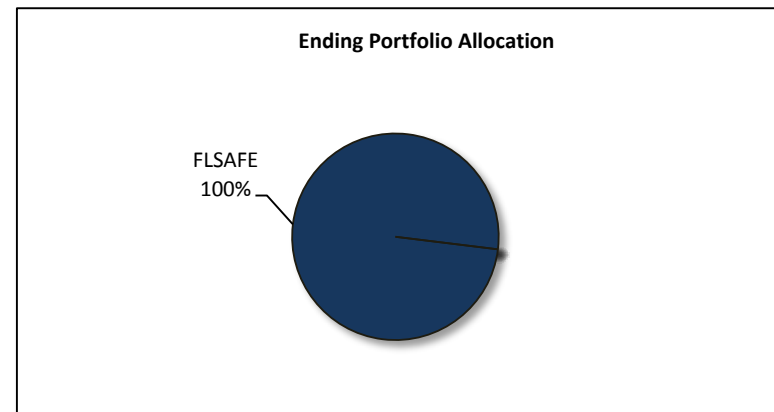
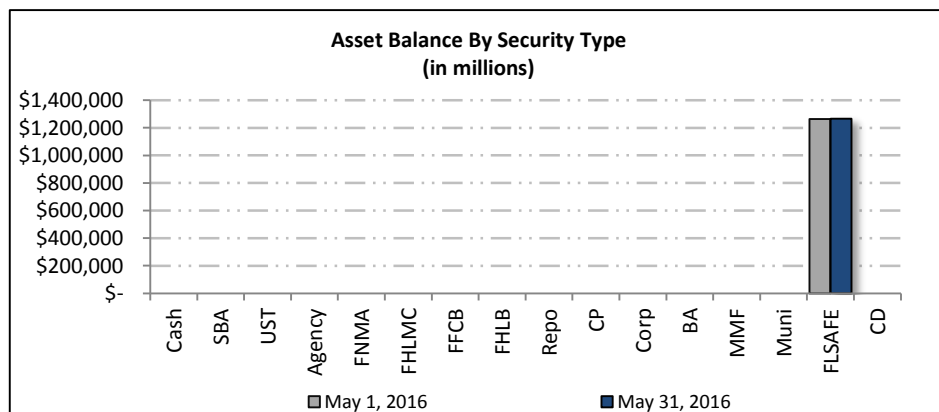
Moody's Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
P-1	\$ -	0.00%
P-2	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
Aaa Rating	\$ -	0.00%
Aa Rating	-	0.00%
A Rating	-	0.00%
Below A or Not Rated	1,265,500.50	100.00%
Total Long Term Rating	\$ 1,265,500.50	100.00%
Total Portfolio	\$ 1,265,500.50	100.00%

Portfolio Allocation By Moody's Rating



City of Tamarac Series 2005 Bond Project Fund Market Value Basis Security Distribution May 1, 2016 to May 31, 2016

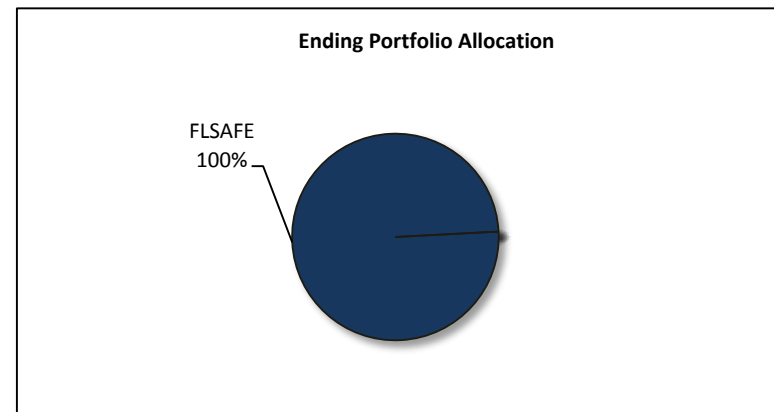
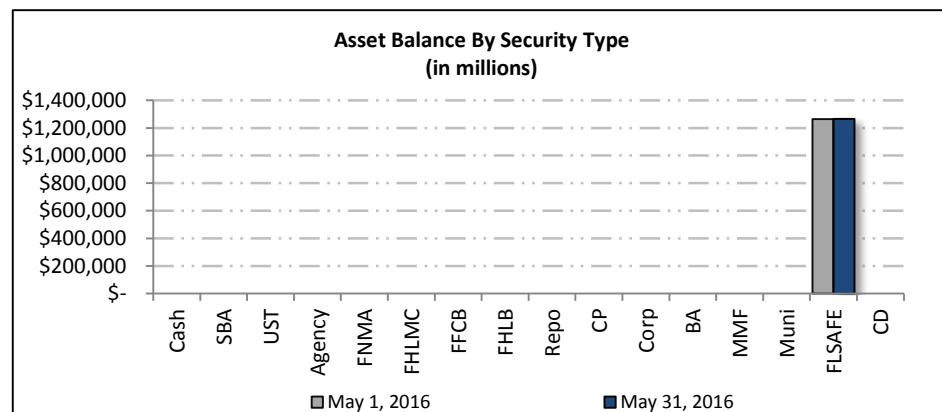
Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ -	0.00%	\$ -	0.00%	0.00%	0.00%
SBA	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Treasury Notes	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	-	0.00%	-	0.00%	0.00%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	-	0.00%	-	0.00%	0.00%	0.00%
Fed Instrumentality Subtotal	\$ -	0.00%	\$ -		0.00%	0.00%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	-	0.00%	-	0.00%	0.00%	0.00%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	-	0.00%	-	0.00%	0.00%	0.00%
Municipal Bonds	-	0.00%	-	0.00%	0.00%	0.00%
FLSAFE	1,264,352.53	100.00%	1,265,500.50	0.40%	100.00%	0.00%
Certificates of Deposit	-	0.00%	-	0.00%	0.00%	0.00%
Total Portfolio Market Value	\$ 1,264,352.53	100.00%	\$ 1,265,500.50	0.40%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

City of Tamarac Series 2005 Bond Project Fund Historical Cost Basis Security Distribution May 1, 2016 to May 31, 2016

Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ -	0.00%	\$ -	0.00%	0.00%	0.00%
SBA	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Treasury Notes	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	-	0.00%	-	0.00%	0.00%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	-	0.00%	-	0.00%	0.00%	0.00%
Fed Instrumentality Subtotal	\$ -	0.00%	\$ -		0.00%	0.00%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	-	0.00%	-	0.00%	0.00%	0.00%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	-	0.00%	-	0.00%	0.00%	0.00%
Municipal Bonds	-	0.00%	-	0.00%	0.00%	0.00%
FLSAFE	1,264,352.53	100.00%	1,265,500.50	0.40%	100.00%	0.00%
Certificates of Deposit	-	0.00%	-	0.00%	0.00%	0.00%
Total Portfolio Historical Cost	\$ 1,264,352.53	100.00%	\$ 1,265,500.50	0.40%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

Additional Disclosure

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. Please review the contents of this statement carefully. Should you have any questions regarding the information presented, calculation methodology, investment portfolio or security detail, or any other facet of your statement, please feel free to contact us.

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Pricing sources from our reporting platform are provided by Clearwater reporting platform and are established by Clearwater's internal pricing procedures. Clearwater utilizes a hierarchical pricing model which starts with one of the industry's pricing sources, S&P Capital IQ. Securities with short maturities and infrequent secondary market trades are typically priced via mathematical calculations. The Securities in this investment portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by Public trust Advisors, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency, unless otherwise specifically stated. Investment in fixed income securities involves risks, including the possible loss of the amount invested.

Past performance is not an indication of future performance.

Beginning and Ending Balances based on Market Value plus Accrued Interest on a Trade Date basis.

Public Trust Advisors is an investment advisor registered with the Securities and Exchange Commission, and is required to maintain a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, privacy policy, or code of ethics please contact Service Operations at the address below.

Public Trust Advisors
999 18th Street, Suite 1230
Denver, CO 80202



Month End Report Trade Date

Tamarac, City of 2005 Bond (43817)

Month End (M5 Y2016)

05/01/2016 - 05/31/2016

Dated: 06/17/2016

Locked Down

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Dated: 06/17/2016

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Holdings Report Trade Date

Tamarac, City of 2005 Bond (43817)

As of 05/31/2016

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Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	---	NA	1,265,500.50	0.00	1,265,500.50
FLSAFE3	05/31/2016	1,265,500.50	---	NA	1,265,500.50	-0.00	1,265,500.50
MMFUND	N	1.00	---	---			
0.10	---						
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	---	NA	1,265,500.50	0.00	1,265,500.50
FLSAFE3	05/31/2016	1,265,500.50	---	NA	1,265,500.50	-0.00	1,265,500.50
MMFUND	N	1.00		---			
0.10	---						

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	1,147.97	0.00 0.00	0.00	0.00	0.00	1,147.97	1,147.97 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,265,500.50	1,147.97	0.00 0.00	0.00	0.00	0.00	1,147.97	1,147.97 0.00

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	1,147.97	Buy	05/31/2016	1.00	1,147.97	0.00	-1,147.97
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1,147.97
FLSAFE3	FLSAFE (allocation from 05 Bond Proceeds)	1,147.97	---	05/31/2016	---	1,147.97	0.00	0.00

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of 2005 Bond (43817)

As of 05/31/2016

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Dated: 06/17/2016

Issuer Concentration

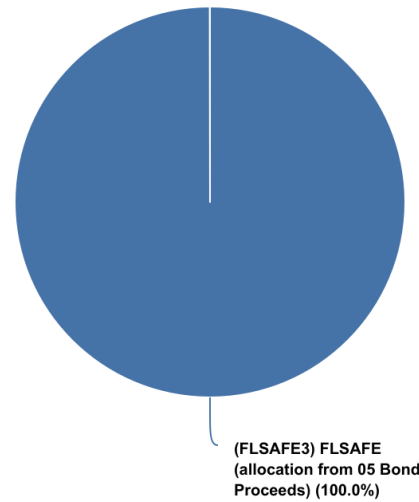


Chart calculated by: Market Value + Accrued

(FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,265,500.50	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,265,500.50	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Security Type GASB 40 Trade Date

As of 05/31/2016

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Tamarac, City of 2005 Bond (43817)

Dated: 06/17/2016

Security Type

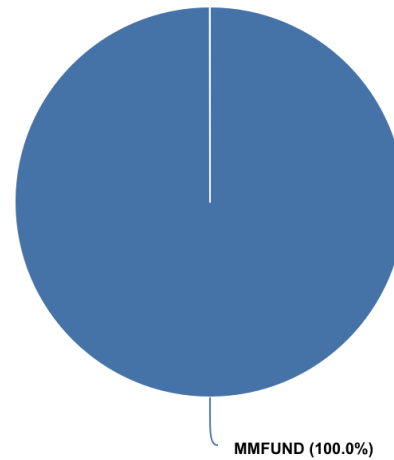


Chart calculated by: Market Value + Accrued

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,265,500.50	05/31/2016 05/31/2016	0.40 0.40	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,265,500.50	05/31/2016 05/31/2016	0.40 0.40	0.00	1,265,500.50 1,265,500.50	1,265,500.50 1,265,500.50

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

Tamarac, City of 2005 Bond (43817)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description, Security Type	Interest/ Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	1,147.97	0.00	1,147.97	0.00	0.00	0.00	0.00	0.00	0.00	1,264,352.53 1,265,500.50	1,264,352.53 1,265,500.50
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	1,147.97	0.00	1,147.97	0.00	0.00	0.00	0.00	0.00	0.00	1,264,352.53 1,265,500.50	1,264,352.53 1,265,500.50

* Weighted By: Ending Market Value + Accrued.

Disclaimer

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Dated: 06/17/2016

Additional Disclosure:

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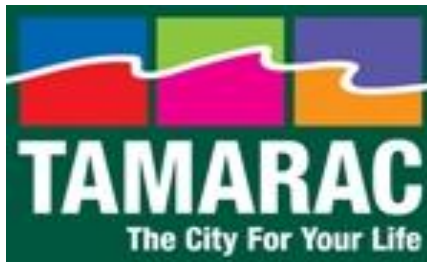
Past performance is not an indicator of future performance or results.

Public Trust statements present beginning and ending balances and are based on Market Value plus accrued interest on a Trade Date basis. Customized reports made available to the end user either from Public Trust or through the online reporting platform may present information and portfolio analytics using various optional methods including, but not limited to, historical cost, amortized cost, and market value. Custom reports may also differ from the information received from the custodian as a result of additional formulas and filters created based on end user preferences.

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Public Trust Advisors
717 17th St. Suite 1850
Denver, CO 80202

Monthly Investment Report for Period Ended May 31, 2016



City of Tamarac Cash Portfolio
525 NW 88th Ave.
Tamarac, FL 33321

Public Trust Advisors LLC
201 E. Pine Street, Suite 450
Orlando, Florida 32801

City of Tamarac Cash Portfolio Summary

Investment Management Portfolio Review

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City of Tamarac Cash Portfolio Summary Comparison for the period May 1, 2016 to May 31, 2016

City of Tamarac Cash Portfolio	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Characteristic	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance
Historical Cost	\$ 114,132,692.89	\$ 112,980,768.01	Book Yield Gross	0.36%	0.37%
Book Value	\$ 114,132,692.89	\$ 112,980,768.01	Market Yield Gross	0.36%	0.37%
Accrued Interest	63,024.66	58,465.75	Duration	0.11 Years	0.10 Years
Book Value Plus Accrued	\$ 114,195,717.55	\$ 113,039,233.76	Weighted Effective Maturity	0.11 Years	0.10 Years
Net Unrealized Gain/Loss	0.00	0.00	Weighted Final Maturity	0.11 Years	0.10 Years
Market Value Plus Accrued⁽²⁾	\$ 114,195,717.55	\$ 113,039,233.76			
Net Pending Transactions	0.00	0.00			
Market Value Plus Accrued Net⁽²⁾	\$ 114,195,717.55	\$ 113,039,233.76			

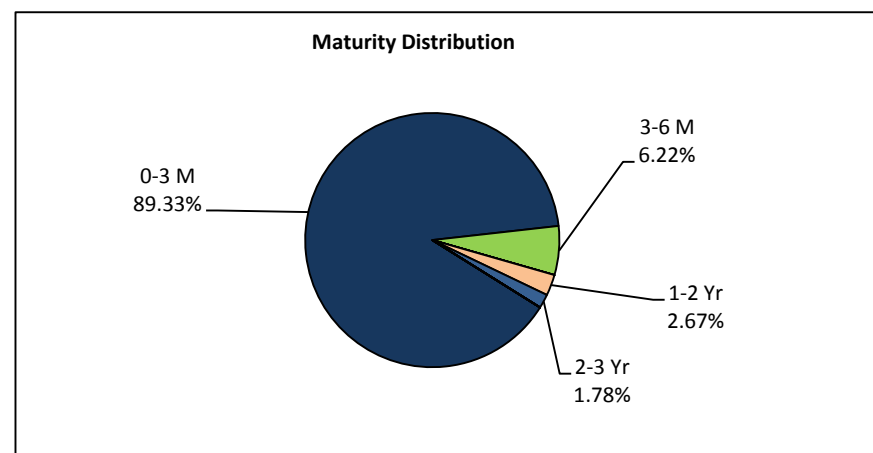
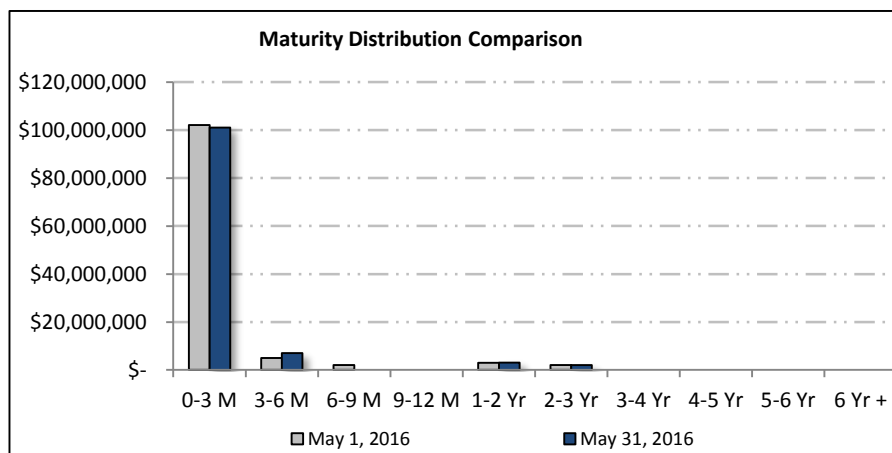
City of Tamarac Cash Portfolio	May 2016 Net Income
Interest Income	\$ 6,343.97
Net Amortization/Accretion	0.00
Net Realized Gain/Loss	0.00
Net Income	\$ 6,343.97

(1) Payables represent amounts due to settle security transactions that have been executed but have not settled as of period end. The funds used to settle these trades may come from a variety of sources including cash within the portfolio, proceeds from future security transactions including maturities and sales, or other sources including money market funds. For reporting purposes, a payable is created for over-period settlements which are reflected in the detailed holdings.

(2) Market Value Plus Accrued Net represents the market value of the portfolio net payables and receivables from transactions that settle in the following reporting period.

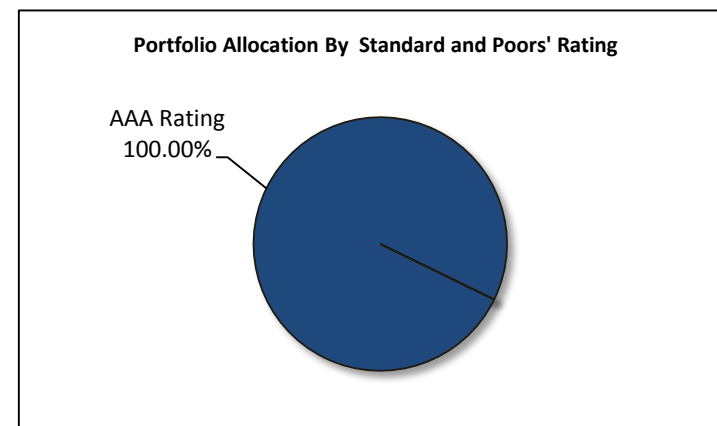
City of Tamarac Cash Portfolio Maturity Distribution Market Value Basis May 1, 2016 to May 31, 2016

Maturity Distribution	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Allocation	Distribution Change
0-3 Months	\$ 102,144,725.77	\$ 100,980,768.01	89.33%	-0.11%
3-6 Months	5,017,753.42	7,027,336.99	6.22%	1.82%
6-9 Months	2,006,016.44	-	0.00%	-1.76%
9-12 Months	-	-	0.00%	0.00%
1-2 Years	3,014,202.74	3,016,241.10	2.67%	0.03%
2-3 Years	2,013,019.18	2,014,887.67	1.78%	0.02%
3-4 Years	-	-	0.00%	0.00%
4-5 Years	-	-	0.00%	0.00%
5-6 Years	-	-	0.00%	0.00%
6 Years +	-	-	0.00%	0.00%
Total Portfolio	\$ 114,195,717.55	\$ 113,039,233.76	100.00%	

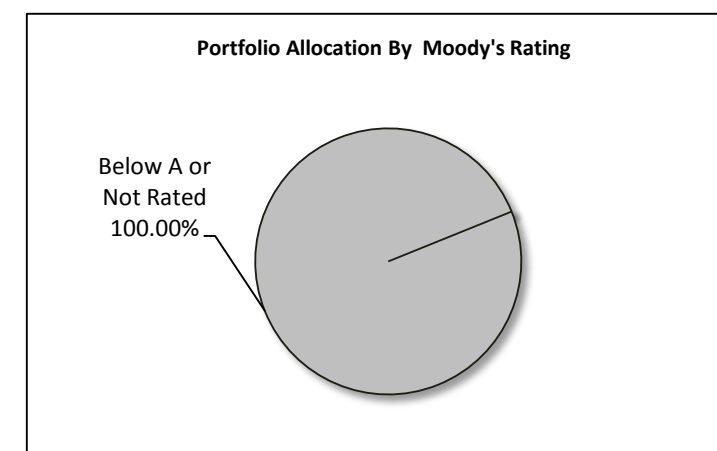


City of Tamarac Cash Portfolio Rating Distribution Market Value Basis May 1, 2016 to May 31, 2016

S&P Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
A-1+	\$ -	0.00%
A-1	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
AAA Rating	\$ 113,039,233.76	100.00%
AA Rating	-	0.00%
A Rating	-	0.00%
Below A or Not Rated	-	0.00%
Total Long Term Rating	\$ 113,039,233.76	100.00%
Total Portfolio	\$ 113,039,233.76	100.00%

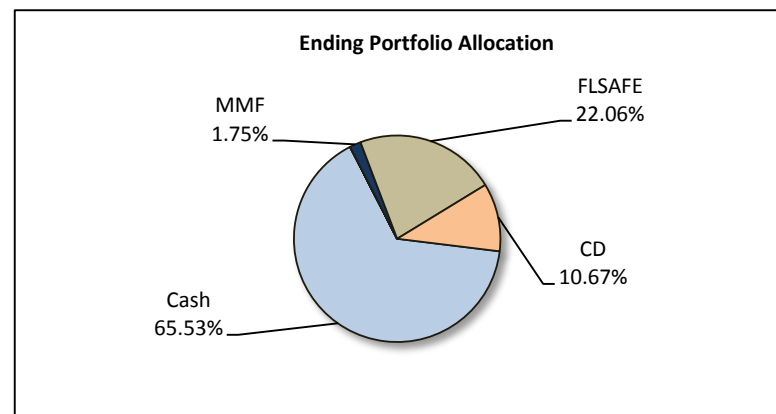
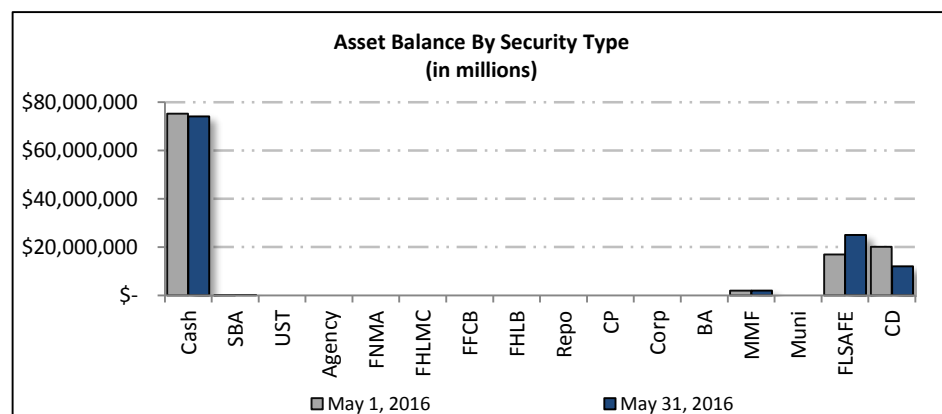


Moody's Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
P-1	\$ -	0.00%
P-2	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
Aaa Rating	\$ -	0.00%
Aa Rating	-	0.00%
A Rating	-	0.00%
Below A or Not Rated	113,039,233.76	100.00%
Total Long Term Rating	\$ 113,039,233.76	100.00%
Total Portfolio	\$ 113,039,233.76	100.00%



City of Tamarac Cash Portfolio Market Value Basis Security Distribution May 1, 2016 to May 31, 2016

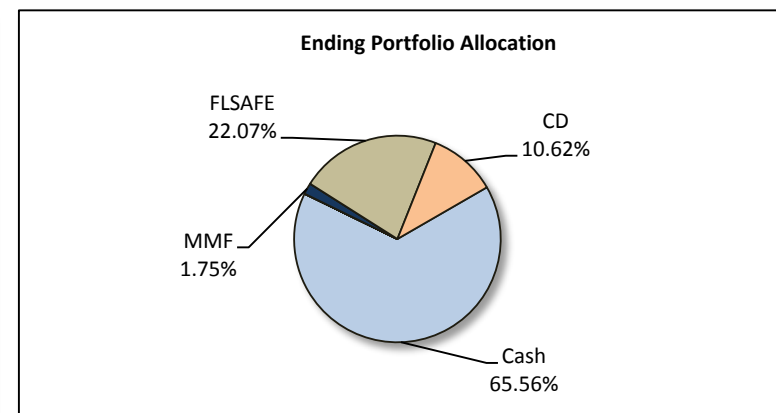
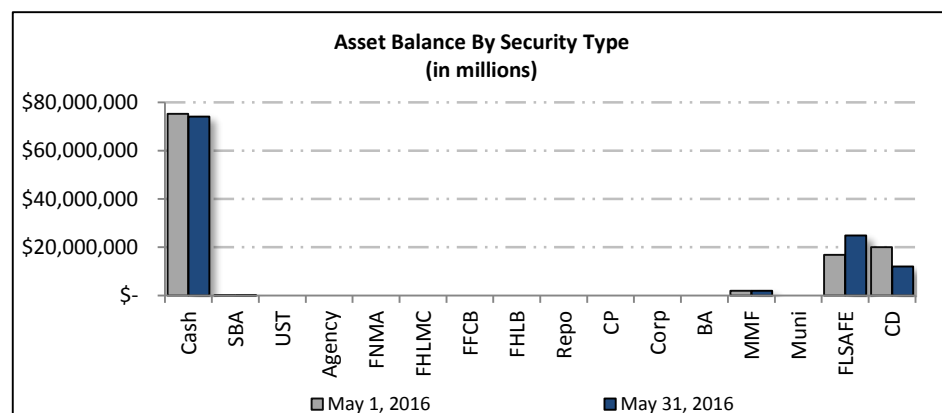
Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ 75,242,080.28	65.89%	\$ 74,069,054.31	0.30%	65.53%	-0.36%
SBA	3,235.18	0.00%	3,236.83	0.35%	0.00%	0.00%
U.S. Treasury Notes	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	-	0.00%	-	0.00%	0.00%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	-	0.00%	-	0.00%	0.00%	0.00%
Fed Instrumentality Subtotal	\$ -	0.00%	\$ -	0.00%	0.00%	0.00%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	-	0.00%	-	0.00%	0.00%	0.00%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	1,974,807.68	1.73%	1,977,604.42	0.02%	1.75%	0.02%
Municipal Bonds	-	0.00%	-	0.00%	0.00%	0.00%
FLSAFE	16,912,569.75	14.81%	24,930,872.45	0.43%	22.06%	7.24%
Certificates of Deposit	20,063,024.66	17.57%	12,058,465.75	0.73%	10.67%	-6.90%
Total Portfolio Market Value	\$ 114,195,717.55	100.00%	\$ 113,039,233.76	0.37%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

City of Tamarac Cash Portfolio Historical Cost Basis Security Distribution May 1, 2016 to May 31, 2016

Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ 75,242,080.28	65.93%	\$ 74,069,054.31	0.30%	65.56%	-0.37%
SBA	3,235.18	0.00%	3,236.83	0.35%	0.00%	0.00%
U.S. Treasury Notes	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	-	0.00%	-	0.00%	0.00%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	-	0.00%	-	0.00%	0.00%	0.00%
Fed Instrumentality Subtotal	\$ -	0.00%	\$ -		0.00%	0.00%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	-	0.00%	-	0.00%	0.00%	0.00%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	1,974,807.68	1.73%	1,977,604.42	0.02%	1.75%	0.02%
Municipal Bonds	-	0.00%	-	0.00%	0.00%	0.00%
FLSAFE	16,912,569.75	14.82%	24,930,872.45	0.43%	22.07%	7.25%
Certificates of Deposit	20,000,000.00	17.52%	12,000,000.00	0.73%	10.62%	-6.90%
Total Portfolio Historical Cost	\$ 114,132,692.89	100.00%	\$ 112,980,768.01	0.37%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

Additional Disclosure

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. Please review the contents of this statement carefully. Should you have any questions regarding the information presented, calculation methodology, investment portfolio or security detail, or any other facet of your statement, please feel free to contact us.

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Pricing sources from our reporting platform are provided by Clearwater reporting platform and are established by Clearwater's internal pricing procedures. Clearwater utilizes a hierarchical pricing model which starts with one of the industry's pricing sources, S&P Capital IQ. Securities with short maturities and infrequent secondary market trades are typically priced via mathematical calculations. The Securities in this investment portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by Public trust Advisors, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency, unless otherwise specifically stated. Investment in fixed income securities involves risks, including the possible loss of the amount invested.

Past performance is not an indication of future performance.

Beginning and Ending Balances based on Market Value plus Accrued Interest on a Trade Date basis.

Public Trust Advisors is an investment advisor registered with the Securities and Exchange Commission, and is required to maintain a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, privacy policy, or code of ethics please contact Service Operations at the address below.

Public Trust Advisors
999 18th Street, Suite 1230
Denver, CO 80202



Month End Report Trade Date

Tamarac, City of Cash (43804)

Month End (M5 Y2016)

05/01/2016 - 05/31/2016

Dated: 06/17/2016

Locked Down

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Dated: 06/17/2016

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Holdings Report Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

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Dated: 06/17/2016

Description, Identifier, Security Type, Coupon	Effective Maturity, Final Maturity, Callable, Next Call Date	Original Cost, Current Units, Market Price	Trade Date, Settle Date	Moodys Rating, S&P Rating, Fitch Rating	Book Value, Book Value + Accrued	Accrued Balance, Net Unrealized Gain/Loss	Market Value, Market Value + Accrued
FLSAFE Term 6 FLST6 CD 0.60	11/22/2016 11/22/2016 N ---	2,000,000.00 2,000,000.00 100.00	11/30/2015 11/30/2015	NA NA ---	2,000,000.00 2,007,035.62	7,035.62 0.00	2,000,000.00 2,007,035.62
FLSAFE Term 4 FLST4 CD 1.10	09/28/2018 09/28/2018 N ---	2,000,000.00 2,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	2,000,000.00 2,014,887.67	14,887.67 0.00	2,000,000.00 2,014,887.67
FLSAFE Term 3 FLST3 CD 0.80	09/28/2017 09/28/2017 N ---	3,000,000.00 3,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	3,000,000.00 3,016,241.10	16,241.10 0.00	3,000,000.00 3,016,241.10
FLSAFE Term 2 FLST2 CD 0.60	09/28/2016 09/28/2016 N ---	5,000,000.00 5,000,000.00 100.00	09/28/2015 09/28/2015	NA NA ---	5,000,000.00 5,020,301.37	20,301.37 0.00	5,000,000.00 5,020,301.37
FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	---	NA	1,891,411.57	0.00	1,891,411.57
FLSAFE3 MMFUND 0.10	05/31/2016 N ---	1,891,411.57 1.00	---	NA ---	1,891,411.57	0.00	1,891,411.57
FLSAFE FLSAFE MMFUND 0.10	05/31/2016 05/31/2016 N ---	23,039,460.88 23,039,460.88 1.00	---	NA NA ---	23,039,460.88 23,039,460.88	0.00 0.00	23,039,460.88 23,039,460.88
Wells Fargo WF ACT MMFUND 0.02	05/31/2016 05/31/2016 N ---	1,977,604.42 1,977,604.42 1.00	---	NA NA ---	1,977,604.42 1,977,604.42	0.00 0.00	1,977,604.42 1,977,604.42
TD BANK TDBK CONS ACT MMFUND 0.30	05/31/2016 05/31/2016 N ---	74,069,054.31 74,069,054.31 1.00	---	NA NA ---	74,069,054.31 74,069,054.31	0.00 0.00	74,069,054.31 74,069,054.31
SBA FL SBA MMFUND 0.16	05/31/2016 05/31/2016 N ---	3,236.83 3,236.83 1.00	---	NA NA ---	3,236.83 3,236.83	0.00 0.00	3,236.83 3,236.83
---	07/07/2016	112,980,768.01	---	NA	112,980,768.01	58,465.75	112,980,768.01
---	07/07/2016	112,980,768.01	---	NA	113,039,233.76	0.00	113,039,233.76
---	N	---	---	---			
---	---	---	---	---			

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Income Detail Report Trade Date

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

Identifier, Description	Final Maturity	Current Units	Earned Interest Income	Realized Gain, Realized Loss	Accretion Income	Amortization Expense	Misc Income	Net Earned Income	Interest Payment Received, Ending Interest Due
FLST4 FLSAFE Term 4	09/28/2018	2,000,000.00	1,868.49	0.00 0.00	0.00	0.00	0.00	1,868.49	0.00 0.00
FLST3 FLSAFE Term 3	09/28/2017	3,000,000.00	2,038.36	0.00 0.00	0.00	0.00	0.00	2,038.36	0.00 0.00
FLST6 FLSAFE Term 6	11/22/2016	2,000,000.00	1,019.18	0.00 0.00	0.00	0.00	0.00	1,019.18	0.00 0.00
FLST2 FLSAFE Term 2	09/28/2016	5,000,000.00	2,547.95	0.00 0.00	0.00	0.00	0.00	2,547.95	0.00 0.00
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds)	05/31/2016	1,891,411.57	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FLSAFE FLSAFE	05/31/2016	23,039,460.88	6,335.58	0.00 0.00	0.00	0.00	0.00	6,335.58	6,335.58 0.00
WF ACT Wells Fargo	05/31/2016	1,977,604.42	4,565.64	0.00 0.00	0.00	0.00	0.00	4,565.64	4,565.64 0.00
TDBK CONS ACT TD BANK	05/31/2016	74,069,054.31	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00 0.00
FL SBA SBA	05/31/2016	3,236.83	1.65	0.00 0.00	0.00	0.00	0.00	1.65	1.65 0.00
CCYUSD Cash	05/31/2016	0.00	0.00	0.00 0.00	0.00	0.00	0.00	-0.00	0.00 0.00
FLST5 FLSAFE Term 5	05/23/2016	0.00	-12,032.88	0.00 0.00	0.00	0.00	0.00	-12,032.88	0.00 0.00
---	07/07/2016	112,980,768.01	6,343.97	0.00 0.00	0.00	0.00	0.00	6,343.97	10,902.87 0.00

* Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Transactions Realized Gain Loss Report

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

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Dated: 06/17/2016

* Does not Lock Down.

Identifier	Description	Current Units	Type	Settle Date	Price	Principal	Realized Gain/Loss	Amount
CCYUSD	US Dollar	0.00	Cash Transfer	05/23/2016	---	0.00	0.00	-8,000,000.00
FLST5	FLSAFE Term 5	-8,000,000.00	Maturity	05/23/2016	100.00	-8,000,000.00	0.00	8,000,000.00
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	8,011,967.12
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-1,768.90
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	-7,035,428.76
CCYUSD	US Dollar	0.00	Cash Transfer	05/31/2016	---	0.00	0.00	5,862,402.79
FL SBA	SBA	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	1.65
FL SBA	SBA	1.65	Buy	05/31/2016	1.00	1.65	0.00	-1.65
WF ACT	Wells Fargo	-1,768.90	Sell	05/31/2016	1.00	-1,768.90	0.00	1,768.90
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	4,535.51
WF ACT	Wells Fargo	4,535.51	Buy	05/31/2016	1.00	4,535.51	0.00	-4,535.51
WF ACT	Wells Fargo	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	30.13
WF ACT	Wells Fargo	30.13	Buy	05/31/2016	1.00	30.13	0.00	-30.13
TDBK CONS ACT	TD BANK	-7,035,428.76	Sell	05/31/2016	1.00	-7,035,428.76	0.00	7,035,428.76
TDBK CONS ACT	TD BANK	5,862,402.79	Buy	05/31/2016	1.00	5,862,402.79	0.00	-5,862,402.79
FLSAFE	FLSAFE	0.00	Money Market Funds	05/31/2016	---	0.00	0.00	6,335.58
FLSAFE	FLSAFE	6,335.58	Buy	05/31/2016	1.00	6,335.58	0.00	-6,335.58
FLSAFE	FLSAFE	8,011,967.12	Buy	05/31/2016	1.00	8,011,967.12	0.00	-8,011,967.12
---	---	-1,151,924.88	---	---	---	-1,151,924.88	0.00	0.00

* Filtered By: Type = Buy or Type = Sell or Type = Call Redemption or Type = Put Redemption or Type = Corporate Action Sell or Type = Cash Transfer or Type = Maturity or Type = Coupon or Type = Principal Paydown or Type = Money Market Funds. * MMF transactions are expanded.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

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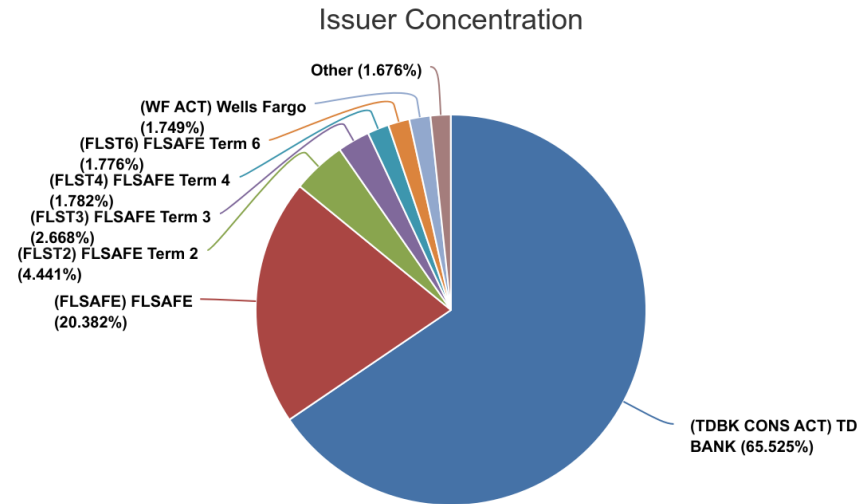


Chart calculated by: Market Value + Accrued

(FL SBA) SBA

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83
FL SBA	MMFUND	SBA (FL SBA) SBA	3,236.83	Fixed	N	0.00	0.35	0.35	05/31/2016 05/31/2016	0.00	3,236.83 3,236.83	3,236.83 3,236.83

(FLSAFE) FLSAFE

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
FLSAFE	MMFUND	FLSAFE (FLSAFE) FLSAFE	23,039,460.88	Fixed	N	0.00	0.43	0.43	05/31/2016 05/31/2016	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88

(FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,891,411.57	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

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Dated: 06/17/2016

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3	MMFUND	FLSAFE (allocation from 05 Bond Proceeds) (FLSAFE3) FLSAFE (allocation from 05 Bond Proceeds)	1,891,411.57	Fixed	N	0.00	0.40	0.40	05/31/2016 05/31/2016	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

(FLST2) FLSAFE Term 2

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
FLST2	CD	FLSAFE Term 2 (FLST2) FLSAFE Term 2	5,000,000.00	Fixed	N	0.325	0.60	0.598	09/28/2016 09/28/2016	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37

(FLST3) FLSAFE Term 3

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10
FLST3	CD	FLSAFE Term 3 (FLST3) FLSAFE Term 3	3,000,000.00	Fixed	N	1.312	0.80	0.796	09/28/2017 09/28/2017	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10

(FLST4) FLSAFE Term 4

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST4	CD	FLSAFE Term 4 (FLST4) FLSAFE Term 4	2,000,000.00	Fixed	N	2.268	1.10	1.092	09/28/2018 09/28/2018	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67

(FLST6) FLSAFE Term 6

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST6	CD	FLSAFE Term 6 (FLST6) FLSAFE Term 6	2,000,000.00	Fixed	N	0.475	0.60	0.598	11/22/2016 11/22/2016	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62

(TDBK CONS ACT) TD BANK

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
TDBK CONS ACT	MMFUND	TD BANK (TDBK CONS ACT) TD BANK	74,069,054.31	Fixed	N	0.00	0.30	0.30	05/31/2016 05/31/2016	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31

(WF ACT) Wells Fargo

Issuer Concentration with Yield GASB 40 Trade Date

Tamarac, City of Cash (43804)

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Dated: 06/17/2016

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
WF ACT	MMFUND	Wells Fargo (WF ACT) Wells Fargo	1,977,604.42	Fixed	N	0.00	0.02	0.02	05/31/2016 05/31/2016	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42

Summary

Identifier	Security Type	Description, Issuer Concentration	Current Units	Coupon Type	Callab le	Duration	Book Yield	Yield	Effective Maturity, Final Maturity	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
---	---	---	112,980,768.01	Fixed	N	0.098	0.37	0.369	07/07/2016 07/07/2016	58,465.75	112,980,768.01 113,039,233.76	112,980,768.01 113,039,233.76

* Grouped By: Issuer Concentration. * Groups Sorted By: Issuer Concentration. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Security Type GASB 40 Trade Date

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Tamarac, City of Cash (43804)

Dated: 06/17/2016

Security Type

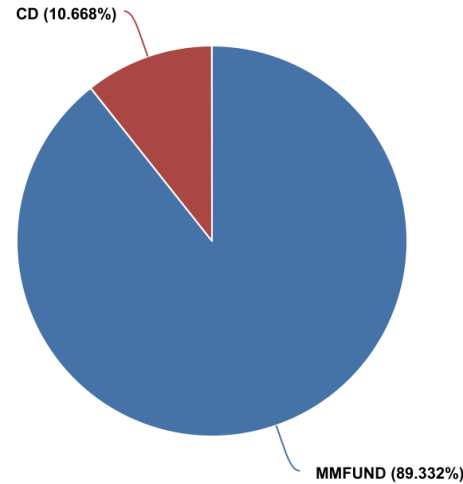


Chart calculated by: Market Value + Accrued

CD

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLST6 FLSAFE Term 6 CD	Fixed	N	0.475	NA NA	2,000,000.00	11/22/2016 11/22/2016	0.60 0.598	7,035.62	2,000,000.00 2,007,035.62	2,000,000.00 2,007,035.62
FLST4 FLSAFE Term 4 CD	Fixed	N	2.268	NA NA	2,000,000.00	09/28/2018 09/28/2018	1.10 1.092	14,887.67	2,000,000.00 2,014,887.67	2,000,000.00 2,014,887.67
FLST3 FLSAFE Term 3 CD	Fixed	N	1.312	NA NA	3,000,000.00	09/28/2017 09/28/2017	0.80 0.796	16,241.10	3,000,000.00 3,016,241.10	3,000,000.00 3,016,241.10
FLST2 FLSAFE Term 2 CD	Fixed	N	0.325	NA NA	5,000,000.00	09/28/2016 09/28/2016	0.60 0.598	20,301.37	5,000,000.00 5,020,301.37	5,000,000.00 5,020,301.37
--- --- CD	Fixed	N	0.922	NA NA	12,000,000.00	05/08/2017 05/08/2017	0.734 0.73	58,465.75	12,000,000.00 12,058,465.75	12,000,000.00 12,058,465.75

MMFUND

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	Fixed	N	0.00	NA NA	1,891,411.57	05/31/2016 05/31/2016	0.40 0.40	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57

Security Type GASB 40 Trade Date

Tamarac, City of Cash (43804)

As of 05/31/2016

[Return to Table of Contents](#)

Dated: 06/17/2016

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
FLSAFE FLSAFE MMFUND	Fixed	N	0.00	NA NA	23,039,460.88	05/31/2016 05/31/2016	0.43 0.43	0.00	23,039,460.88 23,039,460.88	23,039,460.88 23,039,460.88
WF ACT Wells Fargo MMFUND	Fixed	N	0.00	NA NA	1,977,604.42	05/31/2016 05/31/2016	0.02 0.02	0.00	1,977,604.42 1,977,604.42	1,977,604.42 1,977,604.42
TDBK CONS ACT TD BANK MMFUND	Fixed	N	0.00	NA NA	74,069,054.31	05/31/2016 05/31/2016	0.30 0.30	0.00	74,069,054.31 74,069,054.31	74,069,054.31 74,069,054.31
FL SBA SBA MMFUND	Fixed	N	0.00	NA NA	3,236.83	05/31/2016 05/31/2016	0.35 0.35	0.00	3,236.83 3,236.83	3,236.83 3,236.83
--- --- MMFUND	Fixed	N	0.00	NA NA	100,980,768.01	05/31/2016 05/31/2016	0.326 0.326	0.00	100,980,768.01 100,980,768.01	100,980,768.01 100,980,768.01

Summary

Identifier, Description, Security Type	Coupon Type	Callable	Duration	S&P Rating, Moody's Rating	Current Units	Effective Maturity, Final Maturity	Book Yield, Yield	Accrued Balance	Book Value, Book Value + Accrued	Market Value, Market Value + Accrued
--- --- ---	Fixed	N	0.098	NA NA	112,980,768.01	07/07/2016 07/07/2016	0.37 0.369	58,465.75	112,980,768.01 113,039,233.76	112,980,768.01 113,039,233.76

* Grouped By: Security Type. * Groups Sorted By: Security Type. * Filtered By: Description ≠ "Payable" and Description ≠ "Receivable". * Weighted By: Market Value + Accrued.

Portfolio Activity Summary

Tamarac, City of Cash (43804)

05/01/2016 - 05/31/2016

[Return to Table of Contents](#)

Dated: 06/17/2016

Identifier, Description, Security Type	Interest/ Dividend Received	Transfers In/Out	Purchases	Purchased Accrued Income	Sales	Disposed Accrued	Maturities and Redemptions	Paydowns	Net Realized Gain/Loss	Beginning Original Cost, Ending Original Cost	Beginning Market Value, Ending Market Value
TDBK CONS ACT TD BANK MMFUND	0.00	0.00	5,862,402.79	0.00	-7,035,428.76	0.00	0.00	0.00	0.00	75,242,080.28 74,069,054.31	75,242,080.28 74,069,054.31
FLSAFE FLSAFE MMFUND	6,335.58	0.00	8,018,302.70	0.00	0.00	0.00	0.00	0.00	0.00	15,021,158.18 23,039,460.88	15,021,158.18 23,039,460.88
FL SBA SBA MMFUND	1.65	0.00	1.65	0.00	0.00	0.00	0.00	0.00	0.00	3,235.18 3,236.83	3,235.18 3,236.83
WF ACT Wells Fargo MMFUND	4,565.64	0.00	4,565.64	0.00	-1,768.90	0.00	0.00	0.00	0.00	1,974,807.68 1,977,604.42	1,974,807.68 1,977,604.42
FLSAFE3 FLSAFE (allocation from 05 Bond Proceeds) MMFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,891,411.57 1,891,411.57	1,891,411.57 1,891,411.57
CCYUSD Cash CASH	0.00	-1,162,827.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00	0.00 0.00
FLST4 FLSAFE Term 4 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
FLST3 FLSAFE Term 3 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000,000.00 3,000,000.00	3,000,000.00 3,000,000.00
FLST2 FLSAFE Term 2 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000,000.00 5,000,000.00	5,000,000.00 5,000,000.00
FLST5 FLSAFE Term 5 CD	0.00	0.00	0.00	0.00	0.00	0.00	-8,000,000.00	0.00	0.00	8,000,000.00 0.00	8,000,000.00 0.00
FLST6 FLSAFE Term 6 CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00 2,000,000.00	2,000,000.00 2,000,000.00
---	10,902.87	-1,162,827.75	13,885,272.78	0.00	-7,037,197.66	0.00	-8,000,000.00	0.00	0.00	114,132,692.89 112,980,768.01	114,132,692.89 112,980,768.01

* Weighted By: Ending Market Value + Accrued.

Disclaimer

[Return to Table of Contents](#)

Dated: 06/17/2016

Additional Disclosure:

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This data is intended to detail our investment advisory activity as well as the activity of any client accounts managed by Public Trust Advisors, LLC (Public Trust). The custodian bank maintains the control of assets and executes and settles all investment transactions. The custodian statement is the official record of security and cash holdings transactions. Public Trust recognizes that clients may use these reports to facilitate record keeping; therefore it is recommended that the client reconcile this statement with their custodian bank statement. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference. Please contact your relationship manager or call our toll free number 855-395-3954 with questions regarding your account.

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Pricing sources from our reporting platform are provided by Clearwater Analytics®. Clearwater utilizes a hierarchical pricing model with multiple options for pricing sources. These options include custodial pricing, S&P Capital IQ and other sources. Since multiple pricing hierarchies are offered through Clearwater Analytics, and client preferences regarding pricing sources may differ, it is important to verify the specific pricing hierarchy for each portfolio. Securities with short maturities and infrequent secondary market trades are typically priced via mathematical calculations. The securities in this investment portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by Public Trust, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency, unless otherwise specifically stated. Investing involves risk, including the possible loss of principal.

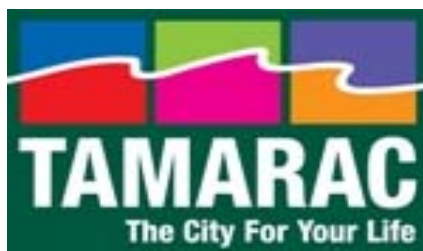
Past performance is not an indicator of future performance or results.

Public Trust statements present beginning and ending balances and are based on Market Value plus accrued interest on a Trade Date basis. Customized reports made available to the end user either from Public Trust or through the online reporting platform may present information and portfolio analytics using various optional methods including, but not limited to, historical cost, amortized cost, and market value. Custom reports may also differ from the information received from the custodian as a result of additional formulas and filters created based on end user preferences.

The investment advisor providing these services is Public Trust Advisors, LLC, an investment adviser registered with the U.S. Securities and Exchange Commission (SEC) under the Investment Advisers Act of 1940, as amended. Registration with the SEC does not imply a certain level of skill or training. Public Trust is required to maintain a written disclosure brochure of our background and business experience. If you would like to receive a copy of our current disclosure brochure, privacy policy, or code of ethics please contact us at the address below.

Public Trust Advisors
717 17th St. Suite 1850
Denver, CO 80202

Monthly Investment Report for Period Ended May 31, 2016



City of Tamarac Managed Portfolio
525 NW 88th Ave.
Tamarac, FL 33321

Public Trust Advisors LLC
201 E. Pine Street, Suite 450
Orlando, Florida 32801

City of Tamarac Managed Portfolio Summary

Investment Management Portfolio Review

Investment Portfolio Summary Comparison

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Investment Portfolio Maturity Distribution

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Investment Portfolio Rating Distribution

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Investment Portfolio Security Distribution - Market Value

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Investment Portfolio Security Distribution - Historical Cost

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Additional Disclosure

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City of Tamarac Managed Portfolio Summary Comparison for the period May 1, 2016 to May 31, 2016

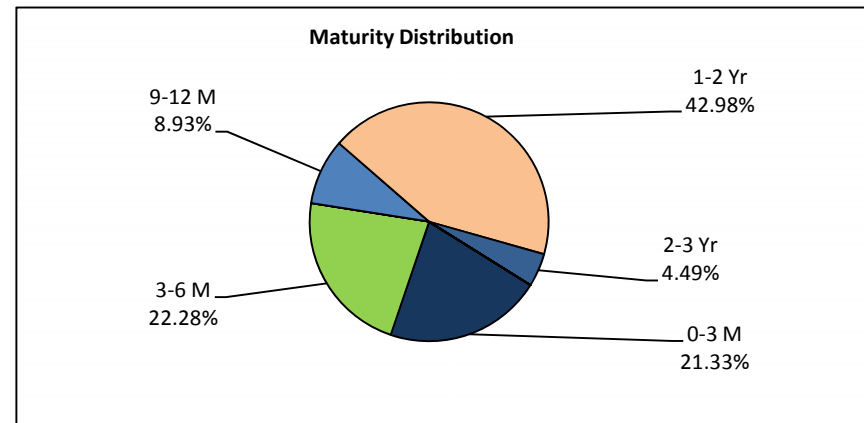
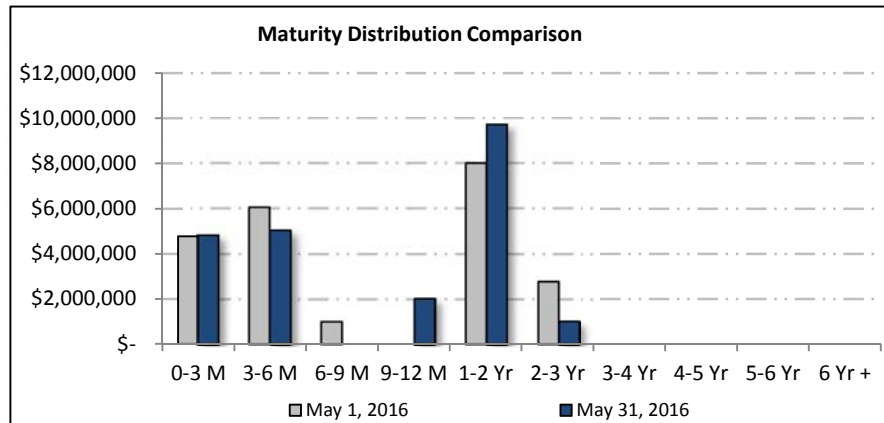
City of Tamarac Managed Portfolio	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Characteristic	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance
Historical Cost	\$ 22,681,093.45	\$ 22,636,390.93	Book Yield Gross	0.91%	0.92%
Book Value	\$ 22,470,359.92	\$ 22,518,225.67	Market Yield Gross	0.72%	0.79%
Accrued Interest	79,387.20	48,065.90	Weighted Average Coupon	1.30%	1.19%
Book Value Plus Accrued	\$ 22,549,747.12	\$ 22,566,291.58	Duration	0.89 Years	0.99 Years
Net Unrealized Gain/Loss	44,608.84	21,331.69	Weighted Effective Maturity	0.91 Years	1.01 Years
Market Value Plus Accrued⁽²⁾	\$ 22,594,355.96	\$ 22,587,623.27	Weighted Final Maturity	0.92 Years	1.02 Years
Net Pending Transactions	334.04	506.70			
Market Value Plus Accrued Net⁽²⁾	\$ 22,594,690.00	\$ 22,588,129.97			
City of Tamarac Managed Portfolio	May 2016 Net Income				
Interest Income	\$ 22,708.84				
Net Amortization/Accretion	(5,991.73)				
Net Realized Gain/Loss	0.00				
Net Income	\$ 16,717.11				

(1) Payables represent amounts due to settle security transactions that have been executed but have not settled as of period end. The funds used to settle these trades may come from a variety of sources including cash within the portfolio, proceeds from future security transactions including maturities and sales, or other sources including money market funds. For reporting purposes, a payable is created for over-period settlements which are reflected in the detailed holdings.

(2) Market Value Plus Accrued Net represents the market value of the portfolio net payables and receivables from transactions that settle in the following reporting period.

City of Tamarac Managed Portfolio Maturity Distribution Market Value Basis May 1, 2016 to May 31, 2016

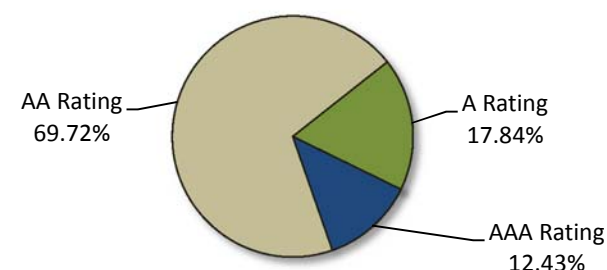
Maturity Distribution	May 1, 2016 Beginning Balance	May 31, 2016 Ending Balance	Portfolio Allocation	Distribution Change
0-3 Months	\$ 4,781,346.48	\$ 4,817,690.42	21.33%	0.17%
3-6 Months	6,037,429.44	5,031,459.83	22.28%	-4.45%
6-9 Months	1,003,704.62	-	0.00%	-4.44%
9-12 Months	-	2,015,955.00	8.93%	8.93%
1-2 Years	7,996,651.37	9,709,175.63	42.98%	7.59%
2-3 Years	2,775,224.06	1,013,342.39	4.49%	-7.80%
3-4 Years	-	-	0.00%	0.00%
4-5 Years	-	-	0.00%	0.00%
5-6 Years	-	-	0.00%	0.00%
6 Years +	-	-	0.00%	0.00%
Total Portfolio	\$ 22,594,355.96	\$ 22,587,623.27	100.00%	



City of Tamarac Managed Portfolio Rating Distribution Market Value Basis May 1, 2016 to May 31, 2016

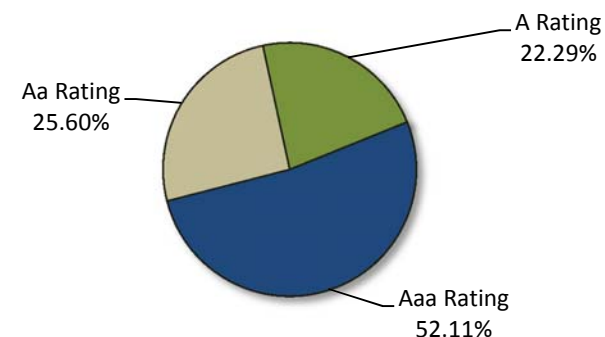
S&P Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
A-1+	\$ -	0.00%
A-1	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
AAA Rating	\$ 2,808,641.53	12.43%
AA Rating	15,748,401.18	69.72%
A Rating	4,030,580.56	17.84%
Below A or Not Rated	-	0.00%
Total Long Term Rating	\$ 22,587,623.27	100.00%
Total Portfolio	\$ 22,587,623.27	100.00%

Portfolio Allocation By Standard and Poors' Rating



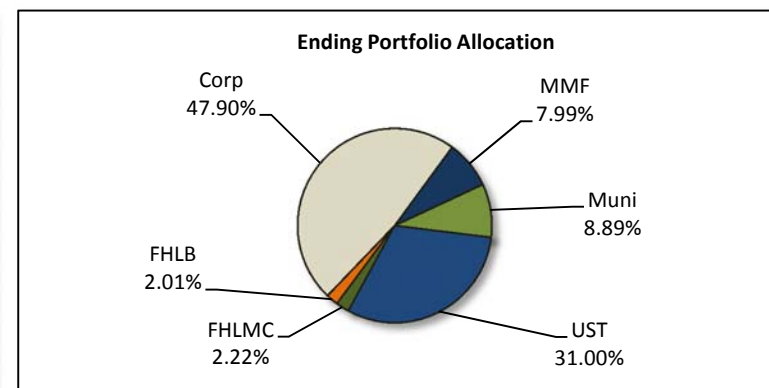
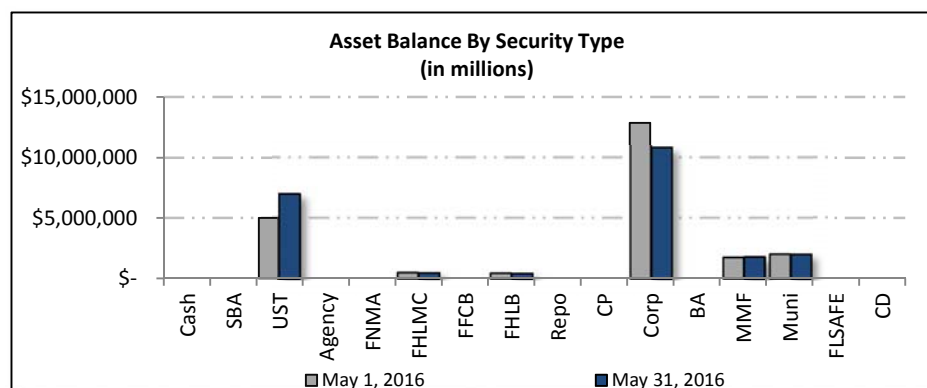
Moody's Rating Distribution	May 31, 2016 Ending Balance	Portfolio Allocation
Short Term Rating Distribution		
P-1	\$ -	0.00%
P-2	-	0.00%
Total Short Term Ratings	\$ -	0.00%
Long Term Rating Distribution		
Aaa Rating	\$ 11,769,835.04	52.11%
Aa Rating	5,782,749.61	25.60%
A Rating	5,035,038.61	22.29%
Below A or Not Rated	-	0.00%
Total Long Term Rating	\$ 22,587,623.27	100.00%
Total Portfolio	\$ 22,587,623.27	100.00%

Portfolio Allocation By Moody's Rating



City of Tamarac Managed Portfolio Market Value Basis Security Distribution May 1, 2016 to May 31, 2016

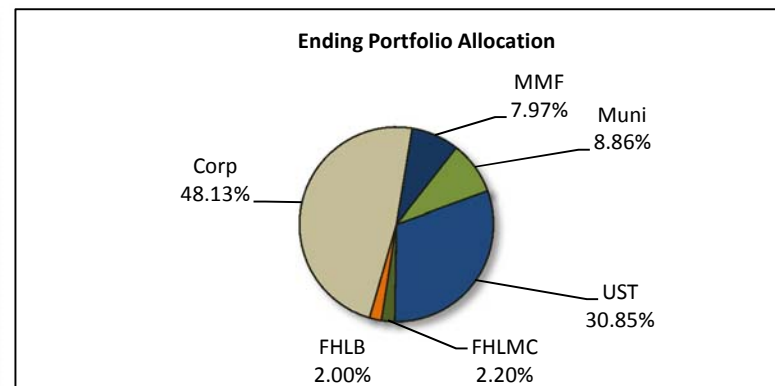
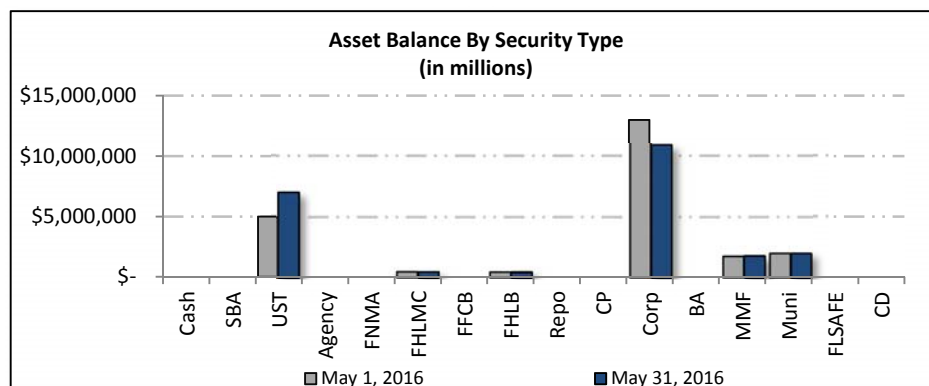
Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ -	0.00%	\$ -	0.00%	0.00%	0.00%
SBA	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Treasury Notes	5,003,814.81	22.15%	7,001,519.35	0.88%	31.00%	8.85%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	500,490.42	2.22%	500,457.92	0.95%	2.22%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	453,287.00	2.01%	453,005.00	0.82%	2.01%	0.00%
Fed Instrumentality Subtotal	\$ 953,777.42	4.22%	\$ 953,462.92	0.89%	4.22%	0.00%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	12,874,836.97	56.98%	10,820,196.14	1.08%	47.90%	-9.08%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	1,753,836.76	7.76%	1,804,334.86	0.25%	7.99%	0.23%
Municipal Bonds	2,008,090.00	8.89%	2,008,110.00	0.81%	8.89%	0.00%
FLSAFE	-	0.00%	-	0.00%	0.00%	0.00%
Certificates of Deposit	-	0.00%	-	0.00%	0.00%	0.00%
Total Portfolio Market Value	\$ 22,594,355.96	100.00%	\$ 22,587,623.27	0.92%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

City of Tamarac Managed Portfolio Historical Cost Basis Security Distribution May 1, 2016 to May 31, 2016

Security Distribution	May 1, 2016 Beginning Balance	Portfolio Allocation	May 31, 2016 Ending Balance	Book Yield	Portfolio Allocation	Change in Allocation
Cash	\$ -	0.00%	\$ -	0.00%	0.00%	0.00%
SBA	-	0.00%	-	0.00%	0.00%	0.00%
U.S. Treasury Notes	4,978,867.19	21.95%	6,982,226.57	0.88%	30.85%	8.89%
U.S. Agency Notes	-	0.00%	-	0.00%	0.00%	0.00%
FNMA	-	0.00%	-	0.00%	0.00%	0.00%
FHLMC	497,380.00	2.19%	497,380.00	0.95%	2.20%	0.00%
FFCB	-	0.00%	-	0.00%	0.00%	0.00%
FHLB	451,611.00	1.99%	451,611.00	0.82%	2.00%	0.00%
Fed Instrumentality Subtotal	\$ 948,991.00	4.18%	\$ 948,991.00	0.89%	4.19%	0.01%
Repurchase Agreement	-	0.00%	-	0.00%	0.00%	0.00%
Commercial Paper	-	0.00%	-	0.00%	0.00%	0.00%
Corporate Notes	12,994,198.50	57.29%	10,895,638.50	1.08%	48.13%	-9.16%
Bankers Acceptances	-	0.00%	-	0.00%	0.00%	0.00%
Money Market Funds	1,753,836.76	7.73%	1,804,334.86	0.25%	7.97%	0.24%
Municipal Bonds	2,005,200.00	8.84%	2,005,200.00	0.81%	8.86%	0.02%
FLSAFE	-	0.00%	-	0.00%	0.00%	0.00%
Certificates of Deposit	-	0.00%	-	0.00%	0.00%	0.00%
Total Portfolio Historical Cost	\$ 22,681,093.45	100.00%	\$ 22,636,390.93	0.92%	100.00%	



*Permitted allocation based on aggregate assets as defined within the investment policy.

Additional Disclosure

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Past performance is not an indication of future performance.

Beginning and Ending Balances based on Market Value plus Accrued Interest on a Trade Date basis.

Public Trust Advisors is an investment advisor registered with the Securities and Exchange Commission, and is required to maintain a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, privacy policy, or code of ethics please contact Service Operations at the address below.

Public Trust Advisors
999 18th Street, Suite 1230
Denver, CO 80202

City of Tamarac Managed Portfolio Detail

Portfolio Holdings

Portfolio Income

Portfolio Transactions

Issuer Concentration

Security Concentration

Portfolio Activity Summary



Title - Approval of the June 22, 2016 Regular Commission Meeting Minutes

Approval of the June 22, 2016 Regular Commission Meeting Minutes

ATTACHMENTS:

Description	Upload Date	Type
☐ June 22, 2016 Regular Commission Meeting Minutes	6/22/2016	Backup Material

CITY OF TAMARAC
CITY COMMISSION MEETING
WEDNESDAY, JUNE 22, 2016

CALL TO ORDER: Vice Mayor Diane Glasser called the Commission Meeting of the City of Tamarac to order at 9:06 a.m. on Wednesday, June 22, 2016, in City Commission Chambers, Tamarac City Hall, 7525 NW 88th Avenue, Tamarac, FL 33321.

ROLL CALL: Vice Mayor Diane Glasser, Commissioner Pamela Bushnell, Commissioner Michelle J. Gomez, Commissioner Debra Placko were in attendance.

ABSENT: Mayor Harry Dressler

Also in attendance were: City Manager Michael C. Cernech, Assistant City Attorney Julie Klahr and City Clerk Patricia A. Teufel.

PLEDGE OF ALLEGIANCE: Vice Mayor Glasser led the Pledge of Allegiance.

1. PROCLAMATIONS AND PRESENTATIONS:

a. Presentation of a proclamation by Mayor Harry Dressler proclaiming the months of June thru August, 2016 as "Play Ball Summer". (Requested by Mayor Harry Dressler)

b. Presentation of a proclamation by Mayor Harry Dressler proclaiming the month of July 2016 as "Park and Recreation Month". (Requested by Parks & Recreation Director Greg Warner).

c. Presentation by Mayor Harry Dressler of Employee Service Awards:

5 - Year Award: Zaira Navarro, Recreation Programmer I, Parks & Recreation

10 - Year Awards: Tina Wheatley, Office Coordinator, City Clerk; Donald Cundiff, Driver Engineer Paramedic, Fire Rescue; Vincenzo Licata, Firefighter Paramedic, Fire Rescue; Paul Barrows, Sr. Tradesperson/Electrician, Utilities

15 - Year Awards: Marshall Seals, Firefighter Paramedic, Fire Rescue; Joseph Meldish, Wastewater Service Worker II, Utilities; Judith Henry, Administrative Coordinator, Human Resources

20 - Year Award: Rosemary Fisher, Administrative Coordinator, Building

2. CITY COMMISSION REPORTS:

a. Commissioner Bushnell: Commissioner Bushnell praised Colony West Golf Club for participating in the food drive for Family Central by putting out bins to collect nonperishable food. Commissioner Bushnell said she applied for, and received, a grant in the amount of \$250 to buy non-perishable food to donate to Family Central.

b. Commissioner Gomez: Commissioner Gomez offered her assistance to Commissioner Bushnell regarding the collection of nonperishable goods for distribution to Family Central. Commissioner Gomez said she attended a Relay for Life fund raising event at Colony West Golf Club and the Tamarac Chamber of Commerce Trustee Luncheon. Commissioner

Gomez said she was pleased with the baseball proclamation as baseball is very important to her family and thanked Parks & Recreation Director Warner. Commissioner Gomez said she hopes the workshop on July 11th won't run long and she will be able to attend the game.

Vice Mayor Glasser moved out of order to let Commissioner Placko give her report and then Vice Mayor Glasser would give her report last.

d. Commissioner Placko: Commissioner Placko said she and Assistant City Manager Phillips had requested a meeting with Greg Stewart of the MPO to let him know all the projects that are going on in Tamarac. Commissioner Placko said Tamarac will look for MPO assistance on a few of the projects that were discussed. Commissioner Placko said at every homeowner association meeting she attends there are two things that are always discussed: 1) What is going on in Tamarac; and 2) the possibility of a surtax. Commissioner Placko said when she starts telling people all the projects that are in the works people are absolutely amazed and noted that it is interesting to see people take an interest in the City.

e. Mayor Dressler: Absent

c. Vice Mayor Glasser: Vice Mayor Glasser said she attended the Tamarac Chamber of Commerce Trustee Luncheon and commented that the Chamber of Commerce has come a long way since Peter Mason took over as Executive Director. Mr. Mason thanked the Commission for all the support they have given the Chamber of Commerce. Vice Mayor Glasser said Mr. Mason has done an excellent job and she appreciates everything he does for the Chamber of Commerce.

3. CITY ATTORNEY REPORT: Assistant City Attorney Klahr noted that she was pleased to be here at today's meeting and thanked the Commission for the work they do for Family Central.

4. CITY MANAGER REPORT: City Manager Cernech said Tamarac's Summer Camp Program started on Monday, June 20th, with 387 campers enrolled in the Program.

Upcoming Events: The Patriotic Splash Swim Party is scheduled for Monday, July 4th from noon to 4:00 p.m. at the Caporella Aquatic Center with admission fees for Children 17 and under \$3.50 and adults \$4.00; The 4th of July All American Celebration will be held on Monday, July 4th at the Sports Complex from 6:00 p.m. to 9:30 p.m. with fireworks starting at 9:00 p.m. Onsite parking is limited and people are encouraged to use the Shuttle from City Hall and the Community Center which starts at 6:00 p.m.

5. PUBLIC PARTICIPATION: Vice Mayor Glasser opened Public Participation and with no one wishing to speak, closed Public Participation.

6. CONSENT AGENDA: City Manager Cernech said there were no changes/additions to the Consent Agenda. Commissioner Placko seconded by Commissioner Gomez moved approval of the Consent Agenda as presented. Motion passed unanimously (4-0).

a. Approval of the June 8, 2016 Regular Commission Meeting Minutes - **APPROVED**

b. TR12801 - Award Bid 16-09B for Resurfacing Project: A Resolution of the City Commission of the City of Tamarac, Florida, awarding Bid No. 16-09B to and approving an Agreement with General Asphalt Company, Inc., for the Citywide Resurfacing 2016 Project, located at various locations throughout the City, in accordance with Bid No. 16-09B for a contract amount of \$213,631.00; a contingency in the amount of \$21,363.00 will be added to the project account, for a total project budget of \$234,994.00; authorizing an expenditure from the appropriate accounts; providing for conflicts; providing for severability; and providing for an effective date.

RESOLUTION R-2016-56

c. TR12800 - Renewal of the Disaster Debris Monitoring Agreement: A Resolution of the City Commission of the City of Tamarac, Florida, to approve Amendment Number 1 to The Agreement with Tetra Tech, Inc. for Disaster Debris Monitoring Services; authorizing the appropriate City Officials to execute Amendment Number 1 to said Agreement; authorizing the renewal of the existing Agreement effective June 26, 2016 through June 30, 2017; providing for conflicts; providing for severability; providing for an effective date.

RESOLUTION R-2016-57

d. TR12799 - Renewal of the Disaster Debris Removal and Disposal Services Agreements: A Resolution of the City Commission of the City of Tamarac, Florida, to approve Amendment Number 1 to the Agreements with Ashbritt, Inc. and CrowderGulf Joint Venture, Inc. for Disaster Debris Removal and Disposal Services; authorizing the appropriate City Officials to execute Amendment Number 1 to said Agreements; authorizing the renewal of the existing Agreements effective June 26, 2016 through June 30, 2017; providing for conflicts; providing for severability; providing for an effective date.

RESOLUTION R-2016-58

e. TR12786 - SCADA Upgrades for Water Plant Wells, Wastewater Pump Stations and Stormwater Pump Stations – Task Authorization #16-12D: A Resolution of the City Commission of the City of Tamarac, Florida, approving Task Authorization No. 16-12D and authorizing the appropriate City Officials to execute Task Authorization No. 16-12D with Eckler Engineering, Inc., to provide professional services for the design of the SCADA Upgrades for the Water Plant Wells and Wastewater Pump Stations Project in the amount of \$103,881; and the SCADA Upgrades at the Stormwater Pump Stations in the amount of \$10,319; including preparation of detailed plans and specifications followed by bidding assistance and engineering services during construction, in accordance with the City's Consulting Engineering Agreement as authorized by Resolution No. R-2011-87, for an amount not to exceed \$114,200; authorizing the appropriate City Officials to administer the contract; providing for conflicts; providing for severability; and providing for an effective date.

RESOLUTION R-2016-59

f. TR12782 - Sunsetting the Charter Board: A Resolution of the City Commission of the City of Tamarac, Florida, sunsetting the current Charter Board with new appointments to be made in six years; providing for conflicts; providing for severability; and providing an effective date.

RESOLUTION R-2016-60

g. TR12749 - Authorize Execution of a Landscape MMOA Between the City of Tamarac and FDOT: A Resolution of the City Commission of the City of Tamarac, Florida authorizing the appropriate City Officials to execute a Landscape Maintenance Memorandum of Agreement

pending legal review between FDOT and the City of Tamarac for landscape improvements on State Road 817 (University Drive) between milepost 16.235 and milepost 16.346; authorizing the appropriate City Officials to execute an Assignment of Maintenance Memorandum of Agreement between the City of Tamarac and Mural Development, LLC; providing for conflicts; providing for severability; and providing for an effective date.

RESOLUTION R-2016-61

h. TR12790 - Trails at Central Parc WSDA: A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to accept and execute a Water and Sewer Developer's Agreement with Palm Cove Holdings, LP for the Trails at Central Parc, located at Monterey Drive and NW 48th Avenue, requiring 215 ERC's for water and 215 ERC's for sewer; and requiring payment of \$365,500.00 for water and \$473,000.00 for sewer; and requiring a total payment of \$838,500.00 in CIAC Fees; authorizing and directing the City Clerk to record said Agreement in the public records of Broward County; providing for conflicts; providing for severability; and providing for an effective date.

RESOLUTION R-2016-62

7. REGULAR AGENDA: There were no Regular Agenda items scheduled for this meeting.

8. ORDINANCE(S) - FIRST READING: There were no Ordinance(s) – First Reading items scheduled for this meeting.

9. PUBLIC HEARING(S): There were no Public Hearing(s) items scheduled for this meeting.

10. ORDINANCE(S) - SECOND READING: There were no Ordinance(s) – Second Reading items scheduled for this meeting.

11. QUASI-JUDICIAL HEARING(S): There were no Quasi-Judicial Hearing(s) items scheduled for this meeting.

12. OTHER: There being no further business to come before the City Commission, Vice Mayor Glasser adjourned the meeting at 9:32 a.m.

Diane Glasser, Vice Mayor

Patricia Teufel, CMC,
City Clerk



Title - TR12791 - Fire Preliminary Assessment

A Resolution of the City Commission of the City Of Tamarac, Florida, relating to the provision of fire rescue services, facilities and programs in the City Of Tamarac, Florida; establishing the estimated assessment rate for Fire Rescue Assessments for the fiscal year beginning October 1, 2016; directing the preparation of an assessment roll; authorizing a public hearing and directing the provision of notice thereof; providing for conflicts; providing for severability; and providing an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12791 Fire Preliminary Assessment Memo	6/27/2016	Cover Memo
▣ TR # 12791 Fire Preliminary Assessment Resolution	6/27/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT**

TO: Michael C. Cernech
City Manager

DATE: June 29, 2016

FROM: Mark C. Mason 
Director of Financial Services

**RE: FY 2017 Fire Rescue
Assessments – TR #12791**

Recommendation:

The Director of Financial Services recommends initiating the annual process of updating the Assessment Roll and re-imposing Fire Rescue special assessments as put forth under TR #12791 for the provision of Fire Rescue services within the City of Tamarac for the Fiscal Year beginning October 1, 2016.

Issue:

Since FY1997, the City of Tamarac annually assesses property within its City limits to fund all or any portion of the cost of the provision of Fire Rescue services, facilities, and programs. Re-imposing these annual assessments is again recommended for FY 2017. TR #12791 describes the method of assessing the Fire Rescue costs against assessed property located within the City, directs the preparation of an assessment roll, authorizes a public hearing, and directs the provision of a notice for the public hearing.

Background:

In June of 1996, the City of Tamarac implemented a recurring annual fire rescue special assessment program to provide a portion of the funding for the City's fire rescue services and facilities with the adoption of Ordinance No. O-96-8. This assessment is an equitable and efficient method of allocating and apportioning the Fire Rescue Assessed Cost among parcels of assessed property. In order to annually re-impose these Fire Rescue assessments, the ordinance requires the City Commission to adopt an annual rate resolution each fiscal year which occurs during its budget adoption process. The Resolution establishes the rate of assessment and approves the assessment roll for the upcoming fiscal year, with such amendments as the City Commission deems appropriate after hearing comments of all interested parties. Accordingly, an updated assessment roll must be made available for inspection by the public and a notice of public hearing must be published and mailed as required by the terms of the Ordinance providing notice to all interested persons of an opportunity to be heard. TR #12791 establishes these functions and sets the public hearing date for September 12, 2016 at 5:05 p.m. in the City Commission Chambers and coincides with the first public hearing of the FY 2017 Millage Rates and Budget.

Fiscal Impact:

This assessment sets the residential property rate per dwelling unit at \$350. This represents a fire rescue assessment fee funded at 98% of allowable costs. The fire rescue assessment fees will provide an estimated gross revenue in the amount of \$14,353,186, an estimated exempt buy-down of \$639,148 for an estimated net revenue of \$13,714,038 (including the annexed Prospect Bend area) resulting in a budgeted assessment of \$13,028,336 at 95% of the gross assessment for Fire Rescue services. The

95% takes into account the discounts and non-payments. The overall Fire Rescue budget proposed for FY 2017 is \$22,300,035.

In addition, Assisted Living Facilities are combined with the Institutional grouping. Consequently, there are currently three non-residential property use categories: Commercial, Industrial/Warehouse, and Institutional. The fire assessment rates will be set as follows:

Five Year Average Fire Assessment Rates (Fiscal Year 2016-17 through Fiscal Year 2020-21) (98.48% Funding)				
Residential Property Use Categories	Dwelling Units			
Residential	\$350			
Non-Residential Property Use Categories	Building Classifications (in square foot ranges)	Commercial	Industrial / Warehouse	Institutional
	≤ 1,999	\$541	\$112	\$926
	2,000 – 3,499	\$1,082	\$223	\$1,852
	3,500 – 4,999	\$1,894	\$389	\$3,241
	5,000 – 9,999	\$2,705	\$556	\$4,630
	10,000 – 19,999	\$5,410	\$1,112	\$9,260
	20,000 – 29,999	\$10,820	\$2,223	\$18,519
	30,000 – 39,999	\$16,230	\$3,334	\$27,779
	40,000 – 49,999	\$21,639	\$4,445	\$37,038
	≥ 50,000	\$27,049	\$5,556	\$46,297
*Estimated Gross Revenue: \$14,353,186; Estimated Exempt Buy-down: \$639,148; Estimated Net Revenue: \$13,714,038.				

After approval of the final assessment resolution, the non-ad valorem assessment roll will be certified and sent to the Tax Collector.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. 2016 - ____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, RELATING TO THE PROVISION OF FIRE RESCUE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF TAMARAC, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR FIRE RESCUE ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in June of 1996, the City of Tamarac implemented a recurring annual fire rescue special assessment program to provide a portion of the funding for the City's fire rescue services and facilities with the adoption of Ordinance No. O-96-8 and imposed fire rescue assessments for Fiscal Year 1997 with the adoption of Resolution Nos. R-96-160 (the "Initial Assessment Resolution") and R-96-175 (the "Final Assessment Resolution"); and

WHEREAS, pursuant to Ordinance No. O-96-8, the re-imposition of fire rescue assessments for Fiscal Year 2016 requires certain processes such as the preparation of the Assessment Roll; and

WHEREAS, annually a Preliminary Rate Resolution describing the method of assessing fire rescue costs against assessed property located within the City, directing the preparation of an assessment roll, authorizing a public hearing and directing the

provision of notice thereof is required by Ordinance No. O-96-8 for the re-imposition of the fire rescue assessments; and,

WHEREAS, the special benefit to real property and the assessment methodology is consistent from year to year, and such is confirmed through review of the City's special assessment by Government Services Group, most recently in May, 2016, so it is fair and reasonable to continue to use the methodologies described in resolutions in previous years, except as may be altered by this Resolution or the Fire Rescue Assessment Memorandum dated May, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: AUTHORITY. This resolution is adopted pursuant to the provisions of the Fire Rescue Assessment Ordinance (Ordinance No. O-96-8), the Initial Assessment Resolution (Resolution No. R-96-160), the Final Assessment Resolution (Resolution No. R-96-175), sections 166.021 and 166.041, Florida Statutes, Chapter 2010-256, Laws of Florida also known as the Local Bill), and other applicable provisions of law.

SECTION 2: PURPOSE AND DEFINITIONS. This resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the re-imposition of Fire Rescue Assessments for the Fiscal Year beginning October 1, 2016. All capitalized words and terms shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, Resolution 2008-107 ("2008 Preliminary Rate Resolution") and Resolution No. R-2010-95 ("2010 Preliminary Rate Resolution").

SECTION 3: PROVISION AND FUNDING OF FIRE RESCUE SERVICES.

(A) Upon the imposition of Fire Rescue Assessments for fire rescue services, facilities, or programs against Assessed Property located within the City, the City shall provide fire rescue services to such Assessed Property. A portion of the cost to provide such fire rescue services, facilities, or programs shall be funded from proceeds of the Fire Rescue Assessments. The remaining cost required to provide fire rescue services, facilities, and programs shall be funded by available City revenues other than Fire Rescue Assessment proceeds. No proceeds from the special assessment shall fund any Emergency Medical Services.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property located within the City will be benefitted by the City's provision of fire rescue services, facilities, and programs in an amount not less than the Fire Rescue Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

SECTION 4: IMPOSITION AND COMPUTATION OF FIRE RESCUE ASSESSMENTS. Fire Rescue Assessments shall be imposed against all Tax Parcels within the Property Use Categories. Fire Rescue Assessments shall be computed in the manner set forth the 2010 Preliminary Rate Resolution and pursuant to and except as otherwise provided in the Fire Rescue Assessment Memorandum, dated May, 2016, prepared by Government Services Group, Inc. (the "2016 Assessment Memorandum"). The 2016 Assessment Memorandum, previously approved by the City Commission, is hereby incorporated herein.

SECTION 5: LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND

FAIR APPORTIONMENT. The City Commission hereby determines as follows:

(A) Upon adoption of this Preliminary Rate Resolution, the legislative determinations of special benefit and cost apportionment, including apportionment for residential and non-residential parcels, ascertained and declared within the Section 1.04 of the Ordinance, as well as those within the 2010 Preliminary Rate Resolution, are hereby ratified and confirmed by the City Commission, and incorporated herein.

(B) It is fair and reasonable and consistent with the decision from the Florida Supreme Court in the case of City of North Lauderdale v. SMM Properties, Inc., 825 So. 2d 343 (Fla. 2002), to exclude from the Fire Rescue Assessed Cost amounts determined to constitute the Emergency Medical Services Cost.

(C) Institutional Property whose use is exempt from ad valorem taxation under Florida law provide facilities and uses to the ownership, occupants, membership as well as the public in general that otherwise might be requested or required to be provided by the City and such property uses serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Fire Rescue Assessments upon Buildings located on such parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Accordingly, no Fire Rescue Assessment shall be imposed upon a Building located on a parcel of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law.

SECTION 6: COST APPORTIONMENT. The Cost Apportionment Methodology described in the 2010 Preliminary Rate Resolution, pursuant to and except as otherwise provided in the 2016 Assessment Memorandum, is hereby incorporated herein and used for the current year's special assessment.

SECTION 7: PARCEL APPORTIONMENT METHODOLOGY. The Parcel Apportionment Methodology described in the 2010 Preliminary Rate Resolution, pursuant to and except as otherwise provided in the 2016 Assessment Memorandum, is hereby incorporated herein and used for the current year's special assessment. Pursuant to the Local Bill, once the Parcel Apportionment methodology is applied to the Assessed Properties, the City shall then exempt the Annexed Parcels from the Fire Rescue Assessment rates to the extent required by the Local Bill.

SECTION 8: DETERMINATION OF FIRE RESCUE ASSESSED COSTS; ESTABLISHMENT OF ANNUAL FIRE RESCUE ASSESSMENT RATES.

(A) The Fire Rescue Assessed Costs to be assessed and apportioned among benefitted parcels pursuant to the Cost Apportionment and the Parcel Apportionment for the Fiscal Year commencing October 1, 2016, is the amount determined in the Estimated Fire Rescue Assessment Rate Schedule, attached hereto as Appendix A. The approval of the Estimated Fire Rescue Assessment Rate Schedule by the adoption of this Preliminary Rate Resolution determines the amount of the Fire Rescue Assessed Costs. The remainder of such Fiscal Year budget for fire rescue services, facilities, and programs shall be funded from available City revenue other than Fire Rescue Assessment proceeds.

(B) The estimated Fire Rescue Assessments specified in the Estimated Fire Rescue Assessment Rate Schedule are hereby established to fund the specified Fire Rescue Assessed Costs determined to be assessed in the Fiscal Year commencing October 1, 2016. No portion of such Fire Rescue Assessed Costs are attributable to impact fee revenue that funds capital improvements necessitated by new growth or development. Further, no portion of such Fire Rescue Assessed Costs is attributable to the Emergency Medical Services Cost.

(C) The estimated Fire Rescue Assessments established in this Preliminary Rate Resolution shall be the estimated assessment rates applied by the City Manager in the preparation of the updated Assessment Roll for the Fiscal Year commencing October 1, 2016 as provided in Section 9 of this Preliminary Rate Resolution.

SECTION 9: ANNUAL ASSESSMENT ROLL.

(A) The City Manager is hereby directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2016, in the manner provided in the Ordinance and the 2010 Preliminary Assessment Resolution. The updated Assessment Roll shall include all Tax Parcels within the Property Use Categories. The City Manager shall apportion the estimated Fire Rescue Assessed Cost to be recovered through Fire Rescue Assessments in the manner set forth in this Preliminary Rate Resolution.

(B) A copy of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, the 2008 Preliminary Rate Resolution, the 2010 Preliminary Rate Resolution, documentation related to the estimated amount of the Fire Rescue Assessed Cost to be recovered through the

imposition of Fire Rescue Assessments, and the updated Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll proposed for the Fiscal Year beginning October 1, 2016 be in printed form if the amount of the Fire Rescue Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(C) It is hereby ascertained, determined, and declared that the method of determining the Fire Rescue Assessments for fire rescue services as set forth in this Preliminary Rate Resolution is a fair and reasonable method of apportioning the Fire Rescue Assessed Cost among parcels of Assessed Property located within the City. The methodology and apportionment assures that no property is assessed an amount greater than the benefit which it receives from the fire rescue services, facilities, and programs provided by the City. The Fire Rescue Assessed Costs are solely for the provision of fire protection and first response services. All Emergency Medical Services Costs and EMS calls have been excluded, which is consistent with the decision in City of North Lauderdale v. SMM Properties, Inc., 825 So.2d 343 (Fla. 2002).

SECTION 10: **AUTHORIZATION OF PUBLIC HEARING.** There is hereby established a public hearing to be held at 5:05 p.m. on September 12, 2016, in City Commission Chambers of City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321, at which time the City Commission will receive and consider any comments on the Fire Rescue Assessments from the public and affected property owners and consider imposing Fire Rescue Assessments for the Fiscal Year beginning October 1, 2016 and collecting such assessments on the same bill as ad valorem taxes.

SECTION 11: **NOTICE BY PUBLICATION.** The City Manager shall publish a notice of the public hearing authorized by Section 10 of this Preliminary Rate Resolution in the manner and time provided in Section 2.04 of the Ordinance. The notice shall be published no later than August 21, 2016, in substantially the form attached hereto as Appendix B.

SECTION 12: **NOTICE BY MAIL.** The City Manager, or designee, shall also ensure timely notice by use of the TRIM notice forwarded annually by the Property Appraiser's Office to the Owner of each parcel of Assessed Property within the City, at least twenty (20) days prior to the public hearing, as required by the Ordinance, and the Uniform Assessment Collection Act.

SECTION 13: **APPLICATION OF ASSESSMENT PROCEEDS.** Proceeds derived by the City from the Fire Rescue Assessments will be utilized for the provision of fire rescue services, facilities, and programs. No proceeds shall be used to fund Emergency Medical Services. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire rescue services, facilities, and programs.

SECTION 14: **CONFLICTS.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 16: **SEVERABILITY.** If any clause, section, other part or application of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this resolution.

SECTION 16: EFFECTIVE DATE. This Preliminary Rate Resolution shall

take effect immediately upon its passage and adoption.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC,
FLORIDA, THIS _____ DAY OF _____, 2016.**

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER _____
DIST 1: COMM. BUSHNELL _____

DIST 2: COMM. GOMEZ _____
DIST 3: V/M. GLASSER _____
DIST 4: COMM. PLACKO _____

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

APPENDIX A

ESTIMATED FIRE RESCUE ASSESSMENT RATE SCHEDULE

SECTION A-1. DETERMINATION OF FIRE RESCUE ASSESSED COSTS. The estimated Fire Rescue Assessed Costs to be assessed for the Fiscal Year commencing October 1, 2016, is \$13,757,394.

SECTION C-2. ESTIMATED FIRE RESCUE ASSESSMENTS.

(A) The estimated Fire Rescue Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Rescue Assessed Cost for the Fiscal Year commencing October 1, 2016, are hereby established as follows for the purpose of this Preliminary Rate Resolution:

Residential Property Use Categories	Dwelling Units			
Residential	\$350			
Non-Residential Property Use Categories	Building Classifications (in square foot ranges)	Commercial	Industrial/Warehouse	Institutional
	≤ 1,999	\$541	\$112	\$926
	2,000 – 3,499	\$1,082	\$223	\$1,852
	3,500 – 4,999	\$1,894	\$389	\$3,241
	5,000 – 9,999	\$2,705	\$556	\$4,630
	10,000 – 19,999	\$5,410	\$1,112	\$9,260
	20,000 – 29,999	\$10,820	\$2,223	\$18,519
	30,000 – 39,999	\$16,230	\$3,334	\$27,779
	40,000 – 49,999	\$21,639	\$4,445	\$37,038
	≥ 50,000	\$27,049	\$5,556	\$46,297

(B) No Fire Rescue Assessment shall be imposed upon a parcel of Government Property or upon a Building located on a parcel of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law.

(C) Annexed Parcels shall be exempt from the Fire Rescue Assessment to the extent required by the Local Bill, and their Fire Rescue Assessment as determined through the methodology described herein shall be calculated to comply with the exemption requirements of the Local Bill for such Annexed Parcels.

(D) Any shortfall in the expected Fire Rescue proceeds due to any reduction or exemption from payment of the Fire Rescue Assessments required by law or authorized by the Commission shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Rescue Assessments. In the event a court of competent jurisdiction determines any exemption or reduction by the Commission is improper or otherwise adversely affects the validity of the Fire Rescue Assessment imposed for this Fiscal Year, the sole and exclusive remedy shall be the imposition of a Fire Rescue Assessment upon each affected Tax Parcel in the amount of the Fire Rescue Assessment that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel by the Commission.

APPENDIX B
FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 21, 2016

[INSERT MAP OF CITY]

**NOTICE OF HEARING TO REIMPOSE AND
PROVIDE FOR COLLECTION OF FIRE RESCUE SPECIAL ASSESSMENTS**

Notice is hereby given that the City Commission of the City of Tamarac will conduct a public hearing to consider reimposing fire rescue special assessments for the provision of fire rescue services within the City of Tamarac for the Fiscal Year beginning October 1, 2016.

The hearing will be held at 5:05 p.m. on September 12, 2016, in the City Commission Chambers of City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 597-3505 at least 48 hours (2 days) prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire rescue assessment schedule.

Residential Property Use Categories	Dwelling Units			
Residential	\$350			
Non-Residential Property Use Categories	Building Classifications (in square foot ranges)	Commercial	Industrial/Warehouse	Institutional
	≤ 1,999	\$541	\$112	\$926
	2,000 – 3,499	\$1,082	\$223	\$1,852
	3,500 – 4,999	\$1,894	\$389	\$3,241
	5,000 – 9,999	\$2,705	\$556	\$4,630
	10,000 – 19,999	\$5,410	\$1,112	\$9,260
	20,000 – 29,999	\$10,820	\$2,223	\$18,519
	30,000 – 39,999	\$16,230	\$3,334	\$27,779
	40,000 – 49,999	\$21,639	\$4,445	\$37,038
	≥ 50,000	\$27,049	\$5,556	\$46,297

Copies of the Fire Rescue Assessment Ordinance (Ordinance No. O-96-8), the Initial Assessment Resolution (Resolution No. R-96-160), the Final Assessment Resolution (Resolution No. R-96-175), the 2008 Preliminary Rate Resolution (Resolution No. 2008-107), the 2010 Preliminary Rate Resolution (Resolution No. R-2010-95), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Fire Rescue Assessments, and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's Office, City Hall, located at 7525 Northwest 88th Avenue, Tamarac, Florida 33321.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2016, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Finance Department at (954) 597-3550, Monday through Friday between 8:00 a.m. and 5:00 p.m.

**CITY CLERK
OF TAMARAC, FLORIDA**



Title - TR12792 - Stormwater Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Stormwater Management provided by the City's stormwater utility; determining that certain real property will be specially benefited thereby; establishing and confirming the method of calculating the cost of Stormwater Management service against the real property that will be specially benefited thereby; directing the City Manager to prepare or direct the preparation of a preliminary stormwater utility management fee roll based upon the methodology set forth herein; establishing a public hearing for the proposed stormwater utility management fees and directing the provision of notice in connection therewith; providing for conflict; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12792 Stormwater Preliminary Assessment Memo	6/27/2016	Cover Memo
▣ TR #12792 Stormwater Preliminary Assessment Resolution	6/27/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT**

TO: Michael C. Cernech
City Manager

DATE: June 29, 2016

FROM: Mark C. Mason 
Director of Financial Services

**RE: FY 2017 Stormwater Utility
Management Fee Special
Assessments - TR#12792**

Recommendation:

The Financial Service Director recommends initiating the process of establishing the Assessment Roll and imposing Stormwater Utility Management Fee Special Assessments as put forth under TR#12792 for the provision of the Stormwater Utility Management Fee within the City of Tamarac for the Fiscal Year beginning October 1, 2016.

Issue:

On April 24, 2013, the City Commission adopted Ordinance No. 2013-05 providing for the home rule authority of the City to impose Stormwater Utility Management Fee Special Assessments against the assessed property within the City of Tamarac. TR#12792 describes the method of assessing the Stormwater Utility Management Fee costs against assessed property located within the City, directs the preparation of an assessment roll, authorizes a public hearing, and directs the provision of a notice for the public hearing.

Background:

On April 24, 2013, the City Commission adopted Ordinance No. 2013-05 providing for the home rule authority of the City to impose Stormwater Utility Management Fee Special Assessments against the assessed property within the City. Fiscal Year 2014 was the first year the assessments appeared on the tax bills.

This assessment is an equitable and efficient method of allocating and collecting the Stormwater Utility Management Fee Assessed Cost among parcels of assessed property. This resolution constitutes the preliminary assessment resolution as defined in the Ordinance which initiates the process for developing the Stormwater Utility Management Fee Special Assessment Roll and directs the imposition of a Stormwater Utility Management Fee Assessment, for the Fiscal Year beginning October 1, 2015.

In order to impose this Stormwater Utility Management Fee special assessment, the ordinance requires the City Commission to adopt an annual rate resolution each fiscal year which occurs during its budget adoption process. The Resolution establishes the rate of assessment and approves the assessment roll for the upcoming fiscal year, with such amendments as the City Commission deems appropriate after hearing comments of all interested parties. Accordingly, an updated assessment roll must be made available for inspection by the public and a notice of public hearing must be published and mailed as required by the terms of the Ordinance providing notice to all interested persons of an opportunity to be heard. TR#12792 establishes these functions and sets the public hearing date for September 12, 2016 at 5:05 p.m. in the City Commission Chambers and will coincide with the first public hearing of the FY 2017 Millage Rates and Budget.

The proposed Fiscal Year 2017 Stormwater Utility Management Fee special assessment for all properties within the boundaries of the City of Tamarac is \$120.49 per Equivalent Residential Unit (ERU) which is \$3.48 higher than the rate of \$117.01 for Fiscal Year 2016. The increase of \$3.48 is 3% more than the prior year which is consistent with Section 22-254, Code of Ordinances.

Fiscal Impact:

This assessment sets the Stormwater Utility Management Fee at \$120.49 per ERU. The stormwater utility management fee assessment will provide estimated gross revenue in the amount of \$5,830,531, net of the exempt buy-down of \$332,481, resulting in estimated net revenue of \$5,539,004 at 95% of the gross fees for stormwater utility management services. The 95% takes into account discounts, tax collector fees, and non-payments.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. 2016 - ____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, RELATING TO THE PROVISION OF STORMWATER MANAGEMENT PROVIDED BY THE CITY'S STORMWATER UTILITY; DETERMINING THAT CERTAIN REAL PROPERTY WILL BE SPECIALLY BENEFITED THEREBY; ESTABLISHING AND CONFIRMING THE METHOD OF CALCULATING THE COST OF STORMWATER MANAGEMENT SERVICE AGAINST THE REAL PROPERTY THAT WILL BE SPECIALLY BENEFITED THEREBY; DIRECTING THE CITY MANAGER TO PREPARE OR DIRECT THE PREPARATION OF A PRELIMINARY STORMWATER UTILITY MANAGEMENT FEE ROLL BASED UPON THE METHODOLOGY SET FORTH HEREIN; ESTABLISHING A PUBLIC HEARING FOR THE PROPOSED STORMWATER UTILITY MANAGEMENT FEES AND DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AS FOLLOWS:

ARTICLE 1

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. PURPOSE AND DEFINITIONS. This resolution constitutes the Preliminary Fee Resolution for the levy of the annual Stormwater Utility Management Fee and collection using the Uniform Assessment Collection Act, as defined in the Ordinance. All capitalized words and terms have the meaning as set forth in the Ordinance. As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

“ERU Value”, the City has computed an “ERU Value” of 1830 square feet, which shall be used to calculate the number of ERUs attributable to each Tax Parcel.

“Ordinance” means Ordinance 2013-05, adopted by the Commission on April 24, 2013, as may be amended from time to time and as codified in Chapter 22 of the City’s Code of Ordinances.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms “hereof,” “hereby,” “herein,” “hereto,” “hereunder” and similar terms refer to this resolution; and the term “hereafter” means after, and the term “heretofore” means before, the effective date of this resolution. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.

SECTION 1.03. LEGISLATIVE FINDINGS. It is hereby ascertained, determined, and declared that:

(A) The general and legislative findings set forth in the Ordinance, codified in Section 22-259, are incorporated and relied upon herein.

(B) The special benefits provided by the Stormwater Management Services to all Assessed Property located within the Stormwater Service Area (the same area as the Stormwater Improvement Area) include, but are not limited to: (1) the provision of Stormwater Management Services and the availability and use of facilities and improvements by the owners and occupants of Assessed Property to properly and safely detain, retain, convey, and treat Stormwater discharged from Assessed Property; (2) stabilization of or the increase of Developed Property values; (3) increase safety and better access to Assessed Property; (4) improved appearance; (5)

rendering Developed Property more adaptable to a current or reasonably foreseeable uses; (6) alleviation of the burdens caused by Stormwater runoff and accumulation attendant with the use of Assessed Property; and (7) fostering the enhancement of environmentally responsible use and enjoyment of the natural resources within the Stormwater Area.

(C) The City's Stormwater Management Services are necessitated by the existence of Impervious Area and the use by Assessed Properties of the City's Stormwater Utility Management System. Undeveloped Property has minimal Impervious Area, but utilize the City's Stormwater Utility Management System. As a result, the Ordinance provides for a charge per acre for Undeveloped Properties. At the same time, the City's methodology is based upon ERUs being assigned to Assessed Properties. Having multiple methodologies creates the potential of additional work and expense in creating the Assessment Roll, and in coordinating with the Broward County Property Appraiser. The per acre Stormwater Utility Management Fee for Undeveloped Property can be calculated by using a formula based upon ERUs, permitting the City to use a single methodology to calculate the Stormwater Utility Management Fee. As a result, it is fair and reasonable to calculate the per acre Stormwater Utility Management Fee for Undeveloped Properties by multiplying a factor by the ERU Value.

(D) Pervious portions of properties used as golf courses do not utilize the City's Stormwater Management System; rather, they contain no impervious space and contain their own stormwater. As a result, it is fair and reasonable not to impose a Stormwater Utility Management Fee upon the pervious portions of those parcels of property used as golf courses.

(D) The Stormwater Utility Management Fees authorized by the Ordinance and this Preliminary Fee Resolution provide an equitable method of funding the Stormwater Service Cost

attributed to Assessed Property by fairly and reasonably allocating the Stormwater Service Cost to specially benefited Assessed Property. Assessed Property is classified on the basis of the Stormwater burden expected to be generated by the physical characteristics and use of such property.

(E) Any shortfall in the expected proceeds from the Stormwater Utility Management Fee due to any reduction or exemption from payment of the Stormwater Utility Management Fee required by law or authorized by the City Commission shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Stormwater Utility Management Fee collected through the Uniform Assessment Collection Act. In the event a court of competent jurisdiction determines any exemption or reduction by the City Commission is improper or otherwise adversely affects the validity of the Stormwater Utility Management Fee imposed for this Fiscal Year, the sole and exclusive remedy shall be the imposition of a Stormwater Utility Management Fee upon each affected Tax Parcel in the amount of the Stormwater Utility Management Fee that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel.

ARTICLE II

STORMWATER UTILITY MANAGEMENT FEES

SECTION 2.01. STORMWATER SERVICE AREA.

(A) The City Commission hereby establishes the entire incorporated area of the City of Tamarac as the Stormwater Service Area/Stormwater Improvement Area (collectively, the Stormwater Service Area.)

(B) The Stormwater Utility shall provide Stormwater Management Services to all Assessed Property within the Stormwater Service Area. All or any portion of the Stormwater Service Cost may be funded from the proceeds of the Stormwater Utility Management Fees.

(C) The Stormwater Utility may also acquire and construct capital facilities to assist and facilitate the provision of Stormwater Management Services within the Stormwater Service Area.

SECTION 2.02. IMPOSITION AND COMPUTATION.

(A) A Stormwater Utility Management Fee shall be imposed against all Assessed Property within the Stormwater Service Area. The Stormwater Service Cost shall be assessed against all Tax Parcels of Assessed Property within the Stormwater Service Area at a rate of assessment based upon the special benefit accruing to such Assessed Property from the City's provision of Stormwater Management Services, measured by the number of ERUs attributable to each Tax Parcel.

(B) The Stormwater Utility Management Fee will be computed for each Tax Parcel of Developed Property located within the Stormwater Service Area by multiplying the number of ERUs attributable thereto by \$120.49 annually.

(C) For each parcel of Undeveloped Property, the Stormwater Utility Management Fee shall be 1.6237 ERUs per acre or portion thereof.

(D) The City Commission hereby finds that the rate per ERU of \$120.49 for Developed Property and 1.6237 ERUs per acre or portion thereof for Undeveloped Property ensures that the aggregate Stormwater Utility Management Fee within the Stormwater Service

Area does not exceed the Stormwater Service Cost for the Stormwater Utility for the Fiscal Year beginning on October 1, 2016.

(E) The total Stormwater Service Cost to be funded by the Stormwater Utility Management Fees hereby shall be \$5,830,531.

(F) Any state law requirements for exemptions, including without limitation, condominium and HOA common areas, shall apply to the Stormwater Utility Management Fee.

SECTION 2.03. STORMWATER UTILITY MANAGEMENT FEE ROLL.

The City Manager is hereby directed to prepare, or direct the preparation of, the updated Stormwater Utility Management Fee Roll for the Stormwater Utility Management Fee in the manner provided in the Ordinance. A copy of this Preliminary Fee Resolution and the Stormwater Utility Management Fee Roll for the Stormwater Utility Management Fee shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the Stormwater Utility Management Fee Roll be in printed form if the amount of the Stormwater Utility Management Fee for each Tax Parcel can be determined by use of an available computer terminal.

SECTION 2.04. METHOD OF COLLECTION

(A) The Stormwater Utility Management Fee levied on all Assessed Property on the Stormwater Utility Management Fee Roll will be collected using the Uniform Assessment Collection Act.

(B) The City may bill the Stormwater Utility Management Fee on Assessed Properties for which the Uniform Assessment Collection Act does not apply by any other legally available means.

ARTICLE III

DETERMINATION OF ERUs

SECTION 3.01. CLASSIFICATION OF TAX PARCELS. Each Tax Parcel located within the Stormwater Service Area shall be assigned to one of the following classifications set forth in Section 22-253(a): Residential Property, Non-residential Property, or Undeveloped Property.

SECTION 3.02. RESIDENTIAL PROPERTY PARCELS.

(A) The Commission hereby finds and determines as follows:

(1) The cost of measuring or verifying the Impervious Area for each individual Residential Property greatly exceeds any benefit to be derived from individual measurement and verification.

(2) Through a statistically valid sampling procedure, including review of City data and the ad valorem tax roll information for residential properties within the City, it has been determined that the average Residential Property within the Stormwater Service Area contains 1,830 square feet of Impervious Area.

(B) The City has determined that all Residential Properties within the Stormwater Service Area are likely to have a similar impact on the Stormwater system; therefore, it is fair and reasonable to assign one (1) ERU to each Residential Property.

SECTION 3.03. NON-RESIDENTIAL PROPERTY PARCELS.

For Non-Residential Property, the impervious area of the property is the determining factor as to the calculation of the Stormwater Management Utility Fee. The Fee for Non-

Residential Property shall be calculated using the formula set forth in Section 22-254 of the City's Code of Ordinances.

SECTION 3.04. UNDEVELOPED PROPERTY PARCELS.

The Stormwater Management Utility Fee for Undeveloped Property shall be a set rate based upon acreage, as described in Section 22-254 of the City's Code of Ordinances.

ARTICLE IV

NOTICE AND PUBLIC HEARING

SECTION 4.01. PUBLIC HEARING. There is hereby established a public hearing to be held at 5:05 p.m. on September 12, 2016, at Tamarac City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321, to consider imposition of the Stormwater Utility Management Fees and their collection pursuant to this Preliminary Fee Resolution.

SECTION 4.02. NOTICE BY PUBLICATION. The City Manager, or his designee, shall publish a notice of the public hearing authorized by Section 4.01 hereof in the manner and the time provided in the Ordinance. The published notice shall be in substantially the form attached hereto as Appendix A.

SECTION 4.03. NOTICE BY MAIL. The City Manager, or his designee, shall, at the time and in the manner specified in the Ordinance, provide mailed notice of the public hearing authorized by Section 4.01 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll.

ARTICLE V

GENERAL PROVISIONS

SECTION 5.01. ADJUSTMENT OF ERUs

(A) As authorized by Section 22-266 of the Ordinance, petitions for review of the number of ERUs attributed to any Tax Parcel shall be submitted to the City's Utility Director, who shall have authority to correct any errors made in applying the provisions of this Preliminary Fee Resolution to the Tax Parcel. The following procedures shall apply to all petitions.

(1) Each petition shall be made in writing to the City's Utility Director by the owner of the Tax Parcel or such owner's authorized agent, setting forth, in detail, the grounds upon which adjustment is sought.

(2) The petition must be filed with the City's Utility Director within thirty (30) days of the receipt of the mailed notice and shall be reviewed by the City's Utility Director, or his designee within thirty (30) days of the date of receipt by the City. The petitioner may be required, at petitioner's own cost, to provide supplemental information to the City's Utility Director including, but not limited to, survey data approved by a professional land surveyor and/or engineering reports approved by a professional engineer. Failure to provide such information may result in the denial of the petition.

(3) The City's Utility Director shall provide a response in writing, and his determination shall be final.

(4) The filing of a petition shall not extend the time for payment of any Stormwater Utility Management Fee. If the number of ERUs is adjusted for any Tax Parcel, the Stormwater Utility Management Fee shall be corrected by the City in accordance with the Ordinance. If the Stormwater Utility Management Fee has been paid prior to adjustment of the number of ERUs,

the City shall refund the amount by which the Stormwater Utility Management Fee has been reduced, adjusted for any early payment discount taken by the owner.

(5) The City Manager, or his designee, may initiate adjustments to the number of ERUs attributed to any Tax Parcel. If the number of ERUs is reduced for any Tax Parcel, the Stormwater Utility Management Fee shall be corrected in accordance with the Ordinance. In such event, if the Stormwater Utility Management Fee has been paid prior to adjustment of the number of ERUs, the City shall refund the amount by which the Stormwater Utility Management Fee has been reduced. If the number of ERUs is increased for any Tax Parcel, the adjustment shall become effective for Stormwater Utility Management Fees in subsequent Fiscal Years.

SECTION 5.02. SEVERABILITY. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 5.03. CONFLICT. All resolutions or parts of resolutions on in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

SECTION 5.04. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THIS ____ DAY OF _____, 2016.

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER _____
DIST 1: COMM. BUSHNELL

DIST 2: COMM. GOMEZ _____
DIST 3: V/M. GLASSER _____
DIST 4: COMM. PLACKO _____

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 21, 2016

[MAP OF STORMWATER SERVICE AREA]

**NOTICE OF HEARING TO IMPOSE AND
PROVIDE FOR COLLECTION OF STORMWATER UTILITY MANAGEMENT FEES
ON TAX BILL**

Notice is hereby given that the City Commission of City of Tamarac, Florida ("City"), will conduct a public hearing to consider imposing Stormwater Utility Management Fees within the City of Tamarac, as shown above, and collecting such on the annual Property Tax Bills.

The hearing will be held at 5:05 p.m. on September 12, 2016, in the City Commission Chambers of City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida, 33321 for the purpose of receiving public comment on the proposed Stormwater Utility Management Fees. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 597-3505 at least 48 hours (2 days) prior to the date of the hearing.

The Stormwater Utility Management Fees have been proposed to fund the City's cost to provide Stormwater Management Service within the City of Tamarac, as shown above. The Stormwater Utility Management Fees are based upon the estimated amount of stormwater runoff generated by impervious surface on the property. Impervious surfaces include the rooftop,

patios, driveways, parking lots, and similar areas. The City has determined that the average Residential Property in the Stormwater Service Area includes 1,830 square feet of impervious surface, which is defined as the “Equivalent Stormwater Unit” or “ERU Value.” The annual Stormwater Utility Management Fee rate for the Fiscal Year beginning October 1, 2016, will be \$120.49 for each ERU. Each residential property in the City will be charged for one ERU, which is \$120.49 for the Fiscal Year beginning October 1, 2016.

Generally, the number of ERUs was calculated for each parcel of Nonresidential Property by dividing the impervious surface area by the ERU value of 1,830 square feet. For Undeveloped Property, the amount of Stormwater Utility Management Fee shall be 1.6237 ERUs per acre or portion thereof. A more specific description is set forth in Chapter 22 of the City’s Code of Ordinances, and the Preliminary Fee Resolution adopted by the City Commission on July 13, 2016. Copies of the Ordinance, the Preliminary Fee Resolution and the Stormwater Management Utility Fee Roll are available for inspection at the Office of the City Clerk, City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321.

The Stormwater Management Utility Fees will be collected on the ad valorem tax bill to be mailed in November 2016, as authorized by section 197.3632, Florida Statutes. Failure to pay the Stormwater Management Utility Fees will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Finance Department at (954) 597-3550, Monday through Friday between 8:00 a.m. and 5:00 p.m.

**CITY CLERK
OF TAMARAC, FLORIDA**



Title - TR12793 - Solid Waste Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Residential Solid Waste Collection Services and facilities and programs in the City of Tamarac, Florida; providing for purpose and definitions; providing for legislative determinations; establishing the estimated rate for the Residential Solid Waste Collection Services Assessment for the fiscal year beginning October 1, 2016; directing the preparation of a Residential Solid Waste Collection Services Special Assessment roll; authorizing a public hearing and directing the provision of notice thereof; and providing an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12793 Solid Waste Preliminary Assessment Memo	6/27/2016	Cover Memo
▣ TR #12793 Solid Waste Preliminary Assessment Resolution	6/27/2016	Resolution

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT
MANAGEMENT AND BUDGET DIVISION

TO: Michael C. Cernech
City Manager

DATE: June 29, 2016

FROM: Mark C. Mason 
Director of Financial Services

RE: FY 2016 Solid Waste
Special Assessments -
TR#12793

Recommendation:

Please place TR #12793 Residential Solid Waste Collection Services Assessment Fiscal Year beginning October 1, 2016 on the agenda for July 13, 2016.

Issue:

On April 25, 2012, the City Commission adopted Ordinance No. 2012-09 providing for the home rule authority of the City to impose Residential Solid Waste Collection Services Special Assessments against Residential property with the City. TR #12793 describes the method of assessing the Residential Solid Waste Collection Services costs against assessed property located within the City, directs the preparation of an assessment roll, authorizes a public hearing, and directs the provision of a notice for the public hearing.

Background:

On April 25, 2012, the City Commission adopted Ordinance No. 2012-09 providing for the home rule authority of the City to impose Residential Solid Waste Collection Services Special Assessments against Residential property with the City.

This assessment is an equitable and efficient method of allocating and collecting the Residential Solid Waste Collection Services Assessed Cost among parcels of assessed property. This resolution constitutes the preliminary assessment resolution initiating the process for developing the Residential Solid Waste Collection Services Special Assessment Roll and directs the imposition of a Residential Solid Waste Collection Services Assessment, for the Fiscal Year beginning October 1, 2016. Residential Property means those tax parcels with a code description designated as "residential" within the improvement codes that receive residential solid waste collection services by the City through its franchise agreement; provided that multi-family residential properties that receive commercial solid waste collection services (volume-based) are not included in the definition of "Residential Property" for purposes of the Residential Solid Waste Collection Special Assessment.

In order to impose this Residential Solid Waste Collection Services special assessment, the ordinance requires the City Commission to adopt an annual rate resolution each fiscal year which occurs during its budget adoption process. The Resolution establishes the rate of assessment and approves the assessment roll for the upcoming fiscal year, with such amendments as the City Commission deems appropriate after hearing comments of all interested parties. Accordingly, an updated assessment roll must be made available for inspection by the public and a notice of public hearing must be published and mailed as required by the terms of the Ordinance providing notice to all interested persons of an opportunity to be heard. TR #12793 establishes these functions and sets the public hearing date for

September 12, 2016 at 5:05 p.m. in the City Commission Chambers and coincides with the first public hearing of the FY 2017 Millage Rates and Budget.

The proposed Residential Solid Waste Collection Services special assessment for Fiscal Year 2017 is \$273.75 the same as Fiscal Year 2016 and includes the cost of RecycleBank approved by the City Commission.

Fiscal Impact:

This assessment sets the residential rate per unit at \$273.75. The Residential Solid Waste Collection Services Special Assessment will provide estimated gross revenue in the amount of \$4,828,950. The City has a Franchise Agreement with Waste Management, Inc. of Florida and these costs are considered to be a pass through cost for Residential Collection Services. In addition, the City pays the disposal fee per ton directly to Wheelabrator as part of the collection services and is considered to be a pass through cost. As such, there is no budget associated with these pass through services.

After approval of the final assessment resolution, the non-ad valorem assessment roll will be certified and sent to the Tax Collector.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. 2016 - _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES AND FACILITIES AND PROGRAMS IN THE CITY OF TAMARAC, FLORIDA; PROVIDING FOR PURPOSE AND DEFINITIONS; PROVIDING FOR LEGISLATIVE DETERMINATIONS; ESTABLISHING THE ESTIMATED RATE FOR THE RESIDENTIAL SOLID WASTE COLLECTION SERVICES ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016; DIRECTING THE PREPARATION OF A RESIDENTIAL SOLID WASTE COLLECTION SERVICES SPECIAL ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City of Tamarac Ordinance No. 2012-09, adopted on April 25, 2012, provides for the home rule authority of the City “to impose Residential Solid Waste Collection Services Special Assessments against Residential property located within the City,” and provides findings of special benefit to real property as a result of such services; and,

WHEREAS, the City has in place a Franchise Agreement with Waste Management, Inc. of Florida (hereinafter “Waste Management”), pursuant to which the City provides Residential Solid Waste Collection Services to, among others, all residential properties that receive Residential Solid Waste Collection Services within the City; and,

WHEREAS, the City Commission believes it is in the best interests of the residents and residential property owners to annually collect funds for the costs of the City’s Residential Solid Waste Collection Services to all residential units that receive Residential Solid Waste Collection Services by the City, through its Franchise Agreement, through the levy and collection of a

special assessment, as such eliminates direct monthly billing and charges to residents, permits the payment for the services on an annual basis along with property taxes and other special assessments, reduces the administrative costs of the Residential Solid Waste Collection Program to the City, and ensures that all properties that receive Residential Solid Waste Collection Services from the City through the Franchise Agreement pay for such so that no property is over-charged by virtue of the failure of other properties to pay for the service; and,

WHEREAS, Residential Solid Waste Collection Services provided by the City through its Franchise Agreement provide the requisite special benefit to Assessed Property such that they may be funded through a special assessment; and,

WHEREAS, Resolution 2012-87, adopted by the City Commission on July 11, 2012, served as the Initial Assessment Resolution for the Residential Solid Waste Collection Services Special Assessment, and established applicable definitions for the annual Residential Solid Waste Collection Services Special Assessment, set forth legislative findings of fact to support the annual levy and collection of the Residential Solid Waste Collection Services Special Assessment, described the services to be funded by the Residential Solid Waste Collection Services Special Assessment, and described the methodology for apportioning the Residential Solid Waste Collection Services Cost among Assessed Properties; and,

WHEREAS, through the adoption of Resolution 2012-104, on September 13, 2012, the City Commission levied the Residential Solid Waste Collection Services Special Assessment for the initial year of the assessment, the Fiscal Year that began on October 1, 2012; and,

WHEREAS, City staff has reviewed the budget for Residential Solid Waste Collection Services for the Fiscal Year beginning October 1, 2016, for residential units that receive Residential Solid Waste Collection Services by the City through the Franchise Agreement to ensure that the Residential Solid Waste Collection Services Special Assessment meets the legal requirements for special benefit and fair apportionment; and,

WHEREAS, the City Commission determines that it is fair and equitable to levy and collect the annual non-ad valorem special assessment for the Fiscal Year beginning October 1, 2016, to fund the Residential Solid Waste Collection Services provided by the City through its Franchise Agreement, consistent with the methodology and allocation as provided hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1. RECITALS. The foregoing "WHEREAS" clauses are hereby ratified and confirmed by the City Commission and incorporated herein by this reference.

SECTION 2. AUTHORITY. This Resolution is adopted pursuant to the provisions of Ordinance No. 2012-09 (the "Ordinance"), Resolution 2012-87 (the "Initial Assessment Resolution"), Sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 3. PURPOSE. This Resolution constitutes the Preliminary Assessment Resolution as defined in the Ordinance which sets forth the preliminary assessment rates for the Fiscal Year beginning October 1, 2016, sets forth the date, time and location for the City Commission to consider public comments on the adoption of the Annual Assessment Resolution, provides for the update to the annual Assessment Roll, and directs notice of the public hearing as may be required by law and the Ordinance.

SECTION 4. DEFINITIONS. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance and the Initial Assessment Resolution. Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa.

SECTION 5. PROVISION AND FUNDING OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES.

(A) Upon the imposition of the Residential Solid Waste Collection Services Assessment for Residential Solid Waste Collection Services upon Assessed Property located within the City, the City shall continue to provide Residential Solid Waste Collection Services to such Assessed Property through the Franchise Agreement. The cost to provide such Residential Solid Waste Collection Services shall be funded from the proceeds of the Residential Solid Waste Collection Services Assessments.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property located within the City will be benefited by the City's provision of Residential Solid Waste Collection Services in an amount not less than the Residential Solid Waste Collection Services Assessment imposed against such parcel through this Preliminary Assessment Resolution.

SECTION 6. IMPOSITION AND COMPUTATION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES ASSESSMENTS. Residential Solid Waste Collection Services Assessments shall be imposed against all Residential units that receive Residential Solid Waste Collection Services, as provided herein. The Cost Apportionment described in the Initial Assessment Resolution is approved and adopted as the methodology to impose and compute the Residential Solid Waste Collection Services Assessment for the Fiscal Year beginning October 1, 2016.

SECTION 7. LEGISLATIVE DETERMINATIONS OF AUTHORITY, SPECIAL BENEFIT AND FAIR APPORTIONMENT. The legislative findings of authority, special benefit and fair apportionment made by the City Commission through its adoption of the Ordinance and the Initial Assessment Resolution, are incorporated herein as if fully set forth herein.

SECTION 8. COST APPORTIONMENT METHODOLOGY. The Franchise Agreement provides for an annual charge to the Assessed Properties for the Residential Solid Waste Collection Services provided by the City through its Franchise Agreement. The Residential Solid Waste Collection Services Assessed Costs include other costs associated with the Residential Solid Waste Collection Special Assessment, which are then allocated to the Assessed Properties in addition to the annual charge in the Franchise Agreement to determine the Assessment Amount. The Assessment Amount is then multiplied by the number of Residential units on such Tax Parcel. For the Fiscal Year commencing October 1, 2016, the annual charge per Residential Unit in the City is **\$273.75.**

SECTION 9. DETERMINATION OF RESIDENTIAL SOLID WASTE COLLECTION ASSESSED COSTS; ESTABLISHMENT OF ANNUAL RESIDENTIAL SOLID WASTE COLLECTION ASSESSMENT RATES.

(A) The Residential Solid Waste Collection Service Assessed Costs to be assessed and apportioned among Assessed Properties pursuant to the Cost Apportionment for the Fiscal Year commencing October 1, 2016, is the amount determined in the manner described in Section 8 above, and within in the Estimated Residential Solid Waste Collection Services Assessment Rate Schedule, attached hereto as Appendix A. The approval of the Estimated Residential Solid Waste Collection Services Assessment Rate Schedule by the adoption of this Preliminary Assessment Resolution determines the amount of the Residential Solid Waste Collection Services Assessed

Costs.

(B) The estimated Residential Solid Waste Collection Services Assessments specified in the Estimated Residential Solid Waste Collection Services Assessment Rate Schedule are hereby established to fund the specified Residential Solid Waste Collection Services Assessed Costs determined to be assessed in the Fiscal Year commencing October 1, 2016.

(C) The estimated Residential Solid Waste Collection Services Assessments established in this Preliminary Assessment Resolution shall be the estimated assessment rates applied by the Assessment Coordinator in the preparation of the updated Residential Solid Waste Collection Services Special Assessment Roll for the Fiscal Year commencing October 1, 2016, as provided in Section 10 of this Preliminary Assessment Resolution.

SECTION 10. ANNUAL RESIDENTIAL SOLID WASTE COLLECTION SERVICES SPECIAL ASSESSMENT ROLL.

(A) The Assessment Coordinator is hereby directed to prepare, or cause to be prepared, a Residential Solid Waste Collection Services Special Assessment Roll for the Fiscal Year commencing October 1, 2016, in the manner provided in this Preliminary Assessment Resolution. The Assessment Coordinator shall apportion the estimated Residential Solid Waste Collection Service Assessed Cost to be recovered through Residential Solid Waste Collection Services Assessments in the manner set forth in this Preliminary Assessment Resolution. A copy of this Preliminary Assessment Resolution, the Ordinance, the Initial Assessment Resolution, and the updated Residential Solid Waste Collection Services Special Assessment Roll for the Fiscal Year beginning October 1, 2016, shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the Residential Solid Waste Collection Services Special Assessment Roll proposed for the Fiscal Year commencing October 1,

2016, be in printed form if the amount of the Residential Solid Waste Collection Services Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

(B) It is hereby ascertained, determined, and declared that the method of determining the Residential Solid Waste Collection Services Assessments for the City's Residential Solid Waste Collection Services as set forth in the Initial Assessment Resolution and incorporated and described within this Preliminary Assessment Resolution is a fair and reasonable method of apportioning the Residential Solid Waste Collection Services Assessed Cost among parcels of Assessed Property located within the City, as the methodology and apportionment assures that no property is assessed an amount greater than the benefit which it receives from the Residential Solid Waste Collection Services provided by the City through its Franchise Agreement.

SECTION 11. AUTHORIZATION OF PUBLIC HEARING. There is hereby established a public hearing to be held at 5:05 p.m., on September 12, 2016, in City Commission Chambers of Tamarac City Hall, 7525 Northwest 88th Avenue, City of Tamarac, Florida 33321, at which time the City Commission will receive and consider any comments on the Residential Solid Waste Collection Services Assessment from the public and affected property owners and consider imposing the Residential Solid Waste Collection Services Assessment for the Fiscal Year beginning October 1, 2016, and collecting such assessments on the same bill as ad valorem taxes.

SECTION 12. NOTICE BY PUBLICATION. As required by the Ordinance and the Uniform Assessment Collection Act, the City Manager, or his designee, shall publish notice of the public hearing authorized by Section 11 hereof, in the manner and time provided within the

Ordinance. The notice shall be published no later than August 21, 2016, in substantially the form attached hereto as Appendix B.

SECTION 13. NOTICE BY MAIL. The City Manager, or his designee, shall ensure timely notice by use of the TRIM notice forwarded annually by the Property Appraiser's Office to the Owner of each parcel of Assessed Property within the City as required by the Ordinance, and the Uniform Assessment Collection Act.

SECTION 14. PROOF OF NOTICE. The City Manager, or his designee, may provide proof of such notice by affidavit, if any is required pursuant to the Ordinance or other applicable law.

SECTION 15. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the City from the Residential Solid Waste Collection Services Assessments will be utilized for the provision of Residential Solid Waste Collection Services, facilities, and programs by the City, through its Franchise Agreement, as described herein.

SECTION 16. CONFLICT. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 17. SEVERABILITY. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 18. EFFECTIVE DATE. This Preliminary Assessment Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THIS ____ DAY OF _____, 2016.

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER _____
DIST 1: COMM. BUSHNELL _____

DIST 2: COMM. GOMEZ _____
DIST 3: V/M GLASSER _____
DIST 4: COMM. PLACKO _____

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

APPENDIX A

ESTIMATED RESIDENTIAL SOLID WASTE COLLECTION SERVICES ASSESSMENT RATE SCHEDULE

SECTION A-1 DETERMINATION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES ASSESSED COSTS. The estimated Residential Solid Waste Collection Services Assessed Costs to be assessed for the Fiscal Year commencing October 1, 2016, is **\$4,828,950.**

SECTION A-2 ESTIMATED RESIDENTIAL SOLID WASTE COLLECTION SERVICES ASSESSMENTS. The estimated Residential Solid Waste Collection Services Assessments to be assessed and apportioned among benefitted parcels pursuant to the Cost Apportionment Methodology to generate the estimated Residential Solid Waste Collection Services Assessed Cost for the Fiscal Year commencing October 1, 2016, are hereby established as follows for the purpose of this Preliminary Assessment Resolution:

RESIDENTIAL UNITS: **\$273.75 PER UNIT**

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To be published no later than August 21, 2016

INSERT MAP OF CITY

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES SPECIAL ASSESSMENTS

Notice is hereby given that the City Commission of the City of Tamarac will conduct a public hearing to consider imposing the annual Residential Solid Waste Collection Services Special Assessments for the Fiscal Year beginning October 1, 2016, upon Residential Units that receive Residential Solid Waste Collection Services, for the provision by the City of Residential Solid Waste Collection Services to such properties within the City of Tamarac.

The hearing will be held at 5:05 p.m., on September 12, 2016, in City Commission Chambers of Tamarac City Hall, 7525 Northwest 88th Avenue, City of Tamarac, Florida 33321, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Clerk of the City at (954) 597-3505, at least 48 hours (2 days) prior to the date of the hearing.

The assessment for each parcel of residential property that receives Residential Solid Waste Collection Services from the City will be based upon the total number of Residential units attributed to that parcel, at the amount of \$273.75 per unit.

Copies of the Assessment Ordinance, the Initial Assessment Resolution, the Preliminary Assessment Resolution, and the Preliminary Residential Solid Waste Collection Services Special Assessment Roll are available for inspection at the City Clerk's Office, Tamarac City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321.

The assessments will be collected by the Tax Collector on the ad valorem tax bill to be mailed in November 2016, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title.

If you have any questions, please contact the Finance Director of the City of Tamarac, at (954) 597-3550, Monday through Friday between 8:00 a.m. and 5:00 p.m.

CITY CLERK

CITY OF TAMARAC.



Title - TR12794 - Nuisance Abatement Preliminary Assessment

A Resolution of the City Commission of the City of Tamarac, Florida, relating to the provision of Nuisance Abatement on certain real properties by the City in accordance with Chapter 9, Article II, Division V of the City's Code of Ordinances; determining that certain real property has been specially benefited by the City's Abatement of Nuisances thereon; directing the City Manager to prepare or direct the preparation of a Preliminary Nuisance Abatement Assessment roll; establishing a public hearing for the proposed levy of unpaid nuisance abatement assessments on the annual tax bill and directing the provision of notice in connection therewith; providing for conflict; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12794 Nuisance Abatement Preliminary Assessment Memo	6/27/2016	Cover Memo
▣ TR #12794 Nuisance Abatement Preliminary Assessment Resolution	6/27/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT**

TO: Michael C. Cernech
City Manager

DATE: June 29, 2016

FROM: Mark C. Mason 
Director of Financial Services

**RE: FY 2017 Nuisance
Abatement Special
Assessments – TR #12794**

Recommendation:

The Director of Financial Services recommends that TR #12794 Nuisance Abatement Special Assessment be placed on the agenda for July 13, 2016.

Issue:

On May 9, 2012, the City Commission adopted Ordinance No. 2012-10 providing for the home rule authority of the City to impose Special Assessments against Residential property within the City for costs expended in cleaning up a property that meet the definition of a Public Nuisance.

Background:

The City of Tamarac expends funds to abate public nuisances on a regular basis. The City generally recovers the funds expended by placing a lien on the property pursuant to Chapter 162 F.S.

On May 9, 2012, the City Commission adopted Ordinance No. 2012-10 providing for the home rule authority of the City to impose Special Assessments against Residential property within the City for costs expended in cleaning up a property that meet the definition of a Public Nuisance.

Between June 1, 2015 and May 31, 2016, the Code Enforcement Division of the Department of Community Development abated public nuisances eleven (11) times on nine (9) properties (two properties were abated more than once) at a cost of \$3,115.00 of which none have been paid as of this date. City staff complied with the terms of conditions of the Ordinance, including all notices and collection efforts set forth therein.

This assessment is an equitable and efficient method of collecting the costs expended by the City of Tamarac to abate public nuisances on the property. This resolution constitutes the preliminary assessment resolution initiating the process for developing the Nuisance Abatement Special Assessment Roll and directs the imposition of a Nuisance Abatement Assessment for the Fiscal Year beginning October 1, 2016.

In order to impose the Nuisance Abatement Special Assessment the ordinance requires the City Commission adopt an assessment resolution when fees are outstanding as of June 1 each fiscal year which occurs during its budget adoption process. The Resolution establishes and approves the assessment roll for the upcoming fiscal year with such amendments as the City Commission deems appropriate after hearing comments from all interested parties. Accordingly, an updated assessment roll must be made available for inspection by the public and a notice of public hearing must be published and mailed as required by the terms of the Ordinance providing notice to all interested persons of an opportunity to be heard. TR #12794 establishes these functions and sets the public hearing date for September 12, 2016 at 5:05 p.m. in the City Commission Chambers and coincides with the first public hearing of the FY 2017 Millage Rates and Budget.

The total amount of the assessment is \$5,819.53 and includes the Broward County Property Appraiser fee, the Tax Collector Fee, an administrative fee to develop the assessment, and a gross up for the discounts authorized by Florida Statutes when paid early.

Fiscal Impact:

This assessment sets individual fees against real property in the City for the cost of abating public nuisances by the City of Tamarac. The Nuisance Abatement Special Assessment will provide estimated gross revenue in the amount of \$5,819.53.

After approval of the final assessment resolution, the non-ad valorem assessment roll will be certified and sent to the Tax Collector.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. 2016 - ____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, RELATING TO THE PROVISION OF NUISANCE ABATEMENT ON CERTAIN REAL PROPERTIES BY THE CITY IN ACCORDANCE WITH CHAPTER 9, ARTICLE II, DIVISION V OF THE CITY’S CODE OF ORDINANCES; DETERMINING THAT CERTAIN REAL PROPERTY HAS BEEN SPECIALLY BENEFITED BY THE CITY’S ABATEMENT OF NUISANCES THEREON; DIRECTING THE CITY MANAGER TO PREPARE OR DIRECT THE PREPARATION OF A PRELIMINARY NUISANCE ABATEMENT ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING FOR THE PROPOSED LEVY OF UNPAID NUISANCE ABATEMENT ASSESSMENTS ON THE ANNUAL TAX BILL AND DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AS FOLLOWS:

ARTICLE 1

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. PURPOSE AND DEFINITIONS. This resolution constitutes the Initial Nuisance Abatement Assessment Resolution in order to collect the Nuisance Abatement Special Assessment on the annual Property Tax Bill using the Uniform Assessment Collection Act. All capitalized words and terms shall have the meanings set forth in the Chapter 9, Division V of the City’s Code of Ordinances (the “Ordinance”). As used in this resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires:

“**Abatement**” means the City’s actions to reduce and/or eliminate a Nuisance on Assessed Properties.

“Assessed Properties” means those real properties within the City on which the City has abated nuisances pursuant to the Ordinance and which have been assessed the City’s costs of abating the nuisances on such property pursuant to the Ordinance.

“Nuisance” means those conditions on properties that are declared to be nuisances and menaces within the Ordinance and those conditions prohibited on real property by the Ordinance.

“Ordinance” means Ordinance 2012-10, adopted by the City Commission on May 9, 2012, as may be amended from time to time, and codified as Chapter 9, Article II, Division V of the City’s Code of Ordinances.

“Uniform Assessment Collection Act” means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms “hereof,” “hereby,” “herein,” “hereto,” “hereunder” and similar terms refer to this resolution; and the term “hereafter” means after, and the term “heretofore” means before, the effective date of this resolution. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.

SECTION 1.03. LEGISLATIVE FINDINGS. It is hereby ascertained, determined, and declared that:

(A) The general and legislative findings and declarations set forth in the Ordinance are incorporated and relied upon herein.

(B) Pursuant to Article VIII, Section 2(b) of the Florida Constitution, and Sections 166.021 and 166.041, Florida Statutes, the City Commission has all powers of local self-

government to perform municipal functions and render municipal services except when prohibited by law and such power may be exercised by the enactment of City ordinances or resolutions.

(C) The City Commission may exercise any governmental, corporate, or proprietary power for a municipal purpose except when expressly prohibited by law, and the City Commission may legislate on any subject matter on which the Florida Legislature may act, except those subjects described in (a), (b), (c), and (d) of Section 166.021(3), Florida Statutes. The subject matter of paragraphs (a), (b), (c), and (d) of Section 166.021(3), Florida Statutes, are not relevant to the imposition of assessments related to Nuisance Abatement Services.

(D) The special benefits of Nuisance Abatement services provided by the City to the Assessed Properties include, but are not limited to: (1) the alleviation of imminent public-health threats; (2) alleviating the accumulation of trash, junk and debris, the excess growth of grass, and any unsafe or unsanitary conditions; (3) removal of piles of debris and wood; and (4) addressing stagnant water on site, particularly in pools. These items, if not addressed and abated, reduce the value of the Assessed Property, increase liability risks to property owners, and are expenditures made by the City that the property owner ultimately is responsible for paying.

(E) The Abatement of Nuisances by the City is necessitated by the existence of Nuisances on the Assessed Properties. Accordingly, it is fair and reasonable to assess the Assessed Properties for the City's Actual Cost of Abatement on the Assessed Properties.

(F) The Nuisance Abatement Special Assessment authorized by the Ordinance and this Initial Assessment Resolution provide an equitable method of recovering the City's Actual Costs of Nuisance Abatement from Assessed Properties by fairly and reasonably allocating the Actual Cost of Nuisance Abatement to the Assessed Property on which the Nuisance was abated.

ARTICLE II

NUISANCE ABATEMENT SPECIAL ASSESSMENT

SECTION 2.01. IMPOSITION AND COMPUTATION.

(A) A Nuisance Abatement Special Assessment has been imposed on nine (9) Assessed Properties pursuant to the Ordinance. The City has complied with the terms of conditions of the Ordinance, including all notices and collection efforts set forth therein. The City is using the Uniform Assessment Collection Act to collect the Nuisance Abatement Special Assessment on those properties for which the property owners have not paid the special assessment as required by the Ordinance.

(B) The Actual Cost shall be assessed against each Assessed Property within the City, which represents the special benefit accruing to such Assessed Property from the City's Abatement of Nuisances on the Assessed Property during the 2015-2016 Fiscal Year. The Special Assessment on each of the nine (9) Assessed Properties is set forth in Appendix "A" hereto.

SECTION 2.03. NUISANCE ABATEMENT ASSESSMENT ROLL. The City Manager is hereby directed to prepare, or direct the preparation of, the Nuisance Abatement Assessment Roll for the Nuisance Abatement Special Assessment, which will reflect the Actual Costs levied on the Assessed Properties within the City. A copy of this Initial Assessment Resolution and the Nuisance Abatement Assessment Roll shall be maintained on file in the Office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the Nuisance Abatement Assessment Roll be in printed form if the amount of the Nuisance Abatement Special Assessment for each Assessed Property can be determined by use of an available computer terminal.

SECTION 2.04. METHOD OF COLLECTION

All Nuisance Abatement Special Assessments identified in Appendix “A” hereto shall be collected using the Uniform Assessment Collection Act.

ARTICLE III

NOTICE AND PUBLIC HEARING

SECTION 3.01. PUBLIC HEARING. There is hereby established a public hearing to be held at 5:05 p.m. on September 12, 2016, at Tamarac City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321, to consider collection of the Nuisance Abatement Special Assessment on Assessed Properties pursuant to this Initial Resolution.

SECTION 3.02. NOTICE BY PUBLICATION. The City Manager, or his designee, shall publish a notice of the public hearing authorized by Section 3.01 hereof in the manner and the time provided in the Ordinance. The published notice shall be in substantially the form attached hereto as Appendix B.

SECTION 3.03. NOTICE BY MAIL. The City Manager, or his designee, shall, at the time and in the manner specified in the Ordinance, provide mailed notice of the public hearing authorized by Section 3.01 hereof to each property owner of Assessed Properties at the address indicated on the Tax Roll.

ARTICLE IV

GENERAL PROVISIONS

SECTION 4.01. SEVERABILITY. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 4.02. CONFLICT. All resolutions or parts of resolutions on in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

SECTION 4.03. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THIS _____ DAY OF _____, 2016.

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M. GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

APPENDIX A

**NUISANCE ABATEMENT SPECIAL ASSESSMENT
ASSESSED PROPERTIES**

<u>Property ID Number</u>	<u>Assessment Roll</u>
494103090830	1,013.62
494103052280	520.25
494114060100	1,137.28
494103160550	815.95
494106011430	412.72
494103091260	466.49
494109070130	574.01
494113060040	412.72
494103061240	466.49
	\$ 5,819.53

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 21, 2016

[MAP OF CITY]

**NOTICE OF HEARING TO IMPOSE AND
PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS
FOR NUISANCE ABATEMENT**

Notice is hereby given that the City Commission of City of Tamarac, Florida (“City”), will conduct a public hearing to consider collecting Nuisance Abatement Special Assessments within the City of Tamarac, on the nine (9) Assessed Properties in the City as listed in the Initial Assessment Resolution adopted July 13, 2016, within the area of the City shown above.

The hearing will be held at 5:05 p.m. on September 12, 2016, in the City Commission Chambers of City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida, 33321 for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk’s office at (954) 597-3505 at least 48 hours (2 days) prior to the date of the hearing.

The Nuisance Abatement Special Assessments have been imposed on nine (9) properties within the City whereon the City expended funds to abate nuisances. Those Property Owners have received notice of the Nuisance Abatement Special Assessment and have not paid pursuant to the requirements of the City Ordinance 2012-10. As a result, the City is collecting the

Nuisance Abatement Special Assessment using the Tax Bill solely on the nine (9) properties within the City on which the City has abated nuisances and the Property Owners have not paid the special assessment for the City's work as required by the Ordinance. Those nine (9) properties are assessed the City's Actual Costs as defined in the Ordinance for abating the nuisance.

A list of the Assessed Properties, as well as copies of the Ordinance, the Initial Assessment Resolution and the Assessment Roll are available for inspection at the Office of the City Clerk, City Hall, 7525 Northwest 88th Avenue, Tamarac, Florida 33321.

The Nuisance Abatement Special Assessment on those nine (9) Assessed Properties will be collected on the ad valorem tax bill to be mailed in November 2016, as authorized by section 197.3632, Florida Statutes. Failure to pay the Nuisance Abatement Special Assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Finance Department at (954) 597-3550, Monday through Friday between 8:00 a.m. and 5:00 p.m.

**CITY CLERK
OF TAMARAC, FLORIDA**



Title - TR12795 Preliminary Millage Rates

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the City Manager to send a proposed millage rate of 7.2899 mills for general operating purposes and a proposed millage rate of 0.0872 mills for voted debt service to the Property Appraiser for fiscal year 2016, and setting September 12, 2016, at 5:05 p.m. at the Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida, as the date, time and place for the first public hearing to set the tentative millage rates and budget for fiscal year 2017; setting September 22, 2016 at 5:05 p.m. at the Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida as the date, time, and place for the second public hearing to adopt the millage rates and budget for fiscal year 2017; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12795 Preliminary Millage Rates Memo	6/29/2016	Cover Memo
▣ TR #12795 Preliminary Millage Rates Resolution	6/29/2016	Resolution

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT
MANAGEMENT AND BUDGET DIVISION

TO: Michael C. Cernech
City Manager

DATE: July 1, 2016

FROM: Mark C. Mason, CPA
Director of Financial Services

RE: Proposed Millage Rates and
Public Hearings on the
Budget, TR#12795

Recommendation:

The Financial Services Director recommends that TR # 12795 for setting the proposed millage rates and the date, time, and place of the first and second public hearings for the approval and adoption of the millage rates and budget for Fiscal Year 2017 be placed on the July 13, 2016 agenda for approval. The recommended date, time, and place of the first public hearing is Monday, September 12, 2016 at 5:05 p.m. in the Commission Chambers. The recommended date, time and place of the second public hearing is Thursday, September 22, 2016, at 5:05 p.m. in the Commission Chambers. These dates comply with TRIM (Truth in Millage) requirements as well as the Broward County Property Appraiser's Office and do not conflict with public hearings of the County or School Board.

Issue:

Certain actions are required by the City of Tamarac pursuant to the provisions of Florida Statute 200.065 regarding TRIM. According to the Local Government TRIM timetable, the taxing authority (City) shall advise the Property Appraiser of the proposed millage rates, rolled-back rate, and date, time, and place of the first Public Hearing to approve the tentative millage rates and the tentative budget within 35 days of certification of value (on or around July 1). In order to meet the time schedule, the City Commission must take these actions prior to their vacation recess.

Background:

The next step of the Fiscal Year 2017 Budget process is setting proposed millage rates. Based on the City's certified property values obtained from the Property Appraiser on or about July 1, 2016, a millage rate of 7.2899 for general operating purposes is proposed for Fiscal Year 2017. This millage rate provides funding to support current operations and additional capital expenses and also represents the necessary rate to provide sufficient funding to support the proposed budget. The recommended millage rate of 7.2899 mills is 8.52% higher than the rolled-back rate of 6.7178 mills for fiscal year 2017. The rolled-back rate is the millage rate necessary to provide the same level of funding as the prior year not including growth. Additionally, a millage rate of 0.0872 for voted debt service is proposed. This Resolution is the formal affirmation of our proposed millage rates, and staff will transmit these rates to the Property Appraiser using the official Form DR-420 for the inclusion in the TRIM

notices to be mailed in August. The millage rates set by this Resolution would be the cap, or the maximum millage rates allowed for the FY 2017 Budget. During the Public Hearings in September, these millage rates can be adjusted downward, but cannot be higher than the proposed rates approved by this Resolution.

It is also necessary for the City Commission to set a date, time, and place for the public hearings for the approval and adoption of the millage rates and budget for Fiscal Year 2017. Stipulations by the Property Appraiser's office indicates that the first public hearing cannot occur before September 12, 2016 and statutorily the first meeting must occur after 5:00 p.m. (unless on Saturday) and cannot conflict with Public Budget Hearings held by the Broward County Commission or the Broward County School Board. Our first public hearing on the millage rates and budget will be held on Monday, September 12, 2016 at 5:05 p.m.

Governing stipulations concerning the second hearing is that the meeting must occur after 5:00 p.m. (unless on Saturday) between September 19 and September 30, 2016, and cannot conflict with Public Budget Hearings held by the Broward County Commission or the Broward County School Board. Our second Public Budget Hearing is scheduled to be held on Thursday, September 22, 2016 at 5:05 p.m.

Fiscal Impact:

The proposed millage rate of 7.2899 will produce a maximum levy of \$23,142,079 with a proposed budget at 95% (required by statute) of \$21,984,975.

The proposed voted debt service millage rate of .0872 will produce a maximum levy of \$276,820 with a proposed budget at 95% (required by statute) of \$262,979.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE CITY MANAGER TO SEND A PROPOSED MILLAGE RATE OF 7.2899 MILLS FOR GENERAL OPERATING PURPOSES AND A PROPOSED MILLAGE RATE OF 0.0872 MILLS FOR VOTED DEBT SERVICE TO THE PROPERTY APPRAISER FOR FISCAL YEAR 2016, AND SETTING SEPTEMBER 12, 2016, AT 5:05 P.M. AT THE TAMARAC COMMISSION CHAMBERS, 7525 N.W. 88TH AVENUE, TAMARAC, FLORIDA, AS THE DATE, TIME AND PLACE FOR THE FIRST PUBLIC HEARING TO SET THE TENTATIVE MILLAGE RATES AND BUDGET FOR FISCAL YEAR 2017; SETTING SEPTEMBER 22, 2016 AT 5:05 P.M. AT THE TAMARAC COMMISSION CHAMBERS, 7525 N.W. 88TH AVENUE, TAMARAC, FLORIDA AS THE DATE, TIME, AND PLACE FOR THE SECOND PUBLIC HEARING TO ADOPT THE MILLAGE RATES AND BUDGET FOR FISCAL YEAR 2017; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statute 200.065 (TRIM – Truth in Millage) requires all municipalities, within 35 days of receipt of the city's certification of taxable value (on or around July 1), to advise the Property Appraiser of estimated millage rates to be included in the TRIM notice sent to each taxpayer; and

WHEREAS, estimated and tentative millage rates should be proposed which would allow the City Commission latitude in meeting Fiscal Year 2017 budgetary requirements; and

WHEREAS, Florida Statute 200.065 requires that a hearing date, other than that scheduled by the Broward County Commission and the Broward County School Board, be set by each municipality to be included in the TRIM Notice sent to each taxpayer;

and

WHEREAS, the millage rate for general operating purposes is estimated to be 7.2899 mills for Fiscal Year 2017, and that the public hearings to adopt the tentative and final millage rates and budget for Fiscal Year 2017 be set at 5:05 p.m. on September 12, and 5:05 p.m. on September 22, 2016, respectively, in the City Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida 33321; and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interest of the citizens and residents of the City of Tamarac to direct the City Manager to send an estimated and tentative millage rate of 7.2899 mills for general operating purposes and an estimated and tentative millage rate of 0.0872 mills for voted debt service to the Property Appraiser and to set a date, time, and place for the first and second public hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: The foregoing "WHEREAS" clauses are HEREBY ratified and confirmed as being true and correct and are HEREBY made a specific part of this Resolution.

SECTION 2: The City Manager is authorized to send notification to the Property Appraiser of the estimated millage rate of 7.2899 mills for general operating purposes and the estimated millage rate of 0.0872mills for voted debt service for Fiscal Year 2017, along with the date, time and place of the first public hearing to adopt the tentative millage rates and budget for Fiscal Year 2017 be on September 12, 2016, at 5:05 p.m. at the City of Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida 33321.

SECTION 3: The City Commission establishes September 22, 2016, at

5:05 p.m. at the City of Tamarac Commission Chambers, 7525 N.W. 88th Avenue, Tamarac, Florida 33321, as the date, time, and place for the second public hearing to adopt the millage rates and budget for Fiscal Year 2017

SECTION 4: All resolutions or parts of resolutions in conflict herewith are HEREBY repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of the Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED THIS ____ DAY OF JULY, 2016

HARRY DRESSLER
MAYOR

ATTEST:

PAT TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M. GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY that I have approved this RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



Title - TR12804 - Affordable Housing Committee Appointments

A Resolution of the City Commission of the City of Tamarac, Florida, Appointing Members To The City's Affordable Housing Advisory Committee As Required By Section 420.9076(2) Florida Statutes And City Ordinance No. 2008-04; Providing For The Expiration Of Terms Of Office; Directing City Staff To Take Any And All Action Necessary To Effectuate The Intent Of This Resolution; Providing For Conflicts; Providing For Severability: And Providing For An Effective Date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR 12804 Memo	6/28/2016	Cover Memo
▣ TR12804 Resolution	7/6/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
COMMUNITY DEVELOPMENT**

TO: Michael C. Cernech, City Manager DATE: 23 June 2016

**FROM: Maxine Calloway
Director of Community
Development**

**RE: Approval of SHIP Affordable
Housing Advisory Committee
Members
Temporary Resolution #12804**

Recommendation: The Director of Community Development recommends the Mayor and City Commission approve the appointment of members and respective term of service, for the 2016 Affordable Housing Advisory Committee.

Issue: As an entitlement municipality in the State Housing Initiatives Partnership (SHIP) Program, the City is required to establish an Affordable Housing Advisory Committee to recommend monetary and non-monetary incentives for the Local Housing Assistance Plan and submit a report to the State on a triennial basis.

Background: In accordance with Florida Statutes 420.9076 (1), each participating municipality in the SHIP program in addition to adopting a Local Housing Assistance Plan (LHAP), must also compile a report which includes housing incentive strategies as further outlined below. On June 8th, 2016, the City of Tamarac adopted its LHAP and transmitted same to the Florida Housing Agency. The incentive report is due to the State immediately upon its adoption and requires an amendment to the LHAP should the strategies differ from what's contained in the adopted LHAP.

The Affordable Housing Advisory Committee (AHAC) is comprised of a minimum of 8 members from specific disciplines, as defined by Florida Statutes 420.9076(2). On October 24, 2012, via Resolution 2012-117, a partial waiver from the City Code of Ordinances was granted by the City Commission departing from Section 2-58 allowing staff to solicit AHAC members within the specified disciplines.

Originally in 2008, the first AHAC Committee was formed and implemented the following three incentive strategies:

- Expedited Permitting
- Zero Lot Line Development
- On-Going Review Process

In 2012 the last AHAC Committee met to review SHIP's eleven incentive strategies for inclusion in the City's Local Housing Assistance Plan. At that time no new incentives were recommended to the City Commission.

For funding year 2016/2017, the City received notice of its proposed funding allocation for the SHIP program in an amount of \$ 393,753. As a requirement by SHIP, entitlement municipalities receiving funding above the \$350,000 threshold must, through its AHAC, review and recommend monetary and/or non-monetary incentives for the Local Housing Assistance Plan.

With the partial waiver from Section 2-58 of the City's Code of Ordinance staff solicited members of the AHAC comprised of the disciplines outlined in Florida Statutes 420.9076. The Statute provides for the creation and appointment of members of the affordable housing advisory committee, which should consist of at least 8 but not more than 11; in addition, the committee must consist of one representative from at least six of the categories below:

- (a) A citizen who is actively engaged in the residential home building industry in connection with affordable housing.
- (b) A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- (c) A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- (d) A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- (e) A citizen who is actively engaged as a for-profit provider of affordable housing.
- (f) A citizen who is actively engaged as a not-for-profit provider of affordable housing.
- (g) A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- (h) A citizen who actively serves on the local planning agency pursuant to s. 163.3174.
- (i) A citizen who resides within the jurisdiction of the local governing body making the appointments.
- (j) A citizen who represents employers within the jurisdiction.
- (k) A citizen who represents essential services personnel, as defined in the local housing assistance plan.

Staff solicited members from local agencies and the community to meet the composition of the AHAC committee. Those members indicated by asterisk were previously appointed by the City Commission. The following proposed members have accepted the

invitation to serve the City for the FY2016-2019 AHAC reporting period for a term of 4 years:

*Susan Evans- Habitat for Humanity of Broward, (Category “a”)
*Robin Holley- Florida Community Bank, (Category “b”)
Marie De La Rosa Broward County Housing Authority, (Category “d”)
*Marilyn K. Gallington, Housing Foundation of America (Category “f”)
*Dawn Williams Bobo-Prag Realty, (Category “g”)
*Pamela Lemell Gray –City of Tamarac Planning Board Member (Category “h”)
*Marcia Oban, Resident- (Category “i”)
Sandra Bernard-Bastien, Resident- (Category “i”)

Fiscal Impact: There are no expected expenses associated with the appointment of these Affordable Housing Advisory Committee members. This agenda item is consistent with the City’s Goal #5, Vibrant Community.

Maxine Calloway,
Community Development Director

MAC/cc

**CITY OF TAMARAC, FL
RESOLUTION R-2016-**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPOINTING MEMBERS TO THE CITY'S AFFORDABLE HOUSING ADVISORY COMMITTEE AS REQUIRED BY SECTION 420.9076 (2) FLORIDA STATUTES AND CITY ORDINANCE NO. 2008-04; PROVIDING FOR THE EXPIRATION OF TERMS OF OFFICE; DIRECTING CITY STAFF TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida enacted the State Housing Initiatives Partnership Act ("Act") also known as the William E. Sadowski Affordable Housing Act, which allocates a portion of new and existing documentary stamp taxes on deeds to local governments for development of affordable housing through the State Housing Initiative Partnership ("SHIP") Program; and

WHEREAS, Florida Statutes 420.9076 requires that in order to receive SHIP funds, the local government must appoint an Affordable Housing Advisory Committee to recommend monetary and non-monetary incentives for the Affordable Housing Incentive Plan and that its members be appointed; and

WHEREAS, on March 12, 2008 the City of Tamarac (hereinafter referred to as the "City"), pursuant to State Housing Initiatives Partnership Act ("Act"), adopted Ordinance No. 2008-04, thereby creating the City's Affordable Housing Advisory Committee ("Committee"); and

WHEREAS, Ordinance No. 2008-04 provides that members of the Committee shall be appointed by resolution; and

WHEREAS, on October 24, 2012, the City Commission adopted Resolution 2012-117, authorizing a partial waiver of the appointment process as specified in Chapter 2, Article III, Section 2-58 of the City's Code of Ordinances, allowing staff to solicit members within the specified disciplines; and

WHEREAS, Florida Statutes 420.9076 (2) expressly requires that at least 8 but not more than eleven (11) members be appointed to the Affordable Housing Advisory Committee; and

WHEREAS, the Affordable Housing Advisory Committee is tasked with the responsibility of advising the City Commission on matters related to monetary and non-monetary incentive strategies for the Affordable Housing Incentive Plan and producing a triennial report; and

WHEREAS, the City, through its Local Housing Assistance Plan, provides for the housing needs of its citizens, and promotes the efficient location, design, and provision of affordable housing; and

WHEREAS, the Affordable Housing Advisory Committee is further intended to be another resource for the City to utilize when examining ways to offer and promote affordable housing options within the City; and

WHEREAS, the Director of Community Development finds that the appointment of members to the Committee is consistent with the requirements of Florida Statutes and recommends approval of the list of appointees and term of service; and

WHEREAS, the City Commission deems it to be in the best interest of the health, safety and welfare of the citizens and residents of the City to appoint the following members to the City's Affordable Housing Advisory Committee with an established term of service:

Susan Evans - Habitat for Humanity of Broward - a citizen who is actively engaged in the residential home building industry in connection with affordable housing.

Robin Holley - Florida Community Bank - a citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.

Marie De La Rosa - Broward County Housing Authority - a citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.

Marilyn K. Gallington - Housing Foundation of America - a citizen who is actively engaged as a not-for-profit provider of affordable housing.

Dawn Williams Bobo-Prag Realty - a citizen who is actively engaged as a real estate professional in connection with affordable housing.

Pamela Lemell Gray – City of Tamarac Planning Board Member – a citizen who actively serves on the local planning agency pursuant to s. 163.3174.

Marcia Oban – Resident - a citizen who resides within the jurisdiction of the local governing body making the appointments.

Sandra Bernard-Bastien – Resident - citizen who resides within the jurisdiction of the local governing body making the appointments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

Section 2. The City Commission of the City of Tamarac, Florida hereby appoints the following individuals to the City's Affordable Housing Advisory Committee:

- Susan Evans - Habitat for Humanity of Broward
- Robin Holley - Florida Community Bank
- Marie De La Rosa - Broward County Housing Authority
- Marilyn K. Gallington - Housing Foundation of America
- Dawn Williams Bobo - Prag Realty
- Pamela Lemell Gray – City of Tamarac Planning Board Member
- Marcia Oban - Resident
- Sandra Bernard-Bastien - Resident

Section 3. The Advisory Committee shall serve a term of 4 years. If a vacancy occurs prior to the expiration of any member's full term, Staff will appoint a new member until a resolution can be brought to the City Commission. Any member whose term has expired may continue in his/her capacity until such time as the City Commission, by resolution, reappoints that member or appoints a new member to fill his/her seat.

Section 4. The City Staff is hereby directed to take any and all action necessary to effectuate the intent of this resolution.

Section 5. All resolutions or parts of resolutions on in conflict herewith be, and the same are hereby, repealed to the extent of such conflict.

Section 6. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 7. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA THIS _____ DAY OF _____, 2016.

CITY OF TAMARAC, FLORIDA

HARRY DRESSLER,
MAYOR

ATTEST:

PATRICIA TEUFUL, CMC
CITY CLERK

I HEREBY CERTIFY that I
have approved this
RESOLUTION as to form.

SAMUEL S. GOREN,
CITY ATTORNEY



Title - TR12805 Execution of Agreement with Murphy Pipeline Contractors, Inc., for Pipe Bursting Project

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to accept and execute a Purchase Order Agreement between the City of Tamarac and Murphy Pipeline Contractors, Inc. utilizing pricing from an agreement obtained through a formal competitive process by the Allied States Cooperative, Education Service Center (ESC) Region 19, RFP Number 13-6903 for an amount not to exceed \$1,111,069.89 for the replacement of 5,845 linear feet of water pipe together with associated water service line pipes on Canterbury Lane, Pleasant Hill Lane, Spinning Wheel Lane, Meacham Lane and 2,655 linear feet of water pipe on the Commons in Shaker Village; a contingency of 10% or \$111,106.99 will be added to the project account for a total amount of \$1,222,176.88; authorizing the appropriate City Officials to administer the contract; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s):

District 1

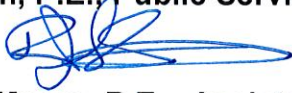
ATTACHMENTS:

Description	Upload Date	Type
▣ TR 12805 MEMO	6/28/2016	Cover Memo
▣ TR 12805 RESOLUTION	6/28/2016	Resolution
▣ TR 12805 EXHIBIT A	6/28/2016	Exhibit
▣ TR 12805 EXHIBIT B	6/28/2016	Exhibit
▣ TR 12805 EXHIBIT C	6/28/2016	Exhibit

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
PUBLIC SERVICES DEPARTMENT**

TO: Michael C. Cernech, City Manager **DATE: June 3, 2016**

**THRU: Jack Strain, P.E., Public Services
Director**



**FROM: James T. Moore, P.E., Assistant
Director of Utilities**



**RE: Temp Resolution #12805
Execution of Agreement with
Murphy Pipeline Contractors,
Inc. for Pipe Bursting Project**

Recommendation:

I recommend that the City Commission execute an Agreement with Murphy Pipeline Contractors, Inc. for the Shaker Village Pipe Bursting Project and authorize and approve funding in the amount of \$1,111,069.89 utilizing pricing from an agreement obtained through a formal competitive solicitation process by the Allied States Cooperative. A contingency of 10% or \$111,106.99 will be added to the Project Account for a total project budget of \$1,222,176.88.

Issue:

Shaker Village is serviced with thin wall 4 and 6-inch PVC water lines which are over 40 years old and are difficult to repair and subject to more frequent line breaks due to the brittleness and thickness of the pipe walls. This project will replace 5,845 LF of 4 and 6-inch PVC lines on Canterbury Lane in Zone #2, Pleasant Hill Lane in Zone #3, Spinning Wheel Lane in Zone #4, and Meacham Lane in Zone #6 with 8-inch HDPE piping. In addition, 2,655 LF of 8 and 10-inch Asbestos Cement (AC) water main in Zone #1 on The Commons between Bailey Road and Commercial Boulevard will be replaced with 10-inch HDPE piping. The Murphy Pipeline Contractors, Inc. utilizes Pipe Bursting Technology. This trenchless water main installation is less disruption to the customer, is provided at lower installation costs and involves less construction time.

Background:

Shaker Village has experienced many water leaks over the past 10-15 years and Utilities has carried a CIP project on the Capital Improvement Program for over 10 years to replace all of the water lines within this development. Currently, \$1,250,000.00 has been budgeted in FY 2016 for this pipe bursting project.

In 2014, the City conducted a successful demonstration project with Murphy Pipeline Contractors, Inc. in the Shaker Village Community utilizing the pipe bursting technique. This project successfully replaced 1,500 LF of thin wall 4 and 6-inch PVC water lines in Zone #5 on Ann Lee Lane with 8-inch HDPE. The demonstration project was approved by City Commission via Resolution #R-2014-69, dated July 9, 2014.

Pre-chlorinated pipe bursting has become the preferred water main replacement method in Europe with over 100 million feet replaced in the past 26 years. In the U.S., Murphy Pipeline

Contractors, Inc. has completed over 500,000 linear feet of static pipe bursting over the past decade. This technology is being adopted more and more by cities for the following reasons:

- Existing Utility path can be followed
- It is Environmentally Friendly
- Lowest Overall Project Costs
- Customer Friendly
- Minimal Schedule and Social Impact
- Pipe Diameters can be replaced with up to two sizes larger.
- Safety of Residents and Workers since no trenching and shoring is required.

Recognizing that other South Florida and National Utilities have faced these same problems and have prepared bid specifications and awarded contracts for Water Pipe Replacement, City staff researched the marketplace. Staff determined that an Agreement awarded to Murphy Pipeline Contractors, Inc. for Pipe Bursting Services by the Texas Education Service Center Region 19 in El Paso, Texas on behalf of the Allied States Cooperative through a formal competitive solicitation process provided the most competitive pricing currently in the marketplace. The City of Tamarac is a member of the Allied States Cooperative and the Purchasing and Contracts Manager has determined that awarding a contract to Murphy Pipeline Contractors, Inc. through the Allied States Cooperative Agreement is in the best interest of the City in terms of time, expense and other marketplace factors per the requirements of Section 6-148(f) of the Tamarac Procurement Code which authorizes the City to utilize contracts awarded by other governmental entities.

The Public Services Department recommends approving the Agreement with Murphy Pipeline Contractors, Inc., awarded by the Education Service Center (ESC) Region 19, on behalf of the Allied States Cooperative through their RFP Number 13-6903 that has favorable pricing, terms and conditions, which was awarded on December 31, 2012, which includes four (4) one year optional renewal periods. The Contract has since been extended by Region 19 until December 31, 2016. The Agreement provides for annual renewal options at the same terms, conditions and pricing as the original Agreement. Murphy Pipeline Contractors, Inc. has agreed to maintain the same terms, conditions and unit pricing as the original agreement.

Murphy Pipeline Contractors, Inc. is more than qualified to perform this highly specialized work and the company has satisfactorily performed the work in South Florida and Nationally.

Fiscal Impact:

Funding in an amount not to exceed \$1,250,000.00 is currently available in the FY16 Utilities Capital Improvement Project #UT16C, Account #441-6030-533-63-30.

Commission District 1

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ACCEPT AND EXECUTE A PURCHASE ORDER AGREEMENT BETWEEN THE CITY OF TAMARAC AND MURPHY PIPELINE CONTRACTORS, INC. UTILIZING PRICING FROM AN AGREEMENT OBTAINED THROUGH A FORMAL COMPETITIVE PROCESS BY THE ALLIED STATES COOPERATIVE, EDUCATION SERVICE CENTER (ESC) REGION 19, RFP NUMBER 13-6903 FOR AN AMOUNT NOT TO EXCEED \$1,111,069.89 FOR THE REPLACEMENT OF 5,845 LINEAR FEET OF WATER PIPE TOGETHER WITH ASSOCIATED WATER SERVICE LINE PIPES ON CANTERBURY LANE, PLEASANT HILL LANE, SPINNING WHEEL LANE, MEACHAM LANE AND 2,655 LINEAR FEET OF WATER PIPE ON THE COMMONS IN SHAKER VILLAGE; A CONTINGENCY OF 10% OR \$111,106.99 WILL BE ADDED TO THE PROJECT ACCOUNT FOR A TOTAL AMOUNT OF \$1,222,176.88; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ADMINISTER THE CONTRACT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Shaker Village is serviced with thin wall 4 and 6-inch PVC water mains which are over 40 years old and are difficult to repair and subject to more frequent line breaks due to brittleness and thickness of the pipe walls; and

WHEREAS, Shaker Village has experienced many water leaks over the past 15 years and Utilities has carried a CIP project on the Capital Improvement Program for over 10 years to replace all the water lines within this development. Currently \$1,250,000.00 is

budgeted in FY 2016 to complete the Shaker Village Pipe Bursting Project; and

WHEREAS, in 2014 the City conducted a successful demonstration project with Murphy Pipeline Contractors, Inc. in the Shaker Village Community utilizing the pipe bursting technique. This project successfully replaced 1,500 LF of thin wall 4 and 6-inch PVC water lines in Zone #5 on Ann Lee Lane with 8-inch HDPE. The demonstration project was approved by City Commission via Resolution R-2014-69, dated July 9, 2014 a copy of Resolution R-2014-69 is incorporated herein by reference and on file in the office of the City Clerk; and

WHEREAS, Pre-chlorinated pipe bursting has become the preferred water main replacement method in Europe with over 100 million feet replaced in the past 26 years. In the U.S., Murphy Pipeline Contractors, Inc. has completed over 500,000 LF of static pipe bursting over the past decade; and

WHEREAS, at this time, the City has decided to complete the remaining five zones quoted by Murphy Pipeline Contractors, Inc. which will complete the Shaker Village Pipe Bursting Project. The cost to complete the remaining Zones 1, 2, 3, 4 and 6 within Shaker Village without contingency is quoted at \$1,111,069.89; and

WHEREAS, Zone Numbers 1, 2, 3, 4 and 6 includes The Commons, Canterbury Lane, Pleasant Hill Lane, Spinning Wheel Lane, and Meacham Lane in Shaker Village as shown on "Exhibit A" (a copy of which is attached hereto); and

WHEREAS, the Allied States Cooperative, Education Service Center (ESC) Region 19, RFP Number 13-6903 with Murphy Pipeline Contractors, Inc. for Pipe Bursting has favorable pricing, terms, and conditions, which was awarded on December 31, 2012 with four (4) one year optional renewal periods. The contract has been extended by Region 19 until December 31, 2016 on behalf of its members (a copy of which is attached hereto as "Exhibit B"); and

WHEREAS, the City of Tamarac is a member in good standing of the Education Service Center Region 19 Allied States Cooperative (ASC) and is therefore eligible to utilize Allied States Cooperative, Education Service Center (ESC) Region 19 RFP Number 13-6903; and

WHEREAS, the vendor has agreed to honor the terms, conditions, and pricing of the Allied States Cooperative, Education Service Center (ESC) Region 19, RFP Number 13-6903 with Murphy Pipeline Contractors, Inc. and has prepared a project proposal in the amount of \$1,111,069.89, hereto attached as "Exhibit C"; and

WHEREAS, the Director of Public Services and the Purchasing Contracts Manager chose to utilize available contracts awarded by other governmental entities for Water Pipe Replacement utilizing Pipe Bursting, as provided by City Code Section 6-148 (f), which states that the purchasing officer may utilize contracts with other governmental agencies; and

WHEREAS, the City Commission of the City of Tamarac has approved capital funding for the FY 2016 Shaker Village Water Main Replacement Project as recommended by the Public Services Department; and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interest of the citizens and residents of the City of Tamarac to accept and execute an Agreement Amendment with Murphy Pipeline Contractors, Inc. utilizing Allied States Cooperative, Education Service Center (ESC) Region 19 RFP Number 13-6903, in an amount not to exceed \$1,111,069.89.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THAT:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof. All exhibits attached hereto are incorporated herein and made a specific part hereof.

SECTION 2: The appropriate City officials are hereby authorized to accept and execute a Purchase Order Agreement for the Replacement of 5,845 LF of Water Main Pipe with associated service line pipes on Canterbury Lane, Pleasant Hill Lane, Spinning Wheel Lane and Meacham Lane along with 2,655 LF of AC Water Main Pipe on The Commons in Shaker Village utilizing Pre-Chlorinated Pipe Bursting with Murphy Pipeline Contractors, Inc., utilizing Allied States Cooperative, Education Service Center (ESC)

Region 19 RFP Number 13-6903 not to exceed \$1,111,069.89 for project cost and a contingency of 10% or \$111,106.99 will be added to the project account for a project total of \$1,222,176.88 (a copy of which is attached hereto as "Exhibit C").

SECTION 3: The Director of Public Services is authorized to approve Work Tasks in accordance with the schedule of prices under said contract in an amount not to exceed \$1,111,069.89 for project cost and a contingency of 10% or \$111,106.99 will be added to the project account for a total of \$1,222,176.88.

SECTION 4: The City Manager, or his designee, is hereby authorized to approve and initiate Change Orders in amounts not to exceed \$65,000.00 per Section 6-147 of the City Code, and close the contract award, which includes but is not limited to making final payment and releasing bonds per Section 6-149 of the City Code, when the work has been successfully completed within the terms, conditions and pricing of the agreement.

SECTION 5: All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 7: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2016.

HARRY DRESSLER
MAYOR

ATTEST:

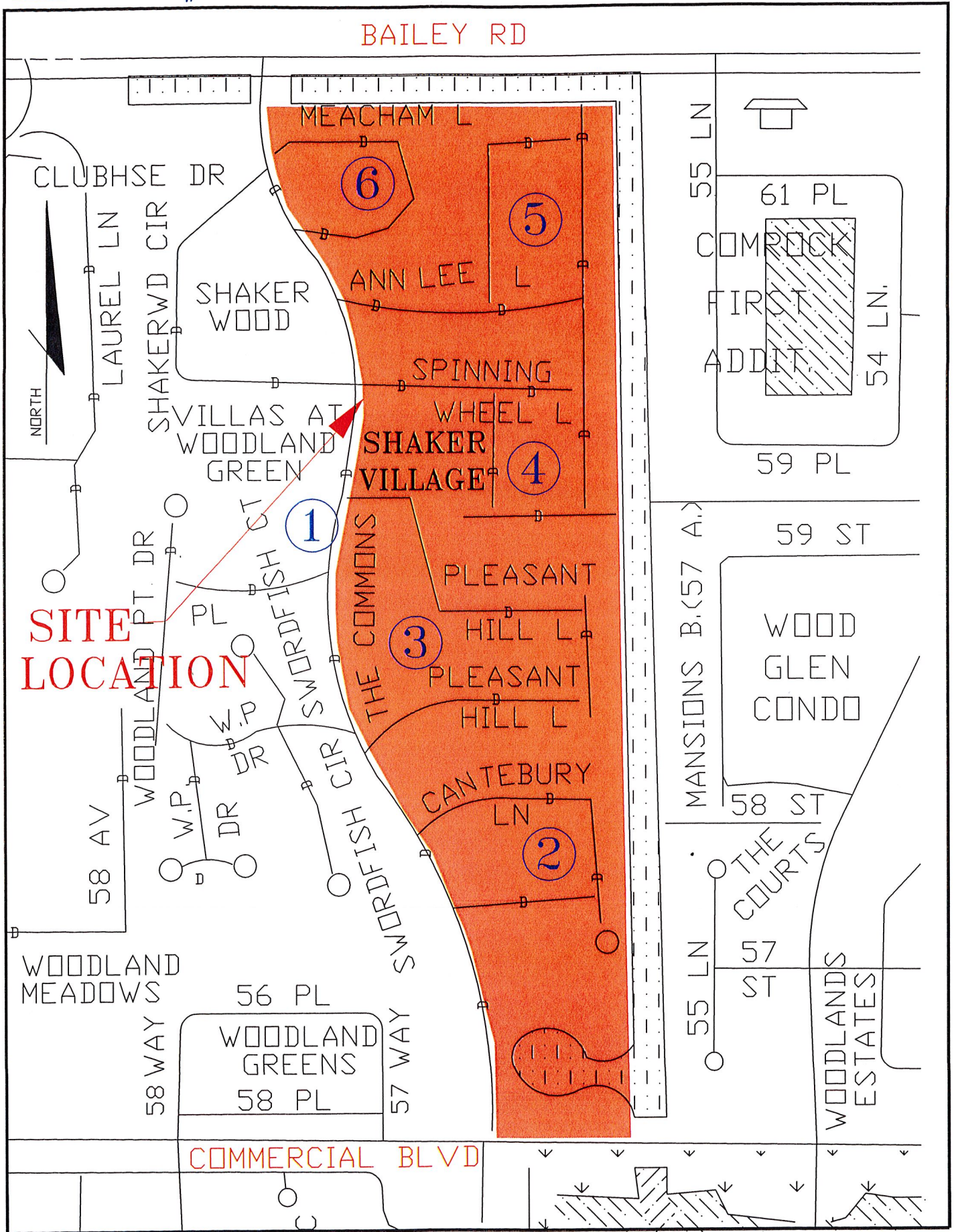
PATRICIA A. TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I have
approved this RESOLUTION as
to form.

SAMUEL S. GOREN
CITY ATTORNEY

EXHIBIT A

TEMP. RESO. # 12805



SHAKER_VILLAGE.DWG

SHAKER VILLAGE

EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY

TR 12805 - Exhibit B

RFP TITLE: Trenchless Technology Rehabilitation and Related Items and Services– ESC Region 19 Purchasing Cooperative

RFP NUMBER: 13-6903

RFP OPENING DATE: December 6, 2012

CONTRACT TERM: Date of award until December 31, 2013 with four (4) one-year optional renewal periods not to exceed 60 months in the aggregate
(Extended by Region 19 until December 31, 2014)
(Extended by Region 19 until December 31, 2015)
(Extended by Region 19 until December 31, 2016)

FUNDING SOURCE: Various

RFP's ISSUED: 6

RESPONSES: 2

ADVERTISEMENT DATES: El Paso- November 16th & 23rd, 2012
Albuquerque, NM- November 16th & 23rd, 2012
Phoenix, AZ- November 15th & 22nd, 2012

BOARD MEETING DATE: January 17, 2013

RECOMMENDED FOR AWARD Murphy Pipeline Contractors, Inc.

TOTAL (estimated) **\$10,000,000.00 / year**

EXPLANATIONS:

Award of this contract will enable ESC Region 19 Purchasing Cooperative members to procure all aspects of trenchless technology including reconstruction of sewers, renewal of potable water mains, pipe bursting for all type pipe lines, water main replacement, sewer pipe sliplining, rehabilitation of existing water lines, renewal of pressure pipe lines, manhole rehabilitation, gravity sewer lateral renewal systems, and related. A proposal from another vendor was not considered because they did not provide pricing for sewer line pipe bursting, manhole connections, pre-chlorination pipe bursting, polyethylene sewer pipe sliplining, or rehabilitation of existing water lines. In the aggregate, they only responded to about 35% of requested pricing which was not in the best interest of the ESC Region 19 Purchasing Cooperative members. Murphy Pipeline Contractors designated they can do business in all states.

SPECIFICATIONS PROVIDED BY: Dean Zajicek
ESC Region 19 Facilities Consultant

EVALUATION COMMITTEE: Royce Cleveland
ESC Region 19

Anneliese Price
ESC Region 19

Martin Camacho
ESC Region 19

Nancy Tinoco
ESC Region 19

Dean Zajicek
ESC Region 19 Facilities Consultant

ORDER INFORMATION:

Murphy Pipeline Contractors, Inc. (Removed as of May 2015)

Attn: Tom Hayes
4700 N. Pearl Street
Jacksonville, FL 32206
904-764-6887
Fax: 904-379-6193
tomh@murphypipelines.com

Murphy Pipeline Contractors, Inc. (Added as of May 2015)

Attn: Todd Grafenauer
3507 Southside Blvd
Jacksonville, FL 32216
Phone: 904-764-6887
Fax: 904-379-6193
toddg@murphypipelines.com

Amendment to the contract with Murphy Pipeline additional line items were submitted and accepted on October 19, 2016.

Services in all states and all US Territories

Approved by: _____
(James R. Vasquez- Executive Director)
(James R. Vasquez- Executive Director)
(Armando Aguirre – Executive Director)
(Armando Aguirre – Executive Director)

Date: _____
(December 14, 2012)
(November 14, 2013)
(October 7, 2014)
(September 30, 2015)



"EXHIBIT C"
TR #12805

Corporate Headquarters
OFFICE: 904.764.6887 FAX: 904.379.6193
ADDRESS: 1876 Everlee Rd Jacksonville FL 32216
Feasibility Support Office
OFFICE: 414.321.2247 FAX: 414.321.2297
ADDRESS: P.O. Box 14366 Milwaukee WI 53214
murphypipelines.com swagelining.com

June 1, 2016

City of Tamarac Public Services
6011 Nob Hill Rd.
Tamarac, FL 33321

Re: Shaker Village Pipe Bursting Water Main Replacement Project

Dear Tamarac Public Services:

Murphy Pipeline Contractors, Inc. agrees to allow and extend its prices per the contract documents of the R19 Allied States RFP #13-6903 Agreement to the City of Tamarac, Florida. We offer a 10.9% discount off the contract pricing.

Murphy Pipeline Contractors, Inc. proposes to perform rehabilitation/replacement of Tamarac's water main system in accordance with contract documents, procedures and performance.

The area of work is defined as: Shaker Village Zone 1, 2, 3, 4 and 6.

We should be able to start this project in summer 2016.

Best regards,

A handwritten signature in black ink, appearing to be "A J Mayer".

A J Mayer

Murphy Pipeline Contractors, Inc.

Enclosed: Attachment A - Line Item Prices

Attachment A Tamarac, FL Shaker Village Zone 1, 2, 3, 4, 6														
Shaker Village Tamarac														
68	Mobilization	1	Day	\$200.00	\$200.00	0.94	\$	188.00		180	\$	33,840.00	\$	30,151.440
70	Erosion Control	1	LF	\$5.00	\$5.00	0.94	\$	4.70		1000	\$	4,700.00	\$	4,187.700
71	MOT										\$	-	\$	-
	a) Signage	1	Day	\$250.00	\$250.00	0.94	\$	235.00		180	\$	42,300.00	\$	37,689.300
	b) Flagmen	1	HR	\$45.00	\$45.00	0.94	\$	42.30		100	\$	4,230.00	\$	3,768.930
72	Excavation/Backfill										\$	-	\$	-
	a) 0-4 feet deep	1	Cuft	\$2.00	\$2.00	0.94	\$	1.88		20416	\$	38,382.08	\$	34,198.433
74	Surface Restoration										\$	-	\$	-
	a) Sod	1	SF	\$2.00	\$2.00	0.94	\$	1.88		8000	\$	15,040.00	\$	13,400.640
	d) 2-inch asphalt	1	SF	\$5.00	\$5.00	0.94	\$	4.70		6723	\$	31,598.10	\$	28,153.907
	f) Curb	1	LF	\$35.00	\$35.00	0.94	\$	32.90		50	\$	1,645.00	\$	1,465.695
75	Material extras										\$	-	\$	-
	a) Lime Rock	1	SY	\$50.00	\$50.00	0.94	\$	47.00		747	\$	35,109.00	\$	31,282.119
	b) 57/Washed Stone	1	SY	\$50.00	\$50.00	0.94	\$	47.00		45	\$	2,115.00	\$	2,115.000
C) Pipe Bursting with Pre-Chlorination for Water Main Replacement Procedure											\$	-	\$	-
	HDPE DR 11										\$	-	\$	-
101	8-inch diameter	1	LF	\$45.00	\$45.00	0.94	\$	42.30		5845	\$	247,243.50	\$	220,293.959
102	10-inch diameter	1	LF	\$50.00	\$50.00	0.94	\$	47.00		2655	\$	124,785.00	\$	111,183.435
	Fittings										\$	-	\$	-
	a) Bends and sleeves, DI										\$	-	\$	-
105	8-inch	1	EA	\$425.00	\$425.00	0.94	\$	399.50		30	\$	11,985.00	\$	10,678.635
106	10-inch	1	EA	\$500.00	\$500.00	0.94	\$	470.00		12	\$	5,640.00	\$	5,025.240
	b) Tees, DI										\$	-	\$	-
111	8x8x6	1	EA	\$600.00	\$600.00	0.94	\$	564.00		16	\$	9,024.00	\$	8,040.384
114	10x10x6	1	EA	\$750.00	\$750.00	0.94	\$	705.00		9	\$	6,345.00	\$	5,653.395
115	10x10x8	1	EA	\$825.00	\$825.00	0.94	\$	775.50		8	\$	6,204.00	\$	5,527.764
	Gate Valves										\$	-	\$	-
121	6-inch	1	EA	\$900.00	\$900.00	0.94	\$	846.00		16	\$	13,536.00	\$	12,060.576
122	8-inch	1	EA	\$1,375.00	\$1,375.00	0.94	\$	1,292.50		10	\$	12,925.00	\$	11,516.175
123	10-inch	1	EA	\$1,750.00	\$1,750.00	0.94	\$	1,645.00		2	\$	3,290.00	\$	2,931.390
126	Fire Hydrants	1	EA	\$3,250.00	\$3,250.00	0.94	\$	3,055.00		16	\$	48,880.00	\$	43,552.080
	Connection at Services										\$	-	\$	-
	a) Up to 1" service, short side up to 5-feet										\$	-	\$	-
128	8-inch main	1	EA	\$475.00	\$475.00	0.94	\$	446.50		74	\$	33,041.00	\$	29,439.531
129	10-inch main	1	EA	\$500.00	\$500.00	0.94	\$	470.00		5	\$	2,350.00	\$	2,093.850
	b) Up to 2" service, short side up to 5-feet										\$	-	\$	-
134	12-inch main	1	EA	\$750.00	\$750.00	0.94	\$	705.00		1	\$	705.00	\$	628.155
	c) Up to 1" service, long side up to 25-feet										\$	-	\$	-
136	8-inch main	1	EA	\$875.00	\$875.00	0.94	\$	822.50		45	\$	37,012.50	\$	32,978.138
	e) Additional service length										\$	-	\$	-
143	Over 30-feet x 1"	1	LF	\$12.00	\$12.00	0.94	\$	11.28		2380	\$	26,846.40	\$	23,920.142
	Bypass for water main pipe bursting or CIPP lining										\$	-	\$	-
150	2-inch temporary	1	LF	\$23.00	\$23.00	0.94	\$	21.62		2000	\$	43,240.00	\$	38,526.840
	Temporary service connections for water main bypass					0.94					\$	-	\$	-
153	2-inch short side	1	EA	\$275.00	\$275.00	0.94	\$	258.50		125	\$	32,312.50	\$	28,790.438
E) Pre-Chlorination Procedure for Rehabilitation of Existing Water Lines											\$	-	\$	-
	Pipe String Fusion										\$	-	\$	-
168	8-inch	1	LF	\$40.00	\$40.00	0.94	\$	37.60		5845	\$	219,772.00	\$	195,816.852
169	10-inch	1	LF	\$45.00	\$45.00	0.94	\$	42.30		2655	\$	112,306.50	\$	100,065.092
	Pressure Testing										\$	-	\$	-
171	4-12 inch	1	LF	\$2.00	\$2.00	0.94	\$	1.88		8500	\$	15,980.00	\$	14,238.180
	Chlorination										\$	-	\$	-
175	8-inch	1	LF	\$2.00	\$2.00	0.94	\$	1.88		5845	\$	10,988.60	\$	9,790.843
177	12-inch	1	LF	\$3.00	\$3.00	0.94	\$	2.82		2655	\$	7,487.10	\$	6,671.006
	Flushing										\$	-	\$	-
179	4-12 inch	1	LF	\$0.50	\$0.50	0.94	\$	0.47		8500	\$	3,995.00	\$	3,559.545
	Dechlorination										\$	-	\$	-
181	4-12 inch	1	K-Gals	\$1.00	\$1.00	0.94	\$	0.94		2000	\$	1,880.00	\$	1,675.080
Total											\$	1,246,733.28	\$	1,111,069.887



Title - TR12797 - Taste of Tamarac 2016 - In-kind Support and Waiver of Fees

A Resolution approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees for Friday, October 21, 2016, and Saturday, October 22, 2016, for the Taste of Tamarac event to be held at the Tamarac Community Center on Saturday, October 22, 2016, from 11:30 a.m. to 3:00 p.m.; providing for permits, proper insurance, and execution of a Hold Harmless Agreement; providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12797 - Memo - Taste of Tamarac 2016	6/20/2016	Cover Memo
▣ TR12797 - Reso - Taste of Tamarac 2016	6/20/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
PARKS AND RECREATION**

TO: Michael C. Cernech, City Manager DATE: June 1, 2016

**FROM: Gregory Warner, Director of Parks
and Recreation**

**RE: Temp. Reso. #12797 – Chamber
of Commerce 2016 Taste of
Tamarac event – Fee waiver and
in-kind support**

Recommendation:

I recommend approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees for Friday, October 21, 2016, and Saturday, October 22, 2016, for the Taste of Tamarac event to be held at the Tamarac Community Center on Saturday, October 22, 2016, from 11:30 a.m. to 3:00 p.m.

Issue:

The Tamarac Chamber of Commerce has requested in-kind support and waiver of fees for their 13th annual Taste of Tamarac event.

Background:

The Tamarac Chamber of Commerce is a non-profit organization who has made a request to the Department of Parks and Recreation for in-kind support and waiver of fees for their annual Taste of Tamarac event.

The waiver of fees for the Taste of Tamarac event includes room rental fees at a cost of \$5,640.00 (includes \$340.00 for the gym floor cover), the callout of a Fire Inspector at a cost of approx. \$250.00, and the City Electrician scheduled to work at a cost of approx. \$225.00. The Taste of Tamarac event features displays by local restaurants and other businesses located in Tamarac. The Taste of Tamarac event is the Chamber's biggest fundraiser of the year and they expect attendance to be over 1,200 once again this year. They strive to promote the businesses of our community and the Taste of Tamarac event is another step in creating public awareness for the Chamber and all who are involved.

For the Taste of Tamarac event, the Chamber has requested in-kind support from the City including:

- Waiver of Community Center room rental fees (Gymnasium, Computer Room and Ballroom) – Friday, October 21, 2016, and Saturday, October 22, 2016 (set up, Taste of Tamarac event, and break-down) (Cost of approx. \$5,640.00)
- Use of the Parks and Recreation Department stage
- Use of driveway in front of the Community Center as approved by Tamarac Fire Rescue
- Advertisement of the Taste of Tamarac event on the marquee in front of the Community Center one week prior to the event
- Fire Inspector call out (Cost of \$250.00)
- Assistance in event operations from the Special Events and Parks Divisions (Cost of approx. \$1,500.00)

- City electrician to be scheduled to work on the day of the event to address any electrical issues (Cost of approx. \$225.00)
- Provide volunteer assistance for event activities
- City showcase area featuring departments and services of interest to the general public
- Permission to place signs and banners around the City 10 days prior to the event (all signs to be removed by Sunday, October 23rd, 12:00 noon). The Chamber has requested to place signs and banners around the City 30 days prior to the event; however, we are recommending they be placed 10 days prior to the event.
- Recycling bins for discarded bottles and cans
- Use of the Electronic Billboards to publicize the event starting on October 8th
- Tamarac Fire Rescue to be on site for emergency medical services
- City will work with Chamber to coordinate parking

The Chamber's request for Tamarac Fire Rescue to be on site for emergency medical services will be met with the assignment of a Rescue Unit detail (on duty, no overtime).

In exchange for the waiver of fees and in-kind support for the Taste of Tamarac event, the Chamber will provide the following for the City:

- City logo will be included on all advertising for the event including print advertisements, flyers, posters and banners as a title sponsor.
- Provide a City showcase area for the display of departments and services of interest to the public

The Taste of Tamarac event has become a well-received and attended event by the residents and businesses in Tamarac. The event has been very positive for the exposure of the Chamber and the City over the years.

Fiscal Impact:

The fiscal impact to the City for the Taste of Tamarac event is approximately \$7,700.00, including waiver of fees, as well as, the cost of in-kind support, as listed above. In exchange, the Chamber will list the City as a title sponsor, at a value of \$5,000.00.



Gregory Warner

Attachment



The Greater Tamarac Chamber of Commerce Board of Trustees:

*13th Floor Homes
Broward Health-Coral Springs
City Furniture
City of Tamarac
Connectica Inc
Forum Publishing Group
Interplex Sunbelt Inc.
Kelley Kronenberg Attorneys at Law
Law Offices of Roger C. Simmons
Pacifica Forest Trace Senior Living
Senior Medical Associates
Suzanne Chesser State Farm
University Hospital & Medical Center
Walgreens
Waste Management
Woodmont Country Club*

June 6, 2016

Greg Warner
Parks and Recreation Director
City of Tamarac
6001 Nob Hill Rd
Tamarac FL 33321

Dear Greg,

The Greater Tamarac Chamber of Commerce is preparing for the 13th Annual Taste of Tamarac on October 22nd from 11:30am to 3pm in our 40th Anniversary Year. Our event requires partnerships in the community to make this a signature event.

We invite you to consider another wonderful partnership as a sponsor which will include prominent recognition in all marketing and public relations as well as tickets to the event.

We kindly request the following:

- The use of the Tamarac Community Center gym from 3pm on 10/21 until 5pm on 10/22 as well as the assistance of placing sponsorship banners and covering the floor which includes the stage set-up with barriers.
- The use of the Ballroom from 3pm on 10/21 until 4pm on 10/22.
- The use of the Computer Room from 8am to 3pm on 10/22 to be used for volunteers.
- To work with Parks and Recreation on the scheduling of programs occurring 10/22 along with the parking situation with those programs.
- Assistance in event operations from Special Events and Parks Division.
- City Electrician to be onsite during event.
- Fire Inspector call out.
- Tamarac Fire Rescue Unit to be onsite.
- The use of 2 electronic boards 2 weeks prior and the hanging of banners around the City thirty days prior to the event on 10/22.
- The use of the open land on the corner of Pine Island and Commercial Blvd for vendor and volunteer parking (8am to 4pm) and the land next to Comfort Suites Hotel (11am to 3pm) for public parking.
- Use of the Parks and Recreation Department stage
- Use of driveway in front of the Community Center as approved by Tamarac Fire Rescue
- Advertisement of the Taste of Tamarac event on the marquee in front of the Community Center one week prior to the event



The Greater Tamarac Chamber of Commerce Board of Trustees:

*13th Floor Homes
Broward Health-Coral Springs
City Furniture
City of Tamarac
Connectica Inc
Forum Publishing Group
Interplex Sunbelt Inc.
Kelley Kronenberg Attorneys at Law
Law Offices of Roger C. Simmons
Pacifica Forest Trace Senior Living
Senior Medical Associates
Suzanne Chesser State Farm
University Hospital & Medical Center
Walgreens
Waste Management
Woodmont Country Club*

- Provide volunteer assistance for event activities
- City showcase area featuring departments and services of interest to the general public
- Recycling bins for discarded bottles and cans

I will gladly answer any questions you may have and I look forward to working with a City liaison on this event. Our organization appreciates everything the City of Tamarac does for the Taste of Tamarac. We could not produce this event without the cooperation of the departments involved.

Sincerely,

Peter Mason

Peter Mason
Executive Director

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING A REQUEST FROM THE TAMARAC CHAMBER OF COMMERCE FOR IN-KIND SUPPORT AND TO WAIVE FEES FOR FRIDAY, OCTOBER 21, 2016, AND SATURDAY, OCTOBER 22, 2016, FOR THE TASTE OF TAMARAC EVENT TO BE HELD AT THE TAMARAC COMMUNITY CENTER ON SATURDAY, OCTOBER 22, 2016, FROM 11:30 A.M. TO 3:00 P.M.; PROVIDING FOR PERMITS, PROPER INSURANCE, AND EXECUTION OF A HOLD HARMLESS AGREEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Director of Parks and Recreation has received a request from the Tamarac Chamber of Commerce to waive fees and for certain in-kind support services for their Taste of Tamarac event to be held at the Tamarac Community Center on Saturday, October 22, 2016, from 11:30 a.m. to 3:00 p.m.; and

WHEREAS, the Tamarac Chamber of Commerce is a non-profit organization and is requesting waiver of fees for the Taste of Tamarac event and for the City to provide certain in-kind support services for the event; and

WHEREAS, the City of Tamarac, Florida, wishes to continue to support the Chamber of Commerce for their community events; and

WHEREAS, the City's Risk Management Division will ensure the appropriate levels of liability insurance coverage for this event are submitted to the City; and

WHEREAS, the Director of Parks and Recreation recommends approval of the request for the City of Tamarac to provide certain in-kind support services and to waive fees for Friday, October 21, 2016, and Saturday, October 22, 2016, for the Taste of Tamarac event to be held at the Tamarac Community Center on October 22, 2016, from 11:30 a.m. to 3:00 p.m.; and

WHEREAS, the City Commission of the City of Tamarac, Florida, deems it to be in the best interest of the citizens and residents of the City of Tamarac to provide certain in-kind support services and to waive fees for Friday, October 21, 2016, and Saturday, October 22, 2016, for the Taste of Tamarac event to be held at the Tamarac Community Center on October 22, 2016, from 11:30 a.m. to 3:00 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are hereby incorporated herein by this reference.

SECTION 2: That the request to waive fees, and for the City of Tamarac to provide certain in-kind support services as listed below for the Taste of Tamarac event to be held at the Tamarac Community Center on Saturday, October 22, 2016, from 11:30 a.m. to 3:00 p.m., is HEREBY APPROVED.

- Waiver of Community Center room rental fees (Gymnasium, Computer Room and Ballroom) – Friday, October 21, 2016, and Saturday, October 22, 2016 (set up, Taste of Tamarac event, and break-down)
- Use of the Parks and Recreation Department stage
- Use of driveway in front of the Community Center as approved by Tamarac Fire Rescue
- Advertisement of the Taste of Tamarac event on the marquee in front of the Community Center one week prior to the event
- Fire Inspector call out
- Assistance in event operations from the Special Events and Parks Divisions
- City electrician to be scheduled to work on the day of the event to address any electrical issues
- Provide volunteer assistance for event activities
- City showcase area featuring departments and services of interest to the general public
- Permission and assistance in placing signs and banners around the City 10 days prior to the event (all signs to be removed by Sunday, October 23rd, 12:00 noon).
- Recycling bins for discarded bottles and cans
- Use of the Electronic Billboards to publicize the event starting on October 8th
- Tamarac Fire Rescue to be on site for emergency medical services
- City will work with Chamber to coordinate parking

SECTION 3: That approval is subject to all other appropriate permits being obtained prior to the event and that proper insurance coverage and an executed Hold Harmless Agreement is provided to the City prior to the event in a form acceptable to the City's Risk/Safety Manager.

SECTION 4: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this day of , 2016.

HARRY DRESSLER, Mayor

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that
I have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



Title - TR12798 - 2017 Chamber of Commerce Business to Business Expo

A Resolution of the City Commission of the City of Tamarac, Florida approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees for Thursday, February 2, 2017, and Friday, February 3, 2017, for the Tamarac Chamber of Commerce Business to Business Expo event to be held at the Tamarac Community Center on Friday, February 3, 2017, from 8:00 a.m. to 3:00 p.m.; providing for permits, proper insurance, and execution of a Hold Harmless Agreement; providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12798 - Memo - Chamber Business Expo 2017	6/20/2016	Cover Memo
▣ TR12798 - Reso - Chamber Business Expo 2017	6/20/2016	Resolution

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
PARKS AND RECREATION**

TO: Michael C. Cernech, City Manager DATE: June 1, 2016

**FROM: Gregory Warner, Director of Parks
and Recreation**

**RE: Temp. Reso. #12798 – Chamber
of Commerce 2017 Business to
Business Expo event – Fee
waiver and in-kind support**

Recommendation:

I recommend approving a request from the Tamarac Chamber of Commerce for in-kind support and to waive fees Thursday, February 2, 2017, and Friday, February 3, 2017, for the Business to Business Expo event to be held at the Tamarac Community Center on Friday, February 3, 2017, from 8:00 a.m. to 3:00 p.m.

Issue:

The Tamarac Chamber of Commerce has requested in-kind support and waiver of fees for their 2017 Business to Business Expo event.

Background:

The Tamarac Chamber of Commerce is a non-profit organization who has made a request to the Department of Parks and Recreation for in-kind support and waiver of fees for their Business to Business Expo event.

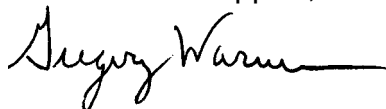
The Tamarac Chamber of Commerce strives to promote the businesses of our community and the Business to Business Expo event is another step in creating public awareness for the Chamber and all who are involved. The waiver of fees for the Business to Business Expo event includes room rental fees at a cost of approx. \$2,800. This include use of the Ballroom and Coconut Palm Room for setup on Thursday, February 2, 2017, and on Friday, February 3, 2017, for the Expo, and then breakdown of the event.

For the Business to Business Expo event, the Chamber has requested in-kind support from the City including:

- Use of the Community Center kitchen and equipment
- Use of tables, chairs, projector screen, and sound system at the Community Center

Fiscal Impact:

The fiscal impact to the City for the Business to Business Expo event is approximately \$2,800, including waiver of fees, as well as, the cost of in-kind support, as listed above.



Gregory Warner

Attachment



The Greater Tamarac Chamber of Commerce Board of Trustees:

*13th Floor Homes
Broward Health-Coral Springs
City Furniture
City of Tamarac
Connectica Inc
Forum Publishing Group
Interplex Sunbelt Inc.
Kelley Kronenberg Attorneys at Law
Law Offices of Roger C. Simmons
Pacifica Forest Trace Senior Living
Senior Medical Associates
Suzanne Chessier State Farm
University Hospital & Medical Center
Walgreens
Waste Management
Woodmont Country Club*

June 7th, 2016

Greg Warner
Parks and Recreation Director
City of Tamarac
6001 Nob Hill Rd
Tamarac FL 33321

Dear Greg,

The Tamarac Board of Directors has formed a committee for a *Business to Business Expo* to take place on Friday February 3rd, 2017 from 8am to 3pm. The Board feels this is an important program to highlight local business.

This committee has requested the use of the Ballroom and the Coconut Palm Room at the Tamarac Community Center from Thursday February 2nd 3pm until 9pm for set up and then from 8am to 5pm including breakdown on February 3rd. We would like the doors to be open at 7am for Chamber staff and caterer.

The committee would also like to request the use of tables, chairs, projector screen and the sound system. We appreciate your consideration in helping Tamarac businesses being profiled.

If you have any questions concerning this event, please contact me at your earliest convenience. Thank you in advance for your consideration.

Sincerely,

Peter Mason
Executive Director

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING A REQUEST FROM THE TAMARAC CHAMBER OF COMMERCE FOR IN-KIND SUPPORT AND TO WAIVE FEES FOR THURSDAY, FEBRUARY 2, 2017, AND FRIDAY, FEBRUARY 3, 2017, FOR THE TAMARAC CHAMBER OF COMMERCE BUSINESS TO BUSINESS EXPO EVENT TO BE HELD AT THE TAMARAC COMMUNITY CENTER ON FRIDAY, FEBRUARY 3, 2017, FROM 8:00 A.M. TO 3:00 P.M.; PROVIDING FOR PERMITS, PROPER INSURANCE, AND EXECUTION OF A HOLD HARMLESS AGREEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Director of Parks and Recreation has received a request from the Tamarac Chamber of Commerce to waive fees, and for certain in-kind support services for their Business to Business Expo event to be held at the Tamarac Community Center on Friday, February 3, 2017, from 8:00 a.m. to 3:00 p.m.; and

WHEREAS, the Tamarac Chamber of Commerce is a non-profit organization and is requesting waiver of fees for their Business to Business Expo event and for the City to provide certain in-kind support services for the event; and

WHEREAS, the City of Tamarac, Florida, wishes to continue to support the Chamber of Commerce for their community events; and

WHEREAS, the City's Risk Management Division will ensure the appropriate levels of liability insurance coverage for this event are submitted to the City; and

WHEREAS, the Director of Parks and Recreation recommends approval of the request for the City of Tamarac to provide certain in-kind support services and to waive fees for Thursday, February 2, 2017, and Friday, February 3, 2017, for the Business to Business Expo event to be held at the Tamarac Community Center on February 3, 2017, from 8:00 a.m. to 3:00 p.m.; and

WHEREAS, the City Commission of the City of Tamarac, Florida, deems it to be in the best interest of the citizens and residents of the City of Tamarac to provide certain in-kind support services and to waive fees for Thursday, February 2, 2017, and Friday, February 3, 2017, for the Business to Business Expo event to be held at the Tamarac Community Center on February 3, 2017, from 8:00 a.m. to 3:00 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits attached hereto are hereby incorporated herein by this reference.

SECTION 2: That the request to waive fees, and for the City of Tamarac to provide certain in-kind support services as listed below for the Business to Business Expo event to be held at the Tamarac Community Center on Friday, February 3, 2017, is HEREBY APPROVED.

- Waiver of Community Center room rental fees (Ballroom and Coconut Palm Room) – Thursday, February, 2, 2017, and Friday, February 3, 2017 (set up, Business Expo event, and breakdown)
- Use of the Community Center kitchen and equipment
- Use of tables, chairs, projector screen, and sound system at the Community Center

SECTION 3: That approval is subject to all other appropriate permits being obtained prior to the event and that proper insurance coverage and an executed Hold Harmless Agreement is provided to the City prior to the event in a form acceptable to the City's Risk/Safety Manager.

SECTION 4: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this day of , 2016.

HARRY DRESSLER, Mayor

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that
I have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



Title - TR12813 - ATS Amendment

A Resolution of the City Commission of the City of Tamarac, Florida, approving the Renewal Amendment to Professional Services Agreement with American Traffic Solutions, Inc., attached hereto as Exhibit "A" and incorporated herein; authorizing and directing the appropriate city officials to execute all documents necessary to effectuate the intent of this resolution; providing for conflicts; providing for severability; providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12813 ATS Amendment Staff Report Memo	6/30/2016	Cover Memo
▣ TR #12813 ATS Amendment Resolution	6/29/2016	Resolution
▣ TR #12813 ATS Amendment Exhibit A	6/30/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCE DEPARTMENT
FINANCE ADMINISTRATION

TO: Michael Cernech
City Manager

DATE: June 29, 2016

FROM: Mark C. Mason, CPA 
Director of Financial Services

RE: Temporary Resolution # 12813
Approval of Renewal
Amendment of the American
Traffic Solutions (ATS)
Professional Services
Agreement

Recommendation:

The Financial Services Director recommends placing TR # 12813 on the July 13, 2016 City Commission Agenda for approval.

Issue:

The Professional Services Agreement is set to terminate on July 19, 2016 and both parties have negotiated an amendment to the agreement and exercising two (2) additional two (2) year renewals concurrently.

Background:

On November 14, 2012, the City and American Traffic Solutions, Inc. (ATS) entered into a Professional Services Agreement, which together with a First and Second Addendum to such Professional Services Agreement, constitute the "Agreement".

On August 26, 2015, the City and ATS entered into the 2015 Amendment to the Professional Services Agreement to implement certain revised processes for its red light camera program.

On April 13, 2016, the City and ATS entered into an Initial Term Amendment to extend the initial term on a month to month basis up to a period of three months

Section 2.0 of the Agreement provides for the right of the City to renew the term of the Agreement for two (2) additional, two (2) year periods following the expiration of the Initial Term.

Section 13.0 of the Agreement states that no modification, amendment, or alteration to the terms or conditions contained in the Agreement shall be effective unless in a written document executed with the same formality and equal dignity as the original document.

The current contractual period is set to expire on July 19, 2016 and the City and ATS have held discussions and drafted a renewal amendment.

Following is a summary of the terms and conditions associated with the Renewal Amendment between the City of Tamarac and American Traffic Solutions, Inc.

1. Pursuant to Section 2.0 of the Agreement, the term of the agreement has the option to renew the agreement for two (2) additional (2) year periods. The Renewal Amendment provides for exercising both two (2) year terms and shall run consecutively and equal a total of four (4) years.
2. Although the parties disagree on the receivables to which ATS has recorded during the Initial Term relating to the Revenue Neutrality formula associated with the BSO costs and invoices, and have acknowledged underbilling the City for a number of camera locations and in order to resolve such differences, ATS shall waive the outstanding accounts receivable balance of \$352,485.05 ATS claims are due during the Initial Term.
3. Addendum 1, approved on November 14, 2012 originally provided for twenty camera systems and a BSO fee of \$214,133 or \$17,844 per month. The renewal amendment provides for a proration of the BSO fee to reflect 75% of the twenty (20) camera system as there are fifteen (15) camera systems using the existing locations. Therefore 75% of the monthly BSO fee or \$13,383 will be paid first before payments are made to ATS for their camera systems. The City will pick up the 25% allowing BSO to assign the staff associated with the Photo Red Light Enforcement Program, as necessary.
4. An additional section has been added providing for a program suspension in lieu of termination if there are adverse decisions that affect the current program. This section will allow for suspending the program, suspending any payments to the vendor during the suspension of the program and providing for termination of the agreement if there is no favorable decision within eighteen months of filing an appeal. If a suspension occurs and the program is modified and restarted, the term of the suspension will be added to the contract term. For example, if the program is suspended for five months and restarted, then the term of the agreement will be extended an additional five months for a total term of four years and five months.
5. Section 7.3 and subsection 7.3.1 and 7.3.2 of the Agreement regarding termination procedures are being deleted in their entirety and replaced with alternative language that provides for the following:
 - a. If the City requests ATS to continue to provide services for an orderly wind-down of the program, then the City shall continue to retain the first \$13,383 in monthly revenue for a period not to exceed 60 days;

- b. ATS shall provide all evidence packages for violations maintained by ATS;
 - c. ATS shall remove its cameras and camera housings however the basic infrastructure supporting the system, i.e. the poles, wire, power, etc., shall be left in place with the option of the City contracting for its removal at the City's convenience;
 - d. Include an additional paragraph regarding Public Records and the disposition of same pursuant to Florida Statute.
6. Exhibit E – Compensation and Pricing – permanently reduces each lane based pricing by \$500. This will save an additional \$1,000 per month for a total camera cost of \$54,000 per month.
7. Allows for a camera system that is removed due to road construction or knocked down and requires reinstallation to be done by mutual agreement of both parties. There will continue to be no fee for inoperative cameras.

The contract terms maintain a cost neutral approach to the program. In other words, the payments for 75% of the BSO Fees and the camera costs can never exceed the revenue received during any one fiscal year and the balances do not carry over from year to year.

In addition, over the past four years there have been over four million notices of violations issued in the State of Florida. For the City of Tamarac, from inception on October 1, 2013 through May 31, 2016, 41,952 notices of violation have been issued using fifteen (15) cameras at eight (8) intersections.

Of those notices of violations issued, 80% have been issued to non-residents of the City and 20% have been issued to residents.

97% of the violators do not receive a second violation in the City of Tamarac only.

60% of the recipients are paying the notices of violation.

Fiscal Impact:

With the approval of this Renewal Amendment the Red Light Camera Program will continue for an additional period of four years.

The City anticipates that:

- Estimated revenue is \$912,000 per year.
 - revenue received, net of the amounts paid to the State, will be approximately \$850,000 per year and
 - UTC revenue is estimated at \$26,000 per year
 - Administrative Fees (Special Magistrate) is estimated at \$36,000

- Estimated costs are:
 - Camera Fees are estimated at \$54,000 per month or \$648,000 per year
 - BSO fees are estimated at \$214,133 per year of which \$160,600 is recoverable prior to paying ATS for the camera Fees.
 - Special Magistrate Fees are estimated at \$9,000 per year
 - Administrative costs estimated at \$40,000

Net annual revenue, if any, is estimated to be \$0 to \$10,000 per year.

RESOLUTION NO. 2016 - ____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING THE RENEWAL AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH AMERICAN TRAFFIC SOLUTIONS, INC., ATTACHED HERETO AS EXHIBIT “A” AND INCORPORATED HEREIN; AUTHORIZING AND DIRECTING THE APPROPRIATE CITY OFFICIALS TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, On November 14, 2012, the City and American Traffic Solutions, Inc. (ATS) entered into a Professional Services Agreement, which together with a First and Second Addendum to such Professional Services Agreement constitute the “Agreement” referred to herein; and,

WHEREAS, On August 26, 2015, the City and ATS entered into the 2015 Amendment to the Professional Services Agreement to implement certain revised processes for its red light camera program; and,

WHEREAS, On April 13, 2016, the City and ATS entered into an Initial Term Amendment to extend the initial term on a month to month basis up to a period of three months; and,

WHEREAS, Section 2.0 of the Agreement provides for the right of the City to renew the term of the Agreement for two (2) additional, two (2) year periods following the expiration of the Initial Term; and,

WHEREAS, The parties disagree on the receivables to which ATS is entitled during the Initial Term relating to the Revenue Neutrality formula associated with the BSO costs and invoices, and seek to resolve such disagreement through this Amendment; and,

WHEREAS, Section 13.0 of the Agreement states that no modification, amendment or alteration to the terms or conditions contained in the Agreement shall be effective unless in a written document executed with the same formality and equal dignity herewith; and

WHEREAS, the City Commission of the City of Tamarac deems it to be in the best interest of the health, safety, and welfare of the citizens and residents of the City of Tamarac to accept and execute the Renewal Amendment to the Professional Services Agreement with ATS.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC:

Section 1. The foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof. All exhibits attached hereto are incorporated herein and made a specific part hereof.

Section 2. The City Commission of the City of Tamarac, Florida, hereby approves the Renewal Amendment to the Professional Services Agreement, attached hereto as Exhibit “A” and incorporated herein.

Section 3. The City Commission of the City of Tamarac, Florida, hereby authorizes and directs the appropriate City officials to take any and all action necessary to effectuate the intent of this resolution.

Section 4. All resolutions inconsistent or in conflict herewith shall be and are hereby repealed insofar as there is conflict or inconsistency.

Section 5. If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 6. This resolution shall become effective upon its passage and adoption by the City Commission.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA THIS _____ DAY OF _____, 2016.

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

Exhibit "A"

Renewal Term – Amendment to Professional Services Agreement

2016 RENEWAL AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This 2016 Renewal Amendment to Professional Services Agreement ("Renewal Amendment") is dated effective this 19th day of July, 2016 and is entered into between American Traffic Solutions, Inc. ("ATS" or "Vendor"), a corporation duly registered under the laws of the State of Kansas with its principal place of business at 1150 N. Alma School Road, Mesa, AZ 85201 and the City of Tamarac, Florida ("City" or "Customer"), a municipal corporation of the State of Florida (each individually a "Party" and collectively the "Parties").

RECITALS

WHEREAS, on November 14, 2012, the City and ATS entered into a Professional Services Agreement, which together with a First and Second Addendum to such Professional Services Agreement constitute the "Agreement" referred to herein; and

WHEREAS, on August 26, 2015, the City and ATS entered into the 2015 Amendment to the Professional Services Agreement to implement certain revised processes for its Photo Red Light Enforcement Program; and

WHEREAS, on April 13, 2016, the City and ATS entered into an Initial Term Amendment to extend the initial term on a month to month basis up to a period of three months; and

WHEREAS, Section 2.0 of the Agreement provides for the right of the City to renew the term of the Agreement for two (2) additional, two (2) year periods following the expiration of the Initial Term; and,

WHEREAS, the parties disagree on the receivables to which ATS is entitled during the Initial Term relating to the Revenue Neutrality formula associated with the BSO costs and invoices, and seek to resolve such disagreement through this Amendment; and,

WHEREAS, Section 13.0 of the Agreement states that no modification, amendment or alteration to the terms or conditions contained in the Agreement shall be effective unless in a written document executed with the same formality and equal dignity herewith; and

TERMS AND CONDITIONS

NOW THEREFORE, Customer and ATS hereby agree as set forth below:

1. Pursuant to Section 2.0 of the Agreement, the City is hereby exercising its remaining two (2) two (2) year Renewal Terms, commencing on the date set forth above, which shall terminate July 19, 2020.
2. While the parties disagree that any sums are due and payable from the City to ATS for the Initial Term, in order to resolve such, ATS shall waive the outstanding accounts receivables of \$352,485.05 it claims are due during the Initial Term relating to underbilling of contracted fees and the Broward County Sheriff's Office (BSO) costs in operating the City's Photo Red Light Enforcement Program.
3. The November 14, 2012 Addendum to the Agreement is hereby amended to read as follows:

"The City of Tamarac and ATS agree that for purposes of this Agreement the Broward County Sheriff's Office annual cost is \$214,133 (BSO Costs) to perform duties related to the

City's Photo Red Light Enforcement Program. ATS's responsibility for the BSO Costs during the Renewal Term shall be pro-rated based upon the originally intended twenty (20) camera systems. By way of example, where twelve (12) Camera Systems are installed, seventy-five percent (75%) of the BSO Costs would factor into the Revenue Neutrality formula set forth in Section 8 of the Agreement. The pro-rated BSO costs shall be evenly allocated on a monthly basis to the monthly Vendor invoices. Pursuant to the procedures described in section 8.3 of the Agreement the Vendor will maintain an accounting of any net balance owed to Vendor. If the amount of funds collected by City during a monthly billing period exceeds the amount of Vendor invoices during the same period by the pro-rated BSO Costs for that month, City shall pay Vendor the total amount due as calculated by section 8.0 of the Agreement. If the amount of funds collected during a monthly billing period does not exceed the amount of Vendor invoices during the same period by the pro-rated BSO Costs for that month, City shall retain the revenue up to the amount of the pro-rated BSO Costs for that month and pay Vendor the remaining amount of funds collected and defer payment of the remaining balance. Payments due to Vendor shall be reconciled by applying future funds collected, first to the accrued balance owing pursuant to this subsection, and then to the invoice for the current monthly billing period. Accrued balances shall not include any interest charges. At any time that Vendor invoices, including any accrued balance, are fully repaid, City will retain all additional funds collected during that monthly billing period. Notwithstanding anything in the Agreement to the contrary, if at the end of any City fiscal year, with the City's fiscal year being defined as the period October 1st through September 30th, sufficient funds have not been collected by City to pay any balance due to Vendor pursuant to this subsection, Vendor agrees to waive its right to recovery of any outstanding balance. At no time shall ATS be responsible for BSO Costs that are not provided for by the funds collected by the City from the Photo Red Light Enforcement Program."

Section 7.2 of the Agreement is amended to add the following Section 7.2.1:

- 7.2.1 **Program Suspension**: In the event of an adverse decision by a local City magistrate, traffic court hearing officer, judge, or appellate court, and notwithstanding further appeals or appellate rights, in lieu of termination pursuant to Section 7.2(A)(i) or (ii), the City may elect to suspend its Red Light Traffic Signal Enforcement Program while it determines whether modifications may be made to remedy the effects of such adverse decision and whether such modifications are possible without increasing costs to the City, or to appeal the adverse decision. In such event, the period of time of the City's suspension of the Program shall operate as a deferral of the term of the Program and the term of this Agreement shall be extended by the time of the suspension. In addition, the City will not be obligated to pay any fees or payments to CONTRACTOR during such time of the suspension. The times of the suspension is not a deferral of payment and the time period of the suspension shall be excluded from the compensation calculations in Section 8.0. Further, any revenue received by the City during the suspension shall be retained by the City and not be used in the compensation calculations in Section 8.0 of this Agreement. Finally, should the City undertake an appeal and a favorable decision is not rendered within eighteen months of the filing of the appeal, the City has the right to terminate the agreement pursuant to 7.2(A)(i) and/or (ii).

4. Section 7.3 and subsection 7.3.1 and 7.3.2 of the Agreement are hereby deleted in their entirety and are replaced with the following:

"Procedures Upon Termination: Notwithstanding any provision in the Agreement to the contrary, upon Termination of this Agreement at the end of a term, and the Agreement is not renewed, if the City requests the Vendor to continue to provide services for an orderly wind-down of the City's Photo

Red Light Enforcement Program ATS agrees the City shall be entitled to continue to retain the first \$13,383 in monthly revenue not to exceed an additional 60 days, unless negotiated and mutually agreed to 45 days prior to the termination date of the Agreement. If the City requests that ATS not continue to provide services for the time period not to exceed 60 days after the termination of the Agreement, ATS shall cease all services immediately and shall not be entitled to any additional fees other than the fees earned under the Agreement. Upon the termination of this Agreement or upon the expiration of the time period after the termination of the Agreement, not to exceed 60 days (herein "Final Termination Date"), ATS shall: (i) provide the City all evidence package data and information for all violations currently maintained on the ATS Axis System on behalf of the City within sixty (60) days of the Final Termination Date.; and (ii) terminate all use of the Axis System for the City's Photo Red Light Enforcement Program and upon such termination the Axis System and related lockbox shall no longer be capable of accepting payments. Upon the Final Termination Date the ownership, rights and all responsibility of installed equipment and infrastructure, with the exception of the cameras, camera housing and camera controller, controller housing, radar unit and radar unit housing will transfer from ATS to the Customer. ATS will maintain ownership and will remove at no cost to the Customer the cameras, camera housing and camera controller, controller housing, radar unit and radar unit housing at all sites. If FDOT does not allow the Customer to maintain the remaining equipment on a FDOT right-of-way ATS shall provide the City with an estimate of the cost of removal of the remaining equipment and City shall either pay ATS for removal of the remaining equipment or City shall remove the remaining equipment. Upon the Final Termination Date of this Agreement, ATS shall no longer have any obligation or liability in relation to the site and the Customer assumes ownership of the remaining equipment and infrastructure, including any and all benefits, obligations and liability that may arise from the site thereafter.

Public Records: Upon completion of the contract, ATS may transfer, at no cost to the City, all public records in possession of the ATS or keep and maintain public records required by the City to perform the service. If ATS transfers all public records to the City upon completion of the contract, ATS shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If ATS keeps and maintains public records upon completion of the contract, ATS shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

**IF ATS HAS QUESTIONS REGARDING THE APPLICATION
OF CHAPTER 119, FLORIDA STATUTES, TO ATS' DUTY TO
PROVIDE PUBLIC RECORDS RELATING TO THIS
CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC
RECORDS AT:**

**CITY CLERK
7525 NW 88 AVENUE, ROOM 101
TAMARAC, FL 33321
(954) 597 3505
pat.teufel@tamarac.org**

5. Exhibit E of the Agreement is hereby deleted in its entirety and replaced with the following:

"EXHIBIT E

COMPENSATION AND PRICING

1.0 Description of Pricing

Fees are based on per approach, per month and are as follows:

Lane-based Pricing:

	FEE
For 1 or 2 Lanes	\$3,250
For 3 or 4 Lanes	\$4,250
For 5+ Lanes	\$5,250

Lane-Based Pricing Includes: The Lane-based Pricing includes all costs required and associated with camera system installation, maintenance and on-going field and back-office operations. Includes red-light camera equipment with up to two (2) signal phases, installation, maintenance, violation processing services, DMV records access, mailing of Notice of Violation in color with return envelope, certified mail processing (no return receipt) of Traffic Citation, lockbox and e-payment processing services, call center support for general program questions and public awareness program support.

Lane-Based Pricing does not include the certified mail costs associated with the issuance of Uniform Traffic Citations. The City shall pay Vendor a certified mail processing surcharge of \$4 per piece metered (no return receipt)."

6. If an installed Camera System is removed due to road construction or is knocked-down and requires reinstallation, the Camera System shall only be reinstalled upon the mutual agreement of the parties. No fee shall be payable from the City to ATS for such Camera System while it is inoperable.
7. Section 16.0, entitled Notice, is amended to provide for ATS's updated address, as of November 2, 2015, as follows:

Vendor:

American Traffic Solutions, Inc.
1150 N. Alma School Road
Mesa, AZ 85201
Attn: Legal Department

8. The provisions of the Agreement, as amended by this Renewal Amendment, including the recitals, comprise all of the terms, conditions, agreements, and representations of the parties with respect to the subject matter hereof. Except as expressly amended or modified by the terms of this Renewal Amendment, all terms of the Agreement shall remain in full force and effect. In the event of a conflict between the terms of this Renewal Amendment and the Agreement, the terms of this Renewal Amendment shall prevail and control.
9. This Renewal Amendment may be executed in one or more counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same instrument. Each party represents and warrants that the representative signing this Renewal Amendment on its behalf has all right and authority to bind and commit that party to the terms and conditions of this Renewal Amendment.

IN WITNESS WHEREOF, the Parties hereto have executed this 2016 Amendment.

CITY OF TAMARAC, FLORIDA

By: _____
Mayor Date _____


APPROVED AS TO FORM:

ATTEST:

By: _____
City Attorney Date _____

By: _____
City Clerk Date _____

AMERICAN TRAFFIC SOLUTIONS

By:  6/26/16
Elizabeth Caracciolo Date
Senior Vice President/
General Manager, Government Solutions



Title - TR12807 - Filter Media Replacement Package Filters 5 & 6 - Bid No. 16-22B

A Resolution of the City Commission of the City of Tamarac, Florida, awarding Bid No. 16-22B to Close Construction, LLC, and authorizing the appropriate City Officials to execute the agreement between the City of Tamarac and Close Construction, LLC, for an amount of \$220,010 for the Filter Media Replacement - Package Filters 5 and 6 Project located at the Tamarac Utilities Water Treatment Plant site; a contingency in the amount of \$22,001 will be added to the project account for a total amount of \$242,011; authorizing an expenditure from the appropriate accounts; authorizing an appropriation of \$242,011; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ 12807 Memo	6/20/2016	Cover Memo
▣ 12807 Reso	6/20/2016	Resolution
▣ 12807 Exhibit A	6/14/2016	Exhibit
▣ 12807 Exhibit B	6/14/2016	Exhibit
▣ 12807 Backup 1	6/14/2016	Backup Material

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
PUBLIC SERVICES DEPARTMENT**

TO: Michael C. Cernech,
City Manager

DATE: June 7, 2016

THROUGH: Jack Strain, P.E.,
Director of Public Services

FROM: James T. Moore, P.E.,
Assistant Director of Utilities

RE: TR #12807
Filter Media Replacement
Package Filters 5 & 6
Bid No. 16-22B

RECOMMENDATION:

I recommend that the City Commission authorize the funding and awarding of Bid No. 16-22B in the amount of \$220,010 to Close Construction, LLC, the most responsive and responsible bidder for the Filter Media Replacement - Package Filters 5 & 6 Project. A contingency in the amount of 10% or \$22,001 will be added to the project account for a total project budget of \$242,011.

ISSUE:

Package Filters 5 and 6, located at the Tamarac Utilities Water Treatment Plant were rehabilitated in the spring of 2009 and although the filters are still functioning; the filter media is "rock hard" due to lime buildup over the past 7 years and the filters have lost hydraulic capacity. These filters must be rehabilitated, to return the package filter capacity to 8.0 MGD, so the large 8.0 MGD Greenleaf Filter can be rehabilitated in early FY 2017.

BACKGROUND:

Package Filters 5 & 6 are utilized in the water production process at the Water Treatment Plant. These package filters, together with four additional package filters, are used as backup to the 8 MGD Greenleaf Filter. The six (6) package filters are capable of producing approximately 8.0 MGD while operating at full capacity. Package Filters 5 and 6 had the filter media replaced in 2009 and a Capital Improvement Project for \$350,000 was listed on the Utilities 20-Year CIP budget in FY 2018, but was inadvertently left out of the 5-Year CIP Approved with the 2016 Adopted City Budget.

In 2015, the Generic Chemical Anionic Polymer was replaced with a Stockhausen Anionic Polymer because of poor quality control of polymer received from Generic Chemical. This lower quality Generic Chemical Polymer caused excess lime solids carryover from the accelerators which has led to a reduced filter media life of 7 years when 10 years were expected. The new Stockhausen Anionic Polymer is performing very well and is expected to extend filter media life.

The Rehabilitation of Package Filters 5 and 6 must be completed before the 8.0 MGD Greenleaf Filter can be rehabilitated in early FY 2017 since the media in this filter is in even worse condition.

The design, bidding, and construction documents for the Filter Media Replacement - Package Filters 5 & 6 Project were prepared by Public Services Engineering and Purchasing Staff.

The replacement filter media will be installed by the personnel of Close Construction, LLC, along with an INFILCO representative (the filters are INFILCO units) on-site to ensure quality control and filter nameplate capacity performance.

The Filter Media Replacement - Package Filters 5 & 6 Project is a FY 2016 non-budgeted Capital Improvement Project which will be paid from 2016 Utilities Renewal and Replacement (R&R) Funds.

The City of Tamarac advertised Bid No. 16-22B for the Filter Media Replacement - Package Filters 5 & 6 Project on April 24, 2016 in the Sun Sentinel and received the lowest and best bid proposal of \$220,010 from Close Construction, LLC.

FISCAL IMPACT:

The Filter Media Replacement - Package Filters 5 & 6 Project was included in FY 2018 of the Utilities 20 year CIP Work Plan but the premature failure of the filter media has required this project to be completed in FY 2016 as a non-budgeted project. Funding will be provided in Fund 441 – Utilities Renewal and Replacement Fund.

An appropriation in the amount of \$242,011 will be included in a budget amendment prior to November 30, 2016.

Citywide Commission Districts

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AWARDING BID NO. 16-22B TO CLOSE CONSTRUCTION, LLC, AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT BETWEEN THE CITY OF TAMARAC AND CLOSE CONSTRUCTION, LLC, FOR AN AMOUNT OF \$220,010 FOR THE FILTER MEDIA REPLACEMENT - PACKAGE FILTERS 5 AND 6 PROJECT LOCATED AT THE TAMARAC UTILITIES WATER TREATMENT PLANT SITE; A CONTINGENCY IN THE AMOUNT OF \$22,001 WILL BE ADDED TO THE PROJECT ACCOUNT FOR A TOTAL AMOUNT OF \$242,011; AUTHORIZING AN EXPENDITURE FROM THE APPROPRIATE ACCOUNTS; AUTHORIZING AN APPROPRIATION OF \$242,011; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Public Services Department Utilities Division of the City of Tamarac is responsible for the operation and maintenance of the water and wastewater utilities which requires the treatment and distribution of potable water in a safe, efficient and economical manner; and

WHEREAS, to maintain the City's water consumption demands and to eliminate potential health hazards in the event of additional filter system disruptions at the Utilities Water Treatment Plant, the Filter Media Replacement - Package Filters 5 and 6 Project (hereinafter "Filters 5 and 6") is critical; and

WHEREAS, \$350,000 was budgeted as a Utilities 20-Year Capital Improvement Project in FY 2018 to replace the filter media after an expected service life of 10 years; however, the filters are "rock hard" due to lime buildup which has reduced the filter capacity and shortened the service life from 10 years to 7 years; and

WHEREAS, the replacement of the media in Filters 5 and 6 is necessary to maintain maximum water production capabilities, ensure efficient treatment plant operations and to maintain compliance with water quality standards; and

WHEREAS, the City of Tamarac publicly advertised Bid No. 16-22B for the Filter Media Replacement - Package Filters 5 and 6 Project in the Sun-Sentinel on April 24, 2016 (incorporated by reference and on file in the office of the City Clerk); and

WHEREAS, the City solicited competitive bids and on June 2, 2016, received, opened and reviewed four (4) bids as follows:

COMPANY NAME	TOTAL BID \$
Close Construction, LLC	\$220,010
R.J. Sullivan Corporation	\$234,567
Cypress Construction & Coating	\$266,246
Florida Design Contractors, Inc.	\$278,910

A copy of the Bid Tabulation is included herein as "Exhibit A"; and

WHEREAS, Close Construction, LLC, was deemed the most responsive and responsible bidder (a copy of said bid is on file with the City Clerk's Office); and

WHEREAS, funding for this project in the amount \$242,011 is available from Utilities Operational accounts; and

WHEREAS, it is the recommendation of the Director of Public Services and Purchasing and Contracts Manager that the appropriate City Officials award Bid No. 16-22B, Filter Media Replacement - Package Filters 5 and 6 Project, and to execute an agreement with Close Construction, LLC, for a contract cost of \$220,010, and a contingency in the amount of \$20,001 will be added to the project account, for a total project budget of \$242,011 for this Filter Media Replacement - Package Filters 5 and 6

Project; and

WHEREAS, the City Commission of the City of Tamarac, Florida, deems it to be in the best interest of the citizens and residents of the City of Tamarac to approve the award of Bid No. 16-22B, Filter Media Replacement - Package Filters 5 and 6 Project and to execute an agreement with Close Construction, LLC, for a contract cost of \$220,010, and a contingency in the amount of \$22,001 will be added to the project account, for a total project budget of \$242,011.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THAT:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution. All exhibits referenced herein are incorporated within this resolution and made a specific part hereof.

SECTION 2: The award of Bid No. 16-22B, Filter Media Replacement - Package Filters 5 and 6 Project to Close Construction, LLC, is hereby authorized.

SECTION 3: The appropriate City Officials are hereby authorized to execute an agreement between the City of Tamarac and Close Construction, LLC, (a copy of which is attached hereto as "Exhibit B") as part of said award.

SECTION 4: An expenditure for a contract cost of \$220,010 and a contingency in the amount of \$20,001 for a total project budget of \$242,011 is hereby approved.

SECTION 5: An appropriation in the amount not to exceed \$242,011 is hereby approved and will be included in Budget Amendment Number Two in November 2016, pursuant to F.S. 166.241(2).

SECTION 6: The City Manager, or his designee, is hereby authorized to approve and initiate Change Orders in amounts not to exceed \$65,000 per Section 6-147 of the City Code, and close the contract award, which includes, but is not limited to, making final payment and releasing bonds per Section 6-149 of the City Code, when the work has been successfully completed within the terms, conditions and pricing of the agreement.

SECTION 7: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application; it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 9: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2016.

ATTEST:

HARRY DRESSLER
MAYOR

PATRICIA A. TEUFEL, CMC
CITY CLERK

I HEREBY CERTIFY that I have approved this RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY

"EXHIBIT A"
TR #12807

16-22 B -Filter Media Replacement Package Filters 5 & 6 Complete Bid Tab								
ITEM NO.	DESCRIPTION	UNIT	EST. QTY.	Close Construction, LLC	RJ Sullivan Corp	Cypress Construction & Coating	Florida Design	
1	Site Mobilization/Demobilization	LS	1	\$ 10,000.00 \$ 10,000.00	\$ 11,557.00 \$ 11,557.00	\$ 13,250.00 \$ 13,250.00	\$ 9,900.00	\$ 9,900.00
2	Package Filter # 5 Filter Media Removal	LS	1	\$ 15,000.00 \$ 15,000.00	\$ 26,400.00 \$ 26,400.00	\$ 45,000.00 \$ 45,000.00	\$ 27,000.00	\$ 27,000.00
3	Package Filter # 5 Surface Prep/Internal Coating/Metal Repairs	LS	1	\$ 20,000.00 \$ 20,000.00	\$ 16,100.00 \$ 16,100.00	\$ 20,399.00 \$ 20,399.00		\$ 17,000.00 \$ 17,000.00
4	Package Filter # 5 Filter Media Replacement	LS	1	\$ 50,000.00 \$ 50,000.00	\$ 49,000.00 \$ 49,000.00	\$ 50,000.00 \$ 50,000.00	\$ 73,000.00	\$ 73,000.00
5	Package Filter # 5 Filter Media Replacement INFILCO Rep. On-Site	LS	1	\$ 20,000.00 \$ 20,000.00	\$ 20,000.00 \$ 20,000.00	\$ 27,344.00 \$ 27,344.00	\$ 17,500.00	\$ 17,500.00
6	Package Filter # 6 Filter Media Removal	LS	1	\$ 15,000.00 \$ 15,000.00	\$ 26,400.00 \$ 26,400.00	\$ 12,500.00 \$ 12,500.00	\$ 27,000.00	\$ 27,000.00
7	Package Filter # 6 Surface Prep/ Internal I Coating/Metal Repairs	LS	1	\$ 20,000.00 \$ 20,000.00	\$ 16,100.00 \$ 16,100.00	\$ 20,399.00 \$ 20,399.00	\$ 17,000.00	\$ 17,000.00
8	Package Filter # 6 Filter Media Replacement	LS	1	\$ 50,000.00 \$ 50,000.00	\$ 49,000.00 \$ 49,000.00	\$ 50,000.00 \$ 50,000.00	\$ 73,000.00	\$ 73,000.00
9	Package Filter # 6 Filter Media Replacement INFILCO Rep. On-Site	LS	1	\$ 20,000.00 \$ 20,000.00	\$ 20,000.00 \$ 20,000.00	\$ 27,344.00 \$ 27,344.00	\$ 17,500.00	\$ 17,500.00
10	Indemnification	LS	1	\$ 10.00 \$ 10.00	\$ 10.00 \$ 10.00	\$ 10.00 \$ 10.00	\$ 10.00	\$ 10.00
Grand Total:				\$220,010.00	\$234,567.00	\$266,246.00	\$278,910.00	
						Bid Calculated Incorrectly on Tab Sheet. Actual Price Quoted \$279,000.00		



Andrew J. Rozwadowski
Senior Procurement Officer
6/6/2016

FILTER MEDIA REPLACEMENT - PACKAGE FILTERS 5 & 6
BETWEEN THE CITY OF TAMARAC
AND
Close Construction, LLC.

THIS AGREEMENT is made and entered into this ____ day of _____, 20____ by and between the City of Tamarac, a municipal corporation with principal offices located at 7525 N.W. 88th Ave., Tamarac, FL 33321 (the "CITY") and **Close Construction, LLC.** a _____ corporation with principal offices located at 301 NW 4th Ave, Okeechobee, FL 34972 (the "Contractor") to provide Filter Media Replacement - Package Filters 5 & 6

Now therefore, in consideration of the mutual covenants hereinafter set forth, the City and Contractor agree as follows:

1) The Contract Documents

The Contract Documents consist of this Agreement, Bid Document No. **16-22 B**, including all conditions therein, (General Terms and Conditions, Special Conditions and/or Special Provisions), drawings, Technical Specifications, all addenda, the Contractor's bid/proposal included herein, and all modifications issued after execution of this Agreement. These contract documents form the Agreement, and all are as fully a part of the Agreement as if attached to this Agreement or repeated therein. In the event that there is a conflict between **16-22 B** as issued by the City, and the Contractor's Proposal, **16-22 B** as issued by the City shall take precedence over the Contractor's Proposal. Furthermore, in the event of a conflict between this document and any other Contract Documents, this Agreement shall prevail.

2) The Work

2.1. The Contractor shall perform all work for the City required by the contract documents as set forth below:

2.1.1 Contractor shall furnish all labor, materials, and equipment necessary to complete the scope of work, as outlined in the contract documents.

2.1.2 Contractor shall supervise the work force to ensure that all workers conduct themselves and perform their work in a safe and professional manner. Contractor shall comply with all OSHA safety rules and regulations in the operation of equipment and in the performance of the work. Contractor shall at all times have a competent field supervisor on the job site to enforce these policies and procedures at the Contractor's expense.

2.1.3 Contractor shall provide the City with seventy-two (72) hours written notice prior to the beginning of work under this Agreement and prior to any schedule change with the exception of changes caused by inclement weather.

- 2.1.4** Contractor shall comply with any and all Federal, State, and local laws and regulations now in effect, or hereinafter enacted during the term of this Agreement, which are applicable to the Contractor, its employees, agents or subcontractors, if any, with respect to the work and services described herein.

3) Insurance

- 3.1.** Contractor shall obtain at Contractor's expense all necessary insurance in such form and amount as specified in the original bid document or as required by the City's Risk and Safety Manager before beginning work under this Agreement including, but not limited to, Workers' Compensation, Commercial General Liability, Builder's Risk and all other insurance as required by the City, including Professional Liability when appropriate. Contractor shall maintain such insurance in full force and effect during the life of this Agreement. Contractor shall provide to the City's Risk and Safety Manager certificates of all insurances required under this section prior to beginning any work under this Agreement. The Contractor will ensure that all subcontractors comply with the above guidelines and will retain all necessary insurance in force throughout the term of this agreement.
- 3.2.** Contractor shall indemnify and hold the City harmless for any damages resulting from failure of the Contractor to take out and maintain such insurance. Contractor's Liability Insurance policies shall be endorsed to add the City as an additional insured. Contractor shall be responsible for payment of all deductibles and self-insurance retentions on Contractor's Liability Insurance policies. Insurance limits are outlined below:

Insurance Requirements		
Line of Business/ Coverage	Occurrence	Aggregate
	Limits	
Commercial General Liability Including:	\$1,000,000	\$1,000,000
Premises/Operations		
Contractual Liability		
Personal Injury		
Explosion, Collapse, Underground Hazard		
Products/Completed Operation		
Broad Form Property Damage		
Cross Liability and Severability of Interest Clause		
Automobile Liability	\$1,000,000.00	\$1,000,000.00
Workers' Compensation & Employer's Liability	Statutory	

4) Time of Commencement and Substantial Completion

- 4.1** The work to be performed under this Agreement shall be commenced after City execution of the Agreement and not later than ten (10) days after

the date that Contractor receives the City's Notice to Proceed. The work shall be substantially completed within **sixty (60)** days from issuance of City's Notice to Proceed, subject to any permitted extensions of time under the Contract Documents. Final completion shall be **fifteen (15)** calendar days from date of Substantial completion. For the purposes of this Agreement, completion shall mean the issuance of final payment.

- 4.2** During the pre-construction portion of the work hereunder, the parties agree to work diligently and in good faith in performing their obligations hereunder, so that all required permits for the construction portion of the work may be obtained by the City in accordance with the Schedule included in the Contract Documents. In the event that any delays in the pre-construction or construction portion of the work occur, despite the diligent efforts of the parties hereto, and such delays are the result of force majeure or are otherwise outside of the control of either party hereto, then the parties shall agree on an equitable extension of the time for substantial completion hereunder and any resulting increase in general condition costs.

5) Contract Sum

The Contract Sum for the above work is Two Hundred Twenty Thousand Ten Dollars and Zero cents (\$220,010.00).

6) Payments

Payment will be made monthly for work that has been completed, inspected and properly invoiced. A retainage of ten percent (10%) will be deducted from monthly payments until 50% of the project is complete. Retainage will be reduced to five percent (5%) thereafter. Retainage monies will be released upon satisfactory completion and final inspection of the work. Invoices must bear the project name, project number, bid number and purchase order number. City has up to thirty (30) days to review, approve and pay all invoices after receipt. The Contractor shall invoice the City and provide a written request to the City to commence the one (1) year warranty period. All necessary Releases of Liens and Affidavits and approval of Final Payments shall be processed before the warranty period begins. All payments shall be governed by the Florida Prompt Payment Act, F.S., Part VII, Chapter 218. The City desires to be able to make payments utilizing City's Visa Procurement Card as a means of expediting payments. It is highly desirable that the successful proposer have the capability to accept a Visa Procurement/Credit card as a means of payment.

7) Remedies

7.1 Damages: The City reserves the right to recover any ascertainable actual damages incurred as a result of the failure of the Contractor to perform in accordance with the requirements of this Agreement, or for losses sustained by the City resultant from the Contractor's failure to perform in accordance with the requirements of this Agreement.

7.2 Correction of Work: If, in the judgment of the City, work provided by the Contractor does not conform to the requirements of this Agreement, or if the work exhibits poor workmanship, the City reserves the right to require that the Contractor correct all deficiencies in the work to bring the work into conformance without additional cost to the City, and / or replace any personnel who fail to perform in accordance with the requirements of this Agreement. The City shall be the sole judge of non-conformance and the quality of workmanship.

8) Change Orders

8.1 Without invalidating the contract, without any monetary compensation, and without notice to any surety, the City reserves and shall have the right to make increases, decreases or other changes to the work as may be considered necessary or desirable to complete the proposed construction in a satisfactory manner. The Contractor shall not start work pursuant to a change order until the change order setting forth the adjustments is approved by the City, and executed by the City and Contractor. Once the change order is so approved, the Contractor shall promptly proceed with the work. All Change Orders shall include overhead and profit, not to exceed five percent (5%) and five percent (5%) respectively.

8.2 The Contract Price constitutes the total compensation (subject to authorized adjustments, if applicable) payable to the Contractor for performing the work. All duties, responsibilities and obligations assigned to or undertaken by the Contractor shall be at Contractor's expense without change in the Contract Price or Time except as approved in writing by the City.

8.3 The Contract Price and/or Time may only be changed by a Change Order. A fully executed change order for any extra work must exist before such extra work is begun. Any claim for an increase or decrease in the Contract Price shall be based on written notice delivered by the party making the claim to the other party promptly (but in no event later than 15 days) after the occurrence of the event giving rise to the claim and stating the general nature of the claim. The amount of the claim with supporting data shall be delivered (unless the City allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by claimant's written statement that the amount claimed covers all known amounts to which the claimant is entitled as a result of the occurrence of said event. No claim for an adjustment in the Contract Price will be valid if not submitted in accordance with this Paragraph.

8.4 The Contract Time may only be changed by a Change Order. A fully executed change order must exist prior to extension of the contract time.

8.5 Any claim for an extension of the Contract Time shall be based on written notice delivered by the party making the claim to the other party no later than fifteen (15) days after the occurrence of the event giving rise to the claim. Notice of the extent of the claim shall be delivered with supporting data and stating the general nature of the claim. Contractor hereby agrees to waive rights to recover any lost time or incurred

costs from delays unless Contractor has given the notice and the supporting data required by this Paragraph.

8.6 Extensions of time shall be considered and will be based solely upon the effect of delays to the work as a whole. Extensions of time shall not be granted for delays to the work, unless the Contractor can clearly demonstrate that such delays did or will, in fact, delay the progress of work as a whole. Time extensions shall not be allowed for delays to parts of the work that are not on the critical path of the project schedule. Time extensions shall not be granted until all float or contingency time, at the time of delay, available to absorb specific delays and associated impacts is used.

8.7 In the event satisfactory adjustment cannot be reached by the City and the Contractor for any item requiring a change in the contract, and a change order has not been issued, the City reserves the right at its sole option to terminate the contract as it applies to these items in question and make such arrangements as the City deems necessary to complete the work. The cost of any work covered by a change order for an increase or decrease in the contract price shall be determined by mutual acceptance of a Guaranteed Maximum Price by the City and Contractor. If notice of any change in the contract or contract time is required to be given to a surety by the provisions of the bond, the giving of such notice shall be the Contractor's responsibility, and the amount of each applicable bond shall be adjusted accordingly. The Contractor shall furnish proof of such adjustment to the City. Failure of the Contractor to obtain such approval from the Surety may be a basis for termination of this Contract by the City.

9) No Damages for Delays

ALL TIME LIMITS STATED IN THE CONTRACT DOCUMENTS ARE OF THE ESSENCE OF THE AGREEMENT. EXCEPT AS PROVIDED HEREIN, NO CLAIM FOR DAMAGES OR ANY CLAIM OTHER THAN FOR AN EXTENSION OF TIME SHALL BE MADE OR ASSERTED AGAINST THE CITY BY REASON OF ANY DELAYS.

Contractor shall not be entitled to an increase in the construction cost or payment or compensation of any kind from City for direct, indirect, consequential, impact or other costs, expenses or damages including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference or hindrance from any cause whatsoever, whether such delay, disruption, interference be reasonable or unreasonable, foreseeable or unforeseeable, or avoidable or unavoidable; provided, however, that this provision shall not preclude recovery of damages by Contractor for hindrances or delays due solely to fraud, bad faith or active interference on the part of City or its agents. In addition, if Contractor is delayed at any time in the progress of the Work by an act or neglect of the City's employees, or separate contractors employed by the City, or by changes ordered in the Work, or by delay authorized by the City pending arbitration, then the Contract Time shall be reasonably extended by Change Order, and the Guaranteed Maximum Price shall be reasonably increased by Change Order in order to equitably increase the general conditions component of the Guaranteed Maximum Price. Furthermore, if Contractor is delayed at any time in the progress of the Work by labor disputes, fire, unusual delay in deliveries, adverse weather conditions not

reasonably anticipated, unavoidable casualties or other causes beyond the Contractor's control, or by other causes which the City and Contractor agree may justify delay, then the Contract Time shall be reasonably extended by Change Order. Otherwise, Contractor shall be entitled only to extensions of the Contract Time as the sole and exclusive remedy for such resulting delay, in accordance with and to that extent specifically provided above. No extension of time shall be granted for delays resulting from normal weather conditions prevailing in the area as defined by the average of the last ten (10) years of weather data as recorded by the United States Department of Commerce, National Oceanic and Atmospheric Administration at the Fort Lauderdale Weather Station.

10) Waiver of Liens

Prior to final payment of the Contract Sum, a final waiver of lien shall be submitted by all suppliers, subcontractors, and/or Contractors who worked on the project that is the subject of this Agreement. Payment of the invoice and acceptance of such payment by the Contractor shall release City from all claims of liability by Contractor in connection with the agreement.

11) Warranty

Contractor warrants the work against defect for a period of one (1) year from the date of final payment. In the event that defect occurs during this time, Contractor shall perform such steps as required to remedy the defects. Contractor shall be responsible for any damages caused by defect to affected area or to interior structure. The one (1) year warranty period does not begin until approval of final payment for the entire project, and the subsequent release of any Performance or Payment Bonds, which may be required by the original bid document.

12) Indemnification

12.1 The Contractor shall indemnify and hold harmless the City, its elected and appointed officials, employees, and agents from any and all claims, suits, actions, damages, liability, and expenses (including attorneys' fees) in connection with loss of life, bodily or personal injury, or property damage, including loss of use thereof, directly or indirectly caused by, resulting from, arising out of or occurring in connection with the operations of the Contractor or its officers, employees, agents, subcontractors, or independent Contractors, excepting only such loss of life, bodily or personal injury, or property damage solely attributable to the gross negligence or willful misconduct of the City or its elected or appointed officials and employees. The above provisions shall survive the termination of this Agreement and shall pertain to any occurrence during the term of this Agreement, even though the claim may be made after the termination hereof.

12.2 Nothing contained herein is intended nor shall be construed to waive City's rights and immunities under the common law or Florida Statutes 768.28, as amended from time to time

13) Non-Discrimination & Equal Opportunity Employment

During performance of Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, age, national origin, sex, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. The Contractor will take affirmative action to ensure that employees are treated during employment, without regard to their race, color, sex, religion, age, national origin, sex, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. The Contractor further agrees that he/she will ensure that Subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.

14) Independent Contractor

This Agreement does not create an employee/employer relationship between the Parties. It is the intent of the Parties that the Contractor is an independent contractor under this Agreement and not the City's employee for any purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Worker's Compensation Act, and the State Unemployment Insurance law. The Contractor shall retain sole and absolute discretion in the judgment of the manner and means of carrying out Contractor's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under this Agreement shall be those of Contractor, which policies of Contractor shall not conflict with City, State, or United States policies, rules or regulations relating to the use of Contractor's funds provided for herein. The Contractor agrees that it is a separate and independent enterprise from the City, that it had full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between the Contractor and the City and the City will not be liable for any obligation incurred by Contractor, including but not limited to unpaid minimum wages and/or overtime premiums.

15) Assignment and Subcontracting

Contractor shall not transfer or assign the performance required by this Agreement without the prior consent of the City. This Agreement, or any portion thereof, shall not be subcontracted without the prior written consent of the city.

16) Notice

Whenever either party desires or is required under this Agreement to give notice to any other party, it must be given by written notice either delivered in person, sent by U.S. Certified Mail, U.S. Express Mail, air or ground courier services, or by messenger service, as follows:

CITY

City Manager
City of Tamarac
7525 N.W. 88th Avenue
Tamarac, FL 33321

With a copy to the City Attorney at the following address:

Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Blvd., Suite 200
Fort Lauderdale, FL 33308

CONTRACTOR

Close Construction, LLC
301 NW 4th Ave
Okeecobee, FL 34972
(863)467-0831
Danny@closeconstruction.us

17) Termination

17.1 Termination for Convenience: This Agreement may be terminated by the City for convenience, upon seven (7) days of written notice by the terminating party to the other party for such termination in which event the Contractor shall be paid its compensation for services performed to termination date, including services reasonably related to termination. In the event that the Contractor abandons this Agreement or causes it to be terminated, Contractor shall indemnify the city against loss pertaining to this termination.

17.2 Default by Contractor: In addition to all other remedies available to the City, this Agreement shall be subject to cancellation by the City for cause, should the Contractor neglect or fail to perform or observe any of the terms, provisions, conditions, or requirements herein contained, if such neglect or failure shall continue for a period of thirty (30) days after receipt by Contractor of written notice of such neglect or failure.

18) Agreement Subject to Funding

This agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City

Commission of the City of Tamarac in the annual budget for each fiscal year of this Agreement, and is subject to termination based on lack of funding.

19) Venue

This Agreement shall be governed by the laws of the State of Florida as now and hereafter in force. The venue for actions arising out of this agreement is fixed in Broward County, Florida.

20) Signatory Authority

The Contractor shall provide the City with copies of requisite documentation evidencing that the signatory for Contractor has the authority to enter into this Agreement.

21) Severability; Waiver of Provisions

Any provision in this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provisions in any other jurisdiction. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

22) Uncontrollable Circumstances

22.1 Neither the City nor Contractor shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

22.2 Neither party shall, however, be excused from performance if nonperformance is due to forces, which are preventable, removable, or remediable, and which the nonperforming party could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

23) Merger; Amendment

This Agreement constitutes the entire Agreement between the Contractor and the City, and negotiations and oral understandings between the parties are merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the Contractor and the City.

24) No Construction Against Drafting Party

Each party to this Agreement expressly recognizes that this Agreement results from the negotiation process in which each party was represented by counsel and contributed to the drafting of this Agreement. Given this fact, no legal or other presumptions against the party drafting this Agreement concerning its construction, interpretation or otherwise accrue to the benefit of any party to the Agreement, and each party expressly waives the right to assert such a presumption in any proceedings or disputes connected with, arising out of, or involving this Agreement.

25) Public Records

25.1 The City of Tamarac is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

25.1.1 Keep and maintain public records required by the City in order to perform the service;

25.1.2 Upon request from the City's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

25.1.3 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.

25.1.4 Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be

provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

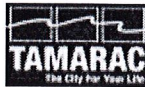
25.2 During the term of the contract, the Contractor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The form of all records and reports shall be subject to the approval of the City's Auditor. The Contractor agrees to make available to the City's Auditor, during normal business hours and in Broward, Dade or Palm Beach Counties, all books of account, reports and records relating to this contract.

26) Public Records Custodian

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
7525 NW 88TH AVENUE
ROOM 101
TAMARAC, FL 33321
(954) 597-3505
CITYCLERK@TAMARAC.ORG**

Remainder of Page Intentionally Blank



IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature. CITY OF TAMARAC, signing by and through its Mayor and City Manager, and CONTRACTOR, signing by and through **Thomas C. Close** its president duly authorized to execute same.

CITY OF TAMARAC

Harry Dressler, Mayor

Date

ATTEST:

Michael C. Cernech, City Manager

Patricia A. Teufel, CMC
City Clerk

Date

Date

Approved as to form and legal sufficiency:

City Attorney

Date

ATTEST:

Close Construction, LLC.
Company Name

Signature of Corporate Secretary

Signature of President/Owner

Type/Print Name of Corporate Secy.

Thomas C. Close
Type/Print Name of President/Owner

(CORPORATE SEAL)

Date



CORPORATE ACKNOWLEDGEMENT

STATE OF _____ :

:SS

COUNTY OF _____ :

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared

_____, of _____

a _____ Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this _____ day of _____, 20____.

Signature of Notary Public
State of Florida at Large

Print, Type or Stamp
Name of Notary Public

☐ Personally known to me or
☐ Produced Identification

Type of I.D. Produced

☐ DID take an oath, or
☐ DID NOT take an oath.

COMPANY NAME: (Please Print): Close Construction, LLC

Phone: 863.467.0831

Fax: 863.763.6337

BEFORE SUBMITTING YOUR BID, MAKE SURE YOU...

1. ☒ Carefully read the General Terms & Conditions, Special Conditions and Special Provisions.
2. ☒ Properly fill out the **Bid Forms and the Schedule of Bid Prices**.
3. ☒ Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
4. ☒ Sign the **Certification** page. Failure to do so may result in your Bid being deemed non-responsive.
5. ☒ Fill out the **Bidder's Qualification Statement**.
6. ☒ Fill out the **References** page.
7. ☒ Sign the **Vendor Drug Free Workplace Form**.
8. ☐ Fill out the **List of Subcontractors**.
9. ☒ **Include a 5% Bid Guaranty. Failure to provide the stipulated bond or guaranty will result in automatic rejection of your bid. Payment and Performance Bonds will be required and must be submitted on the City's forms, included herein.**
10. ☒ Fill out and sign the **Certified Resolution**.
11. ☒ ~~Include proof of insurance.~~
12. ☒ **Include copy of State Certified or County Competency License(s)**
13. ☒ **Trench Safety Form**

Submit one (1) original document, marked "Original" on its exterior and two (2) copies, prior to the bid opening deadline as well as a PDF copy on a USB Flash Drive or CD.

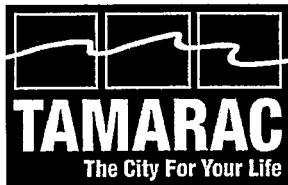
Make sure your Bid is submitted PRIOR to the deadline.

Late Bids will not be accepted.

Failure to provide the requested attachments may result in your bid being deemed non-responsive.

THIS SHOULD BE THE FIRST PAGE OF YOUR BID.

THIS SHOULD BE THE FIRST PAGE OF YOUR BID.



SUBMIT BID TO:

CITY OF TAMARAC
PURCHASING AND CONTRACTS DIVISION
7525 NW 88TH AVENUE
TAMARAC, FL 33321
954-597-3570

INVITATION FOR BID

Bidder Acknowledgement

BID NO.: 16-22 B

BID TITLE: FILTER MEDIA REPLACEMENT - PACKAGE FILTERS 5 & 6

BID OPENING DATE/TIME: JUNE 2, 2016 AT 3:00 PM

BUYER NAME: ANDREW ROZWADOWSKI, SENIOR PROCUREMENT SPECIALIST

BUYER PHONE: 954-597-3569

BUYER EMAIL: ANDREW.ROZWADOWSKI@tamarac.org

PRE-BID CONFERENCE/SITE INSPECTION: MAY 12, 2016 @ 10:00AM, ROOM 107

BONDING: 5% Bid Bond, 100% Payment/Performance Bond Bid Pkg Cost: \$25.00

GENERAL CONDITIONS

These instructions are standard for all bids for commodities/services issued by the City of Tamarac. The City of Tamarac may delete, supersede or modify any of these standard instructions for a particular bid by indicating such change in the Instructions to Bidders or in the Special Conditions of the bid. Any and all Special Conditions, Special Provisions & Bid Specifications that may vary from these general conditions shall prevail over these General Conditions and any conflicting provision within any vendor's standard terms and conditions regardless of any language in vendor's documentation to the contrary.

SEALED BIDS

This form should be submitted with all Bid Forms in a sealed envelope. The face of the envelope shall contain the above address, the Bid number and the Bid title. Bids not submitted on the attached Bid Form may be deemed non-responsive. All Bids are subject to the terms and conditions specified herein. Those bids that do not comply with these conditions may be deemed non-responsive.

BIDDER COMPANY NAME: Close Construction, LLC

COMPANY ADDRESS: 301 nw 4th Ave, Okeecobee, Fl 34972

COMPANY PHONE: 863.467.0831

NAME OF AUTHORIZED AGENT: Thomas C. Close

TITLE OF AUTHORIZED AGENT: President

AUTHORIZED AGENT EMAIL ADDRESS: danny@closeconstruction.us

BIDDER TAXPAYER ID OR SOCIAL SECURITY NUMBER: 45-2708809

I certify that this Bid Acknowledgement is made without prior understanding, agreement or connection with any corporation, firm or person submitting a Bid for the same commodities and/or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this Bid and certify that I am authorized to sign this Bid as an agent for the Bidder.

**BID FORM BID NO. 16-22B****FILTER MEDIA REPLACEMENT- PACKAGE FILTERS 5 & 6**

The City of Tamarac is hereby requesting Bids from qualified contractors for work which consists of the Contractor furnishing all labor, materials, tools, and equipment necessary, as indicated in the specifications herein and generally to include removal and disposal of existing filter media, internal surfaces abrasive blast cleaned in accordance with an SSPC SP7 Brush Clean Method and all areas of exposed steel or compromised paint will be blast cleaned in accordance with SSPC SP 10 near-white method and painted according to the specifications along with installation of new filter media in package filters 5 & 6. Disinfect the filters and place the filters in service. Construction also includes all appurtenances and other incidentals as indicated by the drawings and specifications or as required to properly complete the project as planned.

To be eligible for award of this project, the Contractor must possess at time of bid opening, one of the following State Certified and/or County Competency licenses or any license that can meet, exceed and legally perform the scope of work as determined by state or county licensing agency

State: Certified General Contractor, defined by F.S. 489.105 3a with at least five (5) years of verifiable full-time experience with a minimum of two (2) projects of similar size & scope in the past (7) years.

County: Broward County Competency Engineering Contractor Class "A" license with five (5) years of verifiable full-time experience with a minimum of two (2) projects of similar size & scope in the past (7) years.

Occupational license must be in effect as required by Florida Statute §205.065.

~~We propose to furnish the following items in conformity with the specifications and at the indicated bid prices. The bid prices quoted have been checked and certified to be correct. Said prices are fixed and firm and shall be paid to Bidder for the successful completion of its obligation as specified in the contract documents.~~

In the event of obvious mathematical errors, the Bidder recognizes that these are clerical in nature and may be corrected by City.

For each bid item, Bidder agrees to furnish all labor, materials, tools and equipment necessary to properly perform the work described herein and on the project drawings. A more detailed description of the Pay Items is located in Section 1B, of the Technical Specifications. It is the intent of the City to award this bid based on the Total Base Bid for all bid items. In the event of latent multiplication or addition errors, the Bidder recognizes that these are clerical errors and may be corrected by the Owner.

BID No. 16-22B
FILTER MEDIA REPLACEMENT - PACKAGE FILTERS 5 & 6

ITEM NO.	DESCRIPTION	UNIT	EST. QTY.	EXTENDED TOTAL PRICE
1*	Site Mobilization/Demobilization	LS	1	\$ 10,000.00
2	Package Filter # 5 Filter Media Removal	LS	1	\$ 15,000.00
3	Package Filter # 5 Surface Prep/Internal Coating/Metal Repairs	LS	1	\$ 20,000.00
4	Package Filter # 5 Filter Media Removal <i>Replacement</i>	LS	1	\$ 50,000.00
5	Package Filter # 5 Filter Media Replacement INFILCO Rep. On-Site	LS	1	\$ 20,000.00
6	Package Filter # 6 Filter Media Removal	LS	1	\$ 15,000.00
7	Package Filter # 6 Surface Prep/ Internal I Coating/Metal Repairs	LS	1	\$ 20,000.00
8	Package Filter # 6 Filter Media Replacement	LS	1	\$ 50,000.00
9	Package Filter # 6 Filter Media Replacement INFILCO Rep. On-Site	LS	1	\$ 20,000.00
10	Indemnification	LS	1	\$ 10.00

*There is a 5% cap for Bid Item 1 (refer to Section 1B). Any amount above 5%, for Bid Item 1 shall be added to Bid Item 2, as not to change the bidder's total bid price.

TOTAL BASE BID ITEMS 1 through 10

(IN NUMBERS)

TOTAL BASE BID ITEMS 1 through 10

(IN WORDS)

\$ 220,010.00

Two hundred twenty thousand and ten dollars and 00/100

Dollars and Cents

Close Construction, LLC

NAME OF COMPANY

**BID FORM**

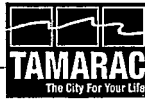
(continued)

BID NO. 16-22B**FILTER MEDIA REPLACEMENT- PACKAGE FILTERS 5 & 6**Submitted by: Close Construction, LLC Date 6.2.2016


THIS BID IS SUBMITTED TO:

City of Tamarac
Purchasing and Contracts Manager
7525 Northwest 88th Avenue
Tamarac, Florida 33321

1. The undersigned Bidder proposes and agrees, if this bid is accepted, to enter into a contract with the City to perform and furnish all Work as specified herein for the Contract Price and within the Contract Period indicated in this bid.
2. This bid will remain subject to acceptance for ninety (90) days after the day of bid opening. Bidder will sign and submit the necessary documents required by the City within fifteen (15) days prior to the date of the City's Award.
 - a. Bidder has familiarized itself with the nature and extent of the contract documents, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
 - b. Bidder has given the City written notice of all conflicts, errors or discrepancies that it has discovered in the contract documents and the written resolution thereof by the City is acceptable to Bidder.
 - c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the City.
3. Bidder will complete the Work for the prices shown in the "Bid Form".
4. Bidder agrees that the Work will be substantially performed and complete in accordance with the schedules established herein.

**BID FORM**
(continued)**BID NO. 16-22B****FILTER MEDIA REPLACEMENT- PACKAGE FILTERS 5&6**

The City reserves the right to reject any bid, if it deems that a vendor has deliberately provided erroneous information. The undersigned declare to have specific and legal authorization to obligate their firm to the terms of this bid, and further, that they have examined the Invitation to Bid, the instructions to Bidders, the Specifications, and other documents included in this bid request, and hereby promises and agrees that, if this bid is accepted, they will faithfully fulfill the terms of this bid together with all guarantees and warranties thereto. The undersigned bidding firm further certifies the product and/or equipment meets or exceeds the specification as stated in the bid package; and also agrees that products and/or equipment to be delivered which fail to meet bid specifications will be rejected by the City within thirty (30) days of delivery. Return of rejection will be at the expense of the bidder.

 _____ Authorized Signature	Close Construction, LLC _____ Company Name
Thomas C. Close _____ Typed/Printed Name	301 NW 4th Avenue _____ Address
863.467.0831 _____ Telephone	Okeechobee, FL 34972 _____ City, State, ZIP
863.763.6337 _____ Fax	45-2708809 _____ Federal Tax ID Number
danny@closeconstruction.us _____ Email address for above signer (if any)	CGC048773 _____ Contractor's License Number

**BID FORM**
(continued)**BID NO. 16-22B****FILTER MEDIA REPLACEMENT - PACKAGE FILTERS 5 & 6**Bidder's Name: Close Construction, LLC**TERMS:** N/A % (percent discount, if any, if payment made within N/A DAYS; otherwise, terms are NET 30 days.Delivery/ Final Completion: 75 calendar days after receipt of Notice to Proceed however, shall not exceed (60) calendar days for Substantial Completion.

To be considered eligible for award, one (1) original and two (2) copies of this bid form should be submitted with the Bid. One original bid **must** be submitted at time of bid opening. Copies **must** be provided within 3 business days of City's request.

NOTE: Bid submittals without the manual signature of an authorized agent of the Bidder, as evidenced by completion of the Certified Resolution form contained herein (or acceptable Corporate Resolution) may be deemed non-responsive and ineligible for award.

NOTE: Bid submittals without the manual signature of an authorized agent of the Bidder shall be deemed non-responsive and ineligible for award.

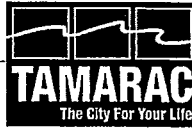
Will your firm accept credit cards as payment from the City of Tamarac? Yes ☐ No ☒

Payment by Electronic Funds Transfer: Vendors may now receive payments by direct deposit via electronic funds transfer instead of by paper check. Vendors are strongly encouraged to register to receive all payments by direct deposit. Access the City of Tamarac web-site at <http://www.tamarac.org/city-departments/financial-services/purchasing/register-for-direct-deposit-payment.aspx>

IF "NO BID" IS OFFERED, PLEASE PROVIDE THE FOLLOWING INFORMATION:

Please indicate reason(s) why a Bid Proposal is not being submitted at this time. Return the Bid Form to avoid removal of Bidder from the City of Tamarac's vendor listing.

N/A



ACKNOWLEDGMENT
NON-COLLUSIVE AFFIDAVIT

State of Florida
County of Okeechobee

On this the 2 day of June, 2016, before me, the undersigned Notary Public of the State of Florida, personally appeared

Thomas C. Close and
(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand
and official seal.



MELISSA ANN STONE
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF086597
Expires 2/24/2018

NOTARY PUBLIC
SEAL OF OFFICE:

Melissa A Stone
NOTARY PUBLIC, STATE OF FLORIDA

Melissa A. Stone

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)

☒ Personally known to me, or
☐ Produced identification:

(Type of Identification Produced)

☐ DID take an oath, or ☒ DID NOT take an oath

NON-COLLUSIVE AFFIDAVIT

State of Florida)

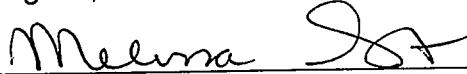

)ss.

County of Okeechobee)

Close Construction, LLC being first duly sworn, deposes
and says that:

1. He/she is the President, (Owner, Partner, Officer, Representative or Agent) of Close Construction, LLC, the Offeror that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Offeror or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:


Witness Melissa Stone

Witness Kari Shorter

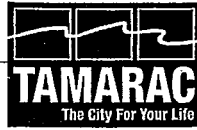
By


Thomas C. Close

Printed Name

President

Title



CERTIFICATION

THIS DOCUMENT MUST BE SUBMITTED WITH THE BID

We (I), the undersigned, hereby agree to furnish the item(s)/service(s) described in the Invitation to Bid. We (I) certify that we (I) have read the entire document, including the Specifications, Additional Requirements, Supplemental Attachments, Instructions to Bidders, Terms and Conditions, and any addenda issued. We agree to comply with all of the requirements of the entire Invitation To Bid.

Indicate which type of organization below:

INDIVIDUAL ☐

PARTNERSHIP ☐

CORPORATION ☒ OTHER ☐

If "Other", Explain: _____

Thomas C. Close
Authorized Signature

Close Construction, LLC
Company Name

Thomas C. Close
Typed/Printed Name

301 NW 4th Avenue
Address

863.467.0831
Telephone

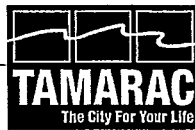
Okeechobee, FL 34972
City, State, ZIP

863.763.6337
Fax

45-2708809
Federal Tax ID Number

danny@closeconstruction.us
Email address for above signer (if any)

CGC048773
Contractor's License Number

**BIDDER'S QUALIFICATION****STATEMENT**

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

Name of Company Close Construction, LLC
 Address 301 NW 4th Avenue
 City State Zip Okeechobee, FL 34972
 Telephone 863.467.0831
 Fax Number 863.763.6337

1. How many years has your organization been in business under its present name?
26 Years Converted from a Corporation to a LLC in 2011. Retroactive to 1993
2. If Vendor is operating under Fictitious Name, submit evidence of compliance with Florida Fictitious Name Statute: N/A
3. Under what former name(s) has your business operated?
Close Construction, Inc.
 List former address(es) of that business (if any).
None
4. Are you Certified? Yes ☐ No ☒ If Yes, attach copy of Certification
5. Are you Licensed? Yes ☒ No ☐ If Yes, attach copy of License
6. Has your company ever declared bankruptcy? Yes ☐ No ☒

If Yes, explain: _____

7. Are you a Sales Representative ☐ Distributor ☐ Broker ☐ or Manufacturer ☐
 of the commodities/services bid upon? General Contractor
8. Have you ever received a contract or a purchase order from the City of Tamarac or other governmental entity? Yes ☒ No ☐ If yes, explain (date, service/project, bid title etc.)
See attached summary of completed projects with other governmental entities.
We have never received a contract or PO from the City of Tamarac
9. Have you ever received a complaint on a contract or bid awarded to you by any governmental entity? Yes ☐ No ☒ If yes, explain: _____
10. Have you ever been debarred or suspended from doing business with any governmental entity? Yes ☐ No ☒ If yes, explain: _____

Bidder's Qualification Statement

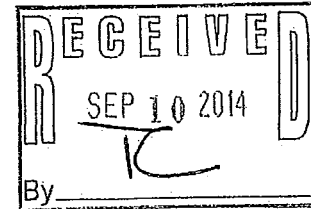


STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783

(850) 487-1395

CLOSE, THOMAS C
CLOSE CONSTRUCTION LLC
P O BOX 2558
OKEECHOBEE FL 34973



Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION

CGC048773

ISSUED: 08/27/2014

CERTIFIED GENERAL CONTRACTOR
CLOSE, THOMAS C
CLOSE CONSTRUCTION LLC

IS CERTIFIED under the provisions of Ch. 489 FS.
Expiration date : AUG 31, 2016 L1408270003379

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER	
CGC048773	

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016



CLOSE, THOMAS C
CLOSE CONSTRUCTION LLC
301 NW 4TH AVENUE
PO BOX 2558
OKEECHOBEE FL 34972



ISSUED: 08/27/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1408270003379



St. Lic. #CGC048773

General Construction
Construction Management

Contracts With Governmental Agencies/Municipalities

Project Name: Central County Reclamation Facility Deep Injection Well (DIW) Pump & Piping Systems

Location: Central County Reclamation Facility
7905 McIntosh Road
Sarasota, Florida 34238

Contractor/Sub: Contractor

Project Manager: Danny Boromei

Superintendent: Christian Selph

Owner: Sarasota County Public Works
1001 Sarasota Center Blvd.
Sarasota, FL 34240

Contact: Jack Gibson

Phone: (941) 650-2606

Engineer: Atkins Engineering
101 Arthur Andersen Pkwy, Suite 260
Sarasota, FL 34232

Phone: (941) 378-0272

Description: Install DIW forcemain consisting of (2) 150-HP split case axial pumps and 24" forcemain.
Install 12" forcemain to the reuse pond and 50-HP horizontal self-priming pump.

Original Contract: \$1,137,125.85

Final Contract: \$1,054,034.92

Completion: March, 2014

Project Name: West Dearborn Low Impact Development Stormwater Pilot Project

Location: Englewood Neighborhood
Sarasota, Florida

Contractor/Sub: Contractor

Project Manager: Thomas "Chris" Close

Superintendent: David Kuxhausen

Owner: Sarasota County Public Works
1001 Sarasota Center Blvd.
Sarasota, FL 34240

Contact: Michael Elfers

Phone: (941) 861-0611

Engineer: DMK Associates, Inc.
435 Commercial Court, Suite 200
Venice, FL 34292

Phone: (941) 412-1293

Description: Construction of bio-detention/bio-retention systems, stormwater piping and structures, irrigation, landscape, pavement and sidewalk removal, excavation, grading, compaction, curbing, erosion and pollution control, pavement striping, and signage in an existing neighborhood.

Original Contract: \$5,962,619.70

Final Contract: \$5,954,305.67

Completion: March, 2014

Project Name: Prineville WTF Facility Concentrate Pipe Replacement

Location: City of Port St. Lucie Utility
900 SE Ogden Lane
Port St. Lucie, FL 34983

Contractor/Sub: Contractor

Project Manager: Danny Boromei

Superintendent: Michael "Mickey" Bartlett

Owner: City of Port St. Lucie
121 SW Port St. Lucie Blvd.
Port St. Lucie, FL 34984

Contact: Pierre Vignier

Phone: (772) 873-6400

Email: pvignier@cityofpsl.com

Fax: 772.873.6405

Engineer: Brent R. White
Reiss Engineering, Inc.
1016 Spring Villas Pt.
Winter Springs, FL 32708

Phone: (407) 679-5358

Description: Demolish existing PVC discharge concentrate pipeline and install new stainless steel pipeline.

Contract: \$117,622.00

Completion: February, 2014

Project Name: Lime Softening Plant Rehabilitation – Repair (2) Accelerators

Location: Water Treatment Plant
1201 Stirling Road
Dania Beach, FL 33004

Contractor/Sub: Contractor

Project Manager: Danny Boromei

Superintendent: Michael "Mickey" Bartlett

Owner: City of Dania Beach
100 West Dania Beach Blvd.
Dania Beach, FL 33004

Contact: Dominic Orlando, P.E.

Phone: (954) 924-3740

Fax: 954.923.1109

Email: dorlando@ci.dania-beach.fl.us

Engineer: Fred Bloetscher, P.E.
Public Utility Management & Planning Services, Inc.
P. O. Box 221890

Hollywood, FL 33022-1890
Phone: (239) 250-2423
Description: Accelerator repairs, replacement of catwalks, steel structures, motors and appurtenances.
Contract: \$840,393.00
Completion: January, 2014

Project Name: Town of Hillsboro Beach Water Treatment Plant Improvements

Location: 925 East Sample Road
Pompano Beach, FL 33064
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Contractor/Sub: Contractor

Project Manager: Danny Boromei

Superintendent: Michael "Mickey" Bartlett

Owner: Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Contact: Elliott Garay

Phone: 954.703.0623

Fax: 954-941-8904

Email: egaray@townofhillsborobeach.com

Engineer: CH2M HILL
800 Fairway Drive, Suite 350
Deerfield Beach, FL 33441

Phone: 954-426-6112

Description: Improvements to existing Water Treatment Plants

Contract: \$5,096,512.33

Date of Contract: May 23, 2011

Completion: August, 2013

Project Name: Modifications to the Egret Marsh Stormwater Park Floway

Location: Vero Beach, FL

Contractor/Sub: Contractor

Project Manager: Danny Boromei

Superintendent: David Cook

Owner: Indian River County
1801 27th St.
Vero Beach, FL 32940

Contact: Keith McCully

Phone: 772.226.1562

Email: kmccully@ircgov.com

Engineer: Indian River County Stormwater Division
1801 27th St.
Vero Beach, FL 32940

Phone: 772.226.1562

Description: Removal of Egret Marsh's grid material and HDPE geomembrane lining; excavating, mixing, grading and compacting existing material. Construction of a concrete algal turf scrubber surface.

Contract: \$1,286,469.59

Date of Contract: 11.07.2013

Completion: February 2013

Project Name: Ammonia System Activation for the West Water Treatment Plant

Owner: City of Miramar

2300 Civic Center Place
Miramar, FL

Description: Furnish and install two (2) cabinet ammoniators on an existing concrete slab and housekeeping pad; Furnish and install one (1) fiberglass enclosure to house the ammoniators.

Engineer: GAI Consultants, Inc.

Contract Amount: \$233,464.00

Completion Date: 9.5.2013

Contact Name: Jay Ameno

Phone: 561.988.2611

Project Name: GT Lohmeyer Waste Water Treatment Plant

Owner: City of Fort Lauderdale

200 N Andrews Avenue, Suite 300
Fort Lauderdale, FL 33301

Description of the Work: Removal and replacement of liquid oxygen tanks, public address system, grit classifiers, lime silo, effluent building water seal system, dewatering building concrete, and odor control instrumentation. Liquid oxygen plant instrumentation upgrade.

Engineer: City of Fort Lauderdale Engineer

Contract Amount: \$4,547,259.63

Completion Date: June 2012

Contact Name: Jean Examond

Email: jexamond@fortlauderdale.com

Phone Number: 954-828-4507

Cell Number: 561-577-5427

Project Name: S332 Pump Station Hardening

Prime Contractor: Close Construction, LLC

301 NW 4th Ave
Okeechobee, FL 34972

Owner: South Florida Water Management

3301 Gun Club Road
West Palm Beach FL 33406

Description of the Work: Pump Station Hardening

Engineer: C.S.I. Consulting

2394 St. Johns Bluff Road South
Jacksonville, FL 32246

Contract Amount: \$563,460.00

Date of Contract: May, 2010

Completion Date: June, 2011

Contact Name: Mike Hiscock

Address: 3300 Gun Club Road, West Palm Beach, FL 33406

Phone Number: 561-682-2526

Fax Number: 561-682-5184

Email: mhiscoc@sfwmd.gov

Project Name: G-435 Pump Station
Prime Contractor: Close Construction, LLC
301 NW 4th Ave
Okeechobee, FL 34972
Owner: South Florida Water Management
3301 Gun Club Road
West Palm Beach FL 33406
Description of the Work: Construction of New Pump Station
Engineer: Brown & Caldwell
135 San Lorenzo Avenue Suite 630
Coral Gables, FL 33146
Contract Amount: \$11,904,941.00
Date of Contract: September, 2009
Completion Date: December, 2011
Contact Name: Kevin Snell
Address: 3300 Gun Club Road, West Palm Beach, FL 33406
Phone Number: 561-682-2588
Fax Number: 561-242-5228
Email: ksnell@sfwmd.gov

Project Name: S-63 Concrete Repairs
Prime Contractor: Close Construction, LLC
Owner: South Florida Water Management
3301 Gun Club Road
West Palm Beach FL 33406
Description of the Work: Concrete Repairs to S-63 Spillway
Engineer: SFWMD
3301 Gun Club Road
West Palm Beach, FL 33406

Contract Amount: \$1,108,549.00
Change Orders: (\$99,154.49)
Final Contract Amount: \$1,009,394.51
Contract Number: 4600002257
Date of Contract: November, 2010
Completion Date: June, 2011
Contact Name: Anthony Rosato
Email: arosato@sfwmd.gov
Address: 3300 Gun Club Road, West Palm Beach, FL 33406
Phone Number: 561.686.8800

Project Name: S-59 Concrete Repairs
Prime Contractor: Close Construction, LLC
Owner: South Florida Water Management
3301 Gun Club Road
West Palm Beach, FL 33406
Description of the Work: Concrete Repairs to S-59 Spillway
Engineer: SFWMD
3301 Gun Club Road
West Palm Beach, FL 33406

Contract Amount: \$1,089,775.00
Change Orders: (\$66,954.96)
Final Contract: \$1,022,820.04
Contract Number: 4600002258
Date of Contract: November, 2011
Completion Date: June, 2011
Contact Name: Anthony Rosato
Email: arosato@sfwmd.gov
Address: 3300 Gun Club Road, West Palm Beach, FL 33406
Phone Number: 561.686.8800

Project Name: Riviera Beach Water Treatment Plant

Owner: City of Riviera Beach
600 West Blue Heron Blvd
Riviera Beach, FL 33404

Description of the Work: Improvements to existing Water Treatment Plant including removal and installation of a skid mounted chemical feed system, filter system, yard piping, control valves, and level control systems.

Engineer: Jordan, Jones & Goulding
6801 Governors Lake Parkway
Norcross, GA 30071

Contract Amount: \$1,452,590.00
Date of Contract: January, 2010
Completion Date: August, 2010
Contact Name: Giles Rhodes
Address: 600 West Blue Heron Blvd, Riviera Beach, FL 33404
Phone Number: 561-845-4185
Email: grhodes@rivierabch.com

~~**Project Name:** Bradenton Water Treatment Plant Improvements~~

~~**Prime:** Close Construction, LLC
301 NW 4th Ave
Okeechobee, FL 34972~~

~~**Owner:** City of Bradenton
101 Old Main St. W.
Bradenton, FL 34205~~

~~**Description of the Work:** Improvements to existing Water Treatment Plant~~

~~**Engineer:** Jones Edmunds
324 S. Hyde Park Avenue
Tampa, FL 33606~~

~~**Contract Amount:** \$208,038.00
Date of Contract: October 2009
Completion Date: March, 2010
Contact Name: Claude Tankersley
Phone Number: 941-708-6300 ext. 222
Email: claudetankersley@cityofbradenton.com~~

Project Name: Ocala Water Treatment Plant Softening Basin Drive Assembly and Water Tank Improvements

Prime: Close Construction, LLC
301 NW 4th Ave
Okeechobee, FL 34972

Owner: City of Ocala
151 SE Osceola Avenue
Ocala, FL 34471

Description of the Work: New MCC, replaced drive mechanism on an existing clarifier and cleaning of existing ground storage tanks.

Engineer: City of Ocala
151 SE Osceola Avenue
Ocala, FL 34471

Contract Amount: \$369,272.00

Date of Contract: March, 2009

Completion Date: August, 2009

Contact Name: Ed Earnest

Address: 2100 NE 30th Ave, Ocala, FL 34470

Phone Number: 352-351-6688

Project Name: Area 11A Reclaimed Water In-Line Booster Pump Station

Owner: City of Delray Beach
100 NW 1st Avenue
Delray Beach, FL

Description: Furnishing all labor, materials, equipment, services, fittings, valves, connections to existing systems and all incidentals and appurtenances for the replacement of two (2) existing wastewater booster pumps with two (2) new 75 Hp reclaimed water booster pumps with control panel and variable frequency drives and all associated civil/site improvements, mechanical, structural and electrical/instrumentation appurtenances, complete, tested and ready for operation, including temporary facilities as required, all in accordance with the Contract Documents. Construction also includes clearing and grubbing, dewatering, MOT's, complying with permit conditions, pavement restoration, sidewalk and curb restoration, flushing & testing and all restoration work for a complete and operating system.

Engineer: Mathews Consulting, Inc.

Contract: \$553,527.00

Date of Contract: March 16, 2009

Completion: August 2009

Contact: Rafael Ballestero

Address: 100 NW 1st Avenue, Delray Beach, FL

Phone: 561.243.7177

Project Name: Indian River Estates Stormwater Improvements

Prime Contractor: Close Construction
301 NW 4th Ave
Okeechobee, FL 34972

Owner: St Lucie County
2300 Virginia Ave
Ft. Pierce, FL 34982

Description of the Work: Constructed CBS Building to house pump station, installed pumps, instrumentation and controls, underground piping, retention pond, inlet outfall structures.

Engineer: Hazen & Sawyer
4000 Hollywood Blvd

Hollywood, FL 33021

Contract Amount: \$4,865,825.00

Date of Contract: June 2007

Completion Date: December, 2008

Contact Name: Mike Harvey

Address: 2300 Virginia Avenue, Fort Pierce, FL 34982

Phone Number: 772-462-1717

Email: harveym@stlucieco.org

Owner: St. Lucie County

Project Name: St. Lucie County Fairgrounds Wastewater Treatment Plant By-Pass Holding Tank

Description of the Work: Performed all necessary site work to install 150,000 gallon ground storage tank and biotrickling filter odor control system, pump station and all associated equipment, controls and instrumentation.

Engineer: Masteller & Moler, Inc.

Contract Amount: \$658,028.00

Completion Date: Dec - 08

Contact Name: Jason Bessey

Address: 2300 Virginia Avenue, Fort Pierce, FL 34982

Phone Number: 772-462-1668

Owner: St. Lucie County

Project Name: Platt's Creek Stormwater Treatment Alum Facilities

Description of the Work: Installed 6 alum injection pumps, tank and prefab building, and associated site work.

Engineer: Hazen & Sawyer

Contract Amount: \$230,197.00

Completion Date: Aug - 08

Contact Name: Jason Bessey

Address: 2300 Virginia Avenue, Fort Pierce, FL 34982

Phone Number: 772-462-1668

Owner's Contract Number: IFB07-5943-JR

Owner: Manatee County

Project Name: Manatee County Water Treatment Plant Backwash Residuals Improvement

Description of the Work: Re-sloped existing sludge pond. Installed new fabriform, Sludge Sucker System, yard piping and SCADA Control System.

Engineer: McKim & Creed

Contract Amount: \$1,037,037.00

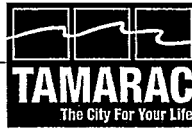
Completion Date: Mar - 08

Contact Name: Bruce Macleod

Address: 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205

Phone Number: 941-746-3020 ext. 5005

Email: bruce.macleod@mymanatee.org



REFERENCES

Please list government agencies and/or private firms with whom you have done business during the last five years:

Your Company Name Close Construction, LLC
Address 301 NW 4th Avenue
City State Zip Okeechobee, FL 34972
Phone/Fax 863.467.0831 / 863.763.6337

Agency/Firm Name: City of Dania Beach
Address 100 West Dania Beach Blvd.
City State Zip Dania Beach, FL 33004
Phone/Fax 239.250.2423
Contact Name Fred Bleotscher

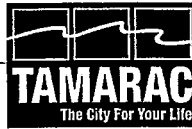
Agency/Firm Name: City of Cooper City
Address 11791 SW 49th Street
City State Zip Cooper City, FL 33329
Phone/Fax 954.434.5519
Contact Name Michael Bailey

Agency/Firm Name: Town of Hillsboro Beach
Address 1210 Hillsboro Mile
City State Zip Hillsboro Beach, FL 33062
Phone/Fax 954.703.0623 / 954.941.8904
Contact Name Elliott Garay

Agency/Firm Name: City of Fort Lauderdale
Address 200 N. Andrews Avenue
City State Zip Fort Lauderdale, FL 33301
Phone/Fax 954.828.4507 / 954.828.5074
Contact Name Jean Examond

Agency/Firm Name: City of Delray Beach
Address 100 NW 1st Avenue
City State Zip Delray Beach, FL 33444
Phone/Fax 561.243.7177
Contact Name Rafael Ballestero

References




VENDOR DRUG-FREE WORKPLACE

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

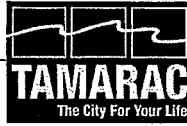
Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

1. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
2. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
3. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
4. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
5. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.


 Authorized Signature Thomas C. Close, President

Close Construction, LLC
 Company Name

Vendor Drug-Free Workplace

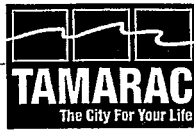


LIST OF SUBCONTRACTORS

The Bidder shall list below the names and business address of each subcontractor who will perform Work under this Bid in excess of one-half of one percent of the Contractor's Total Bid Price, and shall also list the portion of the Work that will be done by such subcontractor. After the opening of bids, no changes or substitutions will be allowed except as otherwise provided by law. The listing of more than one subcontractor for each item of Work to be performed with the words "and/or" will not be permitted. Failure to comply with this requirement will render the Bid as non-responsive and may cause its rejection.

[illegible]

List of Subcontractors



CERTIFIED RESOLUTION

I, Sheryl Wells (Name), the duly elected Secretary of Close Construction, LLC (Corporate Title), a corporation organized and existing under the laws of the State of Florida, do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with law and the by-laws of the said corporation.

"IT IS HEREBY RESOLVED THAT Thomas C. Close (Name)", the duly elected President (Title of Officer) of Close Construction, LLC (Corporate Title) be and is hereby authorized to execute and submit a Bid and/or Bid Bond, if such bond is required, to the City of Tamarac and **such other instruments in writing as may be necessary on behalf of the said corporation**; and that the Bid, Bid Bond, and other such instruments signed by him/her shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

The City of Tamarac shall be fully protected in relying upon such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring, the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised, revoked or rescinded.

I further certify that the following are the name, titles and official signatures of those persons authorized to act by the foregoing resolution.

NAME	TITLE	SIGNATURE
<u>Thomas C. Close</u>	<u>President</u>	<u>[Signature]</u>
<u>Danny Boromei</u>	<u>Vice President</u>	<u>[Signature]</u>
<u>Sheryl Wells</u>	<u>Secretary/Treasurer</u>	<u>[Signature]</u>

Given under my hand and the Seal of the said corporation this 2 day of June, 2016.

(SEAL)

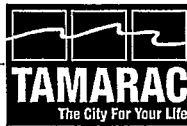
By: Sheryl Wells
Secretary

Sheryl Wells, Secretary/Treasurer
Corporate Title

NOTE:

The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of the City of Tamarac that the person signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so in its behalf.

Certified Resolution

**TRENCH SAFETY FORM**


Bidder acknowledges that included in the appropriate bid items of the proposal and in the Total Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs of such compliance to be summarized below:

TRENCH SAFETY MEASURE (Description)	UNITS OF MEASURE (LF/SF)	UNIT (Qty)	UNIT_COST	EXTENDED COST
A. N/A	N/A	N/A	\$ N/A	\$ N/A
B.			\$	\$
C.			\$	\$
D.			\$	\$
TOTAL	\$			

If applicable, the Contractor certifies that all trench excavation done within his control in excess of five feet (5') in depth shall be in accordance with the Florida Department of Transportation's Special Provisions Article 125-1 and Subarticle 125-4.1 (TRENCH EXCAVATION SAFETY SYSTEM AND SHORING, SPECIAL-TRENCH EXCAVATION).

Failure to complete the above may result in the bid being declared non-responsive.

DATE: 6.2.2016


(Signature) Thomas C. Close, President

ACKNOWLEDGEMENT

STATE OF: Florida

COUNTY OF: Okeechobee

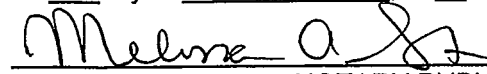
PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Thomas C. Close, who, after first being duly sworn by me,
(Name of individual Signing)

affixed his/her signature in the space provided above on this 2 day of June, 2016.

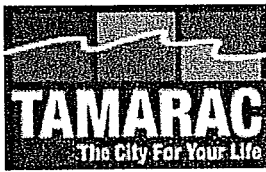


MELISSA ANN STONE
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF086597
Expires 2/24/2018


NOTARY PUBLIC

My Commission Expires: _____

Trench Safety Form



CITY OF TAMARAC
PURCHASING AND CONTRACTS DIVISION
7525 NW 88TH AVENUE
TAMARAC, FL 33321

"Committed to Excellence...Always

Documents seem to be contradictory regarding whether Contractors are to include the price of full underdrain replacement in bid and if not, how and with what damaged underdrain will be replaced.

Answer: The City will supply any media support structures requiring replacement.

Add the following Attachments to the above referenced bid:

- Plan Holders List – Attachment A
- Sign In Sheet – Attachment B

Please return and/or acknowledge this Addendum No.1 with your bid submittal due **06/02/2016 at 3:00 PM local time to Tamarac City Hall, RM 108, 7525 NW 88th Ave. Tamarac, FL 33321.**

Sincerely,

Andrew J. Rozwadowski
Senior Procurement Specialist

Please Acknowledge Receipt and Review of this Addendum:

Company Name: Close Construction, LLC

Authorized Signature: Date: 5.26.2016

Printed Name: Thomas C. Close, President



CLOSE-3

OP ID: WH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pritchards and Associates -SLC 10791 SW Tradition Square Port St. Lucie, FL 34987 Kristina M. Morgan- Agency	CONTACT NAME: Whitney Godwin	
	PHONE (A/C, No, Ext): 772-345-7700 FAX (A/C, No): 772-345-7703	
	E-MAIL ADDRESS: wgodwin@pritchardsinc.com	
INSURED Close Construction, LLC PO Box 2558 Okeechobee, FL 34973	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Owners Insurance	32700
	INSURER B : Southern Owners	10190
	INSURER C : Bridgefield Employers Ins.	10701
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		72637778	06/14/2015	06/14/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		4457286400	06/14/2015	06/14/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000		4457286402	08/28/2015	06/14/2016	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	830-29982	04/01/2016	04/01/2017	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

FORIN-1

****FOR INFORMATION ONLY****

Certificate can be issued to specific holder upon receipt of holder name and address.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Close Construction, LLC	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) 301 NW 4th Avenue	Requester's name and address (optional)
	6 City, state, and ZIP code Okeechobee, FL 34972	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
4	5		-	2	7	0	8	8 0 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Sheryl Wells / *Secretary*
Treasurer Date ▶ **1/19/2016**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

BID BOND

STATE OF FLORIDA)

)SS:

COUNTY OF BROWARD)

KNOW ALL MEN BY THESE PRESENTS, that we, Close Construction, LLC
as Principal, and Hartford Fire Insurance Company
as Surety, are held and firmly bound unto the City of Tamarac, a municipal corporation of
the State of Florida in the penal sum of:

Five Percent of Amount Bid _____ Dollars (\$ 5%) lawful money on the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Bid, dated June 2, 2016,

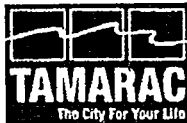
for: Filter Media Replacement - Package Filters 5 & 6

Bid No. 16-22B

NOW, THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate.
- (b) If said Bid shall be accepted and the Principal shall properly execute and deliver to said City the appropriate Contract Documents, and shall in all respects fulfill all terms and conditions attributable to the acceptance of said Bid, then this obligation shall be void; otherwise, it shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the amount of this obligation as herein stated.

The Surety, for value received, hereby agrees that the obligations of the said Surety and its bond shall be in no way impaired or affected by any extension of time within which said CITY may accept such Bid; and said Surety does hereby waive notice of any extension.



ACKNOWLEDGEMENT
BID BOND

Signed and sealed this 2nd day of June, 2016.

IN PRESENCE OF:

Melissa [Signature]

Kari Sharles

(AFFIX SEAL)

ATTEST:

As Per Attached Power of Attorney
Secretary

ATTEST:

As Per Attached Power of Attorney
Secretary

Close Construction, LLC

By: [Signature]
Principal Thomas C. Close, President

301 N.W. 4th Avenue

Business Address

Okeechobee, FL 34972

City/State/Zip

863-467-0831

Business Phone

Hartford Fire Insurance Company

Surety*

[Signature]
By Charles J. Nielson Attorney-in-Fact

Title

[Signature]
Attorney-in-Fact* Charles J. Nielson

By

*Impress Corporate Seal

POWER OF ATTORNEY

Direct Inquiries: Claims to:
THE HARTFORD
BOND, T-12
One Hartford Plaza
Hartford, Connecticut 06155
bond.claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

Agency Code: 21-229752

KNOW ALL PERSONS BY THESE PRESENTS THAT:

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- ☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of unlimited:**

Charles J. Nielson, Mary C. Aceves, Charles D. Nielson, Joseph Penichet Nielson, David R. Hoover
of
Miami Lakes, FL

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on March 1, 2016 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT }
COUNTY OF HARTFORD } ss. Hartford

On this 5th day of April, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Nora M. Stranko

Nora M. Stranko
Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of June 2, 2016.

Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President



Title - TR12810 - LETF Request 2016

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing an appropriation of \$14,500.00 from the State Law Enforcement Trust Fund for the provision of funding a Narcotics Canine, Specialized Training for Tamarac District Deputy Sheriff's and Crime Prevention Initiatives; authorizing an expenditure in the amount of \$14,500 from the appropriate accounts; authorizing an appropriation of \$14,500; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR #12810 LETF Request 2016 Memo	6/20/2016	Cover Memo
▣ TR #12810 Resolution LETF Request	6/29/2016	Resolution
▣ TR # 12810 Exhibit A LETF Jag Approval	6/20/2016	Exhibit
▣ TR #12810 Exhibit B LETF JAG Approval	6/20/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCE DEPARTMENT
FINANCE ADMINISTRATION

TO: Michael Cernech
City Manager

DATE: June 17, 2016

FROM: Mark C. Mason, CPA
Director of Financial Services

RE: Temporary Resolution #12810
Requesting the approval of
Tamarac Law Enforcement Trust
Fund (LETf) Expenditures

Recommendation:

The Director of Financial Services recommends that TR#12810 be placed on the July 13, 2016 City Commission Agenda for approval to expend State Law Enforcement Trust Fund (LETf) funds.

Issue:

Use of LETf funds for a Narcotics Canine, Specialized Training Initiatives for Tamarac District Deputy Sheriffs and Crime Prevention Initiatives as requested by the Tamarac District Chief and approved by the Broward Sheriff's Office (BSO) (Attachment A)

Background:

The Broward Sheriff's Office Narcotics Detection Canine Unit has been in existence for numerous years and has always proven to be extremely effective in combating drug trafficking. The canine's primary use will be assisting with narcotic searches on traffic stops. The requested funds will pay for the initial estimated cost of the canine (\$9,500), all other costs such as training, food, veterinarian bills, vehicle costs, and any other fees will be covered by the Broward Sheriff's Office.

The Florida Department of Law Enforcement (FDLE) mandates that law enforcement officers receive 40 hours of training every four years to maintain their certification. The Broward Sheriff's Office goes beyond the state mandate by providing In-Service training to BSO sworn personnel in four hour blocks of instruction each year. BSO has requested \$2,500 and the funds will be utilized to ensure that Tamarac Deputies have access to specialized training in 2016.

The Broward Sheriff's Office Tamarac District takes part in many events in our community. These events strengthen the bonds between law enforcement and the community they serve. BSO has requested \$2,500 and the funds will pay for outreach efforts aimed towards residents and others that would offer tips and advice that would hopefully reduce their risk of becoming victims of crime.

Fiscal Impact:

Approval of this Resolution will allow BSO to utilize up to \$14,500.00 of the LETF proceeds for a Narcotics Canine, Specialized Training Initiatives for Tamarac District Deputy Sheriffs and Crime Prevention Initiatives. Funding is available in account Fund 130, State Law Enforcement Trust Fund, the balance of which is \$395,144.00 as of June 17, 2016.

This appropriation of LETF funding will be included in a budget amendment prior to November 30, 2016.

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016- _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING AN APPROPRIATION OF \$14,500.00 FROM THE STATE LAW ENFORCEMENT TRUST FUND FOR THE PROVISION OF FUNDING A NARCOTICS CANINE, SPECIALIZED TRAINING FOR TAMARAC DISTRICT DEPUTY SHERIFFS AND CRIME PREVENTION INITIATIVES; AUTHORIZING AN EXPENDITURE IN THE AMOUNT OF \$14,500 FROM THE APPROPRIATE ACCOUNTS; AUTHORIZING AN APPROPRIATION OF \$14,500; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Tamarac currently contracts for police services with the Broward Sheriff's Office; and

WHEREAS, the City Commission of the City of Tamarac approved a five (5) year Agreement with the Broward Sheriff's Office as Resolution R-2010-146, which is on file in the City Clerk's Office; and

WHEREAS, the City Commission of the City of Tamarac approved Resolution R-2015-46 on May 27, 2015 renewing the agreement with the Broward Sheriff's Office through September 30, 2020, which is on file in the City Clerk's Office; and

WHEREAS, the Broward Sheriff's Office has requested funding for various expenses including a Narcotics Canine, Specialized Training Initiatives for Tamarac District Deputy Sheriffs and Crime Prevention Initiatives as detailed in the funding request attached as Exhibit A and amended by the funding request included in Exhibit B; and

WHEREAS, the appropriation of the Law Enforcement Trust Funds (LETF) are governed by the City of Tamarac City Commission and may be appropriated for the Tamarac District's use within the boundaries of the City; and

WHEREAS, in accordance with the requirements of Section 3.18 of the Broward Sheriff's Office Policy Manual, the request shown as Exhibit A and amended by Exhibit B has been determined to be in legal compliance and signed off by BSO; and

WHEREAS, the City Manager, the BSO Chief of the Tamarac District, and the Director of Financial Services recommend the acceptance of the application by BSO to authorize the use of \$14,500.00 to provide funding for a Narcotics Canine, Specialized Training Initiatives for Tamarac District Deputy Sheriffs and Crime Prevention Initiatives; and

WHEREAS, the City Commission of the City of Tamarac, pursuant to the BSO Policy Manual, desires to appropriate an amount not to exceed Fourteen Thousand Five Hundred and 00/100 (\$14,500.00) Dollars from the State Law Enforcement Trust Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AS FOLLOWS:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof. All Exhibits referenced in this Resolution are hereby incorporated herein and made a specific part hereof.

SECTION 2: The City of Tamarac hereby approves the use of Fourteen Thousand Five Hundred and 00/100 (\$14,500.00) Dollars from the State Law Enforcement Trust fund for the purpose of providing funding for a Narcotics Canine,

Specialized Training Initiatives for Tamarac District Deputy Sheriffs and Crime Prevention Initiatives.

SECTION 3: An appropriation in the amount not to exceed \$14,500 is hereby approved and will be included in a Budget Amendment prior to November 30, 2016, pursuant to F.S. 166.241(2).

SECTION 4: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2016.

ATTEST:

HARRY DRESSLER, MAYOR

PAT TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY that I have approved
this RESOLUTION as to form.

SAMUEL S. GOREN, CITY ATTORNEY

EXHIBIT A



Major Nathan Osgood

MAY 23 2016

RECEIVED

MAY 23 2016

INTERNAL MEMO

Date: April 15, 2016

Lt. Col James Polan

To: Colonel Alvin Pollock via chain of command
Department of Law EnforcementFrom: Captain Neal Glassman v,.../r
Tamarac District

Approved Forwarded
Date 6/3/16
Col. Al Pollock

Subject: LETF Request

I have discussed with city Manager Michael Cernech making an LETF request for use by our Broward County Sheriff's Office Tamarac District for a Narcotics Canine, Specialized Training for our Tamarac Deputies, and also funds to be used for crime prevention initiatives in Tamarac. The following is a request for BSO command staff approval of this request as well as the city attorney to ensure that they meet the statutory requirements of FSS 932.7055.

Narcotics Canine \$8500.00

The Broward Sheriff's Office Narcotics Detection Canine Unit has been in existence for numerous years and has always proven to be extremely effective in combating drug trafficking. The detection dogs are trained to identify illegal odors including; cocaine HCL, crack cocaine, heroin, cannabis/marijuana, ecstasy, methamphetamines, amphetamines, ketamine, MOMA and other commonly abused drugs. Our canines are impeccably trained in-house by a nationally renowned narcotics detection trainer. The canine can be used for search warrants, hotel, mass transit, storage facilities, and person searches but its primary use will be assisting with narcotic searches on traffic stops. A narcotics detection canine would be useful within the district to assist in asset forfeitures.

Below are 2015 currency seizures elicited from canine detection alerts in three BSO Districts:

- District 5 (Central Broward) \$3,925
- District 11 (Pompano Beach) \$165,000
- District 10 (Deerfield Beach) \$35,705

The request for LETF funds will pay for the initial cost of the canine only (\$8500), all other costs such as training, food, veterinarian bills, vehicle costs, and any other fees will be covered by the Broward Sheriff's Office.

Approve / Disapprove

Date: 5/23/16

Major Nathan Osgood #9402

Lt. Colonel J. Polan, CCN 14487

5/24 APPROVED

Specialized Training \$2500

The Florida Department of Law Enforcement (FDLE) mandates that law enforcement officers receive 40 hours of training every four years to maintain their certification.

The Broward Sheriffs Office goes beyond the state mandate by providing In-Service training to BSO sworn personnel in four hour blocks of instruction each year. The training usually covers topics that reinforce officer safety and street survival skills.

In the past BSO has offered specialized training courses through outside vendors and other agencies whose costs were covered through countywide resources. With the economic downturn and budget cuts in the last few years these specialized courses have been drastically reduced.

I am requesting to utilize Law Enforcement Trust Fund Resources not to exceed \$2500 to ensure that Tamarac staff has access to specialized training in 2016.

Crime Prevention Initiatives \$2500

The BSO Tamarac District takes part in many events in our community. These events strengthen the bonds between law enforcement and the community we serve in a way that we hope makes the community safer and more effective in preventing crime. These initiatives would include outreach efforts aimed towards residents and others that would offer tips and advice that would hopefully reduce their risk of becoming victims of crime.

As of April 15, 2016 the account balance in the Tamarac LETF account was \$485,828.51. This is broken down between \$91,073.55 in the Federal Trust Fund, and \$394,754.96 in the State LETF.

With command and city attorney approval I will forward this request to the city manager for him to present same to the Tamarac city commission for their approval.



INTERNAL MEMO

Date: April 15, 2016

To: Colonel Alvin Pollock via chain of command
Department of Law Enforcement

From: Captain Neal Glassman
Tamarac District

Subject: LETF Request

I have discussed with city Manager Michael Cernech making an LETF request for use by our Broward County Sheriff's Office Tamarac District for a Narcotics Canine, Specialized Training for our Tamarac Deputies, and also funds to be used for crime prevention initiatives in Tamarac. The following is a request for BSO command staff approval of this request as well as the city attorney to ensure that they meet the statutory requirements of FSS 932.7055.

Narcotics Canine \$9500.00

The Broward Sheriff's Office Narcotics Detection Canine Unit has been in existence for numerous years and has always proven to be extremely effective in combating drug trafficking. The detection dogs are trained to identify illegal odors including; cocaine HCL, crack cocaine, heroin, cannabis/marijuana, ecstasy, methamphetamines, amphetamines, ketamine, MDMA and other commonly abused drugs. Our canines are impeccably trained in-house by a nationally renowned narcotics detection trainer. The canine can be used for search warrants, hotel, mass transit, storage facilities, and person searches but its primary use will be assisting with narcotic searches on traffic stops. A narcotics detection canine would be useful within the district to assist in asset forfeitures.

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As of April 15, 2016 the account balance in the Tamarac LETF account was \$485,828.51. This is broken down between \$91,073.55 in the Federal Trust Fund, and \$394,754.96 in the State LETF.

With command and city attorney approval I will forward this request to the city manager for him to present same to the Tamarac city commission for their approval.

After this memo was approved through BSO chain of command I was informed that the narcotics detection canine might cost as much as \$9500.00 instead of the previously approved \$8500.00. Colonel Pollock gave approval for the increased amount without the need to send a revised copy of this request through command.



Title - TR12808 - Renewal of Quicklime Contract

A Resolution of the City Commission of the City of Tamarac, Florida, authorizing the appropriate City Officials to exercise the Third Renewal Option of agreements to “furnish, deliver and discharge of quicklime” to, and execute Agreement Amendments with, Lhoist North America of Alabama, LLC for the City of Tamarac and on behalf of eighteen other agencies in the Southeast Florida Governmental Purchasing Cooperative (Co-Op); and with Carmeuse Lime & Stone, Incorporated on behalf of one member of the Southeast Florida Governmental Purchasing Cooperative, the City of Hollywood, for a period of one year providing for conflicts; providing for severability; and providing for an effective date.

ATTACHMENTS:

Description	Upload Date	Type
▣ TR#12808 Memo	6/23/2016	Cover Memo
▣ TR12808 Resolution - Revised	7/6/2016	Resolution
▣ TR12808-Exhibit 1	6/23/2016	Exhibit
▣ TR12808- Exhibit 2	6/23/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCIAL SERVICES DEPARTMENT

TO: Michael C. Cernech
City Manager

DATE: June 22, 2016

THROUGH Mark C. Mason 
Director of Financial Services

FROM: Keith K. Glatz, CPPO 
Purchasing and Contracts
Manager

RE: Temp Reso # 12808 – Renewal
of Agreement -- Bid #11-25B,
“Furnish, Deliver and Discharge
of Quicklime”

Recommendation:

The Director of Public Services and Purchasing and Contracts Manager recommend placement of the above referenced item on the consent agenda for the next available City Commission meeting, authorizing a one year renewal term effective 11/1/2016 – 10/31/2017, authorizing a quarterly material adjustment for Quicklime purchased from Lhoist North America of Alabama, LLC (Lhoist) (formerly Chemical Lime Co. of Alabama, LLC), for the City of Tamarac and eighteen (18) other agencies in the SE Florida Governmental Purchasing Cooperative; and authorizing a one year renewal term effective 11/1/2016 – 10/31/2017, authorizing quarterly adjustments for Carmeuse Lime and Stone Inc. (Carmeuse) for high calcium granular quicklime on behalf of one entity within the Co-op, the City of Hollywood.

Issue:

The existing agreement with Lhoist for the City and the SE Florida Governmental Purchasing Co-op (Co-op); as well as an existing agreement with Carmeuse entered into on behalf of the City of Hollywood have three (3) one year renewal options. The City, on behalf of the Co-op is recommending the approval of the third one (1) year renewal option for both agreements, as allowed pursuant to Section 5 of the original Agreements. The City must have a vendor to furnish, deliver and discharge quicklime at the City's Water Treatment Plant.

Background:

The City utilizes quicklime in the Utilities Water Treatment Plant. The current agreement with Lhoist will expire on October 31, 2016. The current agreements which were issued by the City on behalf of the City of Tamarac and eighteen (18) other participating governmental agencies within the Southeast Florida Governmental Purchasing Cooperative each have options for up to three (3) additional one year renewals. In addition, Section 5 of the Agreement provides that prices may be adjusted on a quarterly basis each October 1st, January 1st, April 1st and July 1st if the vendor is able to provide substantive documentation to support the request for increase utilizing specific formulas and / or through the use of recognized indices including various U.S. Producers Price Indices, and industry specific indices. The City awarded two agreements when bids were solicited in 2011. Lhoist was deemed the lowest responsive, responsible bidder for the City of Tamarac and eighteen (18) other agencies for pebble lime. The bid response from Carmeuse provided the lowest pricing for high calcium granular lime used by the City of Hollywood Wastewater treatment plant. (The City of Tamarac does not

make any direct purchases from Carmeuse.)

Both firms have performed well and the members of the Co-op have agreed that exercising the third one (1) year renewal option is in the best interest of the City and the Co-op. Based on this consensus by the Co-op, it is recommended that the City Commission approve a resolution exercising the third of three one (1) year renewal options for the City and other agencies with Lhoist as well as with Carmeuse in our role as the lead agency for the quicklime agreement on behalf of the SE Florida Co-op.

The current contracting model provides that the City will adjust pricing on a quarterly basis subject to verification of actual cost changes for labor, raw materials (lime) production materials (coal) and fuel pricing. As a result of this model, we experienced several quarters where pricing actually was reduced as a result of de-escalating fuel and raw materials costs. While we have seen some increases during the year, they have been marginal in nature, and we feel that our ability to maintain better control of costs has been significantly enhanced through the institution of this new model. Both firms use standard industry indices including the various U.S. Producer Price Indices, and the U.S. Energy Information Administration indices.

As in past years, the marketplace for Quicklime in South Florida is still very volatile. During the past year, we have continued to see fuel price decreases, with actual decreases in fuel costs for both production and transportation. The use of the quarterly model for price adjustments has allowed the City and other Co-op members to take advantage of these reductions shortly after the decreases occurred in the market. This year, we have realized a downward trend in quarterly pricing which has resulted in a 7% decrease in price since last April, which is slightly below last year's decrease of 9%. It should be noted, however, that over the long-run, it is anticipated that fuel costs may again increase to a higher level. Regardless, we believe that the current model has resulted in a great deal of price stability for the City and other Co-op users, since the contractors' risk is reduced by only having to project for three (3) months in advance. The matrix below demonstrates the pricing over the past few years that this Agreement has been in place.

Historic Quicklime Contract Costs

Date	Material Cost/Ton	Transported Cost/Ton*	Incremental Change
April 1, 2011	\$131.70	\$220.98	
April 1, 2012	\$133.60	\$231.42	+4.6%
April 1, 2013	\$130.87	\$229.82	-0.7%
April 1, 2014	\$134.39	\$234.31	+2.0%
April 1, 2015	\$117.00	\$214.01	-9.0%
April 1, 2016	\$103.36	\$199.54	-7.0%

*Transportation charges are additionally adjusted based on a prescribed rail and truck fuel surcharge formula for every \$.05 increase or decrease in the price of fuel.

As we start the contract year, however, our major supplier, Lhoist has been required to make a significant adjustment to the Producer Price Indices that they have been using in the past for coal, which represents about 40% of the finished product cost. The current index is reflective of coal pricing that was available in the Alabama area. The Lhoist production facilities are located in Alabama, and in the past, it was fairly easy to purchase and transport less

expensive Alabama coal. Unfortunately, all of Lhoist's Alabama coal suppliers have closed their mines in the Alabama region, and as a result of this supply chain interruption, Lhoist has been forced to purchase coal from the Kentucky/Tennessee/Ohio region, which is more expensive, and now requires the additional expense of long-distance truck hauling to the Lhoist Alabama production facilities. As such, the new Producers Price Index for coal pricing in this region is somewhat higher, but accurately reflects the actual pricing of coal being purchased. It should be noted that this increase will only allow for the pass-through of the new costs, but will NOT reflect an increase to the profit margins of either Lhoist, or Carmeuse, the other firm supplying the City of Hollywood's powdered lime requirements. Accordingly, it is estimated that had the April 2016 price been adjusted based on the new coal pricing, we would have paid \$229.20 per delivered ton which reflects about a 13% increase. It should be noted as well, that this new model would not impact pricing in this coming contract year until January 1, 2017, based on the contract methodology required for calculating contract cost, as defined by the terms of the existing Agreement.

Projected Quicklime Cost Based on Index Adjustment

Date	Material Cost/Ton	Transported Cost/Ton*	Incremental Change
April 1, 2016	\$103.36	\$199.54	Current
April 1, 2016 (Based on new Index Calculation)	\$133.02	\$229.20**	+13.0%

*Transportation charges are additionally adjusted based on a prescribed rail and truck fuel surcharge formula for every \$.05 increase or decrease in the price of fuel.

** Projected cost is roughly equivalent to the delivered cost of lime on April 1, 2013.

Regardless, the City will still benefit from adjustments made when costs actually decrease during any given quarter. The City and the Co-op strongly feel that the current contract adjustment provision has been very successful, and has helped us to avoid increased total costs due.

Prices charged by Carmeuse for the City of Hollywood for Granular quicklime started at the time of contract award at \$235.91 in 2011 with an increase of 1.5% to \$239.41 in 2012, an increase of 0.5% to 240.61 in 2013 a decrease of 0.1% in 2014, to \$240.40 per ton, an increase of 0.02% in 2015, and finally, a decrease of 0.1% to the current price of \$238.52 per ton, which demonstrates that the pricing for this specific item continues to be fairly stable in the past few years.

Accordingly, based on the satisfactory level of service provided by both firms to their respective clients, it is recommended that the third renewal option be authorized, and appropriate agreement amendments be executed with, Lhoist and Carmeuse for a period of one-year.

The approval of the first renewal option, which also approved the name change for Lhoist from the former Chemical Lime of Alabama, was approved by the City Commission at its June 25, 2014 meeting as Resolution R-2014-62. The second renewal option was approved by the City Commission at its June 24, 2015 meeting as Resolution R-2015-52. This will be the third and final renewal option.

Fiscal Impact

Based on the City's estimated use of approximately 1600 tons of quicklime we anticipate that the cost of lime will likely remain fairly stable during the next year. As of June 1st, FY16 expenditures have been \$191,210.98 out of an estimated FY16 budget of \$400,000 which appears to be on track for this year with an estimated final cost of \$319,264, if pricing remains stable through the rest of FY16. Accordingly, we anticipate that our total budget for quicklime for FY17 will also be approximately \$412,800 for quicklime based on the currently proposed FY17 budget which includes \$536,570 in account 425-6020-533.52-07 for quicklime and all other water treatment chemicals. Any remaining balance that might be required would be taken from the Utilities fund contingency account 425-6090-536.97-02. The proposed FY17 budget does include an allowance for the potential impact that any unanticipated change in fuel, raw material market prices or water usage patterns could create during the next fiscal year.

Cc: Jack Strain
Jim Moore
Horst Bremer

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXERCISE THE THIRD RENEWAL OPTION OF AGREEMENTS TO "FURNISH, DELIVER AND DISCHARGE OF QUICKLIME" TO, AND EXECUTE AGREEMENT AMENDMENTS WITH, LHOIST NORTH AMERICA OF ALABAMA, LLC FOR THE CITY OF TAMARAC AND ON BEHALF OF EIGHTEEN OTHER AGENCIES IN THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE (CO-OP); AND WITH CARMEUSE LIME & STONE, INCORPORATED ON BEHALF OF ONE MEMBER OF THE SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE, THE CITY OF HOLLYWOOD, FOR A PERIOD OF ONE YEAR PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Tamarac served as "lead agency" on Bid 11-25B, "Furnish, Deliver and Discharge of Quicklime" issued on behalf of the Southeast Florida Governmental Purchasing Cooperative (CO-OP) which was awarded, on behalf of the City and eighteen (18) other agencies, to, and an Agreement executed with Lhoist North America of Alabama, LLC (formerly Chemical Lime Co. of Alabama, LLC), as evidenced by Resolution R-2011-86, a copy of which is on file with the City Clerk; and.

WHEREAS, as the lead agency for the CO-OP, the bid was also awarded to and an Agreement executed on behalf of one (1) agency with Carmeuse Lime

and Stone, Inc., (Carmeuse), as further evidenced by Resolution R-2011-86; and,

WHEREAS Chemical Lime Co. of Alabama, LLC underwent a corporate name change to Lhoist North America of Alabama, LLC effective December 31, 2011, as indicated in a letter issued by its parent company, Lhoist North America and is now known as Lhoist North America of Alabama, LLC (Lhoist); said name change being approved by the City Commission at its June 25, 2014 Meeting, through Resolution R-2014-62, a copy of said resolution is on file with the City Clerk; and,

WHEREAS, the City Commission also approved the first one (1) year renewal option at its June 25, 2014 meeting through the same Resolution R-2014-62; and,

WHEREAS, the City Commission approved the second one (1) year renewal option at its June 24, 2015 meeting through Resolution R-2015-52, a copy of said resolution is on file with the City Clerk; and,

WHEREAS, both Lhoist and Carmeuse are agreeable to exercising the third one (1) year renewal option; and,

WHEREAS, pursuant to Section 5 of the executed Agreements, Lhoist and Carmeuse may seek a quarterly material price adjustment based on a formula that factors in actual costs and / or recognized indices; and

WHEREAS, current dynamic economic conditions dictate that the best interests of the City and the CO-OP will be met by the continuation of an ongoing

quarterly material price adjustment formula for Lhoist and Carmeuse customers, which allows for escalation and de-escalation of material pricing on a quarterly basis, effective October 1st, January 1st, April 1st and July 1st of each year; and

WHEREAS, coal is a vital raw material in the production of quicklime, which reflects approximately 40% of the actual quicklime cost; and

WHEREAS, Lhoist has been impacted by the closing of coal mines in the Alabama region, which were very close to their quicklime production facilities, necessitating the need to purchase and transport coal from sources in the Kentucky/Tennessee/Ohio, requiring increased cost for coal which will increase pricing by approximately 13%; and

WHEREAS, sufficient funds are available from the Utilities Department Operating funds; and

WHEREAS, it is the recommendation of the Director of Public Services and the Purchasing and Contracts Manager that the third renewal option for the Agreement awarded as a result of Bid #11-25B be exercised and an agreement Amendment be executed with Lhoist for furnishing, delivering and discharging quicklime, for a period of one year for the City of Tamarac, and on behalf of eighteen (18) other agencies in the CO-OP; a copy of said Agreement Amendment #3 is attached hereto as Exhibit "1"; and

WHEREAS, it is the recommendation of the Director of Public Services and the Purchasing and Contracts Manager that the third renewal option for the

Agreement awarded as a result of Bid #11-25B be exercised and an Agreement Amendment be executed with Carmeuse for furnishing, delivering and discharging quicklime, for a period of one year on behalf of one (1) agency in the CO-OP, the City of Hollywood, a copy of said Agreement Amendment #3 is attached hereto as Exhibit "2"; and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interest of the residents of the City of Tamarac to exercise the third renewal option for Bid 11-25B and execute Agreement Amendment #3 with Lhoist for furnishing, delivering and discharging quicklime, for a period of one year effective November 1, 2016 on behalf of the City of Tamarac and eighteen (18) other agencies in the CO-OP, and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interest of the residents of the City of Tamarac to exercise the third renewal option for Bid 11-25B and execute Agreement Amendment #3 with Carmeuse for furnishing, delivering and discharging quicklime, for a period of one year effective November 1, 2016 on behalf of one (1) agency in the CO-OP, the City of Hollywood.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA THAT:

SECTION 1: The foregoing "WHEREAS" clauses are HEREBY ratified and confirmed as being true and correct and are hereby made a specific

part of this Resolution upon adoption hereof and all exhibits referenced and attached hereto are incorporated herein and made a specific part of this resolution.

SECTION 2: Agreement Amendment #3 for the Agreement executed as a result of the award of Bid 11-25B, "Furnish, Deliver and Discharge of Quicklime", to Lhoist, on behalf of the City of Tamarac and eighteen (18) other agencies in the CO-OP for a period of one (1) year effective November 1, 2016, attached hereto as Exhibit "1", is hereby approved, and the appropriate City officials are hereby authorized to execute Agreement Amendment #3 with Lhoist, as part of said award, a copy of which is attached hereto as Exhibit "1" on behalf of the City of Tamarac and eighteen other (18) agencies in the CO-OP for a period of one (1) year effective November 1, 2016.

SECTION 3: Agreement Amendment #3 for the Agreement executed as a result of the award of Bid 11-25B, "Furnish, Deliver and Discharge of Quicklime", to Carmeuse, on behalf of one (1) agency, the City of Hollywood, in the CO-OP for a period of one (1) year effective November 1, 2016, attached hereto as Exhibit "2", is hereby approved, and the appropriate City officials are hereby authorized to execute Agreement Amendment #3 with Carmeuse as part of said award, a copy of which is attached hereto as Exhibit "2" on behalf of one (1) agency, the City of Hollywood, in the CO-OP for a period of one (1) year effective November 1, 2016.

SECTION 4: All resolutions or parts of resolutions in conflict herewith are HEREBY repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this ____ day of _____ 2016.

HARRY DRESSLER
MAYOR

ATTEST:

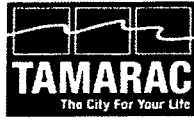
PATRICIA A. TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY



City of Tamarac

Purchasing and Contracts Division

**AGREEMENT AMENDMENT #3
BETWEEN THE CITY OF TAMARAC
AND
LHOIST NORTH AMERICA OF ALABAMA, LLC**

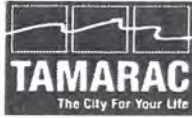
The CITY OF TAMARAC (City) and Lhoist North America of Alabama, LLC (formerly Chemical Lime Company of Alabama, LLC) an Alabama limited liability corporation, with principal offices located at 3700 Hulen Street, Ft. Worth, Texas 76107, agree to amend that certain Agreement between the City of Tamarac and Lhoist North America of Alabama, LLC (formerly Chemical Lime Company of Alabama, LLC.) effective November 1, 2011, as amended, (the "Agreement") as follows:

1. Pursuant to the terms of Section 4, Time of Commencement and Substantial Completion, of the Agreement the City and Lhoist North America of Alabama, LLC agree to exercise the third renewal option for the term November 1, 2016 through October 31, 2017.

* * *

2. All other provisions of the original agreement remain in effect as written.

Remainder of Page Intentionally Blank



IN WITNESS WHEREOF, the parties hereby have made and executed this Amendment to Agreement on the respective dates under each signature, the City of Tamarac signing through its City Manager and its City Commission signing by and through its Mayor, and Lhoist North America of Alabama, LLC, signing by and through its Florida Sales Manager, duly authorized to execute same.

CITY OF TAMARAC

Harry Dressler, Mayor

Date

ATTEST:

Michael C. Cernech, City Manager

Patricia Teufel, CMC
City Clerk

Date

Approved as to form and legal sufficiency:

Date

Samuel S. Goren, City Attorney

Date

ATTEST:

**LHOIST NORTH AMERICA OF ALABAMA,
LLC**

(Corporate Secretary)

Signature of Florida Sales Manager

Type/Print Name of Corporate Secy.

J. Dale James
Florida Sales Manager

(CORPORATE SEAL)

June 21, 2016
Date



CORPORATE ACKNOWLEDGEMENT

STATE FloridaCOUNTY Broward

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared J. Dale James, Florida Sales Manager for Lhoist North America of Alabama, LLC., an Alabama Limited Liability Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this 21 day of June, 2016.



Alexis Aragones
Notary Public
State of Florida
My Commission Expires 02/07/2017
Commission No. EE 872491

Signature of Notary Public
State of Florida at Large

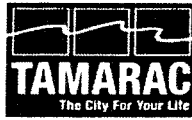
Alexis Aragones

Print, Type or Stamp
Name of Notary Public

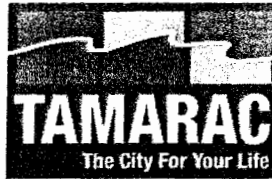
☐ Personally known to me or
☒ Produced Identification

FL Driver license

☒ Type of I.D. Produced
DID take an oath, or
☐ DID NOT take an oath.



AGENCY	DELIVERY ADDRESS	ESTIMATED ANNUAL USAGE
TYPE 1 – Pebble Lime		
roward County Dist. 1A	3701 N State Road 7, Lauderdale Lakes, FL 33319	3,900
roward County Dist. 2A	1390 NE 50 th Street, Pompano Beach, FL 33064	6,300
ity of Coral Springs	3800 NW 85 th Avenue, Coral Springs	2,000
own of Davie	3500 NW 76 th Avenue, Davie	750
ity of Deerfield Beach	290 Goolsby Blvd. – West Plant, Deerfield Beach	1,872
ity of Fort Lauderdale	949 NW 38 th Street, Oakland Park, FL 33309	11,500
ity of Hallandale	215 NW 6 th Avenue, Hallandale	900
ity of Lauderhill	2001 NW 49 th Avenue, Lauderhill	1,825
ity Of Miramar	2600 SW 66 th Terrace, Miramar	953
ity of North Lauderdale (U.S. Water)	841 NW 71 st Avenue, North Lauderdale	50
ity of North Miami	12098 NW 11 th Ave, North Miami	1,440
ity Of Pembroke Pines	7960 Johnson Street, Pembroke Pines	4,000
ity of Pompano Beach	301 NE 12 th Street, Pompano Beach	2,020
ity of Sunrise	4350 Springtree Drive, Sunrise	2,400
ity of Sunrise	15400 Sludge Mill Road, Davie	600
ity of Tamarac	7803 NW 61 st Street, Tamarac	1,500
illage of Wellington	1100 Wellington Trace, Wellington, FL 33414	1,240
TYPE 1A – Rice Lime		
ity of Hollywood	3441 Hollywood Blvd., Hollywood	2,400
ity of North Miami Beach	19150 NW 8 th Ave, Miami Gardens	2,800
ity of Dania Beach	1201 Stirling Road, Dania Beach, FL 33004	320
ity Of Margate	980 NW 66 Ave. Margate	2,500
Total Estimated Annual Tonnage		51,270

**PURCHASING AND
CONTRACTS DIVISION**

June 3, 2016

Mr. Bruce D. Routhieaux
Vice President, Sales
Carmeuse Lime & Stone, Inc.
11 Stanwix Street, 11th Floor
Pittsburgh, PA 15222

RE: Agreement Renewal
Bid 11-25B
Furnish Deliver and Discharge of Quicklime

Dear Mr. Routhieaux:

The City's Agreement with your company to provide quicklime will expire on October 31, 2016. The original agreement effective November 1, 2011 provides for three additional one year renewal options. This is the third and final renewal option for the subject contract.

As you know, we have both worked diligently to arrive at a mutually agreeable method for adjusting pricing, based on continuously changing economic conditions, which promise to remain dynamic. The attached Agreement Amendment reflects what we have agreed upon, and I am forwarding Agreement Amendment #3 for your firm to execute.

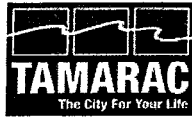
Accordingly, we would ask that you please print and fully execute two (2) originals of the Agreement Amendment attached hereto. Please ensure that the Amendment is attested by your company's Corporate Secretary, and sealed with your corporate seal. Return the two (2) original documents to the Purchasing & Contracts Division no later than June 15, 2016.

Upon execution by the City, an original will be returned to you for your records. If you have any questions, do not hesitate to contact me.

Sincerely,

Keith K. Glatz, CPPO, FCPM, FCPA
Purchasing and Contracts Manager

"Committed to Excellence...Always."

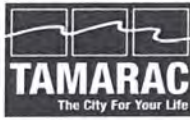


**AGREEMENT AMENDMENT #3
BETWEEN THE CITY OF TAMARAC
AND
CARMEUSE LIME & STONE, INC.**

The CITY OF TAMARAC (City) and Carmeuse Lime & Stone, Inc. (Carmeuse), a Delaware corporation, with principal offices located at 11 Stanwix Street, 11th Floor Pittsburgh, PA 15222, agree to amend the original Agreement as follows:

1. Pursuant to the terms of Section 4, Time of Commencement and Substantial Completion, of the original Agreement effective November 1, 2011, the City and Carmeuse agree to exercise the second renewal option for the term November 1, 2016 – October 31, 2017.
2. All other provisions of the original agreement remain in effect as written.

Remainder of Page Intentionally Blank



IN WITNESS WHEREOF, the parties hereby have made and executed this Amendment to Agreement on the respective dates under each signature, the City of Tamarac signing through its City Manager and its City Commission signing by and through its Mayor, and Carmeuse Lime & Stone, Inc., signing by and through its Vice President of Sales, duly authorized to execute same.

CITY OF TAMARAC

Harry Dressler, Mayor

Date

ATTEST:

Michael C. Cernech, City Manager

Patricia A. Teufel, CMC
City Clerk

Date

Approved as to form and legal sufficiency:

Date

Samuel S. Goren, City Attorney

Date

ATTEST:

CARMEUSE LIME & STONE, INC.

(Corporate Secretary)

Signature of Vice President of Sales

Kevin J. Whyte
Type/Print Name of Corporate Secy.

Jack Fahler
~~Bruce D. Rothman~~
Vice President of Sales and Marketing

(CORPORATE SEAL)

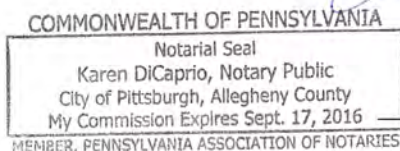
June 10, 2016
Date

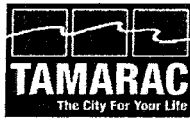


CORPORATE ACKNOWLEDGEMENT

STATE OF Pennsylvania :
:SSCOUNTY OF Allegheny :

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared Bruce D. Routhieaux, Vice President of Sales of Carmeuse Lime & Stone, Inc., a Delaware Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

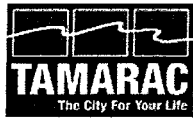
WITNESS my hand and official seal this 10th day of May, 20 16.Signature of Notary Public
State of Pennsylvania at LargeKaren DiCaprio
Print, Type or Stamp
Name of Notary Public☒ Personally known to me or
☐ Produced IdentificationType of I.D. Produced
☐ DID take an oath, or
☒ DID NOT take an oath.

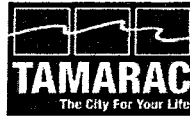


City of Tamarac

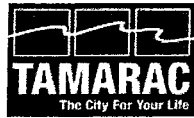
Purchasing and Contracts Division

AGENCY	DELIVERY ADDRESS	ESTIMATED ANNUAL USAGE
TYPE 2 – High Cal Granular		
City of Hollywood	Wastewater, 1621 N. 14 th Ave., Hollywood, FL 33022	5000
Total Estimated Annual Tonnage		5000

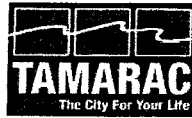




CONTRACT EXHIBIT A
Pricing and Price Adjustment Information



1. = The BLS Employment Cost Index (CIU201G000400001 (B,I)) for total compensation for private industry companies - goods-producing, natural resources, construction and maintenance will be the first available index for the second quarter prior to adjustment. The base index of the Labor cost component is **111.3** for **quarter three of 2009** and will remain fixed for the duration of the agreement.
 2. = The three month average of the last reported monthly index for Platt's Coal Outlook, Thacker/Kenova (1.2) with the last month of the three month average being the second month prior to the adjustment. The base index of the Coal cost component is **58.60** as of **November 2009** and will remain fixed for the duration of the agreement.
 3. = The BLS Electric Power Generation, Transmission and Distribution Index (WPU054) will be used as the index for the Power cost component. The referenced index will be applied to the pricing adjustment by obtaining the first available index as of the second month prior to the adjustment. The base index for the Power cost component will be **176.3** as of **November 2009** and will remain fixed for the duration of the agreement.
 4. = The BLS Crushed & Broken Limestone Index (PCU2123122123120) will be used as the index for the Stone cost component. The referenced index will be applied to the pricing adjustment by obtaining the first available index as of the second month prior to the adjustment. The base index for the Stone cost component will be **232.0** as of **November 2009** and will remain fixed for the duration of the agreement.
 5. = The BLS Mining Machinery and Equipment Index (WPU1192) will be used as the index for the Machinery cost component. The referenced index will be applied to the pricing adjustment by obtaining the first available index as of the second month prior to the adjustment. The base index for the Power cost component will be **218.2** as of **November 2009** and will remain fixed for the duration of the agreement.
 6. = The BLS Industrial Commodities Index (WPU03THRU15) will be used as the index for the Inflationary (PPI) cost component. The referenced index will be applied to the pricing adjustment by obtaining the first available index as of the second month prior to the adjustment. The base index for the Inflationary cost component will be **178.1** as of **November 2009** and will remain fixed for the duration of the agreement.
- "first available index", i.e. the index that is made available by the BLS as of the date the pricing adjustment is performed.
- "second month prior to the adjustment", i.e. the **July 2010** pricing adjustment would use the adjusted indices as of the month of **May 2010** and the **January 2011** pricing adjustment would use the adjusted indices as of the month of **November 2010**.



QUOTE

CARMEUSE
NATURAL CHEMICALS
11 Stanwix Street, 11th Floor
Pittsburgh, PA 1522

Date 6/28/2010

TO:

City of Dania
1200 Sterling Road
Dania, FL 33004
Attn: Keith Glatz

Forrest Meeks

Sales Representative

Cell Phone – (205) 215-3735

Carmeuse Lime, Inc. /Carmeuse Lime & Stone, Inc.
(Corporate Office)

11 Stanwix, 11th Floor

Pittsburgh, PA 15222

866-780-0974 – Corporate Inside Sales

Re:	Contract Renewal 081209
Tons	625 tons
Phone	(954) 597-3567
Fax	Account's Fax number
CC:	

To Place An Order - Call Customer Service Rep:

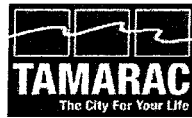
Maple Grove & Grand River	800-445-3920
Chicago & Buffington	800-621-2154
Black River, KY	866-236-9140
River Rouge	866-243-0964
Annville & Hanover	866-277-8041
Longview	866-236-9142
Terminals	800-783-5392
Pittsburgh Fax	(412) 995-5515 (Purchase Orders)

High Calcium Quicklime Granular (CSXF 10348)	FOB Longview, AL	\$140.08/ton
Rail Freight (CSX/Fuel Surcharge) Ft. Lauderdale	Fuel Surcharge = \$1.82 (\$0.22/mi.)	\$ 62.42/ton
Truck Freight (Walpole, 24 ton Minimum)	\$ 9.23/ton
Fuel Surcharge (27% - 6 month average)	\$ 2.49/ton
*Admin Fee 5.5%	\$ 0.51/ton
Delivered Price		\$214.73/ton

- IF QUOTE ACCEPTED PRICE GOOD TILL 12/31/2010
- ALL QUOTES GOOD FOR 30 DAYS FROM ISSUE DATE (unless agreed to otherwise in bid)
- ALL TAXES ARE EXTRA IF APPLICABLE
- THIS PRICE IS BASED ON AVAILABILITY OF MATERIAL
- TERMS NET 30 DAYS FROM DATE OF INVOICE (unless agreed to otherwise in bid)
- Carmeuse Lime will guarantee to meet the information on the Product Typical Sheets enclosed.
- Enclosed are Terms and Conditions IN NO EVENT SHALL CARMEUSE BE LIABLE FOR INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE PRODUCT OR CARMEUSE'S OBLIGATIONS HEREUNDER. All sales are expressly contingent upon this limitation of liability. To the extent any purchase order contains terms or conditions different from or contrary to such limitation, then such terms or conditions are objected to, null and void, and will not form a part of the parties' contract.

*Any freight charges where it is necessary for Carmeuse to prepay for shipment will carry an Administration Fee of 5-½ %.

Exceptions:



QUOTE


Date 6/28/2010
TO:

City of Hollywood WWTP
1621 North 14th Avenue
Hollywood, FL 33020
Attn: Keith Glatz

Forrest Meeks

Sales Representative

Cell Phone – (205) 215-3735

Carmeuse Lime, Inc. /Carmeuse Lime & Stone, Inc.
(Corporate Office)

11 Stanwix, 11th Floor

Pittsburgh, PA 15222

866-780-0974 – Corporate Inside Sales

Re: Contract Renewal 081209

Tons 5,000 tons

Phone (954) 597-3567

Fax Account's Fax number

CC:
To Place An Order - Call Customer Service Rep:

Maple Grove & Grand River 800-445-3920

Chicago & Buffington 800-621-2154

Black River, KY 866-236-9140

River Rouge 866-243-0964

Annville & Hanover 866-277-8041

Longview 866-236-9142

Terminals 800-783-5392

Pittsburgh Fax (412) 995-5515 (Purchase Orders)

High Calcium Quicklime Granular (CSXF 10348)	FOB Longview, AL	\$140.08/ton
Rail Freight (CSX/Fuel Surcharge) Ft. Lauderdale	Fuel Surcharge = \$1.82 (\$0.22/mi.)	\$ 62.42/ton
Truck Freight (Walpole, 24 ton Minimum)	\$ 9.23/ton
Fuel Surcharge (27% - 6 month average)	\$ 2.49/ton
*Admin Fee 5.5%	\$ 0.51/ton
Delivered Price		\$214.73/ton

- IF QUOTE ACCEPTED PRICE GOOD TILL 12/31/2010
- ALL QUOTES GOOD FOR 30 DAYS FROM ISSUE DATE (unless agreed to otherwise in bid)
- ALL TAXES ARE EXTRA IF APPLICABLE
- THIS PRICE IS BASED ON AVAILABILITY OF MATERIAL
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- Carmeuse Lime will guarantee to meet the information on the Product Typical Sheets enclosed.
- Enclosed are Terms and Conditions IN NO EVENT SHALL CARMEUSE BE LIABLE FOR INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE PRODUCT OR CARMEUSE'S OBLIGATIONS HEREUNDER. All sales are expressly contingent upon this limitation of liability. To the extent any purchase order contains terms or conditions different from or contrary to such limitation, then such terms or conditions are objected to, null and void, and will not form a part of the parties' contract.

*Any freight charges where it is necessary for Carmeuse to prepay for shipment will carry an Administration Fee of 5-½ %.

Exceptions



Title - TR12814 - First Amendment to the Settlement Agreement relating to the RRB litigation

A Resolution of the City Commission of the City of Tamarac, Florida, approving the First Amendment to the Settlement Agreement with Broward County for the litigation, Styled *City of Sunrise et. Al. V Broward County*, and authorizing the execution thereof; providing for severability; providing for conflicts; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR12814 - First Amendment to Settlement Agreement - MEMO	7/6/2016	Cover Memo
▣ TR12814 - First Amendment to the Settlement Agreement Reso	6/29/2016	Resolution
▣ Exhibit A - First Amendment to the Settlement Agreement relating to the RRB litigation	6/29/2016	Exhibit

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
CITY MANAGER'S OFFICE**

TO: Michael C. Cernech, City Manager DATE: 06 July 2016

**FROM: Diane M. Phillips, Assistant City
Manager**

**RE: TR12814 First Amendment to
RRB Settlement Agreement**

Recommendation:

Place the above referenced item on the July 13, 2016 City Commission Meeting agenda for consideration and approval.

Issue:

Amendment to the Settlement Agreement to provide for retention of the Alpha 250 Site pending results of a joint independent study.

Background:

In the late 1980's the County and partner Cities established by Interlocal Agreement (ILA) the Solid Waste Disposal District (District) governed by the Resource Recovery Board consisting of elected officials from Broward County and the partner Cities. The ILA, which expired in July of 2013, provided specific direction relative to the dissolution and distribution of the assets and liabilities of the District to the partner cities and unincorporated Broward County. The County failed to follow the RRB directive relative to distribution of the assets as specified in the ILA and later that year, the court ruled to protect the assets of the system and directed the parties to undergo negotiation as specified under Chapter 164.

Failing to reach agreement, 18 cities, including Tamarac, joined in litigation and the parties ultimately reached agreement. The agreement specified distribution of cash and dissolution of real property held by the District. One of those properties is a 22 acre site described as Alpha 250, which was to have been sold as part of the settlement with proceeds distributed to the Cities and County.

Subsequent acquisitions and actions by the private sector led to concern regarding the future of solid waste disposal in Broward County and the impact that may result were a monopoly to exist. Further discussion ensued as to whether it is advisable to retain ownership of the Alpha 250 site pending a study that would consider how a 75% recycling goal might be reached, whether retention of the Alpha 250 site might facilitate that goal and other solid waste disposal needs of the County.

The first amendment to the agreement provides for delay of the Alpha 250 site for one year, with the potential to extend for one additional year, during which time the County will procure a study in an amount not to exceed \$200,000 to determine feasibility of retention of the site

along with solid waste disposal issues. A detailed scope for the study would be developed by a work group consisting of 3 municipal and 3 county staff members. The County would facilitate the procurement process, and a municipal representative would be included on the selection panel.

Fiscal Impact:

Per the first amendment, Broward County is to pay the up-front cost of the referenced study, not to exceed \$200,000. Should the parcel be sold, or the County elects to purchase the parcel within the 5 year period following completion of the study, the County would recover 50% of the cost of the study at point of sale or purchase, prior to distribution of the net proceeds as outlined in the settlement agreement.

RESOLUTION NO. 2016-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE SETTLEMENT AGREEMENT WITH BROWARD COUNTY FOR THE LITIGATION, STYLED *CITY OF SUNRISE ET. AL. V BROWARD COUNTY*, AND AUTHORIZING THE EXECUTION THEREOF; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Broward County (the “County”) and several Broward municipalities entered into a Settlement Agreement to settle the litigation styled *City of Sunrise et. al. v Broward County*, 17th Judicial Circuit Court Case No. CACE-013-015660 (the municipalities defined in the Settlement Agreement as the Settling Municipalities shall be collectively referred to herein as the “Settling Municipalities”); and

WHEREAS, the Settlement Agreement provides for the County and the Settling Municipalities to agree to use their best efforts (and to take all reasonable steps) to sell the parcel of land known as Alpha 250, as further described in the Settlement Agreement (“Alpha 250”); and

WHEREAS, the County and the Settling Municipalities desire to amend the Settlement Agreement to delay the sale of Alpha 250 while a joint independent study is performed regarding the following issues:

- (i) how a 75% County-wide recycling goal may be reached;
- (ii) whether retaining public ownership of Alpha 250 would facilitate the meeting of that recycling goal or would provide other benefits in connection with solid waste disposal within Broward County; and
- (iii) general solid waste disposal issues as determined by the Working Group

(as defined in the First Amendment), which may include options regarding flow control and potential governance or contractual structures for collaborative management of solid waste disposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, THAT:

Section 1. Legislative Findings/Recitals. The above recitals are hereby adopted by the City Commission of the City of Tamarac as its legislative findings relative to the subjects and matters set forth in this Resolution.

Section 2. Approval of First Amendment to the Settlement Agreement. The First Amendment to Settlement Agreement, attached as Exhibit "A", is hereby approved.

Section 3. Authorization to Execute First Amendment. The appropriate City officials are authorized to execute the First Amendment to Settlement Agreement, attached as Exhibit "A", together with such non-substantive changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. Implementing Actions. The City Manager and the City Attorney are hereby authorized to take any actions necessary to implement the aims of this Resolution.

Section 5. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, it is the intent of the City Commission that such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or

application and, to this end, the provisions of this Resolution are declared severable.

Section 6. Conflicts. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Section 7. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, THIS _____ DAY OF _____, 2016.

CITY OF TAMARAC FLORIDA

HARRY DRESSLER, MAYOR

ATTEST:

PATRICIA TEUFEL, CMC, CITY CLERK

I HEREBY CERTIFY THAT I
HAVE APPROVED THIS RESOLUTION
AS TO FORM:

SAMUEL S. GOREN
CITY ATTORNEY

RECORD OF COMMISSION VOTE:
MAYOR DRESSLER _____
DIST 1: COMM. BUSHNELL _____
DIST 2: COMM. GOMEZ _____
DIST 3: V/M. GLASSER _____
DIST 4: COMM. PLACKO _____

FIRST AMENDMENT TO SETTLEMENT AGREEMENT

THIS FIRST AMENDMENT (the "Amendment") to the Settlement Agreement (the "Settlement Agreement") by and between Broward County, Florida, a political subdivision of the State of Florida, (the "County") and the City of Sunrise, the City of Weston, the City of Hollywood, the City of Fort Lauderdale, the City of Lauderhill, the Town of Lauderdale-By-The-Sea, the City of Lighthouse Point, the City of Tamarac, the Town of Davie, the City of Plantation, the City of Coconut Creek, the City of Deerfield Beach, the City of Miramar, the City of Margate, the City of Cooper City, the City of North Lauderdale, the City of Coral Springs, the Town of Southwest Ranches, the City of Wilton Manors, the Town of Hillsboro Beach, and the Village of Sea Ranch Lakes, all political subdivisions of the State of Florida, (individually, each is a "Settling Municipality"; collectively, the "Settling Municipalities") is made and entered into as of the Amendment Effective Date (as defined below).

RECITALS

A. The County and the Settling Municipalities entered into a Settlement Agreement to settle the litigation styled *City of Sunrise, et al. v Broward County*, 17th Judicial Circuit Court Case No. CACE-013-015660.

B. The Settlement Agreement provides for the County and the Settling Municipalities to agree to use their best efforts (and to take all reasonable steps) to sell the parcel of land known as Alpha 250, as further described in the Settlement Agreement ("Alpha 250").

C. The County and the Settling Municipalities desire to amend the Settlement Agreement to delay the sale of Alpha 250 under the terms and conditions stated herein.

D. The City of Lauderdale Lakes, the City of West Park, the City of Oakland Park, and the Town of Pembroke Park, all political subdivisions of the State of Florida (individually, each is a "Consenting Municipality"; collectively, the "Consenting Municipalities"), did not join the Settlement Agreement but instead entered into Interlocal Agreements Regarding Distribution of Solid Waste Disposal District Assets with the County pursuant to which they have received and will receive their respective *pro rata* shares of proceeds distributed under the terms of the Settlement Agreement, including their respective shares from any sale of Alpha 250.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. The above-stated recitals are true and correct and are incorporated into this Amendment by this reference.
2. Notwithstanding any provision to the contrary in the Settlement Agreement, the County and the Settling Municipalities agree that the sale of Alpha 250 shall be delayed for a period of one year from the Amendment Effective Date (the "Sale Delay Period"). The Sale Delay Period may be further extended for an additional period of up to one year upon written approval of the

County Administrator and the Mayors of Coconut Creek, Fort Lauderdale, Hollywood, Miramar, Sunrise, and Weston (collectively, the "Mayors").

3. During the Sale Delay Period, the County shall procure a study (the "Study") in an amount not to exceed two hundred thousand dollars (\$200,000), which shall be paid for as described in paragraph 7 below. The Study shall evaluate and provide recommendations regarding the following general areas:

- a. How a 75% County-wide recycling goal may be reached;
- b. Whether retaining public ownership of Alpha 250 would facilitate the meeting of that recycling goal or would provide other benefits in connection with solid waste disposal within Broward County; and
- c. General solid waste disposal issues as determined by the Working Group (as defined below), which may include options regarding flow control and potential governance or contractual structures for collaborative management of solid waste disposal.

4. A more detailed scope of the Study will be developed within the above-referenced budgeted amount by a working group (the "Working Group") consisting of:

- a. Three (3) municipal staff members selected by the Mayors; and
- b. Three (3) County staff members selected by the County Administrator.

5. The Working Group and its individual members shall also interact with the consultant during the course of the Study to ensure a balanced and independent study of the stated issues.

6. The Study consultant shall be selected in a manner consistent with the County's Procurement Code. The Mayors, directly and through their Working Group members, shall have input into this procurement process, and shall appoint one person to serve on the County's committee that will evaluate the responses submitted by interested consultants.

7. The County shall pay the up-front cost of the Study, and shall recover fifty percent (50%) of the cost of the Study (the "Municipal Share") as follows if either of the following circumstances occur: (a) if Alpha 250 is sold to a third party with the closing of the sale occurring within five (5) years after the Study completion date, the County shall deduct the Municipal Share from the Alpha 250 sales proceeds before the County deposits the net proceeds of the sale into the trust account described in Section 4D of the Settlement Agreement; or (b) if the County, within five (5) years after the Study completion date, exercises its right under the Settlement Agreement to pay the net sales amount and retain Alpha 250, the County shall deduct the Municipal Share from the net sales amount the County deposits into the trust account described in Section 4D of the Settlement Agreement.

8. Based upon the results of the Study, the parties may agree to further amend the Settlement Agreement.

9. Amendment Approval Process.

- a. Once approved by the County Commission, this Amendment shall be presented for approval at public Commission/Council meetings at each of the Settling Municipalities and the Consenting Municipalities (the County shall communicate this requirement to the Consenting Municipalities).
- b. To be effective, this Amendment must, within one hundred twenty (120) days after approval by the County Commission: (1) be approved and executed by all Settling Municipalities, with notice attaching true copies thereof provided to the County; and (2) be consented to by each of the Consenting Municipalities through a separate written instrument between the County (by and through the County Administrator) and each of the Consenting Municipalities in which each of the Consenting Municipalities agrees to the terms of the Amendment generally, and specifically to the payment for the Municipal Share of the Study as described above in paragraph 7.

10. *Effective Date.* The date of the last approval and execution of this Amendment by a Settling Municipality, or the date of the last execution of a written instrument reflecting the consent of a Consenting Municipality, whichever is last, is the "Amendment Effective Date."

11. Except as otherwise revised in this Amendment, the terms and conditions of the original Settlement Agreement shall remain in full force and effect. The preparation of this Amendment has been a joint effort of the parties hereto and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against any party hereto. In the event a portion of this Amendment is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective and the parties agree to negotiate in good faith to modify that portion of this Amendment in a manner designed to effectuate the original intent of the parties. This Amendment may be executed in counterparts.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature: BROWARD COUNTY, signing by and through its Mayor or Vice-Mayor, duly authorized to execute same by Board action on the ____ day of June, 2016, and the SETTLING MUNICIPALITIES, signing by and through their respective Mayors, duly authorized to execute same.

BROWARD COUNTY

ATTEST:

BROWARD COUNTY, by and through
its Board of County Commissioners

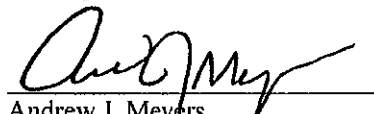
Broward County Administrator, as
Ex-officio Clerk of the Broward County
Board of County Commissioners

By _____
Mayor

____ day of June, 2016

Approved as to form by
Joni Armstrong Coffey
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By:



Andrew J. Meyers
Chief Deputy County Attorney

9th day of June, 2016

[NAME OF MUNICIPALITY]

ATTEST:

_____ OF _____

_____, City Clerk

By:

_____, Mayor
____ day of _____, 2016

Approved as to form and legality:

By: _____
_____, City Attorney

By:

_____, City Manager
____ day of _____, 2016



**Title - TR12806 - Award Agreement for Financial Auditing Services for a Period of 5 y-
Years to RSM US, LLP.**

A Resolution of the City Commission of the City of Tamarac, Florida accepting the recommendation of the City of Tamarac Audit Committee and to award Request for Proposal #16-07R for Financial Auditing Services, and to further authorize the appropriate City officials to execute a Letter of Engagement between the City of Tamarac and RSM US, LLP, For Annual Financial Auditing Services for a period of five (5) years for fiscal years ending on September 30, 2016, September 30, 2017, September 30, 2018, September 30, 2019 and September 30, 2020 respectively, for an annual not to exceed cost of \$103,500 for the first two (2) years, \$106,500 for the remaining three (3) years for an aggregate price of \$526,500; with the option to renew for one (1) additional two (2) year period subject to satisfactory performance; providing for conflicts; providing for severability; and providing for an effective date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
❑ TR12806 Memo	6/28/2016	Cover Memo
❑ TR12806 Reso	6/29/2016	Resolution
❑ TR12806 Exhibit 1	6/28/2016	Exhibit
❑ TR12806 Exhibit 2	6/28/2016	Exhibit
❑ TR 12006 Exhibit 3	7/6/2016	Exhibit
❑ TR12806 Resource 1	6/28/2016	Backup Material
❑ TR12806 Resource 2	6/28/2016	Backup Material

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
FINANCE DEPARTMENT
ADMINISTRATION DIVISION

TO: Michael C. Cernech
City Manager

DATE: June 27, 2016

FROM: Mark C. Mason, Director of
Financial Services



RE: TR #12806
Recommendation for Award
of RFP 16-07R for Financial
Auditing Services

Recommendation:

I recommend approval of TR 12806 for the City Commission to award RFP 16-07R and approve a Letter of Engagement with RSM US, LLP, for Financial Auditing Services for a period of Five (5) years with one (1) additional two (2) year renewal option services in the aggregate amount of \$526,500 for the auditing for fiscal years FY 2016, FY 2017, FY 2018, FY2019 and FY 2020.

Issue:

The current Agreement for Auditing Services expires with the FY15 audit which was recently completed, with no additional renewal options. The City of Tamarac Audit Committee solicited RFP 16-07R for Financial Auditing Services for audits for FY 2016 through FY 2020, with one (1) additional two (2) year renewal option. As the result of the Committee's due diligence on the evaluation of responses received, the Audit Committee is recommending award of the RFP, and execution of a Letter of Engagement to RSM US, LLP for an aggregate total for the five (5) year period of \$526,000. The Letter of Engagement calls for fixed fees of \$103,500 for the first two (2) years, and \$106,500 for years three, four and five. Each year the firm will audit the City's Financial Statements as well as all four pension plans.

Background:

The City currently has a contract with GLSC & Company, PLLC, which expires with the recent completion of the FY 15 audit. There are currently no additional renewals available. As a result, it was necessary to issue a new competitive solicitation for any future audits. Florida Statutes Section 318.391 provides specific requirements and procedures that must be followed by local governmental agencies when selecting an audit firm when expenditures of the entity exceed \$250,000. Specifically, the statute requires that an audit must be completed within nine (9) months after the end of each fiscal year by an independent certified public accountant retained by the entity, and paid with public funds. The statute additionally delineates the specific procedure that the governing body of the entity must use in the selection of a CPA firm to conduct the audit.

As a means to facilitate the auditor selection process, the statute requires that the governing body appoint an Audit Committee to assist them in selecting a qualified auditor. The Audit Committee is responsible for issuing the competitive solicitation, evaluating responding firms, and ultimately making a final recommendation to the governing body for their consideration. The City has followed this process, and the City Commission recently approved resolution R-2016-25 at its March 9, 2016 meeting, which formally appointed an Audit Committee in accordance with the requirements of the statute. The Audit Committee selection was based on the current make-up of the City's Selection Advisory Committee, established under Section 6-146(b) (1) of the City's Tamarac Procurement Code. The members of the Audit Committee appointed were the City Manager, the Assistant City Manager, the Director of Financial Services, the Director of Community Development, the Director of Public Services, the Director of Information Technology, and the Purchasing and Contracts Manager, whose responsibility it was to facilitate the solicitation and evaluation process.

The Audit Committee met on March 14, 2016 to determine the requirements for the proposal, and Request for Proposal #16-07R, was issued, and formally advertised in the South Florida Sun Sentinel, and on the City's public web-site, on April 21, 2016, with a closing date of May 16, 2016. Seven (7) qualified independent audit firms responded to the Request for Proposal, as follows:

- GLSC & Co., PLLC
- Grau & Associates
- HCT Certified Public Accountants and Consultants
- Keefe McCullough
- Marcum Accountants & Advisors
- Rehman Robson, LLC
- RSM US, LLP

As a result of the due diligence conducted by the Audit Committee, including evaluation of the technical proposal, and reference checks of all of the responding firms, the Committee met on May 16, 2016, to discuss evaluation scoring. Additionally, during this meeting, pricing envelopes for each of the proposing firms were opened, and the pricing was then included in the scoring for each proposal. The Audit Committee determined during this meeting that the top four (4) highest ranked firms would be invited to provide oral presentations to the full Committee. The top four (4) ranked firms were as follows, which are shown in rank order based on the highest score shown first:

- RSM US, LLP
- GLSC & Co., PLLC
- Grau & Associates
- Marcum Accountants and Advisors

Each of the four (4) firms provided oral presentations to the Audit Committee on June 7, 2016. Upon completion of the oral presentations, a public meeting of the Audit

Committee was held to rank the firms. The following shows the results of the final scoring by the Audit Committee:

PROPOSING FIRM	RANKING
RSM US, LLP	1 st Place
Marcum Accountants & Advisors	2 nd Place
Grau and Associates	3 rd Place
GLSC & Co., PLCC	4 th Place

The Committee felt that RSM US, LLP provided a number of value-added services, including the availability of actuarial staff, IT audit specialists, the ability to provide operational reviews, procurement spend optimization reviews, as well as access to best practice training opportunities for City staff. Additionally, RSM US, LLP has developed an automated benchmarking software which can provide the City with our comparative position amongst other similar entities with a database that is more extensive than information that currently available.

Reference checks for RSM US, LLP were all positive, and included local agencies including the Cities of Coral Springs, Deerfield Beach, Pompano Beach, Miramar and Coral Gables. RSM staff indicated that public sector auditing clients represent their greatest client base in Florida. Additionally, while RSM US, LLP is one of the largest firms in the nation (formerly known as McGladrey, LLP), they have a good understanding of the City's specific needs.

Accordingly, the Audit Committee is recommending that Request for Proposal 16-07R for Financial Auditing Services be awarded to RSM US, LLP, and that a Letter of Engagement with the firm be executed by the appropriate City Officials for a five (5) year period beginning with the FY 2016 Audit through the FY 2020 Audit, and allowing for one (1) additional two (2) year renewal option based on their satisfactory performance for an aggregate total cost of \$526,500, as enumerated on a year by year basis as shown below.

Fiscal Impact

The cost of the most recent annual audit was \$102,000. The following reflects an increase of \$1,500 annually for the first two years of the audit with increases for years 3 through 5. The annual costs are as shown below, with the first expenditure for the FY 2016 audit to be expended from FY 2017 funds:

FISCAL AUDIT PERIOD	BUDGET PERIOD	COST
FY 2016	FY 2017	\$103,500
FY 2017	FY 2018	\$103,500
FY 2018	FY 2019	\$106,500
FY 2019	FY 2020	\$106,500
FY 2020	FY 2021	\$106,500
TOTAL EXPENDITURE		\$526,500

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. 2016_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY OF TAMARAC AUDIT COMMITTEE AND TO AWARD REQUEST FOR PROPOSAL #16-07R FOR FINANCIAL AUDITING SERVICES, AND TO FURTHER AUTHORIZE THE APPROPRIATE CITY OFFICIALS TO EXECUTE A LETTER OF ENGAGEMENT BETWEEN THE CITY OF TAMARAC AND RSM US, LLP, FOR ANNUAL FINANCIAL AUDITING SERVICES FOR A PERIOD OF FIVE (5) YEARS FOR FISCAL YEARS ENDING ON SEPTEMBER 30, 2016, SEPTEMBER 30, 2017, SEPTEMBER 30, 2018, SEPTEMBER 30, 2019 AND SEPTEMBER 30, 2020 RESPECTIVELY, FOR AN ANNUAL NOT TO EXCEED COST OF \$103,500 FOR THE FIRST TWO (2) YEARS, AND \$106,500 FOR THE REMAINING THREE (3) YEARS FOR AN AGGREGATE PRICE OF \$526,500; WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL TWO (2) YEAR PERIOD SUBJECT TO SATISFACTORY PERFORMANCE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Charter section, 7.09, states that the Commission shall provide for an independent annual audit of all City accounts made by a Certified Public Accountant and/or firm of such accountants; and

WHEREAS, the City Commission of the City of Tamarac approved resolution R-2016-25 at its meeting of March 9, 2016, which established an Audit Committee for the purpose of assisting the City Commission in selecting a qualified Auditor to conduct the Annual Financial Audit pursuant to Section 318.391 Florida Statutes with the responsibility to issue competitive solicitations, review solicitation responses, and make a recommendation to the City Commission regarding the award of an Agreement for

Financial Auditing Services a copy of said resolution is on file with the City Clerk; and

WHEREAS, the Audit Committee consists of the City Manager, the Assistant City Manager, the Director of Financial Services, the Director of Community Development, the Director of Public Services, the Director of Information Technology, and the Purchasing and Contracts Manager, who facilitated the solicitation process; and

WHEREAS, the Audit Committee formally issued and advertised in the South Florida Sun Sentinel, and the City's public web-site Request for Proposal #16-07R on March 18, 2016, a copy of which on file with the City Clerk; and

WHEREAS, as a result of this solicitation, the City received seven (7) qualified responses on April 21, 2016, including the following respondents:

- GLSC & Co., PLCC
- Grau & Associates
- HCT Certified Public Accountants and Consultants
- Keefe McCullough
- Marcum Accountants & Advisors
- Rehman Robson, LLC
- RSM US, LLP

; and,

WHEREAS, the Audit Committee evaluated and scored each proposal response, and met in a public meeting on May 16, 2016, at which time it was determined to short-list the top four (4) respondents, and invite them to provide oral presentations to the Audit Committee, a copy of the Audit Committee scoring matrix is included herein as Exhibit "1"; and;

WHEREAS, on June 7, 2016, the following four (4) short-listed firms provided oral

presentations to the Audit Committee, which are shown in rank order based on the highest score shown first:

- RSM US, LLP
- GLSC & Co., PLCC
- Grau & Associates Marcum Accountants & Advisors
- Marcum Accountants & Advisors

; and,

WHEREAS, as a result of these oral presentations, the Audit Committee determined the following ranking for the four proposals, a copy of the final ranking matrix is included herein as Exhibit “2”:

PROPOSING FIRM	RANKING
RSM US, LLP	1 st Place
Marcum Accountants & Advisors	2 nd Place
Grau and Associates	3 rd Place
GLSC & Co., PLCC	4 th Place

; and,

WHEREAS, it is the recommendation of the Audit Committee to the City Commission that RFP 16-07R be awarded, and a Letter of Engagement be executed with RSM US, LLP, the first ranked firm, to provide financial auditing services to the City of Tamarac for the fiscal years ending September 30, 2016, September 30, 2017, September 30, 2018, September 30, 2019 and September 30, 2020, for an annual fee of \$103,500 for the first two (2) years, and a fee of \$106,500 for the remaining three (3) years, for an

aggregate five (5) year cost of \$526,500, with one (1) additional two (2) year renewal option subject to satisfactory performance, a copy of the RSM US LLP proposal response which is on file with the City Clerk, and the RSM US LLP executed Letter of Engagement are included herein as Exhibit “3”; and,

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interests of the citizens and residents of the City of Tamarac to accept the Audit Committee recommendation, and to award RFP #16-07R for Financial Auditing Services and execute a Letter of Engagement with RSM US, LLP, the first ranked firm, to provide financial auditing services to the City of Tamarac for the fiscal years ending September 30, 2016, September 30, 2017, September 30, 2018, September 30, 2019 and September 30, 2020, for an annual fee of \$103,500 for the first two (2) years, and a fee of \$106,500 for the remaining three (3) years, for an aggregate five (5) year cost of \$526,500, with one (1) additional two (2) year renewal option subject to satisfactory performance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: The foregoing “WHEREAS” clauses are HEREBY ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof and all exhibits referenced and attached hereto are incorporated herein and made a specific part of this resolution.

SECTION 2: The City Commission hereby accepts the recommendation of the Audit Committee, and awards Request for Proposal #16-07R for Financial Auditing Services, and the appropriate City officials are hereby authorized to execute a Letter or Engagement attached hereto as Exhibit “3” with RSM US, LLP, the first ranked firm, to provide financial auditing services to the City of Tamarac for the fiscal years ending

September 30, 2016, September 30, 2017, September 30, 2018, September 30, 2019 and September 30, 2020, for an annual fee of \$103,500 for the first two (2) years, and a fee of \$106,500 for the remaining three (3) years, for an aggregate five (5) year cost of \$526,500, with one (1) additional two (2) year renewal option subject to satisfactory performance

SECTION 3: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 5: This Resolution shall become effective immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2016.

HARRY DRESSLER,
MAYOR

ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

RECORD OF COMMISSION VOTE:

MAYOR DRESSLER	_____
DIST 1: COMM. BUSHNELL	_____
DIST 2: COMM. GOMEZ	_____
DIST 3: V/M GLASSER	_____
DIST 4: COMM. PLACKO	_____

I HEREBY CERTIFY that I
have approved this
RESOLUTION as to form.

SAMUEL S. GOREN
CITY ATTORNEY

16-07R
FINANCIAL AUDITING SERVICES
Short-listing Matrix -- Committee Evaluation Totals
May 20, 2016

Proposer's Name:	GLSC	GRAU	HCT	KEEFE-MCCULLOUGH	MARCUM	Rehman	RSM
Pricing	\$ 528,000	\$ 570,000	\$ 500,000	\$ 460,000	\$ 557,537	\$ 588,700	\$ 526,500
No Conflict of Interest	X	X	X	X	X	X	X
Compliant with Mandatory Requirements	X	X	X	X	X	X	X
Technical Requirements - Expertise & Experience (Max 40 points)							
City Manager	36	33	33	33	36	33	37
Assistant City Manager	35	30	30	25	35	25	37
Director of Financial Services	38	36	27	34	36	31	38
Director of Community Development	38	39	35	34	38	36	37
Director of Public Services	38	40	30	29	37	31	36
Director of Information Technology	35	32	20	25	20	18	35
Purchasing & Contracts Manager	36	34	25	28	32	27	33
Technical Requirements - Audit Approach (Max 30 points)							
City Manager	34	30	22	22	26	21	25
Assistant City Manager	23	25	20	15	27	20	28
Director of Financial Services	28	26	19	15	25	22	29
Director of Community Development	28	28	25	25	28	27	28
Director of Public Services	29	30	20	19	28	21	36
Director of Information Technology	15	25	15	20	25	15	28
Purchasing & Contracts Manager	27	22	17	18	21	21	28
Responses to References (Max 10 points)							
City Manager	9	7	10	10	9	7	10
Assistant City Manager	8	7	9	7	8	7	8
Director of Financial Services	8.75	8.25	9.75	9.5	9	8	10
Director of Community Development	8	9	7	8	8	8	8
Director of Public Services	8.3	5.5	10	9.7	9.1	5	9.4
Director of Information Technology	9	8	10	10	10	8	10
Purchasing & Contracts Manager	8.5	7.4	9.7	9.7	9.1	7	10
Cost (Price) (Max 20 points)							
City Manager	17.42	16.14	18.4	20	16.57	15.63	17.47
Assistant City Manager	17.42	16.14	18.4	20	16.57	15.63	17.47
Director of Financial Services	17.42	16.14	18.4	20	16.57	15.63	17.47
Director of Community Development	17.42	16.14	18.4	20	16.57	15.63	17.47
Director of Public Services	17.42	16.14	18.4	20	16.57	15.63	17.47
Director of Information Technology	17.42	16.14	18.4	20	16.57	15.63	17.47
Purchasing & Contracts Manager	17.42	16.14	18.4	20	16.57	15.63	17.47
TOTAL POINTS							
City Manager	96.42	86.14	83.4	85	87.57	76.63	89.47
Assistant City Manager	83.42	78.14	77.4	67	86.57	67.63	90.47
Director of Financial Services	92.17	86.39	74.15	78.5	86.57	76.63	94.47
Director of Community Development	91.42	92.14	85.4	87	90.57	86.63	90.47
Director of Public Services	92.72	91.64	78.4	77.7	90.67	72.63	98.87
Director of Information Technology	76.42	81.14	63.4	75	71.57	56.63	90.47
Purchasing & Contracts Manager	88.92	79.54	70.1	75.7	78.67	70.63	88.47
TOTAL POINTS	621.49	595.13	532.25	545.9	592.19	507.41	642.69
TOTAL RANKING							
City Manager	1	4	6	5	3	7	2
Assistant City Manager	3	4	5	7	2	6	1

Director of Financial Services	2	4	7	5	3	6	1
Director of Community Development	2	1	7	5	3	6	4
Director of Public Services	2	3	5	6	4	7	1
Director of Information Technology	3	2	6	4	5	7	1
Purchasing & Contracts Manager	1	3	7	5	4	6	2
Highlighted Firms are Short-listed	2	3	6	5	4	7	1

16-07R
FINANCIAL AUDITING SERVICES
 Final Audit Committee Rankings
 June 7, 2016

Proposer's Name:	GLSC	GRAU	MARCUM	RSM
Individual Ranking				
City Manager	4	3	2	1
Assistant City Manager	4	3	2	1
Director of Financial Services	4	3	2	1
Director of Community Development	4	3	2	1
Director of Public Services	4	3	2	1
Director of Information Technology	4	3	1	2
Purchasing & Contracts Manager	4	3	2	1
TOTAL POINTS				
TOTAL POINTS	28	21	13	8
FINAL RANKING				
	4	3	2	1

A ranking of: 1=Best Qualified; 2= Next Best Qualified and so on.

Yellow Highlighted Cells: Highest Ranked Firm



June 16, 2016

RSM US LLP

Mr. Michael C. Cernech
City Manager
City of Tamarac, Florida
7525 NW 88th Avenue
Tamarac, Florida 33321

100 NE Third Avenue
Suite 300
Fort Lauderdale, FL 33301, USA
O +1 954.462.6300
F +1 954.462.4607
www.rsmus.com

Attention Mr. Cernech:

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the City of Tamarac, Florida's (the City) governmental activities, business-type activities, each major fund and the aggregate remaining fund information as of and for each year ending September 30, 2016 through 2020, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our acceptance of this engagement is subject to our satisfactorily completing our normal engagement acceptance procedures. We will notify you promptly if we become aware of anything during our acceptance procedures that results in our not being able to continue this engagement. This letter will also provide the City with one (1) additional 2-year renewal term of the contract, based upon satisfactory performance and mutual agreement of both parties.

Our audits will be conducted with the objective of our expressing an opinion on the financial statements.

We will also perform the audits of the City so as to satisfy the audit requirements imposed by the Single Audit Act and Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the Florida Single Audit Act for each year.

The Responsibilities of the Auditor

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS); *Government Auditing Standards* issued by the Comptroller General of the United States (GAS); the provisions of the Single Audit Act; Subpart F of Title 2 U.S. CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*; the U.S. Office of Management and Budget's (OMB) Compliance Supplement, the Florida Single Audit Act, and guidance provided in the audit guides titled *State and Local Governments*, issued by the AICPA and dated March 1, 2015. Those standards, regulations, supplements, and guides require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, GAS does not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to those charged with governance (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

The funds that you have told us are maintained by the City and that are to be included as part of our audit are listed in the City's September 30, 2015 Comprehensive Annual Financial Report (CAFR), but may be amended during the term of the contract.

We will also audit the financial statements of the following City pension trust funds included in the CAFR:

- Police Officers' Pension Trust Fund
- Firefighters Pension Trust Fund
- General Employees' Pension Trust Fund
- Elected and Appointed Officers and Non-Represented Employees Retirement Fund

The financial statements for the four pension trust funds listed above will not be issued as stand-alone financial statements but will be included as combining statements in the notes to the financial statements.

The state and federal financial assistance programs and awards that you have told us that the City participates in and that are to be included as part of the single audit are listed in the City's September 30, 2015 single audit report, but may be amended during the term of the contract. Management is responsible for the timely completion and filing of the Federal Audit Clearinghouse Data Collection Form. We will certify the Data Collection Form for submission, once completed by management.

Our report(s) on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards and circulars identified above. Our report(s) on compliance matters will address material errors, fraud, abuse, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts; and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the standards and circulars identified above.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledges and understands that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will evaluate subsequent events through the date of the management representation letter referred to below;

3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. For (a) making us aware of significant vendor relationships where the vendor is responsible for program compliance, (b) following up and taking corrective action on audit findings, including the preparation of a summary schedule of prior audit findings and a corrective action plan, and (c) report distribution, including submitting the reporting package[s]; and
6. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit;
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
 - d. When applicable, a summary schedule of prior audit findings for inclusion in the single audit reporting package; and
 - e. If applicable, responses to any findings reported on the schedule of findings and questioned costs.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the City complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse, or suspected fraud or abuse, affecting the entity received in communications from employees, former employees, analysts, regulators or others.

Management is responsible for the preparation of the supplementary information in accordance with accounting principles generally accepted in the United States of America. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

In accordance with the AICPA Auditing Standard Section AU-C 260, *The Auditor's Communication With Those Charged With Governance*, we will issue a letter requesting that those charged with governance timely communicate to us any matters they consider relevant to the audit. In response to that request, those charged with governance are responsible for informing us of its views about the risks of fraud or abuse within the entity, and its knowledge of any fraud or abuse or suspected fraud or abuse affecting the entity.

The City agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the City agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering.

Our association with an official statement is a matter for which separate arrangements will be necessary. The City agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing, and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the City seeks such consent, we will be under no obligation to grant such consent or approval.

We agree that our association with any proposed offering is not necessary, providing the City agrees to clearly indicate that we are not associated with the contents of any such official statement or memorandum. The City agrees that the following disclosure will be prominently displayed in any such official statement or memorandum when RSM US LLP is not associated with the public or private securities offering:

RSM US LLP, our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. RSM US LLP also has not performed any procedures relating to this official statement.

Because RSM US LLP will rely on the City and its management and those charged with governance to discharge the foregoing responsibilities, the City agrees to release RSM US LLP and its partners and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the City's management that could not otherwise have been determined or discovered by RSM US LLP with reasonable and prudent effort required by the conduct of this audit where such misrepresentation results in RSM US LLP's breach of contract. This provision shall survive the termination of this arrangement for services.

Records and Assistance

If circumstances arise relating to the condition of the City's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the City's books and records. The City will determine that all such data, if necessary, will be so reflected. Accordingly, the City will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by City personnel, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with management. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Other Relevant Information

RSM US LLP may mention the City's name and provide a general description of the engagement in RSM US LLP's client lists and marketing materials.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to

disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In addition, we may utilize financial information you have provided to us in connection with this engagement for purposes of creating benchmarking data to be used by RSM US LLP professionals and other clients. This benchmarking data is aggregated with data from a minimum of five other entities so that users of the data are unable to associate the data with any single entity in the database.

In accordance with GAS, a copy of our most recent peer review report has been provided to you for your information.

Fees, Costs, and Access to Workpapers

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Our fee estimate and completion of our work are based upon the following criteria:

1. Anticipated cooperation from City personnel
2. Timely responses to our inquiries
3. Timely completion and delivery of client assistance requests
4. Timely communication of all significant accounting and financial reporting matters
5. The assumption that unexpected circumstances will not be encountered during the engagement

If any of the aforementioned criteria are not met, then fees may increase upon mutual agreement between the City and RSM US LLP. Interim billings will be submitted as work progresses and as expenses are incurred. We will submit our final bill for these services promptly upon rendering the report. Billings are due upon submission. The fees for the aforementioned services for each fiscal year follows:

- Fiscal Year 2016 - \$103,500
- Fiscal Year 2017 - \$103,500
- Fiscal Year 2018 - \$106,500
- Fiscal Year 2019 - \$106,500
- Fiscal Year 2020 - \$106,500

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a partner or professional employee leaves the firm and is subsequently employed by or associated with a client in a key position. Accordingly, the City agrees it will compensate RSM US LLP for any additional costs incurred as a result of the City's employment of a partner or professional employee of RSM US LLP.

In the event we are requested or authorized by the City or are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the City, the City will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of RSM US LLP. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of RSM US LLP audit personnel and at a location designated by our firm.

You have informed us that you intend to prepare a comprehensive annual financial report (CAFR) and submit it for evaluation by the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. Our association with the submission of the CAFR to the GFOA is limited to reviewing the CAFR and helping the City resolve any reporting questions that arise during the engagement.

Public Records

We understand that the City is a public agency subject to Chapter 119, Florida Statutes. Accordingly, we shall comply with Florida's Public Records Law. Specifically, we agree to the following:

- We will keep and maintain public records required by the City in order to perform the service. Upon request from the City's custodian of public records, we will provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law. We will ensure that public records that are exempt or confidential and exempt from public records disclosure requirements (i.e. audit workpapers) are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
- Upon completion of the contract, we will either transfer, at no cost to the City, all public records in our possession, or keep and maintain public records required by the City to perform the service. If we transfer all public records to the City upon completion of the contract, we shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If we determine that we will maintain public records outlined by Florida Statutes Chapter 119, and upon completion of the contract, we agree that we shall meet all applicable requirements for retaining public records as required by Chapter 119 of Florida Statutes. All records stored electronically shall be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.
- During the term of the contract, we shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. We agree to make such records available to appropriate representatives of any regulator of the City. Contract records shall be made available during normal business hours wherever we are holding them within Broward, Dade or Palm Beach Counties, and shall include all books of account, reports and records relating to this contract.

We agree to the following regarding public records, as required by Florida Statute, Chapter 119:

IF WE, AS A CONTRACTOR HAVE QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
7525 NW 88TH AVENUE
ROOM 101
TAMARAC, FL 33321
(954) 597-3505
CITYCLERK@TAMARAC.ORG**

Claim Resolution

The City and RSM US LLP agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than five years after the date of the audit report issued by RSM US LLP or the date of this arrangement letter if no report has been issued. The City waives any claim for punitive damages. If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the City. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on the City's financial statements, we will also issue the following types of reports:

1. A report on the fairness of the presentation of the City's schedule of expenditures of federal awards and state financial assistance for the year ending;
2. Reports on internal control related to the financial statements and major programs. These reports will describe the scope of testing of internal control and the results of our tests of internal control;
3. Reports on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance that could have a material effect on the financial statements and any noncompliance that could have a material effect, as defined by the State Single Audit Act, Subpart F of Title 2 U.S. CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the Florida Single Audit Act, on each major program and award; and
4. An accompanying schedule of findings and questioned costs.

This letter along with our proposal and the City's request for proposal (RFP) constitutes the complete and exclusive statement of agreement between RSM US LLP and the City, superseding all other communications with respect to the terms of the engagement between the parties.

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities.

RSM US LLP

Brett Friedman
Engagement Partner

Confirmed on behalf of the City of Tamarac, Florida:

Name, Title

Date

System Review Report

To the Partners of
McGladrey LLP
and the National Peer Review Committee
of the American Institute of Certified
Public Accountants Peer Review Board

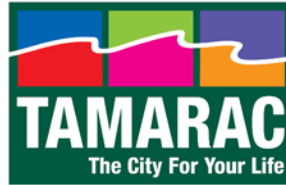
We have reviewed the system of quality control for the accounting and auditing practice of McGladrey LLP (the "firm") applicable to non-SEC issuers in effect for the year ended April 30, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, and audits of carrying broker-dealers, and examinations of service organizations [Service Organizations Control (SOC) 1 and 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of McGladrey LLP applicable to non-SEC issuers in effect for the year ended April 30, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. McGladrey LLP has received a peer review rating of *pass*.

BKD, LLP

December 4, 2013

**PURCHASING AND
CONTRACTS DIVISION****Date: March 18, 2016****RFP NO. 16-07R****REQUEST FOR PROPOSALS
RFP 16-07R****ALL QUALIFIED PROPOSERS:**

Sealed Proposals, addressed to the Purchasing and Contracts Manager of the City of Tamarac, Broward County, Florida, will be received in the Purchasing Office, 7525 NW 88th Avenue, Tamarac, Florida 33321-2401 until **3:00 PM local time, Day of Week April 21, 2016** for:

FINANCIAL AUDITING SERVICES

The Audit Committee of the City of Tamarac is soliciting proposals to obtain the services of a qualified firm of Certified Public Accountants to audit the Financial Statements of the City of Tamarac, the Police Officer's Pension Trust Fund, the General Employees' Pension Trust Fund, the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the Firefighters' Pension Trust Fund for a Five (5) year period beginning with the fiscal year ending September 30, 2016 in accordance with the provisions of Florida Statutes Chapter 218, Part III.

Sealed Proposals must be received and time stamped in the City of Tamarac Purchasing Office, either by mail or hand delivery, **on or before the date and time referenced above**. Any Proposals received **after** April 21, 2016 at 3:00 p.m. on said date will **not** be accepted under **any** circumstances. Any uncertainty regarding the time a Proposal is received will be resolved against the Proposer. Official time will be measured by the time stamp in the Purchasing Office.

City reserves the right to reject any or all Proposals, to waive any informalities or irregularities in any Proposals received, to re-advertise for Proposals, to award in whole or in part to one or more Proposers, or take any other such actions that may be deemed to be in the best interests of the City.

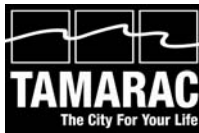
Proposal documents may be obtained from the Purchasing Office or via the Internet at <http://www.tamarac.org>. For inquiries, contact the Purchasing Office at (954) 597-3570.

Keith K. Glatz, CPPO
Purchasing and Contracts Manager

Publish Sun-Sentinel: March 18, 2016

"Committed to Excellence...Always."

TAMARAC.ORG



REQUEST FOR PROPOSALS

RFP 16-07R

FINANCIAL AUDITING SERVICES

Definition: A Request for Proposal (RFP) is a method of procurement permitting discussions with responsible offerors and revisions to proposals prior to award of a contract. Proposals will be opened in private. Award will be based on the criteria set forth herein.

I. INTRODUCTION

The Audit Committee of the City of Tamarac is soliciting proposals to obtain the services of a qualified firm to obtain the services of a qualified firm of Certified Public Accountants to audit the Financial Statements of the City of Tamarac, the Police Officer's Pension Trust Fund, the General Employees' Pension Trust Fund, the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the Firefighters' Pension Trust Fund for a five (5) year period beginning with the fiscal year ending September 30, 2016. These audits are to be performed in accordance with generally accepted auditing standards and the standards for financial audits set forth in the U.S. General Accounting Office's (GAO) Government Auditing Standards (2011 Revision), the provisions of the Federal Single Audit Act Amendments of 1996, U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, the OMB Compliance Supplement and Government Auditing Standards (as amended), and the provisions of the Florida Single Audit Act, (F.S. Chapter 218, Part III).

II. INFORMATION

For information pertaining to this Request for Proposals (RFP), contact Purchasing and Contracts Manager Keith K. Glatz, CPPO, FCPM at (954) 597-3567. Material changes, if any, to the scope of services or proposal procedures will be transmitted only by written addendum.

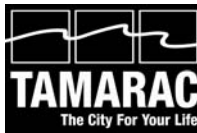
All questions are to be submitted in writing, either via fax ((954) 597-3565) or email to keith.glatz@tamarac.org.

III. SCHEDULE OF EVENTS

The schedule of events related to this Request for Proposals shall be as follows:

RFP Document issued	March 18, 2016
Deadline for Written Questions	April 12, 2016
Deadline for Receipt of Proposals	April 21, 2016
Evaluation of Proposals	April 21 – May 9, 2016
Presentations by Short-listed Proposers (if applicable)	May 16, 2016
Final Ranking of Firms	May 18, 2016
Anticipated Award by Commission	June 8, 2016

All dates are tentative. City reserves the right to change scheduled dates.

**IV. INSTRUCTIONS TO OFFERORS****STANDARD TERMS AND CONDITIONS****RFP 16-07R****1. AUTHORITY AND GENERAL TERMS AND CONDITIONS**

1.1 It is the intent of the City to award the proposal to the responsive proposer providing a response which is most advantageous to the City. This proposal is issued pursuant to, and governed by the laws of the State of Florida, Article VII "Financial Procedures", Section 7.11, "Requirements for Public Bidding, of the [City of Tamarac Charter](#); and Chapter 6 "Finance and Taxation", Article V, the [Tamarac Procurement Code](#).

1.2 These General Terms and Conditions apply to all offers made to the Audit Committee of the City of Tamarac by all prospective Proposers, including but not limited to, Requests for Quotes, Requests for Proposal and Requests for Bid. As such the words "bid", "proposal" and "offer" are used interchangeably in reference to all offers submitted by prospective Proposers. The City of Tamarac reserves the right to reject any or all proposals, to waive any informalities or irregularities in any proposals received, to re-advertise for proposals, to enter into contract negotiations with the selected Proposer or take any other actions that may be deemed to be in the best interest of the City of Tamarac. Any and all special conditions in this RFP or any sample agreement document that may be in variance or conflict with these General Terms and Conditions shall have precedence over these General Terms and Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Terms and Conditions shall prevail in their entirety.

2. DEFINED TERMS

Terms used in these Instructions to Offerors are defined as follows:

2.1 "Audit Committee" -- The body appointed by the City of Tamarac City Commission to issue, evaluate and make recommendations for Auditing Services for the City pursuant to the provisions of the Florida Single Audit Act, (F.S. Chapter 218, Part III).

2.2 "Offeror" - one who submits a Proposal in response to a solicitation, as distinct

from a Sub-Offendor, who submits a Proposal to the Offeror.

2.3 "Proposer" -- one who submits a Proposal in response to a solicitation. The terms "Offeror" and "Proposer" are used interchangeably and have the same meaning.

2.4 "Successful Offeror" - the qualified, responsible and responsive Offeror to whom City (on the basis of City's evaluation as hereinafter provided) makes an award.

2.5 "City" - the City of Tamarac, a municipal corporation of the State of Florida.

2.6 "Proposal Documents" - the Request for Proposals, Instructions to Offerors, Offeror's Qualifications Statement, Non-Collusive Affidavit, Certified Resolution, Vendor Drug-Free Workplace, Offeror's Proposal, Proposal Security and Specifications, if any, and the proposed Contract Documents (including all Addenda issued prior to opening of Proposals).

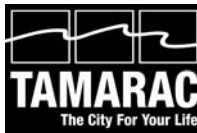
2.7 "Contractor" or "Auditor"- the individual(s) or firm(s) to whom the award is made and who executes the Contract Documents.

3. SPECIAL CONDITIONS

Where there appears to be variances or conflicts between the General Terms and Conditions and the Special Conditions and/or Scope of Work outlined in this proposal, the Special Conditions and/or the Scope of Work shall prevail.

4. EXAMINATION OF CONTRACT DOCUMENTS AND SITE

4.1. Before submitting a Proposal, each Offeror must carefully review this proposal document and any applicable supplemental material and addenda provided by the City, and in consideration of federal, state and local laws, ordinances, rules and regulations that may in any manner affect cost or performance of the work, must carefully compare the Offeror's observations in review of applicable laws with the Proposal Documents; and must promptly notify the Purchasing and Contracts Manager of all conflicts, errors and discrepancies, if any, in the Proposal Documents.



- 4.2. The Offeror, by and through the submission of a Proposal, agrees that Offeror shall be held responsible for having examined the contract documents and supplemental materials; is familiar with the nature and extent of the work.

5. OMISSION OF DETAILS / VARIANCES AND EXCEPTIONS

- 5.1 The apparent silence of the requirements as to any detail, or the apparent omission of a detailed description concerning any point, shall be regarded as meaning that only the best commercial and professional practice is to prevail. All interpretations of the specifications shall be made on the basis of this statement. Omission of any essential details from these specifications will not relieve the Proposer of supplying such services or product(s) as specified.
- 5.2 For the purpose of evaluation, the Offeror must indicate any variance or exceptions to the stated requirements, no matter how slight. Deviations should be explained in detail. Absence of variations and/or corrections will be interpreted to mean that the Offeror meets all the requirements in every respect.

6. INTERPRETATIONS AND ADDENDA

If the Offeror is in doubt as to the meaning of any of the Proposal Documents, believes that the General Conditions, Special Conditions and/or Technical Specifications contain errors, contradictions or obvious omissions, or has any questions concerning the information contained in the RFP documents, the Offeror shall submit a written request to the Audit Committee through the Purchasing Office for interpretation or clarification. Such request must reference RFP name and number, and should be received by the Purchasing Office at least ten (10) calendar days prior to the Proposal opening date, or prior to the deadline specified in the "Schedule of Events" provided herein. Questions received less than ten (10) calendar days prior to the Proposal opening, or the deadline specified by the "Schedule of Events" herein, whichever is sooner, may not be answered. Interpretations or clarifications in response to such questions will be issued in the form of a written addendum transmitted via either fax or email to all parties recorded by the

Purchasing Office as having received the Proposal Documents. The issuance of a written addendum shall be the only official method whereby such an interpretation or clarification will be made.

7. COSTS AND COMPENSATION

- 7.1. Costs and compensation shall be shown in both unit prices and extensions whenever applicable, and expressed in U.S. Dollars. In the event of discrepancies existing between unit prices and extensions or totals, the unit prices shall govern.
- 7.2. All costs and compensation shall remain firm and fixed for acceptance for 90 calendar days after the day of the Proposal opening.
- 7.3. The price proposal shall include all franchise fees, royalties, license fees, etc., as well as all costs for transportation or delivery as applicable within the scope of the solicitation.

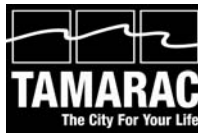
8. PRICES, PAYMENTS, DISCOUNTS & ELECTRONIC PAYMENTS

8.1 **Firm Pricing:** Prices shall be fixed and firm to the extent required under Special Conditions. In the absence of a reference in the Special Conditions, prices shall be fixed and firm for a period of ninety (90) calendar days. Payment will be made only after receipt and acceptance of services. Cash discounts may be offered for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for bid evaluation.

8.2 **Prompt Payment Discounts:** Where applicable, offeror is encouraged to provide prompt payment. If no payment discount is offered, the discount shall assume net 30 days. Payment is deemed made on the date of the mailing of the check. All payments shall be governed by the *Local Government Prompt Payment Act, F.S. Chapter 218*.

***** **IMPORTANT NOTE*******

8.3 **Payments by Electronic Funds Transfer:** ALL payments by the City will be made by Direct Deposit (ACH) via electronic funds transfer. No paper checks will be issued after



that date. Vendors must register for direct deposit with the City prior to receiving any payments by providing a "City of Tamarac Consent for Direct Deposit" form (ACH Form) to the City's Financial Services Accounting Division. The form may be accessed on the City of Tamarac web-site at <http://www.tamarac.org/index.aspx?NID=622>. Please contact the Purchasing & Contracts Division at the number shown on this solicitation document herein as the first point of contact for more information.

9. NON-COLLUSIVE AFFIDAVIT

Each Offeror shall complete the Non-Collusive Affidavit form and shall submit the form with their Proposal. City considers the failure of the Offeror to submit this document may be cause for rejection of the Proposal.

10. PUBLIC ENTITY CRIMES

In accordance with Florida Statutes §287.133 (2)(a): A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes §287.017 for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list.

11. CONFLICT OF INTEREST

The award of any contract hereunder is subject to the provisions of Chapter 112, Florida Statutes. Offerors must disclose with their Proposal the name of any officer, director, partner, proprietor, associate or agent who is also an officer or employee of City of Tamarac or any of its agencies. Further, all Offerors must disclose the name of any officer or employee of City who owns, directly or indirectly, an interest of five percent (5%) or more in the Offeror's firm or any of its branches or affiliate companies.

12. SUMMARY OF DOCUMENTS TO BE SUBMITTED WITH PROPOSALS

The following is a summary of documents required to be submitted for this proposal. Failure to include a technical proposal, cost proposal, bid surety (if required below), or any other document that, by its omission, may prejudice the rights of other respondents, may result in immediate rejection of your proposal. Other forms or documents which, by their nature do not impact price or the Offeror's cost of doing business **should** accompany the Proposal; but **must** be provided within three (3) business days of the Audit Committee's request to be considered responsive.

12.1 Technical Proposal & Work Plan

12.2 Cost Proposal (See "Proposal Form" herein)

12.3 Audit schedule which includes a breakdown of estimated hours to be worked by each of your project team members

12.4 Certification Forms

12.5 Offeror's Qualifications Statement Form & References

12.6 Vendor Drug Free Workplace Form

12.7 Non-Collusive Affidavit Form

12.8 Proof of applicable insurance.

12.9 Listing of any Sub-consultants or Subcontractors to be utilized.

12.10 The most recently completed **audited financial statement, or other approved documentation** to verify financial viability.

13. SUBMISSION OF PROPOSALS

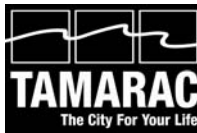
13.1 Proposals must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by the Offeror should be initialed.

13.2 All proposals shall be submitted in the English language, and pricing expressed in U.S. Dollars.

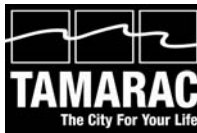
13.3 Proposals must contain a manual signature of a corporate officer or designee with the proven authority to bind the firm in matters of this nature. The address and telephone number for any communications regarding the Proposal must be included.

13.4 Proposals shall contain an acknowledgment of receipt of all addenda.

13.5 Proposals by corporations must be executed in the corporation's legal name



- by the President or other corporate officer, accompanied by evidence of authority to sign. Evidence of authority shall be provided on the enclosed Certified Resolution form, or by the company's own Corporate Resolution.
- 13.6 Proposals by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature.
- 13.7 Proposals shall be submitted to the City's Purchasing Office on or before the time indicated in the Request for Proposals. Proposals shall be submitted in a sealed envelope (faxed proposals will not be accepted under any circumstances). The envelope should be clearly marked on the exterior with the applicable solicitation name and number. The envelope should state the name and address of the Offeror and should be include all documents as specified in the Request for Proposals. Purchasing and Contracts Division staff is not responsible for the premature opening of a Proposal that is not properly addressed and identified.
- 13.8 In accordance with Florida Statutes, Chapter §119.07(1)(a) and except as may be provided by other applicable state and federal law, the Request for Proposals and the responses thereto are in the public domain. However, Proposers are requested to specifically identify in the submitted Proposal any financial information considered confidential and/or proprietary which may be considered exempt under Florida Statute §119.07(t).
- 13.9 All Proposals received from Offerors in response to the Request for Proposals will become the property of City and will not be returned. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of City.
- 13.10 The Proposer preparing a submittal in response to this RFP shall bear all expenses associated with its preparation. The Proposer shall prepare a submittal with the understanding that no claim for reimbursement shall be submitted to the Audit Committee for the expense of proposal preparation and/or presentation.
- 13.11 Electronic Media Submission: The Audit Committee may require that machine readable information and data be provided by the proposing firm as a part of its submittal. The proposing firm shall not be liable for claims or losses arising out of, or connected with, modification by the Audit Committee, or anyone authorized by the City, decline of accuracy or readability of data due to storage or obsolescence of equipment or software, any use by the Audit Committee or anyone authorized by the Audit Committee of such data for additions to projects except as authorized in writing by the proposing firm.
- 14. MODIFICATION AND WITHDRAWAL OF PROPOSALS**
- 14.1 Proposals may be modified or withdrawn by a duly executed document signed by a corporate officer or other employee with designated signature authority. Evidence of such authority must accompany the request for withdrawal or modification. The request must be delivered to the Purchasing Office at any time **prior** to the deadline for submitting Proposals. Withdrawal of a Proposal will not prejudice the rights of an Offeror to submit a new Proposal prior to the Proposal opening date and time.
- 14.2 If, within twenty-four (24) hours after Proposals are opened, any Offeror files a duly signed, written notice with the City's Purchasing Office, and within five (5) calendar days thereafter demonstrates to the reasonable satisfaction of City, by clear and convincing evidence, that there was a material and substantial mistake in the preparation of its Proposal, or that the mistake is clearly evident on the face of the Proposal, but the intended correct Proposal is not similarly evident, Offeror may withdraw its Proposal and any bid security will be returned. Thereafter, the Offeror will be disqualified from further bidding on the subject Contract.



15. REJECTION OF PROPOSALS

- 15.1 To the extent permitted by applicable state and federal laws and regulations, the Tamarac City Commission reserves the right to reject any and all Proposals, to waive any and all informalities not involving price, time or changes in the work with the Successful Offeror, and to disregard all nonconforming, non-responsive, unbalanced or conditional Proposals. Proposals will be considered irregular and may be rejected if they show serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations, or irregularities of any kind.
- 15.2 The Tamarac City Commission reserves the right to reject the Proposal of any Offeror if it believes that it would not be in its best interest of to make an award to that Offeror, whether because the Proposal is not responsive, the Offeror is unqualified, of doubtful financial ability, or fails to meet any other pertinent criteria established by City within the scope of the solicitation.

16. QUALIFICATIONS OF PROPOSERS

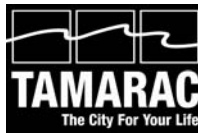
- 16.1 Proposals will be considered from firms normally engaged in providing the service requested. The proposing Firm must demonstrate adequate experience, organization, facilities, equipment and personnel to ensure prompt and efficient service to the City of Tamarac. The Audit Committee of the City of Tamarac will determine whether the evidence of ability to perform is satisfactory and reserves the right to reject proposals where evidence submitted, or investigation and evaluation, indicates inability of a firm to perform.
- 16.2 Each Offeror shall complete the Offeror's Qualifications Statement and submit the form with the Proposal. Failure to submit the Offeror's Qualifications Statement and the documents required thereunder may constitute grounds for rejection of the Proposal.
- 16.3 As a part of the evaluation process, the

Audit Committee may conduct a background investigation including a criminal record check of Proposer's officers and/or employees, by the Broward County Sheriff's Office. Proposer's submission of a proposal constitutes acknowledgement of and consent to such investigation. City shall be the sole judge in determining Proposer's qualifications.

- 16.4 No proposal shall be accepted from, nor will any contract be awarded to, any person who is in arrears to City for any debt or contract, who is a defaulter, as surety or otherwise, of any obligation to City, or who is deemed irresponsible for unreliable by City. City will be the sole judge of said determination.
- 16.5 The Audit Committee reserves the right, before recommending any award, to inspect the facilities, and organization or to take any other action necessary to determine ability to perform in accordance with the specifications, terms and conditions.
- 16.6 Employees of the Proposer shall at all times be under its sole direction and not an employee or agent of the City. The Proposer shall supply competent and physically and professionally capable employees. The City may require the Proposer to remove an employee it deems careless, incompetent, insubordinate or otherwise objectionable. Proposer shall be responsible to the City for the acts and omissions of all employees working under its directions.

17. INSURANCE

- 17.1 Offeror agrees to, in the performance of work and services under this Agreement, comply with all federal, state, and local laws and regulations now in effect, or hereinafter enacted during the term of this agreement that are applicable to Offeror, its employees, agents, or subcontractors, if any, with respect to the work and services described herein.
- 17.2 Offeror shall obtain at Offeror's expense all necessary insurance in such form and amount as required by



- this proposal or by the City's Risk Manager before beginning work under this Agreement. Offeror shall maintain such insurance in full force and effect during the life of this Agreement. Offeror shall provide to the City's Risk Manager current certificates of all insurance required under this section prior to beginning any work under this Agreement.
- 17.3 Offeror shall indemnify and save the City harmless from any damage resulting to it for failure of either Offeror or any Sub-Offendor to obtain or maintain such insurance.
- 17.4 The following are required types and minimum limits of insurance coverage, which the Offeror agrees to maintain during the term of this contract:

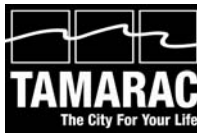
Line	of	Occurrence	Aggregate
Business/ Coverage			
Commercial		\$1,000,000	\$1,000,000
General			
Liability			
Including:			
Premises/Operations			
Contractual Liability			
Personal Injury			
Explosion, Collapse, Underground Hazard			
Products/Completed Operations			
Broad Form Property Damage			
Cross Liability and Severability of Interest Clause			
Automobile		\$1,000,000	\$1,000,000
Liability			
Workers' Compensation & Employer's Liability	Statutory	\$1,000,000	\$1,000,000
Professional Liability			

- 17.5 The Audit Committee reserves the right to require higher limits depending upon the scope of work under this Agreement.
- 17.6 Neither Offeror nor any Sub-Offendor shall commence work under this contract until they have obtained all insurance required under this section and have supplied the Audit Committee

- with evidence of such coverage in the form of an insurance certificate and endorsement. The Offeror will ensure that all Sub-Offendors will comply with the above guidelines and will maintain the necessary coverages throughout the term of this Agreement.
- 17.7 All insurance carriers shall be rated at least A-VII per Best's Key Rating Guide and shall be licensed to do business in Florida. Policies shall be "Occurrence" form. Each carrier will give the City sixty (60) days notice prior to cancellation.
- 17.8 The Offeror's liability insurance policies shall be endorsed to add the City of Tamarac as an "additional insured". The Offeror's Workers' Compensation carrier will provide a Waiver of Subrogation to the City.
- 17.9 The Offeror shall be responsible for the payment of all deductibles and self-insured retentions. The City may require that the Offeror purchase a bond to cover the full amount of the deductible or self-insured retention.
- 17.10 Offeror must provide the City with evidence of Professional Liability insurance with, at a minimum, a limit of \$1,000,000 per occurrence and in the aggregate. "Claims-Made" forms are acceptable only for Professional Liability.
- 17.11 The Successful Offeror agrees to perform the work under the Contract as an independent contractor, and not as a subcontractor, agent or employee of City.

18. INDEMNIFICATION

- 18.1 GENERAL INDEMNIFICATION:
Auditor shall, in addition to any other obligation to indemnify the City and to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the City, their agents, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses), costs arising out of any actual or alleged: a). Bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom, or any other damage or loss arising out of or resulting, or claimed to have resulted in whole or in part from any actual or alleged act or omission of the Auditor, any sub-Consultant,



anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable in the performance of the Work; or b). violation of law, statute, ordinance, governmental administration order, rule, regulation, or infringement of patent rights by the Auditor in the performance of the Work; or c). liens, claims or actions made by the Auditor or any sub-consultant under workers compensation acts; disability benefit acts, other employee benefit acts or any statutory bar. Any cost of expenses, including attorney's fees, incurred by the City to enforce this agreement shall be borne by the Consultant.

18.2 Upon completion of all Services, obligations and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive indefinitely.

18.3 The Auditor shall pay all claims, losses, liens, settlements or judgments of any nature whatsoever in connection with the foregoing indemnifications including, but not limited to, reasonable attorney's fees (including appellate attorney's fees) and costs.

18.4 City reserves the right to select its own legal counsel to conduct any defense in any such proceeding and all costs and fees associated therewith shall be the responsibility of the Auditor under the indemnification agreement. Nothing contained herein is intended nor shall it be construed to waive City's rights and immunities under the common law or Florida Statute 768.28 as amended from time to time.

19. INDEPENDENT CONTRACTOR

An Agreement resulting from this solicitation does not create an employee/employer relationship between the Parties. It is the intent of the Parties that the Contractor is an independent contractor under this Agreement and not the City's employee for any purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Worker's

Compensation Act, and the State Unemployment Insurance law. The Auditor shall retain sole and absolute discretion in the judgment of the manner and means of carrying out Auditor's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under any potential Agreement shall be those of Auditor, which policies of Contractor shall not conflict with City, State, or United States policies, rules or regulations relating to the use of Auditor's funds provided for herein. The Auditor agrees that it is a separate and independent enterprise from the City, that it had full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. Any potential Agreement shall not be construed as creating any joint employment relationship between the Auditor and the City and the City will not be liable for any obligation incurred by the Auditor, including but not limited to unpaid minimum wages and/or overtime premiums.

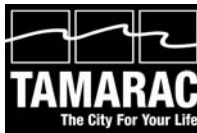
20. WARRANTIES

20.1 Successful Offeror warrants to City that the consummation of the work provided for in the Contract documents will not result in the breach of any term or provision of, or constitute a default under any indenture, mortgage, contract, or agreement to which Successful Offeror is a party.

20.2 Successful Offeror warrants to the Audit Committee and the City that it is not insolvent, it is not in bankruptcy proceedings or receivership, nor is it engaged in or threatened with any litigation, arbitration or other legal or administrative proceedings or investigations of any kind which would have an adverse effect on its ability to perform its obligations under the Contract.

20.3 Successful Offeror warrants to the Audit Committee and the City that it will comply with all applicable federal, state and local laws, regulations and orders in carrying out its obligations under the Contract.

20.4 All warranties made by Successful Offeror together with service warranties and guarantees shall run to City and the



successors and assigns of City.

information shall be submitted in writing to the Purchasing and Contracts Manager.

The City of Tamarac Audit Committee reserves the right to amend this proposal prior to the Proposal due date indicated by written addenda. Written addenda shall serve as the sole means of clarification. The Audit Committee shall not be responsible for oral interpretations given by any Audit Committee member or City employee or its representative.

**** **SPECIAL NOTE -- Addendums will only be issued electronically through the City's web-site. Vendors will be notified of the availability of new solicitations and addendums via e-mail or text message (per the vendor's choice). It is essential that all vendors receiving a bid or proposal either download the document from the City's web-site, or register as a plan holder. All bidders / proposers must visit <http://www.tamarac.org/bids.aspx>, and select the "NOTIFY ME" icon. This action will take the bidder/proposer to the "Notify Me" page. Once on the "Notify Me" page, enter the appropriate e-mail address to which notifications of solicitations and addendums should be sent. Bidders and proposers may also request notification by text message at this time. Upon completion of this process, a confirming e-mail will be sent to the individual who registered. You must click on the link provided to confirm registration for solicitation documents and addendums. Regardless of the means of transmission of an Addendum it is the responsibility of the bidder or proposer to insure that they have received all addendums issued for a solicitation prior to submitting a response.******

21. SAFETY STANDARDS

The Proposer warrants that the product(s) supplied to the City shall conform in all respects to the standards set forth in the Occupational Safety and Health Act of 1970 as amended, and shall be in compliance with Chapter 442, Florida Statutes as well as any industry standards, if applicable.

22. NON-DISCRIMINATION AND EQUAL OPPORTUNITY EMPLOYMENT

During the performance of the Contract, the Auditor and its sub-consultants shall not discriminate against any employee or applicant for employment because of race, color, sex including pregnancy, religion, age, national origin, marital status, political affiliation, familial status, sexual orientation, gender identity and expression, or disability if qualified. The Auditor will take affirmative action to ensure that employees and those of its sub-consultants are treated during employment, without regard to their race, color, sex including pregnancy, religion, age, national origin, marital status, political affiliation, familial status, sexual orientation, gender identity or expression, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Auditor and its sub-consultants shall agree to post in conspicuous places, available to its employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. The Auditor further agrees that he/she will ensure that all sub-consultants, if any, will be made aware of and will comply with this nondiscrimination clause.

24. TAXES

Successful Offeror shall pay all applicable sales, consumer use and other similar taxes required by law.

23. CLARIFICATION & ADDENDA

Where there appears to be variances or conflicts between the General Terms and Conditions and the Special Conditions and/or Scope of Work/Detailed Specifications outlined in this bid, the Special Conditions and/or the Scope of Work/Detailed Specifications shall prevail.

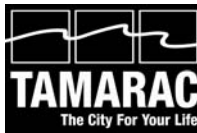
The Proposer shall examine all proposal documents and shall judge all matters relating to the adequacy and accuracy of such documents. If, upon review, any material errors in specifications are found, the Proposer shall contact the Purchasing Office immediately. Any inquires, suggestions, requests concerning clarification, or requests for additional

25. PERFORMANCE

Failure on the part of the Offeror to comply with the conditions, terms, specifications and requirements of the proposal shall be just cause for cancellation of the proposal award. The City may, by written notice to the Proposal, terminate the contract for failure to perform. The date of termination shall be stated in the notice. The City shall be the sole judge of nonperformance.

26. TERMINATION FOR CAUSE AND DEFAULT

In addition to all other remedies available to the City, this Agreement shall be subject to cancellation by the City for cause, should the Successful Offeror neglect or fail to perform or



observe any of the terms, provisions, conditions, or requirements herein contained, if such neglect or failure shall continue for a period of thirty (30) days after receipt by of written notice of such neglect or failure.

27. TERMINATION FOR CONVENIENCE OF CITY

This Agreement may be terminated by the City for convenience, upon seven (7) days of written notice by the City to the Successful Offeror for such termination in which event the Successful Offeror shall be paid its compensation for services performed to termination date, including services reasonably related to termination. In the event that the Successful Offeror abandons this Agreement or causes it to be terminated, the Successful Offeror shall indemnify the city against loss pertaining to this termination.

28. FUNDING OUT

This agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City Commission of the City of Tamarac in the annual budget for each fiscal year of this Agreement, and is subject to termination based on lack of funding.

29. RECORDS / AUDITS

29.1 The City of Tamarac is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

29.1.1 Keep and maintain public records required by the City in order to perform the service;

29.1.2 Upon request from the City's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

29.1.3 Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term

and following completion of the contract if the contractor does not transfer the records to the City.

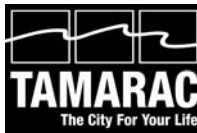
29.1.4 Upon completion of the contract, transfer, at no cost to the City, all public records in possession of the Contractor, or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City.

29.2 During the term of the contract, the Auditor shall maintain all books, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Auditor agrees to make such records available to appropriate City staff to whom contract administration responsibility for this agreement has been assigned. Contract records shall be made available during normal business hours and in Broward, Dade or Palm Beach Counties, and shall include all books of account, reports and records relating to this contract.

30. ASSIGNMENT

30.1 Successful Offeror shall not assign, transfer or subject the Contract or its rights, title, interests or obligations therein without City's prior written approval.

30.2 Violation of the terms of this paragraph shall constitute a breach of the



Contract by Successful Offeror and City may, at its discretion, cancel the Contract. All rights, title, interest and obligations of Successful Offeror shall thereupon cease and terminate.

31. EMPLOYEES

31.1 Employees of the Auditor shall at all times be under its sole direction and not an employee or agent of the City. The Auditor shall supply competent and physically capable employees. The City may require the Auditor to remove an employee it deems careless, incompetent, insubordinate or otherwise objectionable. Proposer shall be responsible to the City for the acts and omissions of all employees working under its directions.

31.2 **Unauthorized Aliens:** The employment of unauthorized aliens by any Contractor is considered a violation of Section 274A (e) of the Immigration and Nationality Act. If the Contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of any contract resulting from this RFP. This applies to any sub-contractors used by the Contractor as well

32. TAXES

The City of Tamarac is exempt from all Federal, State, and Local taxes. An exemption certificate will be provided where applicable upon request.

33. GOVERNING LAW:

The laws of the State of Florida shall govern this Agreement. Venue shall be Broward County, Florida.

34. FORM ENGAGEMENT LETTER

The City may attach as a part of this solicitation, a Form Engagement Letter document. Proposers shall be responsible for complying with all of the terms and conditions of the Form Agreement document if included herein, except where variant or conflicting language may be included in any Special Conditions contained herein. Proposers shall note any deviation or variance with the Form Agreement document at the time of bid submission.

35. OTHER GOVERNMENTAL ENTITIES

If a Proposer is awarded a contract as a result of this RFP, Proposer will, if Proposer has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the Invitation for Bid and resulting contract. Prices shall be F.O.B. Destination to the requesting agency.

36. UNBALANCED PROPOSAL PRICING

When a unit price proposed has variable or estimated quantities, and the proposal shows evidence of unbalanced proposal pricing, such proposal may be rejected.

37. INFORMATION REQUESTS AFTER DUE DATE

Pursuant to Florida Statute Chapter 119, Section 071 (1), sealed bids or proposals received by an agency pursuant to invitations to bid or requests for proposals are exempt from the provisions of subsection (1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of a decision or intended decision pursuant to F.S. §119.071(1) (b) (2), or within 30 days after bid/proposal opening, whichever is earlier.

38. OWNERSHIP OF PRELIMINARY AND FINAL RECORDS

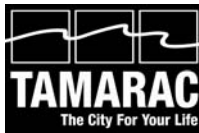
All preliminary and final documentation and records shall become and remain the sole property of the City. The awarded firm shall maintain original documents thereof for its records and for its future professional endeavors and provide reproducible copies to the City. In the event of termination of the agreement the proposing firm shall cease work and deliver to the City all documents (including reports and all other data and material prepared or obtained by the awarded firm in connection with the project), including all documents bearing the professional seal of the firm. The City shall, upon delivery of the aforesaid documents, pay the firm and the firm shall accept as full payment for its services thereunder, a sum of money equal to the percentage of the work done by the firm and accepted as satisfactory to the City.

39. BUDGETARY CONSTRAINTS

In the event the City is required to reduce contract costs due to budgetary constraints, all services specified in this document may be subject to a permanent or temporary reduction in budget. In such an event, the total cost for the affected service shall be reduced as required. The Contractor shall also be provided with a minimum 30-day notice prior to any such reduction in budget.

40. CONTINGENT FEES PROHIBITED

The proposing firm must warrant that it has not employed or retained a company or person, other than a bona fide employee, contractor or subcontractor, working in its employ, to solicit or secure a contract with the City, and that it has not paid or agreed to pay any person, company, corporation, individual or firm other than a bona fide employee, contractor or sub-consultant,



working in its employ, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of a contract with the City.

41. PROHIBITION AGAINST LOBBYING

During the solicitation of any bid or proposal, any firm and its agents, officers or employees who intend to submit, or who have submitted, bids or proposals shall not lobby, either individually or collectively, any Audit Committee Member, any City Commission members, candidates for City Commission or any employee of the City. Contact should only be made through regularly scheduled Commission meetings, or meetings scheduled through the Purchasing and Contracts Division for purposes of obtaining additional or clarifying information. Any action, including meals, invitations, gifts or gratuities by a submitting firm, its officers, agents, or employees shall be within the purview of this prohibition and shall result in the immediate disqualification of that firm from further consideration.

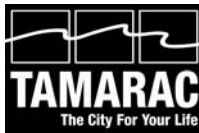
During a formal solicitation process, contact with personnel of the City of Tamarac Audit Committee other than the Purchasing and Contracts Manager or designated representative regarding any such solicitation may be grounds for elimination from the selection process. (Reference: *Tamarac Procurement Code Section 6-156.*)

42. PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
7525 NW 88TH AVENUE
ROOM 101
TAMARAC, FL 33321
(954) 597-3505
CITYCLERK@TAMARAC.ORG**

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**V. STATEMENT OF WORK****A. SCOPE OF PROPOSAL**

The City of Tamarac (the City) is required to have an annual audit performed on the City's financial statements in accordance with Section 218.39, F.S. The Successful Proposer shall be a firm qualified to provide professional financial auditing services for the City of Tamarac. The firm of Certified Public Accountants shall be required to audit the City's Financial Statements, the Police Officer's Pension Trust Fund, the General Employees' Pension Trust Fund, the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the Firefighters' Pension Trust Fund. These audits are to be performed in accordance with generally accepted auditing standards and the standards for financial audits set forth in the U.S. General Accounting Office's (GAO) Government Auditing Standards (2011 Revision), the provisions of the Federal Single Audit Act Amendments of 1996, OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, the OMB Compliance Supplement and Government Auditing Standards (as amended), and the provisions of the Florida Single Audit Act, (F.S. Chapter 218, Part III).

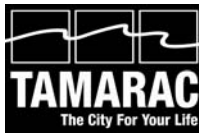
The City is seeking a contract for a term of five (5) years, beginning with the fiscal year ending September 30, 2016 with one (1) additional 2-year renewal term based upon satisfactory performance and mutual agreement of both parties.

B. SERVICES TO BE PROVIDED

Pursuant to Section 218.39, F.S., the City is required to procure auditing services to examine the City's Basic Financial Statements included in the City's Comprehensive Annual Financial Report (CAFR), Federal grant programs and State projects (OMB A-133 - Single Audit), the financial statements for the Police Officer's Pension Trust Fund, the financial statements for the General Employees' Pension Trust Fund, the financial statements for the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the financial statements for the Firefighters' Pension Trust Fund. The financial statements for the four pension trust funds are not issued as stand alone financial statements. The City of Tamarac requires the auditor to express an opinion on the fair presentation of its basic financial statements in conformity with accounting principles generally accepted in the United States.

1. **Comprehensive Annual Financial Report (CAFR)** – The audit firm will prepare and issue an opinion and conduct an audit of the City's CAFR in accordance with Generally Accepted Auditing Standards (GAAS) and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The examination must be made to allow for the City to apply for the Certificate of Achievement for Excellence in Financial Reporting. The City will prepare the CAFR for auditing on an annual basis. The Auditors will provide guidance, as necessary, with the implementation of Governmental Accounting Standards.

The audit firm shall issue an independent audit opinion to the City no later than March 15, or 165 days following the fiscal year end.



2. **Single Audits** – The audit firm must perform an audit in accordance with OMB A-133, *Audits of States, Local Governments and Non-Profit Organizations*. The audit firm shall issue an Independent Auditor's Report on Compliance for each Major Program and on Internal Control over Compliance Required by OMB Circular A-133 and a Schedule of Findings and Questioned Costs – Federal Awards.

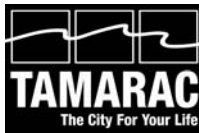
The audit firm shall issue the appropriate single audit reports and data collection form to the City no later than March 15, or 165 days following the fiscal year end.

3. Management Letter in Accordance with the Rules of the Auditor General of the State of Florida – The audit firm shall issue a management letter to the City no later than March 15, or 165 days following the fiscal year end.
4. The Financial Statements for the Police Officer's Pension Trust Fund, the Financial Statements for the General Employees' Pension Trust Fund, the Financial Statements for the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the Financial Statements for the Firefighters' Pension Trust Fund – The pension trust funds do not issue standalone financial statements and are, instead, included in the Notes to Financial Statement of the City's CAFR. As such, the audit firm will be required to address each report not only to the City Commission but to include each Pension Board of Trustees as well.

C. MINIMUM REQUIREMENTS

A firm submitting a proposal must meet the following requirements:

1. The firm must have been established as a legal entity in the State of Florida and have performed continuous CPA services for a minimum of seven (7) years.
2. The firm must have a minimum of seven (7) years' experience in local government financial audits and has issued opinions on those financial statements.
2. The firm must also be a member of the American Institute of Certified Public Accountants and the Florida Institute of Certified Public Accountants.
3. The firm must meet the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (the yellow book) and Laws and Rules of Florida Board of Accountancy Chapter 473.
4. Proposers, both corporate and individual, must be duly licensed under the provisions of Florida Statutes Chapter 473 and certified and qualified to conduct audits to be performed in the State of Florida in accordance with government auditing standards as adopted by the Florida Board of Accountancy, at the time of RFP receipt. The proposal of any Proposer that is not fully licensed and certified shall be rejected.



D. AUDITING STANDARDS TO BE FOLLOWED

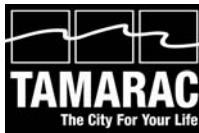
To meet the requirements of this Request for Proposals, the audit shall be performed in accordance with:

1. Generally Accepted Auditing Standards promulgated by and through the American Institute of Certified Public Accountants.
2. Government Auditing Standards (2011 Revision), issued by the Comptroller General of the United States;
3. Circular No. A-133, Audit of States, Local Governments and Non-Profit Organizations, issued by the Office of Management and Budget as well as the following additional requirements;
4. OMB Compliance Supplement (as amended);
4. The provisions of the Federal Single Audit Act (as amended);
5. The provisions of the Florida Single Audit Act (as amended) (F.S. Chapter 218, Part III);
6. State of Florida Department of Banking and Finance Regulations;
7. Rules of the Auditor General for the State of Florida relating to Section 11.45(3)(a) 4 of the Florida Statutes; and
8. Other applicable federal, state and local laws or regulations.

E. REPORTS TO BE ISSUED

Following the completion of the audit of the fiscal year's financial statements, the auditor shall issue the following:

1. A report on the fair presentation of the basic financial statements as a whole, in conformity with accounting principles generally accepted in the United States.
2. A report on the internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards.
3. A report on compliance with laws and regulations.
4. A "management letter" required by Section 11.45(3)(a) 4, Florida Statutes.
5. Reports required, if necessary, by the Single Audit Act of 1996 and OMB Circular A-133 to include:
 - c) A report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with Government Auditing Standards.
 - d) A report on compliance for each major program and on internal control over compliance in accordance with Circular A-133.

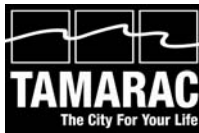


- e) A schedule of findings and questioned costs – Federal Awards.
- f) A report on compliance with requirements applicable to State grants and aids appropriations.
- g) Irregularities and illegal Acts. Auditors shall be required to make an immediate, written report of all irregularities and illegal acts of which they become aware to the Director of Finance, City Manager and City Commission as appropriate.
- h) Statement on Auditing Standards No. 114 - *The Auditor's Communication With Those Charged With Governance* – a separate report will be required for each governing board as follows:
 - 1) The City of Tamarac City Commission
 - 2) Police Officer's Pension Trust Fund Board of Trustees
 - 3) General Employees' Pension Trust Fund Board of Trustees
 - 4) Elected and Appointed Officers and Non-Represented Employees Retirement Fund Board of Trustees
 - 5) Firefighters' Pension Trust Fund Board of Trustees
- i) Any other report that may be required as a result of changes in regulations.

Use of the audited Financial Statements, opinions or any of the above named reports will not result in additional compensation unless their use requires additional certification or services on the part of the firm.

F. SPECIAL CONSIDERATIONS AND SERVICES

1. The City of Tamarac will provide a comprehensive annual financial report to the Government Finance Officers Association of the United States and Canada for review in the Certificate of Achievement for Excellence in Financial Reporting Program.
2. The schedules of federal and state financial assistance and related auditor's report, as well as the reports on the internal control structure and compliance, shall be issued in conjunction with the comprehensive annual financial report.
3. The City of Tamarac may, during the period of this contract, prepare one or more official statements in connection with the sale of debt securities, which will contain the basic financial statements and the Auditor's report thereon. The Auditor shall be required, if requested by Bond/Disclosure Counsel and/or the underwriter, to issue a "consent and citation of expertise" as the Auditor.
4. 5. Review of the financial report of the City filed with the Department of Banking and Finance, State of Florida, pursuant to Section 218.32, Florida Statutes, to verify that it is in agreement with the financial statements.
6. The Auditor will prepare the Financial Condition Assessment.



7. The Auditor will assist the City in complying with changes in reporting requirements to remain in conformity with generally accepted accounting principles.

G. WORKING PAPER RETENTION AND ACCESS TO WORKING PAPERS

All working papers and reports must be retained in accordance with requirements and procedures set forth by the General Records Schedule for Local Government Agencies as promulgated by the Division of Archives, History and Records Management (a division of the Florida Department of State). The auditor will be required to make working papers available, upon request, to the following parties or their designees:

1. City of Tamarac
2. U.S. General Accounting Office (GAO)
3. Cognizant Agency
4. Parties designated by the federal or state governments as part of an audit quality review process.
5. Auditors of entities of which the City of Tamarac is a sub-recipient of grant funds.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance. As requests for copies of working papers are fulfilled, the auditors will be required to notify the Director of Financial Services of the request.

H. ASSISTANCE TO BE PROVIDED TO THE AUDITOR AND REPORT PREPARATION

1. Financial Services and Clerical Support Offered

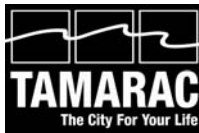
The City staff and responsible management personnel will be available during the provision of services to assist the firm by providing information, documentation and explanations. The preparation of confirmations will be the responsibility of the City of Tamarac.

2. Work Area, Network, Telephones, Photocopying and Fax Machines

The City of Tamarac will provide the auditor with reasonable workspace, desks and chairs. The auditor will also be provided with access to the computer network, telephone lines, photocopying facilities and facsimile machines for the on-site audit staff.

3. Report Preparation

The City shall prepare all individual, combining and entity wide Financial Statements, Management's Discussion and Analysis, Notes to the Financial Statements, and Statistical Section of the CAFR.



VI. DESCRIPTION OF THE GOVERNMENT

A. BACKGROUND INFORMATION

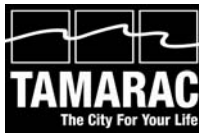
The City of Tamarac serves an area of approximately 12 square miles with a population of approximately 62,264. The City of Tamarac's fiscal year begins on October 1 and ends on September 30.

The following direct services are provided to the citizens of Tamarac and their activities are accounted for through the General Fund, Special Revenue Funds and Enterprise Funds:

1. Governmental Services
2. Police (Contractual)
3. Grounds & Streets Maintenance
4. Fire Protection and Emergency Medical Services
5. Parks and Recreation
6. Community Development
7. Building Department
8. Code Enforcement
9. Social Services
10. Water and Wastewater services (serving approximately 19,000 customers, this includes Water treatment and Distribution as well as Wastewater collection and treatment. Treatment is provided by contract with Broward County and the City of Fort Lauderdale)
11. Stormwater Management
12. Golf Course

The following internal support services are provided to City departments.

1. City Manager
2. City Commission
3. City Attorney
4. City Clerk
5. Human Resources
6. Financial Services
7. Information Technology
9. Facilities Maintenance (a division of Public Services)



The City of Tamarac accounts for the following administrative services in Internal Service Funds:

1. Insurance Services Fund
2. Health Insurance Fund

Actuarial services for the City of Tamarac's Insurance Services Fund, which includes general liability, workers' compensation, public official, and automobile liability are provided by AMI Risk Consultants, Inc.

GNP Services, CPA provides arbitrage calculation and monitoring services.

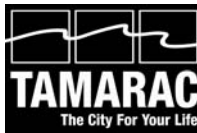
The City of Tamarac has a total payroll of approximately \$24.5 million, not including benefits covering approximately three hundred and eighty nine (389) employees. (359 Full-time and 78 Part-time/ temporary).

The City of Tamarac's General Government is composed of 11 departments. The total operating budget for FY 16 is \$134,302,471 million and \$19,400,626 million for capital projects.

More detailed information on the government and its finances may be found in the City's Adopted Budget Document, Comprehensive Annual Financial Report, Code of Ordinances, available in the City Clerk's Office and the Finance Department, located at Tamarac City Hall or at the following web-links: <http://www.tamarac.org/index.aspx?NID=104>.

B. FUND STRUCTURE

The City of Tamarac uses the following fund types and account groups in its financial reporting:



Fund Type / Account Group	Number of Active Funds	Number of Sub-Funds	Number with Legally Adopted Annual Budgets
General fund	1	2	2
Special revenue funds	17	0	16
Debt service funds	2	0	2
Capital projects funds	7	0	7
Enterprise funds	3	4	7
Internal service funds	2	0	2
Trust and Agency:			
Expendable trust funds	0	0	0
Nonexpendable trust funds	0	0	0
Pension trust funds	4	0	N/A
Agency Funds	1	0	N/A
Other:			
General fixed assets account group	1	0	N/A
General long-term debt account group	1	0	N/A

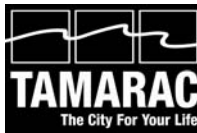
C. BUDGETARY BASIS OF ACCOUNTING

The City of Tamarac prepares its budgets on a basis consistent with generally accepted accounting principles (GAAP) for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, and Internal Service Funds.

D. FEDERAL AND STATE FINANCIAL ASSISTANCE

During the initial fiscal year to be audited, the City of Tamarac will receive financial assistance including but not limited to the following federal or state agencies:

1. Florida Division of Emergency Management
2. U. S. Department of Justice
3. Federal Emergency Management Association
4. Florida Housing Finance Agency
5. Florida Department of Economic Opportunity
6. Florida Department of Environmental Protection
7. US Department of Housing and Urban Development
8. US Department of Interior
9. US Department of Homeland Security



10. US. Department of Transportation

F. COMPONENT UNITS

The City of Tamarac currently reports no component units in its basic financial statements.

G. MAGNITUDE OF FINANCIAL SERVICES OPERATIONS

The Financial Services Department is headed by Mark C. Mason, CPA, Director of Financial Services, and consists of twenty-four (24) employees. The number of employees assigned to each division is as follows:

Function	Number of Employees
Administration	2
Accounting & Financial Reporting	7
Management & Budget	3
Purchasing & Contracts	4
Customer Service	8
Total	24

H. COMPUTER SYSTEMS

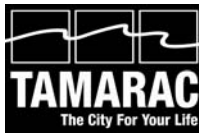
Information Technology Services Department provides the information system computer support and related services through the use of a centralized computer system, distributed microcomputer systems connected via a high speed fiber optic network, software applications, programming, training, equipment support, telecommunications systems, and other technologies and, services to City departments.

1. Major Technology

The City's technology is built around a private, wide area fiber optic network; VoIP-based telephone system; virtualized server environment; central storage area network (SAN); email system; municipal ERP software package; SCADA system; and Geographic Information System (GIS). A fiber optic network is utilized to provide high-speed network connectivity to City facilities, allowing the City to take advantage of and utilize cost saving technologies.

2. Major Equipment

Behind the technology lies a large array of equipment and critical infrastructure. The Information Technology Department has engineered its network to use state-of-the-art Cisco switches, routers and firewalls, all connected by the City's fiber optic network, to effectively direct network traffic. A wireless system complements the fiber optic network and provides high-speed network access to remote City facilities that are not accessible by



fiber optics. The City also uses an 800 MHz radio system to provide field communications as well as connection to over one hundred (100) locations in the City's SCADA system network. All equipment and operations are monitored from a Network Operations Center (NOC).

3. Major Applications

The City's core enterprise applications are part of its municipal ERP software suite – Sungard Public Sector NaviLine. The NaviLine software provides the following services / uses: GMBA (GL, AP, Budget, Projects), Extended Reporting, Purchasing/Inventory, Bids, Asset Management II, Miscellaneous Receivable, Loans Module, Cash Receipts, Payroll/Personnel, Human Resources (including Applicant Tracking), Land Management, Building Permits, Code Enforcement, Business Licenses, Planning & Zoning, Utility Billing, Work Order/ Facilities Management, Fleet Management, Fuel Interface and Click2Gov web applications.

The City also uses a large number of Microsoft applications, including Microsoft Office for word processing; Windows 7, 8, and 10 as its client workstations O/S; Windows Server 2012 as its server O/S; SharePoint as its Intranet web platform; Exchange as its email platform; and SQL for databases hosting/management.

I. AVAILABILITY OF PRIOR AUDIT REPORTS AND COMPREHENSIVE ANNUAL FINANCIAL REPORTS

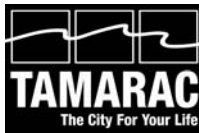
Interested Proposers who wish to review prior years' Comprehensive Annual Financial Reports (CAFR) and management letters should contact Christine Cajuste, CPA, Assistant Director of Financial Services, at the City of Tamarac, 7525 NW 88th Avenue, Tamarac, Florida 33321-2401, (954) 597-3553 or on-line at the following link: <http://www.tamarac.org/index.aspx?NID=469>.

VII. TIME & SCHEDULE REQUIREMENTS

A. SCHEDULE FOR CONDUCTING AUDITS

The Audit Firm shall complete each of the following no later than the dates indicated below:

1. Interim Work
The Auditor shall schedule and complete interim work by September 15.
2. Detailed Audit Plan
The Auditor shall provide the City of Tamarac by July 31st, both a detailed audit plan and a list of all schedules to be prepared by the City of Tamarac.
3. Fieldwork
The Auditor shall complete all fieldwork by January 31st.
4. Draft Reports



The auditor shall have drafts of the Opinions and other Audit Reports and of the Management Letter available for review by March 1st and the final reports by March 15th.

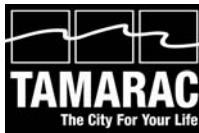
VIII. PROPOSAL RESPONSE REQUIREMENTS

The proposal must name all persons or entities interested in the proposal as principals. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal pursuant to this RFP.

A. SUBMISSION OF PROPOSALS

The following should be submitted for a proposing firm to be considered:

1. An original copy (so marked) of a Technical Proposal and nine (9) copies to include the following:
 - a) Title Page. Title page showing the request for proposals' subject, the firm's name, the name, address and telephone number of contact person, and the date of the proposal.
 - b) Table of Contents. The table of contents of the proposal should include a clear and complete identification of the materials submitted by section and page number.
 - c) Transmittal Letter. This letter will summarize in a brief and concise manner the Proposer's understanding of the work to be performed, the commitment to perform the work within the anticipated time period, a statement why the firm believes itself to be best qualified to perform the engagement, and a statement that the proposal remains in effect for ninety (90) days. An authorized agent of the Proposer must sign the Letter of Transmittal indicating the agent's title or authority.
 - d) Detailed Proposal. The detailed proposal should follow the order set forth in Section VIII B. of this Request for Proposal as shown below
 - e) Statement acknowledging receipt of each addendum issued by the City.
2. Proposals must be submitted in a sealed envelope clearly marked with the name of the audit firm, "Request for Proposal 16-07R, Financial Auditing Services."
3. The following documents (except the Certificate of Insurance), are attached and shall be executed and submitted as a condition of this offer:
 - a) Proposal
 - b) Offeror's Certification
 - c) Certified Resolution
 - d) Offeror's Qualification Statement
 - e) Non-Collusive Affidavit



- f) Vendor Drug Free Workplace Statement
- g) Proof of Insurance

B. TECHNICAL PROPOSAL

1. General Requirements

The purpose of the technical proposal is to demonstrate the qualifications, competence, and capacity of the firms seeking to undertake an independent audit of the City of Tamarac and the financial statements for the Police Officer's Pension Trust Fund, the financial statements for the General Employees' Pension Trust Fund, the financial statements for the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the financial statements for the Firefighters' Pension Trust Fund in conformity with the requirements of this Request for Proposal. As such, the substance of proposals will carry more weight than their form or manner of presentation. The technical proposal should demonstrate the combined qualifications of the firms and of the particular staff to be assigned to this engagement. It should also specify an audit approach that will meet the Request for Proposal requirements.

The technical proposal should address all of the points outlined in the Request for Proposal. The proposal should be prepared simply and economically, providing a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the Request for Proposal. While additional data may be presented, the following subjects, items 2 through 9, must be included.

There should be no dollar units or total costs included in the technical proposal document.

2. Independence

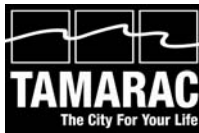
- a) The firm shall provide an affirmative statement that it is independent of the City of Tamarac as defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards.
- b) The firm should list and describe the firm's professional relationships, if any, involving the City of Tamarac for the past five (5) years.

3. License to Practice in Florida

An affirmative statement must be included indicating that the firm and all assigned key professional staff are properly registered/licensed to practice in Florida.

4. Firm Qualifications and Experience

- a) The proposal should state the size of the firm, the size of their firm's governmental audit staff, the location of the offices from which the work on this engagement is to be performed and the number and nature of the professional staff to be employed in this engagement on a full-time basis, the number and nature of the staff to be so employed on a part-time basis and a delineation of



the responsibilities by firm.

b) The firm shall also provide information on the results of any federal or state desk reviews or field reviews of its audits during the past three-(3) years. In addition, the firm shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm or any of the professional staff during the past three (3) years with state regulatory bodies or professional organizations.

c) The firm shall also describe any litigation or proceeding whereby, during the past two years, a court or any administrative agency has ruled against the firm in any manner related to its professional activities. Similar information shall be provided for any current or pending litigation. Failure to return this information with your proposal will result in the rejection of your proposal.

d) The firm shall provide a copy of its most recent external quality control peer review with a statement that the review included governmental engagements.

5. Partner, Supervisory and Staff Qualifications and Experience

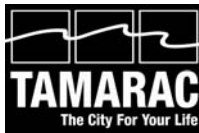
a) The proposal shall identify the principal supervisory and management staff of engagement office, including engagement partners, managers, other supervisors and specialists, who would be assigned to the engagement and indicate whether each such person is licensed to practice as a Certified Public Accountant in Florida. The proposal shall also include information on the governmental auditing experience of each person on the team, including information on relevant continuing professional education for the past three (3) years and membership in professional organizations and on standards setting advisory boards and committees relevant to the performance of this audit. As much information as possible should be provided regarding the number, qualifications, experience and training of the specific staff to be assigned to this engagement. The proposal shall also indicate how the quality of staff over the term of the agreement will be assured.

b) Engagement partners, managers, other supervisory staff and specialists may be changed with the express prior written permission of the City of Tamarac if those personnel leave the firm, are promoted or are assigned to another office. These personnel may also be changed for other reasons. In either case, the City of Tamarac retains the right to approve or reject replacements.

6. Similar Engagements with Other Government Entities

a) For the engagement office assigned responsibility for the audit, list and rank the five (5) most significant engagements performed in the last five years that are similar to the engagement described in this Request for Proposal. These engagements should be ranked on the basis of total staff hours.

b) Indicate the scope of work, date, engagement partners, total hours, and the name and telephone number of the principal client contact. The City reserves the right to contact the above-mentioned references and any other



clients.

7. Conflict of Interest

The proposal must also disclose any potential conflicts of interest due to any other client's contract or property interests or include a notarized statement certifying that no member of your firm's ownership, management or staff currently have a vested interest which might be considered a conflict of interest. Any potential conflict of interest listed by a firm will be reviewed by the City Attorney to determine its such conflict is of a substantive nature. If the conflict of interest is found to be substantive, the proposal will be rejected.

8. Specific Audit Approach

The proposal must set forth a work plan, including an explanation of the audit methodology to be followed to perform the services required in Section II of this Request for Proposal. In developing the work plan, reference should be made to such sources of information as the City of Tamarac's budget and related materials, organizational charts, manuals, programs, and other financial and management information. Proposers will be required to provide the following information on their audit approach:

- a) Proposed segmentation of the engagement.
- b) Staffing assignments and levels to be designated to each proposed segment of the engagement.
- c) Extent of evaluation and use of electronic data processing software in the engagement.
- d) Approach to be taken to gain and document an understanding of the City of Tamarac's internal control structure.
- e) Approach to be taken in determining laws and regulations that will be subject to audit test work.
- f) Approach to be taken in determining audit samples for purposes of test compliance.
- g) Approach to be taken in completing Federal and State Single Audit.

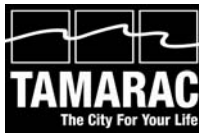
9. Proof of Professional Liability Insurance

Firms shall provide proof that they are in compliance with the insurance requirements as described in Section IV.17 regarding minimum coverage for Insurance including Professional Liability coverage.

10. Identification of Anticipated Potential Audit Problems

The proposal should identify and describe any anticipated potential audit problems, the firm's approach to resolving these problems and any special assistance that will be requested from the City of Tamarac.

11. Additional Information



This section shall include the following items:

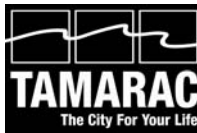
- a) Provide a summary of any litigation filed against the Proposer in the past three years that is related to the services that Proposer provides in the regular course of business. The summary shall state the nature of the litigation, a brief description of the case, the outcome or projected outcome, and the monetary amounts involved.
- b) Provide a financial statement, annual report, or other similar evidence of Proposer's financial stability.
- c) Identify the type of business entity involved (e.g., sole proprietorship, partnership, corporation, etc.). Identify whether the business entity is incorporated in Florida, another state or a foreign country.
- d) Provide the Federal Employer ID number of the Proposer.
- e) Any additional information, which the Proposer considers pertinent for consideration, should be included in this part of the proposal.

No dollar figures should be included in the technical proposal.

C. SEALED DOLLAR COST BID (To be submitted in separate, sealed envelope)

1. Total All-Inclusive Maximum Price
 - a) The sealed dollar bid should contain all pricing information relative to performing the audit engagement as described in this Request for Proposal. The total all-inclusive maximum price to be bid is to contain all direct and indirect costs including all out-of-pocket expenses.
 - b) The City of Tamarac will not be responsible for expenses incurred in preparing and submitting the technical proposal or the sealed dollar cost bid. Such costs should not be included in the proposal.
2. The first page of the sealed dollar bid should include the following information:
 - a) Name of Firm
 - b) Certification that the person signing the proposal is entitled to represent the firm, empowered to submit the bid and authorized to sign a contract with the City of Tamarac.
 - c) A total all-inclusive maximum price for the 2016 engagement.
3. Rates by Partner, Specialist, Supervisory and Staff Level Times Hours Anticipated for Each

The second page of the sealed dollar cost bid should include a schedule of professional fees and expenses, presented in the format provided in the attachment (Appendix B, Part 1), that supports the total all-inclusive maximum price. The cost of special services described in Section V (C) of this Request for Proposal should be disclosed as separate components of the total all-inclusive



maximum price using the formats provided in Appendix B, Part 2.

4. Out-of-Pocket Expenses Included in the Total All-Inclusive Maximum Price and Reimbursement Rates

a) Out-of-pocket expenses for firm personnel (e.g., travel, lodging and subsistence) will be reimbursed in accordance with Section 112.061, Florida Statutes. All estimated out-of-pocket expenses to be reimbursed should be presented in the sealed dollar cost bid in the format provided in the attachment (Appendix B). All expense reimbursements will be charged against the total all-inclusive maximum price submitted by the firm.

b) In addition, a statement must be included in the sealed dollar cost bid stating that travel, lodging and subsistence expenses included in the total all-inclusive price are in accordance with Section 112.061, Florida Statutes.

5. Rates for Additional Professional Services

If it should become necessary for the City of Tamarac to request the Auditor to render any additional services to either supplement the services requested in this Request for Proposal or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only upon a written agreement between the City of Tamarac and the firm. Any such additional work agreed to between the City of Tamarac and the firm shall be performed at the same rates set forth in the schedule of fees and expenses included in the sealed dollar cost bid.

6. Pricing for Contract Years 2 through 5.

Use the lower section of Appendix B, Part 1, to provide the total all-inclusive price for contract years 2 through 5. If the proposed hourly rates used to calculate the total all-inclusive price for any contract year are different from contract year 1 rates, provide an index for those years or provide rates for each staff level and each contract year for which there is a change. Also include a statement as to whether those rates will be applicable for any additional professional services which may be requested during those contract years.

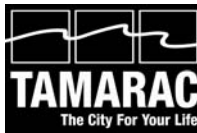
7. Manner of Payment

Payments will be based on a schedule of payments to be developed upon awarding of the contract. The City reserves the right to inspect records supporting the Auditor's billings.

IX. PROPOSAL SELECTION

A. AUDIT COMMITTEE

The City Commission will appoint an Audit Committee pursuant to Section 218.391, F.S. to review and rank the Proposals. The City reserves the right to select the Proposer who represents the best value, and to accept or reject any proposal submitted in response to this solicitation. The Audit Committee will act in what they consider to be the best interest of the City and its residents.

**B. PROPOSAL REVIEW**

1. The Audit Committee will use a point formula during the review process to score proposals. Each member of the Audit Committee will first score each technical proposal by each of the criteria described in Section IX (C) below. The full Audit Committee will then convene to review and discuss these evaluations and to combine the individual scores to arrive at a composite technical score for each firm. At this point, firms with an unacceptably low technical score will be eliminated from further consideration.

2. After the composite technical score for each firm has been established, the sealed dollar cost bid will be opened and additional points will be added to the technical score based on the bid price. The maximum score for price will be assigned to the firm offering the lowest total all-inclusive maximum price. Appropriate fractional scores will be assigned to other Proposers.

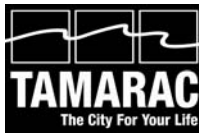
3. The City of Tamarac reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

4. The Audit Committee will rank the firms and provide to the City Commission for review and selection.

C. EVALUATION CRITERIA

Proposals will be evaluated using three sets of criteria. Firms meeting the mandatory criteria will have their proposals evaluated and scored for both technical qualifications and price. The following represent the principal selection criteria, which will be considered during the evaluation process.

1. Mandatory Elements
 - a) The audit firm is independent and licensed to practice in Florida.
 - b) The audit firm's professional personnel have received adequate continuing professional education within the preceding two years as defined by the U.S. General Accounting (GAO) Government Auditing Standards.
 - c) The firm has no conflict of interest with regard to any other work performed by the City of Tamarac.
 - d) The firm submits a copy of its most recent external quality control review report and the firm has a record of quality audit work.
 - e) The firm adheres to the instructions in this Request for Proposal on preparing and submitting the proposal.
2. Technical Qualifications: (Maximum Points = 70)
 - a) Expertise and Experience (Maximum Points = 40)
 - i. The firm's past experience and performance on comparable government engagements.



- ii. The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation.
- iii. The quality and experience of the firm's professional auditing personnel to be assigned to perform the Single Audit.
- iv.
- b) Audit Approach (Maximum Points = 30)
 - i. Adequacy of proposed staffing plan for various segments of the engagement.
 - ii. Adequacy of the general audit plan for the overall engagement.
 - iii. Adequacy of analytical procedures and sampling techniques.
 - iv. Adequacy of the audit plan for the Single Audit.
- 3. Responses to References: (Maximum Points = 10)
- 4. Price: (Maximum Points = 20)

Cost will not be the primary factor in the selection of an audit firm.

D. AWARD OF AGREEMENT

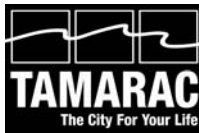
Award shall be made pursuant to Section 218.391, F.S. by the City to the responsible offeror whose proposal is determined to be the most advantageous to the City, taking into consideration price and the evaluation criteria set forth herein below. The City of Tamarac reserves the right to accept the Proposal as a whole or for any component thereof if it appears to be in the best interest of the City.

E. DISCUSSIONS & PRESENTATIONS

The short-listed Proposers may be requested to make presentations to the Audit Committee. The City may require additional information after evaluation of the submittals, and Proposers agree to furnish such information upon the City's request.

All Proposers are advised that in the event of receipt of an adequate number of proposals, which in the opinion of the Audit Committee require no clarification and/or supplementary information, such proposals may be evaluated without discussion or need for presentations. Hence, proposals should be initially submitted on the most complete and favorable terms which offerors are capable of offering to the City.

The Audit Committee may conduct discussions with any Proposer who submits an acceptable or potentially acceptable proposal. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. The Audit Committee reserves the right to request the Proposer to provide additional information during this process.



F. RIGHT TO REJECT PROPOSALS

To the extent permitted by applicable state and federal laws and regulations, City reserves the right to reject any and all Proposals, to waive any and all informalities not involving price, time or changes in the work, and to disregard all nonconforming, non-responsive, unbalanced or conditional Proposals. Proposals will be considered irregular and may be rejected if they show serious omissions, alterations in form, additions not called for, conditions, unauthorized alterations, or irregularities of any kind.

City reserves the right to reject any Proposal if City believes that it would not be in its best interest to make an award to a particular Proposer, either because the Proposal is not responsive, the Proposer is unqualified, of doubtful financial ability, or fails to meet any other pertinent criteria established by City within the scope of this solicitation.

VII. PROPOSAL COPIES

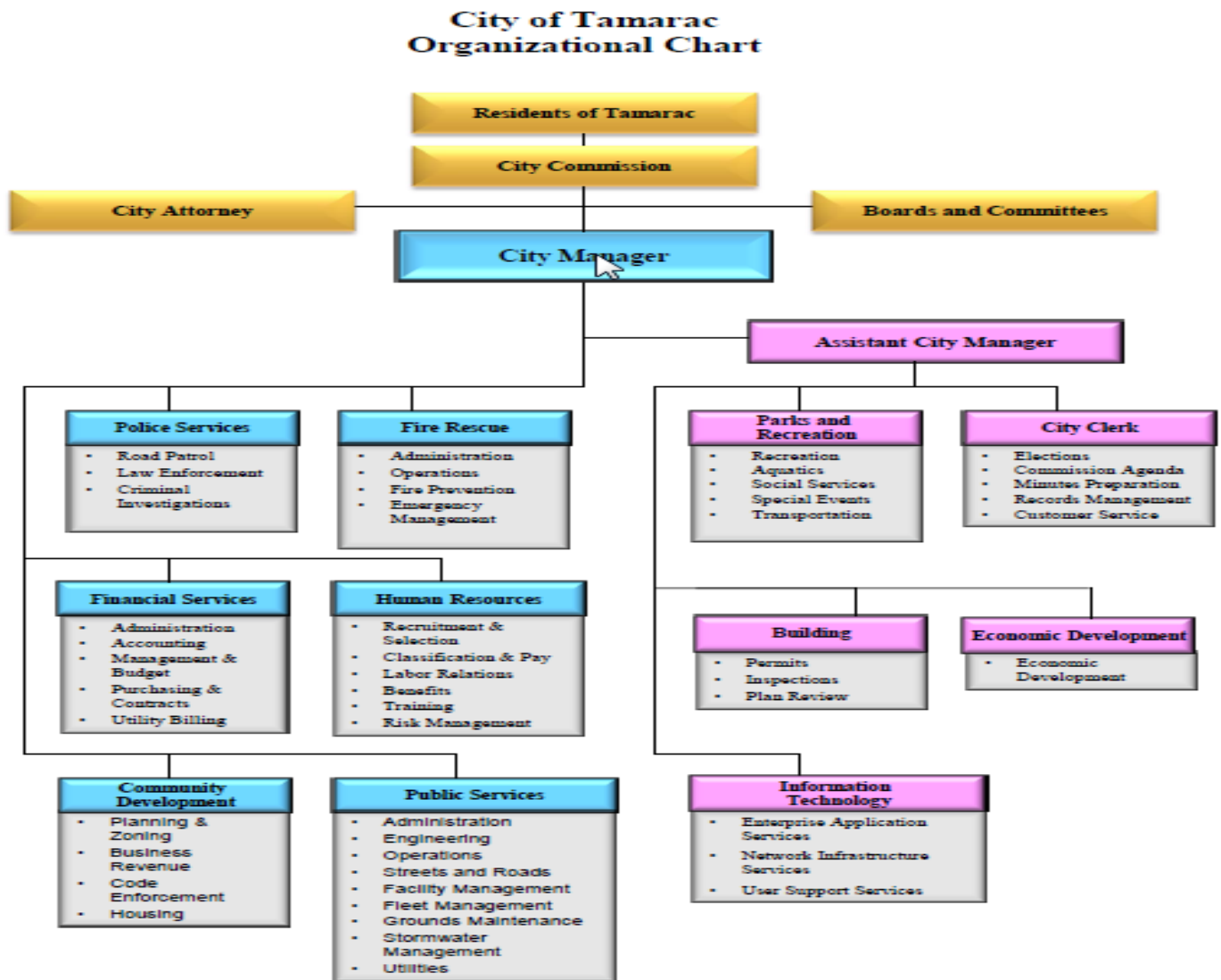
Return One (1) Original and nine (9) copies in an envelope marked with your firm's name and "RFP 16-07R," FINANCIAL AUDITING SERVICES" to the City of Tamarac, Purchasing & Contracts Division, 7525 NW 88th Avenue, Tamarac, Florida 33321, attention: Keith K. Glatz, CPPO, FCPM, Purchasing & Contracts Manager. Any addenda become part of this Request of Proposal and the resulting agreement. The Proposal Form included herein should be signed by an authorized company representative, dated and returned with the Proposal.

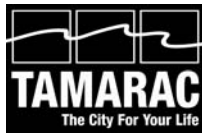
No negotiations, decisions or actions shall be initiated or executed by the Proposer as a result of any discussions with any City employee. Only those communications that are issued in writing from the Purchasing & Contracts Division may be considered as a duly authorized expression. Also, only communications from Proposers that are signed in and in writing will be recognized by the City as duly authorized expressions on behalf of the Proposer.

Separate Sealed Envelope: The Cost/Price proposal shall be submitted in a separate, sealed envelope along with the Technical Proposal. Failure to include a complete Technical and Cost/Price Proposal may result in disqualification of the Proposal.

CONTACT WITH PERSONNEL OF THE CITY OF TAMARAC OTHER THAN THE PURCHASING AND CONTRACTS MANAGER OR DESIGNATED REPRESENTATIVE REGARDING THEIR REQUEST FOR PROPOSALS MAY BE GROUNDS FOR ELIMINATION FROM THE SELECTION PROCESS.

APPENDIX A

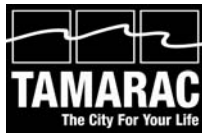


**PROPOSAL FORM****APPENDIX B****PART 1**

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDIT OF THE SEPTEMBER 30, 2016 - 2020 FINANCIAL STATEMENTS:
SUPPORTING SCHEDULE FOR AUDIT SERVICES**

	HOURS	PROPOSED HOURLY RATES	PROPOSED TOTAL
Partners			
Managers			
Supervisory Staff			
Staff			
Other (specify)			
Subtotal			
Other Expenses (specify):			
Total Price for Audit Services			
Year 1			
Year 2			
Year 3			
Year 4			
Year 5			
Grand Total Price for Audit Services (5 Years)			

NOTE: If the proposed hourly rates used to calculate the total all-inclusive price for any contract year are different from contract year 1 rates, provide an index for those years or provide rates for each staff level and each contract year for which there is a change. Also include a statement as to whether those rates will be applicable for any additional professional services, which may be requested during those, contract years.

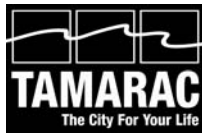


APPENDIX B

PART 2

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDIT OF THE 2016 FINANCIAL STATEMENTS:
COMBINING SCHEDULE - ALL SERVICES
DESCRIBED IN THE REQUEST FOR PROPOSALS SECTION II (E)**

Nature of Service to be Provided	Schedule	Total Price
Florida Single Audit		
Federal Single Audit		
Pension Funds		
Other (specify)		
TOTAL		



COMPANY NAME: (Please Print): _____

Phone: _____ Fax: _____

BEFORE SUBMITTING YOUR PROPOSAL, MAKE SURE YOU...

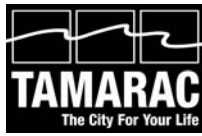
- ☐ 1. Carefully read the General Terms & Conditions, Special Conditions and the General Requirements.
- ☐ 2. Provide a **Technical Proposal and Work Plan and any documentation requested** within the Proposal Document.
- ☐ 3. Include a **Cost Proposal** (See Proposal Form).
- ☐ 4. Include your **Project Schedule** which includes a breakdown of estimated hours to be worked by each of your project team members
- ☐ 5. Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
- ☐ 6. Sign the **Certification** page. **Failure to do so will result in your Bid being deemed non-responsive.**
- ☐ 7. Fill out the **Offeror's Qualification Statement and Reference Form.**
- ☐ 8. Sign the **Vendor Drug Free Workplace Form.**
- ☐ 9. Fill out the **List of Sub-consultants or Subcontractors**, if applicable.
- ☐ 10. Include all necessary **Financial Statements** requested.
- ☐ 11. **Include proof of insurance.**
- ☐ 12. **Submit ONE (1) Original AND the number of copies requested in the Proposal Instructions. Clearly mark the sealed container with the PROPOSAL NUMBER AND PROPOSAL NAME on the outside of the package.**

Make sure your Proposal is submitted PRIOR to the deadline.

Late Proposals will not be accepted.

Failure to provide the requested attachments may result in your proposal being deemed non-responsive.

THIS SHOULD BE THE FIRST PAGE OF YOUR PROPOSAL.



REFERENCES

Please list government agencies and/or private firms with whom you have done business during the last five years:

Your Company Name

Address

City State Zip

Phone/Fax

E-mail

Agency/Firm Name:

Address

City State Zip

Phone/Fax

Contact Name

Agency/Firm Name:

Address

City State Zip

Phone/Fax

Contact Name

Agency/Firm Name:

Address

City State Zip

Phone/Fax

Contact Name

Agency/Firm Name:

Address

City State Zip

Phone/Fax

Contact Name

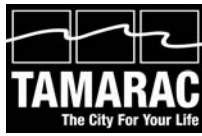
Agency/Firm Name:

Address

City State Zip

Phone/Fax

Contact Name



CERTIFICATION

THIS DOCUMENT MUST BE SUBMITTED WITH THE PROPOSAL

We (I), the undersigned, hereby agree to furnish the item(s)/service(s) described in the Invitation to Bid. We (I) certify that we(I) have read the entire document, including the Scope of Work, Additional Requirements, Supplemental Attachments, Instructions to Proposers, Terms and Conditions, and any addenda issued. We agree to comply with all of the requirements of the entire Request for Proposals.

Indicate which type of organization below:

INDIVIDUAL ☐

PARTNERSHIP ☐

CORPORATION ☐

OTHER ☐

If "Other", Explain: _____

Authorized Signature

Company Name

Typed/Printed Name

Address

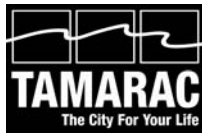
Telephone

City, State, ZIP

Fax

Federal Tax ID Number

Email address for above signer (if any)



OFFEROR'S QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Tamarac
Purchasing and Contracts Manager
7525 NW 88th Avenue
Tamarac, Florida 33321

Check One

Submitted By: _____
Name: _____
Address: _____
City, State, Zip _____
Telephone No. _____
Fax No. _____

- ☐ Corporation
☐ Partnership
☐ Individual
☐ Other

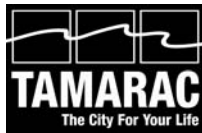
State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Offeror is:

The address of the principal place of business is:

1. If Offeror is a corporation, answer the following:

- a) Date of Incorporation: _____
- b) State of Incorporation: _____
- c) President's name: _____
- d) Vice President's name: _____
- e) Secretary's name: _____
- f) Treasurer's name: _____
- g) Name and address of Resident Agent: _____



2. If Offeror is an individual or a partnership, answer the following:
 - h) Date of organization: _____
 - i) Name, address and ownership units of all partners:

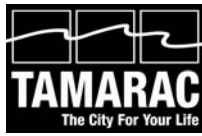
 - j) State whether general or limited partnership: _____
3. If Offeror is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

4. If Offeror is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.
5. How many years has your organization been in business under its present business name? _____
 - a) Under what other former names has your organization operated?

6. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

7. Do you have a complete set of documents, including drawings and addenda?
☐ YES ☐ NO
8. Have you ever failed to complete any work or engagement awarded to you? If so, state when, where and why:

9. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work



which you have performed and to which you refer (government owners are preferred as references).

Name	Address	Telephone

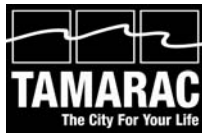
10. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

11. State the name of the individual who will have personal supervision of the work:

12. State the name and address of attorney, if any, for the business of the Offeror:

13. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the Offeror's business and indicate the percentage owned of each such business and/or individual:

14. State the names, addresses and the type of business of all firms that are partially or wholly owned by Offeror:



15. State the name of Surety Company which will be providing the bond, and name and address of agent:

16. Bank References:

Bank	Address	Telephone

17. Attach a financial statement including Proposer's latest balance sheet and income statement showing the following items:

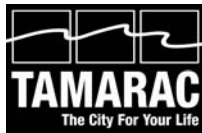
- a) Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials, real estate, stocks and bonds, equipment, furniture and fixtures, inventory and prepaid expenses):
- b) Net Fixed Assets
- c) Other Assets
- d) Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries, real estate encumbrances and accrued payroll taxes).
- e) Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus, and retained earnings).

18. State the name of the firm preparing the financial statement and date thereof:

19. Is this financial statement for the identical organization named on page one?

☐ YES ☐ NO

20. If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsiidiary).



The Offeror acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by owner in awarding the contract and such information is warranted by Offeror to be true. The discovery of any omission or misstatement that materially affects the Offeror's qualifications to perform under the contract shall cause the owner to reject the proposal, and if after the award, to cancel and terminate the award and/or contract.

Signature

ACKNOWLEDGEMENT

OFFEROR'S QUALIFICATION STATEMENT

State of _____

County of _____

On this the _____ day of _____, 20____, before me,
the undersigned Notary Public of the State of Florida, personally appeared

_____ and
(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

NOTARY PUBLIC

NOTARY PUBLIC, STATE OF FLORIDA

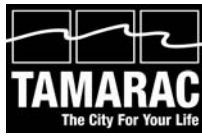
SEAL OF OFFICE:

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)

- ☐ Personally known to me, or
☐ Produced identification:

(Type of Identification Produced)

- ☐ DID take an oath, or
☐ DID NOT take an oath



NON-COLLUSIVE AFFIDAVIT

State of _____)

)ss.

County of _____)

_____ being first duly sworn,
deposes and says that:

1. He/she is the _____, (Owner, Partner, Officer, Representative or Agent) of _____, the Offeror that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Offeror or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

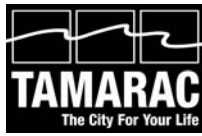
Witness

Witness

By _____

Printed Name

Title



ACKNOWLEDGMENT

NON-COLLUSIVE AFFIDAVIT

State of Florida

County of _____

On this the ____ day of _____, 20____, before me, the undersigned Notary Public of the State of Florida, personally appeared

_____ and
(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand
and official seal.

NOTARY PUBLIC

SEAL OF OFFICE:

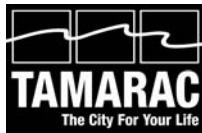
NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)

- ☐ Personally known to me, or
☐ Produced identification:

(Type of Identification Produced)

☐ DID take an oath, or ☐ DID NOT take an oath



VENDOR DRUG-FREE WORKPLACE

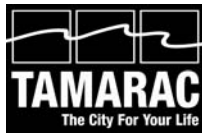
Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE PROPOSALS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more proposals that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a section on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

Authorized Signature

Company Name



**SAMPLE FORM LETTER OF ENGAGEMENT
BETWEEN THE CITY OF TAMARAC
AND**

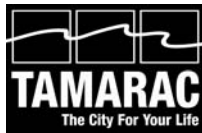
City of Tamarac, Florida
7525 NW 88th Avenue
Tamarac, Florida 33321

Dear _____:

We are pleased to confirm our understanding of the services we are to provide City of Tamarac, Florida (the "City") for the year ended September 30, _____. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended September 30, _____. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedule of Funding Progress and Employer's Contributions on Employees' Pension and Other Pension Obligation Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and



certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards and state financial assistance projects
- 2) Combining and individual fund statements

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Introductory Section
- 2) Statistical Section

We will also audit the financial statements of the following pension trust funds as of and for the year ended September 30, ____.

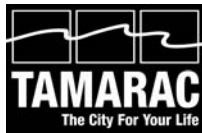
- 1) City of Tamarac Police Officers' Pension Trust Fund
- 2) City of Tamarac Firefighters Pension Trust Fund
- 3) City of Tamarac General Employees' Pension Trust Fund
- 4) City of Tamarac Elected and Appointed Officers and Non-Represented Employees Retirement Fund

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on –

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Chapter 10.550, Rules of the Florida Auditor General.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the



results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The OMB Circular A-133 report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Both reports will state that the report is not suitable for any other purpose.

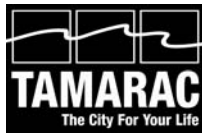
Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133, and Chapter 10.550, Rules of the Florida Auditor General, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. Our reports will be addressed to the City Commissioners, Pension Board of Trustees and the City Manager of the City of Tamarac, Florida. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statements, schedule of expenditures of federal awards and state financial assistance projects, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards and state financial assistance projects (including notes and noncash assistance received) in accordance with the requirements of OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General.

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information



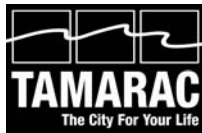
available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

You are responsible for preparation of the schedule of expenditures of federal awards and state financial assistance projects (including notes and noncash assistance received) in conformity with OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General. You agree to include our report on the schedule of expenditures of federal awards and state financial assistance projects in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards and state financial assistance projects. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards and state financial assistance projects no later than the date the schedule of expenditures of federal awards and state financial assistance projects is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and that state financial assistance projects in accordance with OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General; (2) you believe the schedule of expenditures of federal awards and state financial assistance projects, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards and state financial assistance projects.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting



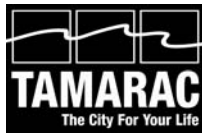
principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, and fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors are limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.



Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivable and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

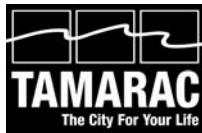
As required by OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and OMB Circular A-133 and Chapter 10.500, Rules of the Florida Auditor General.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant



agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement and Florida Single Audit Act compliance supplement for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133 and Chapter 10.550, Rules of the Florida Auditor General.

Engagement Administration, Fees, and Other

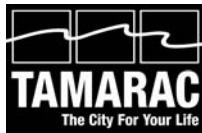
We will comply with the terms and requirements of the City's Request for Proposal #16-07R for "Financial Auditing Services", which is incorporated as a contract document in its entirety as if included herein. We may from time to time, and depending on the circumstances use third party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedule we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarized our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of _____ and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to federal or state agencies or its designees, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of



any such request. If requested, access to such audit documentation will be provided under the supervision of _____ personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by federal or state agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

_____ is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

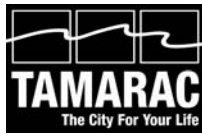
Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$_____. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoice for these fees will be rendered each month as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In the event we are requested or authorized by the City or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagements for the City, the City will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses incurred in responding to such requests.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Out _____ peer review accompanies this letter.

We appreciate the opportunity to be of service to City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



RESPONSE:

This letter correctly sets forth the understanding of City of Tamarac, Florida.

Management Signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

PROPOSAL TO PROVIDE FINANCIAL AUDIT SERVICES TO

THE CITY OF TAMARAC,
FLORIDA

RFP #16-079

April 21, 2016



RSM US LLP
100 NE Third Avenue, Suite 300
Fort Lauderdale, FL 33301
Brett Friedman, Partner
954.356.5721



City of Tamarac

Purchasing and Contracts Division

COMPANY NAME: (Please Print): RSM US LLP

Phone: 954.356.5721 Fax: 954.462.4607

BEFORE SUBMITTING YOUR PROPOSAL, MAKE SURE YOU...

- ☒ 1. Carefully read the General Terms & Conditions, Special Conditions and the General Requirements.
- ☒ 2. Provide a **Technical Proposal and Work Plan and any documentation requested** within the Proposal Document.
- ☒ 3. Include a **Cost Proposal** (See Proposal Form).
- ☒ 4. Include your **Project Schedule** which includes a breakdown of estimated hours to be worked by each of your project team members
- ☒ 5. Fill out and sign the **Non-Collusive Affidavit** and have it properly notarized.
- ☒ 6. Sign the **Certification** page. **Failure to do so will result in your Bid being deemed non-responsive.**
- ☒ 7. Fill out the **Offeror's Qualification Statement and Reference Form.**
- ☒ 8. Sign the **Vendor Drug Free Workplace Form.**
- ☒ 9. Fill out the **List of Sub-consultants or Subcontractors**, if applicable.
- ☒ 10. Include all necessary **Financial Statements** requested.
- ☒ 11. **Include proof of insurance.**
- ☒ 12. **Submit ONE (1) Original AND the number of copies requested in the Proposal Instructions. Clearly mark the sealed container with the PROPOSAL NUMBER AND PROPOSAL NAME on the outside of the package.**

Make sure your Proposal is submitted PRIOR to the deadline.

Late Proposals will not be accepted.

Failure to provide the requested attachments may result in your proposal being deemed non-responsive.

THIS SHOULD BE THE FIRST PAGE OF YOUR PROPOSAL.

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April 21, 2016

City of Tamarac
Purchasing & Contracts Division
7525 NW 88th Avenue
Tamarac, FL 33321
Att: Keith K. Glatz, CPP, FCPM, Purchasing & Contracts Manager

RSM US LLP

100 NE Third Avenue
Suite 300
Fort Lauderdale, FL 33301, USA
O +1 954.462.6300
F +1 954.462.4607
www.rsmus.com

Dear Mr. Glatz:

RSM US LLP (RSM) is pleased to have the opportunity to respond to your Request for Proposal (RFP) to provide financial auditing services to the City of Tamarac (the City) beginning with the fiscal year ending September 30, 2016. The following proposal reflects our understanding of your needs and illustrates the approach we will take in providing the professional services requested.

As a result of our review of your most recent financial statements and our extensive knowledge and experience serving governmental entities, we have prepared a proposal that reflects our understanding of the City's needs and requirements. We know differences amongst firms are often difficult to discern. We believe the information presented in this proposal demonstrates the important distinctions regarding our ability to serve the City. A summary of these qualifications are as follows:

Our commitment to the public sector. Our Firm has continued to make the public sector one of its main industry focuses on both the national and local level. This sector includes municipalities, not-for-profits, colleges/universities, and other governmental entities. Nationally, we serve over 2,700 such organizations across the country, including over 700 governmental clients. Locally, Public Sector is the single largest industry we serve in the State of Florida. We represent numerous counties, cities, school boards, and water management districts in the State. We have a large, dedicated team of people that are passionate about serving public sector organizations such as the City. We are also proud to say that our team has the lowest staff turnover rate in our entire Florida practice, well below the industry average. That commitment means we are in this industry to stay, that we have the people to serve you, and that those resources will not be pulled to work on other clients. Also, as a National firm we have a depth of resources and technical expertise that is unmatched by that of a regional or local firm. This includes technical guidance on the implementation of new GASB pronouncements or complex accounting transactions, consulting actuaries who review your pension and self-insurance actuarial valuations, and information technology specialists who are well versed in critical areas such as vulnerability and cybersecurity threats.

Local presence. We are the leading provider of public sector audit services in South Florida and bring that extensive experience and large local team to help the City with the upcoming GASB changes. We currently serve as the auditor for several neighboring cities in your area which include Coral Springs, Pompano and Miramar, just to name a few. We bring national resources and expertise together with a local firm service approach, giving the City the best of both worlds which is unmatched by our competitors.

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

We deliver more than an audit, we deliver real value. We provide more than just an audit and try to look “beyond the numbers” to identify insights that add value to your organization. For example, RSM provides information technology (IT) audit assistance through its Technology Risk Advisory Services Group, whose members have extensive experience and training as electronic data processing (EDP) auditors. As part of our normal process, our EDP auditors perform a review of our client’s IT system operations and security configurations. One such recent review for one of our larger governmental clients identified certain vulnerabilities in their IT systems – we were able to provide assistance in addressing such vulnerabilities and worked with our client to ensure that their systems and sensitive electronic information were protected from outside threats. Also, we know that like most cities, pension and health insurance costs continue to be a major challenge. Our consulting actuaries offer a fresh perspective when they review your actuarial reports and talk to your actuaries which may result in some value-added recommendations.

As an additional measure of our commitment to you, if selected as your auditors, we will commit to providing your professional staff with 8 hours of continuing professional education annually at no charge, for the life of the contract. On an annual basis we offer one of the largest local Florida government training seminars focusing on key issues facing our government clients. Average attendance is in excess of two hundred people annually. City management and staff will be able to attend this training annually. In addition to receiving pertinent government CPE training, City staff will benefit from networking with staff from other local municipalities. As mentioned earlier, several key team members frequently present on audit and accounting issues and would welcome the opportunity to provide in-house training to your key accounting staff.

We have a thorough understanding of the work to be done and are committed to ensuring all deadlines are met and deliverables provided in a timely and efficient manner. The terms of this proposal will remain in effect for ninety (90) days.

Once you have had the opportunity to review this response, we would be pleased to discuss your needs in greater detail or make a presentation to your team. In the meantime, please feel free to contact us at 954.462.6300 with any questions.

In conclusion, we would like to emphasize one final point – ***We want your business.*** We look forward to your favorable consideration.

Sincerely,



Brett Friedman
Partner
954 462 6300

1. GENERAL REQUIREMENTS

The purpose of the technical proposal is to demonstrate the qualifications, competence, and capacity of the firms seeking to undertake an independent audit of the City of Tamarac and the financial statements for the Police Officer's Pension Trust Fund, the financial statements for the General Employees' Pension Trust Fund, the financial statements for the Elected and Appointed Officers and Non-Represented Employees Retirement Fund, and the financial statements for the Firefighters' Pension Trust Fund in conformity with the requirements of this Request for Proposal. As such, the substance of proposals will carry more weight than their form or manner of presentation. The technical proposal should demonstrate the combined qualifications of the firms and of the particular staff to be assigned to this engagement. It should also specify an audit approach that will meet the Request for Proposal requirements.

Highlights of our firm include the following:

- RSM is the fifth largest accounting firm in the world, with nearly 90 years' of experience providing professional services. We have the depth of knowledge and expertise to provide all services outlined in the RFP.
- The City will be served by professionals based primarily in the Fort Lauderdale office, located at 100 NE Third Avenue, Suite 300.
- To promote efficient service for the City, your engagement team's experience reflects our firm's long-standing commitment to the public sector industry. Your engagement will be led by Brett Friedman, who has more than 20 years of experience providing audit and consulting services to governmental clients. The fieldwork will be managed by Anil Harris, who has 12 years of experience working on governmental clients similar to the City of Tamarac.
- We will coordinate all aspects of the services we perform for the City and will actively share information, as appropriate, to streamline efforts and avoid unnecessary distractions for your personnel.

RSM has been providing CPA services worldwide for nearly 90 years, and we have been licensed in Florida since 1984. Our firm and all its professionals are licensed to practice in the State of Florida. Additionally, professionals from manager level up are members of the American Institute of Certified Public Accountants and the Florida Institute of Certified Public Accountants. We are the leading provider of public sector audit services in South Florida and bring that extensive experience and large local team to help the City. Nationally, we serve over 2,700 public sector organizations.

2. INDEPENDENCE

a) The firm shall provide an affirmative statement that it is independent of the City of Tamarac as defined by generally accepted auditing standards and the U.S. General Accounting Office's Government Auditing Standards.

b) The firm should list and describe the firm's professional relationships, if any, involving the City of Tamarac for the past five (5) years.

We are familiar with the independence standards promulgated by the American Institute of Certified Public Accountants ("AICPA") as well as those contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. RSM US LLP (RSM) unequivocally meets the independence requirements relevant to audits of governmental units.

In all matters relating to the audit work required by the City, RSM is free from personal and external impediments to independence, is organizationally independent and will maintain an independent attitude and appearance with respect to the audit of the City. RSM is free of all obligations and interests that might or would conflict with the best interest of the City. RSM has not had any professional relationships with the City in the past five years.



3. LICENSE TO PRACTICE IN FLORIDA

An affirmative statement must be included indicating that the firm and all assigned key professional staff are properly registered/licensed to practice in Florida.

RSM and all key professional staff assigned to the engagement of the City are properly registered and licensed to practice in the State of Florida.

4. FIRM QUALIFICATIONS AND EXPERIENCE

The proposal should state the size of the firm, the size of their firm's governmental audit staff, the location of the offices from which the work on this engagement is to be performed and the number and nature of the professional staff to be employed in this engagement, on a full-time basis, the number and nature of the staff to be so employed on a part-time basis and a delineation of the responsibilities by firm.

RSM US LLP is the leading provider of audit, tax and consulting services focused on the middle market, with more than 8,000 people in 80 offices nationwide. We are a licensed CPA firm and the U.S. member of RSM International, a global network of independent audit, tax and consulting firms with more than 37,000 people in over 110 countries. The following link directs you to a listing of our U.S. office locations <http://rsmus.com/locations.html>.



RSM's Professional Staff by Classification Follows:

Employee Class	Florida Practice	
	Total Number	Public Sector Staff
Partners	31	4
Directors/Managers	87	6
Supervisors/Senior Associates	115	10
Associates	110	15
Total	343	35

The City's engagement will be served by professionals from our Fort Lauderdale office employed on a full-time basis; additional technical personnel are available from our other Florida and national offices as needed.

The engagement team will consist of two partners, one manager, one senior and several staff members on a full-time basis. You will also have access to various technical personnel including resource partners, actuarial and information technology consultants, government contracting consultants and National Audit and Accounting Office personnel, should the need arise. All of our staff are employed full-time and would work on the City on a full-time basis. See Section 5 for a listing of the specific team members assigned to serve the City.

The firm must provide an affirmative statement that the firm is properly licensed to practice in Florida.

All key professional staff assigned to the engagement of the City are properly registered and licensed to practice in the State of Florida.

The firm shall also provide information on the results of any federal or state desk reviews or field reviews of its audits during the past three-(3) years. In addition, the firm shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm or any of the professional staff during the past three (3) years with state regulatory bodies or professional organizations.

Federal or state desk reviews

RSM performs approximately 1,000 audits annually in accordance with Government Auditing Standards, approximately 600 of which are single audits. Every year, approximately 1 percent of these engagements are selected for either desk or quality control reviews by state or federal cognizant/oversight agencies.

When any issues arise, our national director of public sector services (who has 30 years of compliance audit experience) is required to be consulted. He works directly with the engagement teams to mitigate any issues raised in connection with these reviews. All issues raised during the last three years have been resolved to the satisfaction of the oversight agencies involved.

Our own system of quality control also requires that the RSM national director of public sector services be consulted to mitigate any issues that might be internally identified relative to the quality of any prior audits performed by the firm. Any such issues identified in the last three years have also been resolved, when applicable, to the satisfaction of the oversight agencies involved.

Disciplinary action

Like other professional services firms, RSM engages in matters with legal and regulatory implications as a part of doing business. Therefore, we maintain a system of quality control that is structured to provide reasonable assurance that our personnel comply with applicable professional standards and applicable regulatory and legal requirements.

RSM does not release information pertaining to disciplinary actions against the firm. However, there are no pending disciplinary matters, nor have there been any such matters in the past three years, that could reasonably be expected to impact our ability to serve our clients generally, or to provide the services contemplated by this proposal, specifically.

The firm shall also describe any litigation or proceeding whereby, during the past two years, a court or any administrative agency has ruled against the firm in any manner related to its professional activities. Similar information shall be provided for any current or pending litigation. Failure to return this information with your proposal will result in the rejection of your proposal.

RSM is a national provider of accounting, tax and consulting services. Like other professional services firms, we engage in matters with legal and regulatory implications as a part of doing business. At any given time, most public accounting firms will have ongoing legal activity.

As is customary within the accounting profession and other professional practices, RSM does not disclose information pertaining to legal proceedings. Settlements and regulatory activity often involve matters that are bound by confidentiality agreements and orders that prohibit comment. However, there are no pending or actual claims that could reasonably be expected to impact our ability to serve our clients generally, or to provide the services contemplated by this proposal, specifically.

During the last two years, we have not been a defendant in any litigation, or regulatory action arising out of professional services performed for any state, county, school district, municipality or special district. This representation encompasses our nationwide practice at RSM.

The firm shall provide a copy of its most recent external quality control peer review report with a statement that the review included governmental engagements.

Our non-SEC audit practice is subject to the triennial peer review requirements of the American Institute of Certified Public Accountants. As specifically required by the standards for such reviews and our membership in the AICPA Governmental Audit Quality Center (GAQC), a representative sample of the approximately 1,000 audits that are performed annually in accordance with Government Auditing Standards, including approximately 600 single audits, were selected for review.

RSM's system of quality control for the accounting and auditing practice applicable to non-SEC issuers in effect for the year ended April 30, 2013, was subject to peer review by the firm of BKD LLP, a GAQC member firm. That review included a representative sample of health care, government and nonprofit engagements. Under the peer review standards, firms can receive a rating of pass, pass with deficiency(ies), or fail. RSM received a peer review rating of pass.

The full report is being provided to you, in the Appendix to this proposal, to comply with requirements of Government Auditing Standards. We trust that after reading the attached you will recognize that RSM's quality control policies and procedures for performance of audits in accordance with the *Government Auditing Standards* continue to meet the high standards set by the AICPA. **BKD, LLP discovered no findings or management comments when conducting their review.**

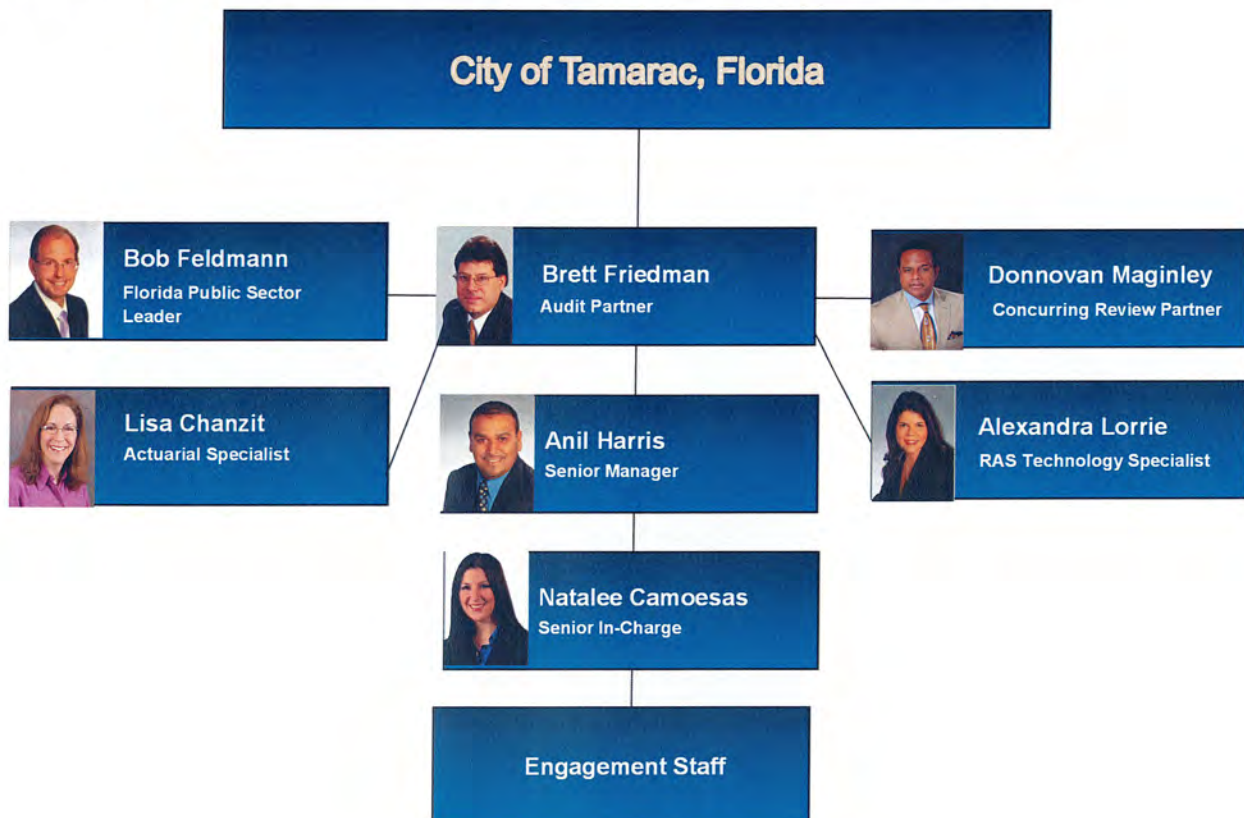
After 50 years of operating as a member of the RSM International network, our firm (formerly McGladrey LLP) united with these fellow firms, effective October 26, 2015, under a common name and global brand: RSM. The attached report was issued prior to this name change.



5. PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

The proposal shall identify the principal supervisory and management staff of engagement office, including engagement partners, managers, other supervisors and specialists, who would be assigned to the engagement and indicate whether each such person is licensed to practice as a Certified Public Accountant in Florida. The proposal shall also include information on the governmental auditing experience of each person on the team, including information on relevant continuing professional education for the past three (3) years and membership in professional organizations and on standards setting advisory boards and committees relevant to the performance of this audit. As much information as possible should be provided regarding the number, qualifications, experience and training of the specific staff to be assigned to this engagement. The proposal shall also indicate how the quality of staff over the term of the agreement will be assured.



The following chart represents the team structure we have assigned to the City. All core team members work from RSM's Fort Lauderdale office and each are certified public accountants (CPAs).



The following table briefly describes the qualifications of the proposed team, their roles and the value they will bring to the City. Detailed biographies containing each team member's formal education and professional affiliations are included in the Appendix of this proposal.

Team Member	Experience	Role and Value to City
Bob Feldmann, CPA Florida Public Sector Leader  bob.feldmann @rsmus.com	<p>Bob has more than 30 years of experience providing audit and consulting services to governmental and not-for-profit clients. He is a certified public accountant licensed to practice in the State of Florida.</p> <p>In his role as the Florida Public Sector Leader, Bob is responsible for the oversight and delivery of high-quality services to all of our public sector clients. His experience includes performing audits in accordance with Government Auditing Standards, OMB Circular A-133, Federal Single Audit Act, Florida Single Audit Act, and the Rules of the Auditor General of the State of Florida. A sample of Bob's Florida public sector clients have included:</p> <ul style="list-style-type: none"> • City of Coral Springs • City of Aventura • City of Coconut Creek • City of Cooper City • City of Coral Gables • City of Deerfield Beach • City of Hallandale Beach • City of Miami • City of North Lauderdale • City of North Miami • City of Palm Beach Gardens • Miami-Dade County • Palm Beach County • City of Jacksonville • Martin County • Broward County • Miami-Dade County School Board • Seminole Tribe of Florida 	<p>In his role as industry leader he will ensure that all services provided to the City are delivered in a timely and efficient manner. He will be a valuable resource to the engagement team, drawing on his extensive experience serving governmental entities. He will help Brett to ensure that the engagement team and the City receive the best resources and services from our firm.</p>
Brett Friedman, CPA Audit Partner  brett.friedman @rsmus.com	<p>Brett has more than 20 years of experience providing audit and consulting services to governmental and not-for-profit clients. He is a certified public accountant licensed to practice in the State of Florida.</p> <p>Brett's experience includes leading large government audits similar in size to the City. A sample of Brett's Florida public sector clients have included:</p> <ul style="list-style-type: none"> • City of Coral Gables • City of Coral Springs • City of Miramar • City of Sunrise • City of Coconut Creek • City of West Palm Beach • City of Aventura • City of Boca Raton • City of Deerfield Beach • City of Florida City • City of Hallandale Beach • City of Hollywood • City of Jacksonville • City of Miami Springs • City of North Miami • City of North Miami Beach • City of Pembroke Pines • Town of Davie • South Florida Water Management District • Broward County • Clay County • Glades County • Martin County • Miami-Dade County • Palm Beach County • School Board of Broward County 	<p>Brett will serve as engagement partner and will oversee all aspects of the audit. He brings many years of experience leading major government audit engagements and will be involved in all aspects of the engagement. Brett will be available to the City not only during the audit but throughout the year to help the City address issues as they arise.</p>

Team Member	Experience	Role and Value to City
<p>Donnovan Maginley, CPA Concurring Review Partner</p>  <p>donnovan.maginley@rsmus.com</p>	<p>Donnovan has more than 23 years of audit experience, focusing on the public sector. He has managed and supervised audits of very large and complex municipal engagements, most recently implementing GASBs 54 and 68. A sample of Donovan's Florida public sector clients have included:</p> <ul style="list-style-type: none"> City of Pompano Beach City of Sunrise City of Hollywood City of Cooper City City of Coral Gables City of Miami City of Miami Beach City of Miami Springs City of North Miami City of Palm Beach Gardens City of Pembroke Pines City of Palm Beach Gardens Broward County Miami-Dade County Miami-Dade County Seaport Miami-Dade County Solid Waste Miami-Dade County Transit Palm Beach County School Board of Miami-Dade County School District of Palm Beach County University of Miami 	<p>As the engagement concurring review partner, Donovan will provide advice and consultations regarding complex accounting matters, assist the engagement team in audit matters, and will be responsible for ensuring that reports issued by the firm comply with professional standards. Donovan's years of experience and diverse list of clients served will make him a valuable technical resource for the City.</p>
<p>Anil Harris, CPA Audit Sr. Manager</p>  <p>anil.harris@rsmus.com</p>	<p>Anil has more than 10 years of experience serving clients in the not-for-profit, governmental and education sectors. He focuses on performing audits in accordance with Government Auditing Standards, OMB Circular A-133, Federal Single Audit Act, Florida Single Audit Act, and the Rules of the Auditor General of the State of Florida. Anil is a certified public accountant licensed to practice in the State of Florida. A sample of Anil's Florida public sector clients have included:</p> <ul style="list-style-type: none"> City of Miramar City of Coral Springs City of Hollywood City of Coconut Creek City of Coral Gables City of Miami City of Jacksonville Glades County Miami-Dade County Palm Beach County School Board of Miami-Dade County School District of Palm Beach County 	<p>As engagement senior manager, Anil will focus on coordinating the audit efforts to maximize the efficiency of our audit approach. He will coordinate all areas with Alex and will be responsible for addressing the complex audit and accounting areas.</p>
<p>Natalee Camoesas Senior In-Charge</p>  <p>natalee.camoesas@rsmus.com</p>	<p>Natalee has over seven years of public accounting experience, providing financial and compliance audit and consultation services to a variety of public sector entities. She focuses primarily on, cities, counties, school districts, healthcare organizations, and not-for-profit organizations.</p> <p>A partial listing of her government/not-for-profit audit experience follows:</p> <ul style="list-style-type: none"> City of Coral Springs City of Deerfield Beach City of Fernandina Beach City of Fort Lauderdale City of Jacksonville Beach City of Jacob City City of Miramar City of Pompano Beach Broward County Liberty County Florida Association of Court Clerks, Inc. Florida State University International Programs Florida Sheriff Youth Ranches, Inc. Florida Medical Practice Plan, Inc. Broward Regional Health and Planning Council Dog Island Special Conservation District 	<p>Natalee will serve as the engagement in-charge. She will be responsible for supervision of audit staff and will perform test work over significant audit areas and complex transactions</p>

Team Member	Experience	Role and Value to City
<p>Alexandra Lorie Information Technology Director</p>  <p>alexandra.lorie @rsmus.com</p>	<ul style="list-style-type: none"> Nassau County Palm Beach County School Board of Manatee County School Board of Broward County School Board of Escambia County <p>Alexandra has more than 13 years of experience providing audit and consulting services to governmental and not-for-profit clients. She is a director in RSM's information Technology (IT) Risk Advisory Services and business consulting practice. A sample of Alexandra's Florida public sector clients have included:</p> <ul style="list-style-type: none"> City of Coral Springs City of Coral Gables City of Miramar City of Pompano Beach City of Deerfield Beach City of Hollywood City of Jacksonville City of Miami Beach Broward County Clerk of Courts Dept. of Off-Street Parking Palm Beach County Martin County Miami-Dade County School Board of Miami-Dade County South Florida Water Management District School Board of Broward County School District of Palm Beach County 	<p>Alexandra specializes in complex integrated information system reviews and is experienced at issuing confidential reports under Florida Statute exemptions. She will serve as the information technology consultant of the controls utilized through the City's information technology systems which will be relied upon as part of the audit.</p>
<p>Lisa Chanzit Actuarial specialist</p>  <p>lisa.chanzit @rsmus.com</p>	<ul style="list-style-type: none"> Lisa has more than 36 years of experience providing consulting services to governmental and not-for-profit clients. As the Director of the Actuarial Services practice for RSM's Human Capital Services unit, Lisa provides actuarial consulting services for self-insured and fully insured plan sponsors in the public and private sectors. A sample of Lisa's Florida public sector clients have included: City of Deerfield Beach City of Miramar City of Coral Gables City of Hollywood City of Miami City of Miami Beach City of Jacksonville City of Pompano Beach Palm Beach County School Board of Broward County School Board of Miami-Dade County 	<p>Lisa will assist the team with the review of actuarial reports as a subject-matter expert. She will provide independent reviews of the City's actuarial reports as part of our audit approach. She will focus on the methodologies used and significant assumptions applied.</p>

The majority of our team members are involved in a number of professional and civic organizations including the Government Finance Officers Association, Florida Government Finance Officers Association and School of Government Finance, Florida League of Cities, AICPA and FICPA. Details of these relationships are provided in the engagement team's bios in the Appendix to this proposal.

Continuing professional education

We are committed to continuous learning and professional growth. Our Firm's competitive edge is the high level of professional competence that we provide to our clients. All employees are expected to continually maintain "state of the art" skills for client service. In order to maintain our high level of technical competence, we have continuing education programs for all partners and professional staff members, which exceed national and state standards. All of the audit professionals of RSM comply with the education requirements as set forth in *Government Auditing Standards*, published by the Comptroller

General of the United States. All key members of the engagement team meet the educational requirements under Florida Statutes, Chapter 11.45.

RSM's audit and accounting programs train audit professionals to provide the accounting and auditing services which have become the cornerstone of our client relationships.

All professional employees receive at least 40 hours of continuing professional education ("CPE") per year. Most professionals exceed that amount since each office location also conducts extensive training throughout the year.

All professionals who participate in audits of governmental clients receive a minimum of 24 hours of government audit and accounting CPE every two years in subjects directly related to:

- The client's environment, including accounting unique to the industry.
- Auditing techniques as they pertain to satisfaction of federal audit requirements.

Yearly, we conduct seminars for our clients and friends which have covered emerging issues in the government sector. **We will provide this training to the City, at no charge, for the life of this contract. We also provide technical newsletters and webinars throughout the year to our clients.**

The following chart illustrates the governmental continuing professional education hours obtained for the last three years by the engagement team members assigned to work on the City:

Employee	CPE Hours
Bob Feldmann	95
Brett Friedman	99
Donnovan Maginley	81
Anil Harris	73.5
Natalee Camoesas	79

Staff continuity

We recognize the impact staffing changes have on clients and are committed to maintaining continuity and team stability as much as possible.

Our policy is to maintain the integrity of the client service team from year to year. While we cannot guarantee that every member of the service team will return each year, we provide staffing consistency whenever possible. In addition, we make every effort to mitigate disruption when staffing changes occur.

If a change in key personnel should arise, partners and directors on your account will transfer specific knowledge about the City to new team members, helping to bridge any gaps and avoid interruptions in the performance of services. We will also request authorization from the City to approve or reject any replacements which may be required.

Engagement partner, managers, other supervisory staff and specialists may be changed with the express prior written permission of the City of Tamarac if those personnel leave the firm, are promoted or are assigned to another office. These personnel may also be changed for other reasons. In either case, the City of Tamarac retains the right to approve or reject replacements.

As noted above, RSM makes every effort to mitigate staffing changes. However, if a change in key personnel should arise, partners and directors on your account, we will request authorization from the City to approve or reject any replacements which may be required.

6. SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

For the engagement office assigned responsibility for the audit, list and rank the five (5) most significant engagements performed in the last five years that are similar to the engagement described in this Request for Proposal. These engagements should be ranked on the basis of total staff hours.

Indicate the scope of work, date, engagement partners, total hours, and the name and telephone number of the principal client contact. The City reserves the right to contact the above-mentioned references and any other clients.

Below is a select list of current governmental clients served within the past three years which are similar in nature to that of the City.

Client name & contact information	Scope of work	Service dates	Engagement partner	Total hours
City of Coral Gables Diana Gomez Finance Director 305.460.5275	Annual audit and federal and state single audits	2004 - 2015	Donnovan Maginley	1,200
City of Coral Springs Kim Moskowitz Controller 954.344.1092	Annual audit and federal and state single audits	2006 – 2015	Brett Friedman	1,200
City of Pompano Beach Suzette Sibble Finance Director 954.786.4605	Annual audit and federal and state single audits	2005 – 2015	Donnovan Maginley	1,200
City of Deerfield Hugh Dunkley Finance Director 954.480.4225	Annual audit and federal and state single audits	2005 - 2014	Brett Friedman	1,100
City of Miramar Barbara Hastings Assistant Finance Director 954.602.3051	Annual audit and federal and state single audits	2011 - 2016	Brett Friedman	845

7. CONFLICT OF INTEREST

The proposal must also disclose any potential conflicts of interest due to any other client's contract or property interests or include a notarized statement certifying that no member of your firm's ownership, management or staff currently have a vested interest which might be considered a conflict of interest. Any potential conflict of interest listed by a firm will be reviewed by the City Attorney to determine if such conflict is of a substantive nature. If the conflict of interest is found to be substantive, the proposal will be rejected.

Neither RSM nor any of our Firm's partnership has had any professional relationships involving the City or any of its agencies, component units or oversight units for the past five years.

8. SPECIFIC AUDIT APPROACH

The proposal must set forth a work plan, including an explanation of the audit methodology to be followed to perform the services required in Section II of this Request for Proposal. In developing the work plan, reference should be made to such sources of information as the City of Tamarac's budget and related materials, organizational charts, manuals, programs, and other financial and management information.

The summary overview of our audit approach below helps to highlight and emphasize our clear-cut ability to furnish the required services in a thorough and efficient manner. Our audit approach and methodology is focused on listening to and understanding you and your organization, not only the flow of transactions and internal controls, but also your strategies and business risks. We take a risk-based approach focusing on key transaction cycles and account balances with an emphasis on internal controls. This enables us to identify key audit components and tailor our procedures to the unique aspects of the City's business. We are often commended and recognized by our clients for the thoroughness of our audit process.

A summary of our specific audit plan follows:

<ul style="list-style-type: none">❑ Meeting with the City's management to obtain an understanding of your business concerns and challenges;❑ Thoroughly understanding and documenting the accounting and information systems;❑ Identifying major areas of audit risk;❑ Evaluating the design and operating effectiveness of internal controls;❑ Coordinating the audit process with the Finance Director and key finance personnel;❑ Performing tests of compliance;❑ Utilizing interactive data extraction software (IDEA) to identify major and unusual transactions for further testing;❑ Utilizing statistical sampling in selecting items for testing compliance and/or substantive tests where it is determined to be effective. Such as:<ul style="list-style-type: none">○ To test internal controls that we plan to rely on to reduce the scope of planned substantive tests;○ Substantive tests of account balances and legal compliance for both financial audit and Uniform Guidance and A-133 compliance audit, as applicable;	<ul style="list-style-type: none">❑ Reviewing major sources of information such as City's budgets, organizational charts, and procedures manuals;❑ Obtain key performance indicators used by management for use in analytical procedures and review;❑ Evaluating economic and industry factors affecting operations;❑ Thoroughly understanding and documenting the internal control systems over key transaction cycles (i.e. procurement, payroll, revenue and cash receipts, capital assets and debt);❑ Evaluating information technology system access controls and effectiveness of automated internal control functions (i.e. payroll submission, online receiving, purchase requisitioning);❑ Using analytical procedures at the planning stage to identify specific risks or errors in the financial statements or of potential compliance violations;❑ Performing testing on interim balances to minimize the amount and timing of year end testing;❑ Using analytical procedures to perform substantive tests and final review of the financial statements;❑ Performing substantive testing of balances.
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The following diagram provides an overview of our overall audit methodology and approach:

Key steps in the RSM audit process

UNDERSTAND THE CLIENT	RISK ASSESSMENT	FURTHER AUDIT PROCEDURES	EVALUATION	DELIVERY
<ul style="list-style-type: none"> · Business objectives · Financial performance · Accounting policies · Internal control 	<ul style="list-style-type: none"> · Risks of material misstatement (error or fraud) · Significant risks · Control deficiencies 	<ul style="list-style-type: none"> · Tests of controls · Substantive analytical procedures · Substantive tests of details 	<ul style="list-style-type: none"> · Audit evidence · Uncorrected misstatements 	<ul style="list-style-type: none"> · Issue reports

- **Understand the client**—We learn as much as possible about your business up front in order to properly understand the account balances, classes of transactions, and disclosures relevant to your activities.
- **Risk assessment**—We assess the risk that errors or fraud may cause a material misstatement of financial statements. We next decide whether the identified risks relate to specific relevant assertions related to significant account balances, classes of transactions, or disclosures, or whether they relate to the financial statements taken as a whole and potentially affect many relevant assertions. We then determine which of the identified risks of material misstatement are significant risks that require special audit consideration. We also identify internal control deficiencies as part of our risk assessment process.
- **Further audit procedures**—We next determine the nature, timing and extent of tests of controls and substantive procedures necessary to address the risks identified. We select transactions for testing using various approaches, which may include specific identification of transactions or may involve sampling. When audit evidence obtained from the audit procedures results in identification of previously unidentified risks of material misstatement or contradicts planned risk assessment procedures, we revise the assessment and plan and perform additional audit procedures to reduce risk of material misstatement related to those assertions to an acceptably low level.
- **Evaluation**—At the conclusion of the audit, we evaluate the sufficiency and appropriateness of the audit evidence obtained and whether the assessments of the risks of material misstatement at the relevant assertion level remain appropriate. We may redesign planned audit procedures based on our evaluation. We also evaluate the effects, both individually and in the aggregate, of factual, judgmental, and projected misstatements that are not corrected by the organization. We communicate all misstatements identified during the audit, other than those we believe to be trivial, to management and the audit committee on a timely basis.
- **Delivery**—Our audit culminates with the issuance of a report on the financial statements, report on internal control over financial reporting, reports on compliance, report to the audit committee and, if applicable, communications of material weaknesses and significant deficiencies.

Proactive resolution of accounting issues

We find that year-round communication and a proactive approach to accounting issues helps clients avoid surprises at the end of the audit process. For this reason, we encourage clients to call us to discuss new transactions as they arise.

Detailed information regarding our audit methodology and approach are being provided below.

Planning Phase

Boot Camp

Upon being appointed as the City's auditors we will hold an entrance meeting with the Finance Director and City personnel. Based on that meeting we will prepare a detailed agenda for our initial kick-off meeting which we refer to as Boot Camp. Boot camp is a robust planning process that identifies issues up front and establishes clear expectations and lines of communication.

Audit Plan

We will then utilize the information obtained in the boot camp meeting and establish our client request list of items needed for interim fieldwork. We will also start the process of completing our detailed audit plan and initial risk assessments.

Fieldwork Phase

Interim Fieldwork

In our first year as the City's auditors interim fieldwork will be focused on developing a deep understanding of the City's significant transaction cycles. Our efforts will primarily focus on the revenue, expenditure and payroll cycles for each of the City's major governmental and enterprise funds. We will also examine the business cycles of each pension plan as well the self-insurance/ risk management activities. During this phase of the audit we will request the City's internal control documentation over the major transaction cycles. We will also need access to personnel who initiate, authorize, process and record transactions in each of these cycles.

Prior to the initiation of year end fieldwork we will schedule evaluations of the City's electronic data processes (EDP). This phase of the audit will be conducted by our Technical Risk Advisory Services group (TRAS). Evaluations of the City's EDP systems will focus primarily on documenting the IT environment, identifying risks to the integrity of system data, and the testing of ITGC. If it is determined to be effective we may also have TRAS conduct application level testing to provide substantive audit evidence over the specified transaction cycle. For example, if we successfully conducted application level testing over water resources fund, we could place reliance on the metering and billing system which would reduce our reliance on substantive testing.

At this point we will also pull statistical and non-statistical samples of revenue and expenditure transactions for testing of controls and tests of details.

Final Fieldwork

Year-end fieldwork will consist of substantive testing of account balances in addition to the completion of control testing that was performed at interim. The following is a summary of our anticipated audit approach by audit area. However, one of the core principals of auditing is unpredictability. Accordingly, the below list is not intended to be a comprehensive list of the procedures we will perform as the City's auditors.

Cash and cash equivalents

Confirmation procedures will be performed to test the existence of cash. City bank reconciliations will be tested for accuracy, and cutoff procedures will be performed at the balance sheet date. Additionally, we will use IDEA software (data analysis software) to test the sequential integrity of the City's check registers.

Investments

Investment balances will be confirmed. Valuation testing will be performed through the use of our internal valuation specialists.

Receivables

Receivable balances will be confirmed on a sample basis. A statistical sampling model will be used to select accounts for confirmation. For certain receivables, confirmations are not effective (water and waste water receivables). For these types of receivables, alternative procedures will be performed.

Inventory

Inventory observations will be performed on September 30th for significant inventory balances.

Capital Assets

Capital asset additions will be tested for existence and valuation. Disposals of capital assets will be tested for proper authorization. If impairment of existing capital assets is indicated, we will examine management's calculation of the impairment loss.

Vouchers and Accounts Payable / Due to Other Government Agencies

The completeness of vouchers and accounts payable will be tested through the examination of cash disbursement registers subsequent to the City's year end. If risk assessment procedures indicate a risk that recorded balances are incorrect, we will design substantive audit procedures to test the existence and valuation of those balances. This is often accomplished by using our IDEA software to "match" subsequent cash disbursements to the accounts payable detail.

Accrued Salaries / Accrued Compensated Absences

Accrued salaries and accrued compensated absences will be tested through the use of substantive analytic procedure designed for a high level of precision. Control testing will be performed over the entire payroll cycle.

Bonds and Notes Payable

Bonds and notes payable will be subject to confirmation procedures. Additionally, RSM will test compliance with debt covenants that are material to the financial statements. For example, RSM will test minimum debt service coverage as well as minimum debt reserve requirements, as applicable.

Pension, Self-Insurance, and OPEB Liabilities

The recorded values for pension, self-insurance, and OPEB liabilities are dependent on actuarial valuations. Our approach to auditing these valuations is threefold. The first step is to provide the valuation reports to our internal subject matter experts. RSM actuaries will evaluate the methods and assumptions used to calculate the liability, as well as the assumptions used in developing the models. Members of the audit team will then test the inputs given to the City's actuaries to determine that the City's actuarial models were based on accurate data. Lastly, we will evaluate the professional credentials of the City's actuaries and confirm their independence from the City.

Net Position / Fund Balance

Equity balances will be rolled forward from the prior year and recalculated by the auditors. Restricted balances will be traced to external restrictions or enabling legislation. Committed and assigned balances will be traced to ordinances and resolutions of the City Council/Commission to test properly.

Revenues

Revenues are subject to a mixture of procedures. Depending on the nature of the revenue we will perform control testing, substantive analytics, and/or substantive tests of details. Typically, revenue cycles that are comprised of large numbers of transactions and follow a predictable pattern (water and waste water, sanitation, and building permits) are more efficiently tested through substantive analysts and tests of control. Revenue cycles that are comprised of few transactions with large values per transaction (grant revenue, sales tax, and shared revenues) are effectively tested through substantive tests of details.

Expenditures / Expenses

Our approach to testing expenditures / expenses is to segregate transactions by cycle. Our typical cycles include; payroll and related expenses, expenditures / expenses for goods and services, capital outlay, and debt service. Due to the volume of these transactions we generally employ dual purpose testing (control testing combined substantive tests of details) utilizing a statistical sampling model. Tests are designed to provide evidence over completeness, occurrence, accuracy, and classification. Any identified errors are evaluated by projecting statistically across the population. Expenditure testing, where possible, will also incorporate compliance testing selections to increase efficiency.

Compliance audits

A substantial number of our public sector and higher education clients receive federal and state funds and require a single audit in accordance with OMB Circular A-133, OMB Uniform Guidance, and the State Single Audit Act, as applicable. Our team of professionals possesses comprehensive knowledge of accounting requirements, federal/state procurement regulations and cost accounting standards and their impact on organizations.

As a firm, we have performed hundreds of single audits annually and have received extensive training in governmental accounting, auditing and financial reporting. In addition, our professionals receive specialized training on the compliance requirements of the State Single Audit Act, OMB Circular A-133, OMB Uniform Guidance, and the use of the related compliance supplements, as applicable.

The engagement team brings in-depth knowledge of the State Single Audit Act, OMB Circular A-133, OMB Uniform Guidance, federal/state acquisition regulations, as applicable, as interpreted by government auditors, positioning them to assist you in areas such as the following:

- Advise on allowable costs
- Interface and mediate with pertinent agencies in each step of an award process
- Defend your organization from allegations by audit agencies with regard to compensation, allowable costs and allocation, and timekeeping policies
- Review allocation of fringe expenses
- Review allocation of expenses among fringe, G&A, and overhead expense pools and the propriety of the bases over which they are allocated
- Compare proposed rates with actual rates and analyze variances
- Recommend the best presentation and timing of indirect rate structure revisions
- Perform proactive government audit risk assessments including evaluation of compensation, uncompensated overtime, timekeeping practices, capitalization and expense policies, and other issues as necessary.
- Provide recommendations on best practices to improve your internal controls over grant management

We will deliver more than just an interpretation of the rules and regulations as they exist. Our professionals will give the City insight into how the federal government operates, removing the burden of having to train staff in the intricacies of government grant accounting and federal regulations.

Reporting Phase

The final segment of our audit plan consists of resolving any open testing, review of the audit work papers and financial statements and the issuance of our opinions. A key aspect of our audit approach is wrap up and review process. Our approach to completing the audit requires our senior team members to be in the field early and often. This means that you will see the engagement partner during the audit in your offices. We do not perform reviews remotely or "in the office". Rather, we conduct them in real-time in your offices. This helps ensure that you will not have any late surprises that are identified by the partner reviews. This also provides for increased efficiency in the audit and makes our senior professionals available to City staff throughout the audit. We schedule the engagement to complete all reviews in the field, issue our opinions, and turn out the lights and leave the City facility.

Our approach to the audit would include, at a minimum, the following reviews of the financial statements, audit reports and workpaper files:

Review	Nature of Review
Engagement Performance and Administration Review, done by in-charge	Work of all assistants in detail, including workpapers, financial statements, audit report, compliance reports and management letter
Fairness Review, done by engagement manager	All workpaper files, financial statements, audit report, compliance reports and management letter
Partner Review, done by engagement partner	Financial statements, audit report, compliance reports, management letter, workpaper files for significant and critical areas, concurrence with conclusions of engagement team

Concurring Review, done by engagement quality review partner

Financial statements, audit report, compliance reports and management letter. Workpaper files for significant and critical areas, concurrence with conclusions of engagement team.

Utilizing our wealth of understanding and experience serving municipalities, we have developed an audit approach tailored specifically for the City, with particular consideration for your controls, systems and personnel resources. Previously in the section on the audit workplan we laid out the individual areas and type of work that would be performed and provided an overview of our audit approach.

Our tailored approach has been extremely successful in helping our clients to more effectively manage risk in these litigious times. Two key reasons for this success are as follows:

- Our planning process includes extensive involvement from management to help us identify critical business and accounting issues. Your input will be incorporated into our risk assessment process, fraud risks, business changes and overall audit approach, ensuring that our audit processes are uniquely catered to your challenges. And most importantly, our intensive planning process will provide your staff with a specific understanding of what is expected of them, minimizing disruptions to everyone's work schedule throughout the year.
- We truly differentiate ourselves through a high level of partner involvement. Our senior level professionals will be involved throughout the entire process, from planning through report issuance. This will result in process efficiencies, better communication among audit staff members, and a more thorough explanation of audit result and recommendations for the future

Ultimately, our audit process allows us to issue an opinion on your audited financial statements. The City will receive a management letter as well, that goes beyond the audit and outlines detailed ideas and recommendations for improvement in various areas of your organization. These insightful recommendations are designed to help you not only achieve your objective, but also to improve the true value of the organization.

We see the quality of an audit relationship as more than a piece of paper that verified the accuracy of financial statements. We see it as an active communication between you, your financial partners and your business advisors. Our audit will offer the City more than just a report on financials—it will also serve as a valuable guide for your strategic imperatives.

Transparency and Communication

We will communicate any internal control deficiencies, if any, found during the audit. Significant deficiencies and material weaknesses, if any, will be identified in the report on internal controls. Deficiencies discovered will be reported in the management letter. We will make a written report of any irregularities or illegal acts of which we might be made aware and will report such findings immediately to the City Manager. Any nonreportable conditions which may be discovered will be reported in a separate letter to management and will be referred to in the report on compliance and internal controls.

We ensure constant communication and transparency in the audit process through the use of our web-based dashboard and project tracker. The project tracker accumulates the status of pending items, open issues and questions, any potential control deficiencies, and any other matters of audit significance. Samples of the project tracker reports are shown below and on the next page:

The tasks performed are tailored specifically for each engagement. Below is a sample from one of our engagements:



Project Tracker				
Engagement Dashboard Pending PBC Items	Project Name	City of _____	Planned Start	July 21, 2015
	Project Manager	Brett Friedman	Planned End	February 27, 2016
	Activity Summary as of: November 1, 20XX			
	Activities	Planned Start	Planned End	Actual % complete Remaining % to complete
	Capital Asset	November 21, 2015	December 7, 2015	50% 50%
	Risk Management	November 21, 2015	December 7, 2015	75% 25%
Listing of PBC Items or other open points not provided:				
	Transaction Cycle	# of PBC items pending	PBC Item Pending	Date
	Capital Asset	2	C3 & C4	11/12/2015
	Risk Management	1	RM2	11/12/2015
	Total	3		
Listing of upcoming PBC Items due:				
	Transaction Cycle	PBC Item	Due Date	
	Treasury	T1 - Bank Recon for all cash accounts as 9/30/15	11/02/2015	
	Treasury	T2 - Bank statements for Sept., Oct., Nov 2015	11/02/2015	
	Treasury	T3 - Investment schedule of unrealized gains and losses	11/02/2015	
	Treasury	T4 - Restricted cash worksheet	11/02/2015	
	Treasury	T5 - Roll forward of long-term and short-term debt	11/02/2015	

The tasks performed are tailored specifically for each engagement. Below is a sample from one of our engagements:

Engagement Dashboard									
Task / Activity	Date Requested	Due Date	Work Status						
			Date Received	Staff Prepared	In-charge review	Mgr Review	Partner Review	Issues/ Exceptions noted	Comments
Final PBC Items									
Capital Assets									
C1 - Capital Asset Schedule Roll forward including additions, deletions and related accumulated depreciation at 9/30/15	07/02/2015								
C2 - Capital Assets Schedule and Accumulated Depreciation details as of 9/30/15	07/02/2015								
C3 - Support voucher for purchases of Capital Assets, and related board resolutions if applicable	07/02/2015								
C4 - Analysis of interest capitalization costs	07/02/2015								
Risk Management									
RM1 - Liability self insurance actuarial report	07/02/2015								
RM2 - Summary loss report	07/02/2015								
RM3 - Open and closed paid claims provided to actuary	07/02/2015								
RM4 - Health self insurance claims lag analysis to reserve	07/02/2015								
Treasury									
T1 - Bank reconciliation for all cash accounts at 9/30/15	07/02/2015								
T2 - Bank statements for Sept., Oct., Nov 2015	07/02/2015								
T3 - Investment schedule of unrealized gains and losses									
T4 - Restricted cash worksheet	07/02/2015								
T5 - Roll forward of long-term and short-term debt	07/02/2015								
Accounts Payable	07/02/2015								
AP1 - Check registers from Oct 1 through November 23, 2015 (additional check runs will be requested till the end of fieldwork date)	07/02/2015								
AP2 - AP detail as of 9/30/15	07/02/2015								
Single Audit									
SA1 - Schedule of expenditures of federal awards	07/02/2015								
6. A schedule of future maturities for outstanding debt (5 year debt payout schedule).	07/02/2015								

a) Proposed segmentation of the engagement.

Our audit is segmented into the planning, fieldwork, and reporting phases as previously detailed.

The following chart depicts our proposed audit timeline for each fiscal year beginning with 2016, based on the timeline provided in the RFP. This may be modified based on discussion with City staff during our audit (planning meetings).

Audit Stage	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Planning Phase:									
Entrance conference	■								
Provide client request list and detail audit plan		■							
Field Work Phase:									
Interim work			■						
Complete field work							■		
Reporting Phase:									
Comments on draft financial stmts								■	
Final CAFR, Single Audit and Management Letter								■	
Exit conference									■
Presentation to City Commission									■

Weekly progress meetings will be held with Mark Mason, Director of Financial Services and/or Christine Cajuste, Assistant Director of Financial Services/Controller at the conclusion of interim work and throughout final fieldwork until issuance of the final report.

b) Staffing assignments and levels to be designated to each proposed segment of the engagement.

The following table summarizes each staff levels approximate hours in the various segments of the audit engagement for the City:

	Partner	Manager	Supervisors & Seniors	Staff	Total
Planning	16	32	52	60	160
Fieldwork	48	96	156	180	480
Reporting	16	32	52	60	160
Total Hours by Level	80	160	260	300	800

c) Extent of evaluation and use of electronic data processing software in the engagement.

The computerized audit tools we use are summarized below:

CaseWare. We use an audit automation tool that streamlines audit work. Use of this software reduces first-year work for your accounting staff and allows for a more efficient audit effort. In an automated audit engagement, workpapers are created and stored in electronic files. Audit program sheets are integrated with electronic workpapers and inserted into a comprehensive engagement file. This tool facilitates our documentation of your financial processes and internal control procedures, as well as testing for an understanding of the actual operation of these processes and controls.

Data mining and extraction. We use IDEA® as our data mining and extraction tool. In addition to some of the more common audit retrieval tools, IDEA® improves audit efficiency by allowing us to perform fewer manual procedures. Functions include: (a) sampling, including selection and evaluation for systematic, random, stratified random, monetary unit and attribute sampling; (b) field manipulation that allows fields to be appended for calculations and recomputations, facilitates account reconciliations and analyzes the population for major or unusual transactions; and (c) field statistics that display and print statistics about transactions.

Secured file transfer protocol. As an RSM client, you will have access to our secured file transfer protocol (SFTP). We will deploy an SFTP data repository in an effort to ensure client-prepared data files are posted to a central location, thus reducing, or otherwise eliminating, issues that may arise when such files are exchanged between client personnel and audit staff. The program we use is called Collaborate and you will have the ability within the program to designate which City staff can have access. Since we realize there are sometimes sensitive data like payroll, multiple folders can be established and access rights for City staff can be restricted to appropriate personnel only. We also use the Project Tracker as our engagement management tool which is housed on Collaborate.

We will also look at the City's general access controls, IT general controls and application level controls with assistance from technology specialists from our Risk Advisory Services group. This will include a look at your system security and system vulnerability. This is important in current times with the upswing in cyber attacks and increased reliance by our government clients on the IT systems.

d) Approach to be taken to gain and document an understanding of the City of Tamarac's internal control structure

During the internal control testing phase, we will develop an initial understanding of the City's internal control environment. In conducting our study and evaluation of internal accounting and administrative controls, we will:

- Perform an in-depth review of internal control documentation
- Use internal control narratives to document key flows of information
- Document our understanding of the information systems and control activities (including controls over segregation of duties, safeguarding of assets, and asset accountability) for significant accounts and classes of transactions
- Utilize our IDEA file interrogation software to make random selections for applicable tests of controls
- Evaluate audit risk for all key financial statement assertions and compliance determinations

e) Approach to be taken in determining laws and regulations that will be subject to audit test work.

In accordance with Government Auditing Standards, we will design the audit to gather sufficient appropriate evidence related to auditee compliance with laws, regulations and provision of contracts and agreements that could have a direct and material effect on the financial statements. In addition, we will be alert to situations or transactions that could be indicative of illegal acts or abuse. Our audit procedures will include inquiry of the City's personnel, as well as a review of the Florida state law and codes along with any relevant contracts, lease agreements or other binding contracts. Our audit procedures will be designed to detect material noncompliance with the applicable provisions. This will include compliance with the Rules of the Florida Auditor General and any special attestation or other compliance reports required under state laws or local agreements, as noted in your Request for Proposal.

f) Approach to be taken in determining audit samples for purposes of test of compliance.

RSM uses both statistical and non-statistical sampling in selecting items for testing by compliance and/or substantive tests where it is determined to be cost beneficial and efficient to sample the population.

Audit sampling will normally be used in audits of governmental units to perform the following kinds of test of compliance:

- Compliance tests of internal accounting control procedures that we plan to rely on to reduce the scope of planned substantive tests.
- Compliance tests to provide reasonable assurance that internal control (accounting and administrative) procedures used in administering federal and state financial assistance programs, if any, are being applied as prescribed.

For the audit of the City's financial statements, we anticipate wherever possible performing dual purpose testing and testing compliance and controls simultaneously to be more efficient. Our compliance samples will be driven by the inherent and control risk of each major program or project using the AICPA recommended sample sizes.

g) Approach to be taken in completing Federal and State Single Audit.

A substantial number of our public sector and higher education clients receive federal funds and require a single audit in accordance with OMB Circular A-133 or OMB Uniform Guidance, as applicable. Our team of professionals possesses comprehensive knowledge of accounting requirements, federal procurement regulations and cost-accounting standards and their impact on these organizations.

As a firm, we have performed hundreds of single audits annually and have received extensive training in governmental accounting, auditing and financial reporting. In addition, our professionals receive specialized training on the compliance requirements of OMB Circular A-133, OMB Uniform Guidance, and the use of the related compliance supplements, as applicable.

The engagement team brings in-depth knowledge of OMB Circular A-133, OMB Uniform Guidance, federal acquisition regulations, as applicable, as interpreted by government auditors, positioning them to assist you in areas such as the following:

- Advise on allowable costs
- Interface and mediate with pertinent agencies in each step of an award process
- Defend your organization from allegations by audit agencies with regard to compensation, allowable costs and allocation, and timekeeping policies
- Review allocation of fringe expenses
- Review allocation of expenses among fringe, G&A, and overhead expense pools and the propriety of the bases over which they are allocated
- Compare proposed rates with actual rates and analyze variances
- Recommend the best presentation and timing of indirect rate structure revisions
- Perform proactive government audit risk assessments including evaluation of compensation, uncompensated overtime, timekeeping practices, capitalization and expense policies, and other issues as necessary.
- Provide recommendations on best practices to improve your internal controls over grant management

We will deliver more than just an interpretation of the rules and regulations as they exist. Our professionals will give the City insight into how the federal government operates, removing the burden of having to train staff in the intricacies of government grant accounting and federal regulations.

9. PROOF OF PROFESSIONAL LIABILITY INSURANCE

Firms shall provide proof that they are in compliance with the insurance requirements as described in Section IV.17 regarding minimum coverage for insurance including professional liability coverage.

We have reviewed the insurance requirements as outlined in the City's Request for Proposal and RSM affirms that we meet all levels of these requirements. We are providing sample insurance certificates in the Appendix of this proposal, as evidence of our coverage levels. Upon engagement by the City, we will obtain the required Insurance certificates naming the City as an additional insured on the policy.

10. IDENTIFICATION OF ANTICIPATED POTENTIAL AUDIT PROBLEMS

Based on our knowledge of entities similar to the City and review of your CAFR and other reports, we do not anticipate there being any potential audit problems. In the event that audit problems arise, our overriding firm philosophy toward issue resolution is the fact that the financial statements are representation of and by the City. Therefore, we believe that as long as the City has a rational or defensible position, the City should be able to employ that accounting treatment without any negative audit impact. RSM will work with the City toward this end.

We use the following approach to seek a mutually agreeable resolution of accounting and reporting issues with the understanding as we stated that they are your financial statements:

Step 1- Define and understand the issue through discussion with the City's management and verified audit information.

Step 2- Make an initial assessment of the impact of alternative accounting treatments.

Step 3- If the issue has the potential for a significant impact, we will gather research which may include the following: obtain the City's research and rationale for their positions; gather additional details; draw on common practices within other Florida governments; and utilize recognized National Firm experts.

Step 4 - Discuss with the City's staff and resolve the issue.

11. ADDITIONAL INFORMATION

This section shall include the following items:

- a) *Provide a summary of any litigation filed against the Proposer in the past three years that is related to the services that Proposer provides in the regular course of business. The summary shall state the nature of the litigation, a brief description of the case, the outcome or projected outcome, and the monetary amounts involved.*

As previously mentioned in Section 4.c, RSM is a national provider of accounting, tax and consulting services. Like other professional services firms, we engage in matters with legal and regulatory implications as a part of doing business. At any given time, most public accounting firms will have ongoing legal activity.

As is customary within the accounting profession and other professional practices, RSM does not disclose information pertaining to legal proceedings. Settlements and regulatory activity often involve matters that are bound by confidentiality agreements and orders that prohibit comment. However, there are no pending or actual claims that could reasonably be expected to impact our ability to serve our clients generally, or to provide the services contemplated by this proposal, specifically.

During the last two years, we have not been a defendant in any litigation, or regulatory action arising out of professional services performed for any state, county, school district, municipality or special district. This representation encompasses our nationwide practice at RSM.

- b) *Provide a financial statement, annual report, or other similar evidence of Proposer's financial stability.*

As a limited liability partnership, RSM US LLP has no requirement to prepare financial statements for external release. We affirm, however, that RSM has the capacity—both in size and financial strength—to serve our clients, as illustrated by the following:

- Founded in 1926, today RSM is the fifth largest accounting, tax and consulting firm in the U.S., as ranked in Accounting Today's 2016 Top 100 Report.
- For the most recent fiscal year ended April 30, 2015, RSM reported revenue of \$1.637 billion, an increase of 11.3% in comparison to the prior year. The average of our last three fiscal years of revenue is \$1.491 billion.
- RSM has 8,000 professionals and associates in over 80 cities nationwide.
- RSM US LLP is a member of RSM International, a global network of independent assurance, tax and consulting firms with more than 38,000 professionals worldwide.
- As of January 14, 2016, RSM US LLP was assigned a low risk commercial credit score. An independent D&B comprehensive credit report for RSM US LLP (DUNS # 07-348-2424) can be ordered via the D&B website at <http://www.dnb.com/>.

RSM US LLP maintains a level of insurance coverage customary for companies of our financial size and strength. We carry commercial general liability, automobile liability, statutory workers' compensation/employers' liability, property, network security & privacy liability, professional liability (i.e., errors and omissions), and other miscellaneous insurance policies. Proof of relevant coverage is located in the Appendix to this proposal. However, to affirm that RSM has significant size and financial strength to serve the City, following is a copy of our CFO certificate attesting to the financial condition of the firm.



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October 26, 2015

PRIVATE & CONFIDENTIAL

RSM US LLP is a private limited liability partnership. As such, we have no audit requirement nor do we have a requirement to prepare financial statements for external release. However, to demonstrate the financial strength of the organization, I can state that as of April 30, 2015, RSM US LLP had working capital in excess of \$200,000,000 and net assets in excess of \$655,000,000 and revenues for the fiscal year ending April 30, 2015 in excess of \$1,630,000,000.

Douglas Opheim
Chief Financial Officer

Date: 10/26/15

- c) *Identify the type of business entity involved (e.g., sole proprietorship, partnership, corporation, etc.). Identify whether the business entity is incorporated in Florida, another state or a foreign country.*

RSM US LLP is an Iowa limited liability partnership incorporated December 30, 1994.

- d) *Provide the Federal Employer ID number of the Proposer.*

RSM's Federal Employer ID number is 42-0714325

- e) *Any additional information, which the Proposer considers pertinent for consideration, should be included in this part of the proposal.*

Publications and webcasts



As our client, the City will have access to a variety of technical and advisory publications that cover information about current events and changes in laws and regulations.

The following are examples of communications available to you:

- **Financial Reporting Insights.** A biweekly resource for recent financial reporting developments and practice issues.
- **RSM Tax Digest.** A monthly newsletter highlighting tax developments of interest to today's organizations.
- Educational webcasts and seminars. We offer frequent virtual and in-person presentations on topics of importance to our clients

Timely information

We have resources dedicated to the timely communication of relevant information affecting business in general and our client's industries in particular. A sampling of our publications which are available to clients and friends of the firm include:

- **Muse** – a quarterly newsletter for government and not-for-profit entities to keep them abreast of the latest industry news and information featuring topics such as risk assessment, benchmarking and audit committee effectiveness.
- **National A&A Insights** – an electronic newsletter covering the latest in audit and accounting developments relevant to all industries.

Industry updates and education

This includes both live seminars we host as well as year round access to our industry newsletters and webinars on the latest audit and accounting issues and challenges facing our clients (i.e. cybersecurity). We also present on a variety of technical and industry-specific topics.

As an additional measure of our commitment to you, if selected as your auditors, we will commit to providing your professional staff with 8 hours of continuing professional education annually at no charge, for the life of the contract. On an annual basis we offer one of the largest local Florida government training seminars focusing on key issues facing our government clients. Average attendance is in excess of two hundred people annually. City management and staff will be able to attend this training annually. In addition to receiving pertinent government CPE training, City staff will benefit from networking with staff from other local municipalities. As mentioned earlier, several key team members frequently present on audit and accounting issues and would welcome the opportunity to provide in-house training to your key accounting staff.

Accounting research

RSM offers our clients access to online research through CCH's Accounting Research Manager at our discounted rate. This web-based tool includes the original GASB Statements and Codification of Governmental Accounting and Financial Reporting Standards, GASB Implementation Guide and guidance on many other accounting standards and applications.

APPENDIX

Biographies

Peer Review

References

Offeror's Certification

Offeror's Qualification Statement

Non-Collusive Affidavit

Acknowledgement – Non-Collusive Affidavit

Vendor Drug-Free Workplace

Proof of Insurance

Acknowledgement of Addenda

Copy of Firm License



Bob Feldmann

Partner, Public Sector
National Public Sector Assurance Leader
RSM US LLP
Miami, Florida
bob.feldman@rsmus.com
1 305 442 8801



Summary of experience

Bob is our Southeast Market Public Sector Practice Leader and is the Miami Office Managing Partner. He is the National Public Sector Assurance Leader for the firm. Bob is part of the Firm's Tribal Services and National Gaming Group. Bob has over 30 years of audit and accounting experience, serving as partner on various not-for-profit and governmental clients. His experience includes performing audits in accordance with Government Auditing Standards, OMB Circular A-133, Federal Single Audit Act, Florida Single Audit Act, and the Rules of the Auditor General of the State of Florida.

Representative client list

- City of Aventura
- City of Cooper City
- City of Coconut Creek
- City of Coral Gables
- City of Coral Springs
- City of Deerfield Beach
- City of Hallandale Beach
- City of Jacksonville
- City of Miami
- City of North Miami
- City of North Lauderdale
- City of Palm Beach Gardens
- Broward County, Florida
- Palm Beach County
- Seminole Tribe of Florida
- Miami-Dade County School Board
- University of Miami
- Palm Beach County Department of Airports
- Boca Raton Airport Authority

Professional affiliations and credentials

- American Institute of Certified Public Accountants, member
- Beacon Council, board member
- Broward County Salvation Army Adult Rehabilitation Center, Advisory Council Chairman
- FIU President's Council
- FIU School of Accounting Advisory Board
- Florida Government Finance Officers Association, associate member
- Florida Healthcare Association
- Florida Institute of Certified Public Accountants, member
- Government Finance Officers Association, associate member
- Greater Miami Chamber of Commerce, trustee member
- Healthcare Financial Management Association

Education

- Bachelor of Science, Accounting, University of Florida
- Master of Science, Taxation, University of Miami
- CFO Program, University of Minnesota Graduate School of Business



Brett Friedman, CPA

Partner, Public Sector
RSM US LLP
Fort Lauderdale, Florida
brett.friedman@rsmus.com
1 954 356 5721

Summary of Experience

Brett has more than 20 years of experience providing audit and consulting services to governmental and not-for-profit clients. His experience includes leading large governmental audits. A partial listing of his government audit experience follows:

- City of Aventura
- City of West Palm Beach
- City of Boca Raton
- City of Cape Coral
- City of Coconut Creek
- City of Coral Gables
- City of Coral Springs
- City of Deerfield Beach
- City of Florida City
- City of Hallandale Beach
- City of Hollywood
- City of Miami Springs
- City of Jacksonville
- City of North Miami
- City of North Miami Beach
- City of Pembroke Pines
- City of Sunrise
- Town of Davie
- Village of Key Biscayne
- Broward County
- Clay County
- Glades County
- Martin County
- Miami-Dade County
- Palm Beach County
- Broward County Department of Airports
- Jacksonville Aviation Authority
- Jacksonville Port Authority
- Palm Beach County Department of Airports
- South Florida Water Management District
- Miami-Dade County School Board
- School Board of Broward County
- School District of Palm Beach County

Educational Background, Certifications and Other Training

- American Institute of Certified Public Accountants, Member
- FICPA State and Local Government Section, FICPA Florida Industry Section and FICPA Accounting Auditing Section, Committee Member
- FIU Career Management Services Advisory Board, Chair
- Florida Institute of Certified Public Accountants, Member
- Florida International University School of Accounting Corporate Advisory Board, Member
- Government Finance Officers Association and Florida GFOA, Associate Member
- Miami Downtown Chapter of the FICPA, Past President
- University of Miami School of Accounting Corporate Advisory Board, Member
- Government Finance Officers Association Special Review Committee Member
- Florida Government Finance Officers Association 2015 conference presenter, *Internal Auditing 101*

Education

- State University of New York at Albany, Bachelor of Science in Accounting & Economics
- University of Miami, Masters of Business Administration



Donnovan Maginley, CPA

Partner, Public Sector
RSM US LLP
Miami, FL
donnovan.maginley@rsmus.com
305.569.7986



Summary of Experience

Donnovan has over 20 years of audit experience and has devoted his entire career serving the public sector. Throughout his career, he has managed and supervised audits of very large and complex municipal engagements, including Miami-Dade County, Miami-Dade County Clerk of the Courts, Broward County, Lee County, and the City of Miami. His recent experience afforded him the opportunity to implement GASBs 53 and 54. Donovan has been involved in special projects that include assisting in the development of an operating budget for a municipal entity that was declared to be in a financial emergency, the preparation of comfort letters in association with various bond offerings, and the formation of an indirect cost allocation plan that aided in the allocation of applicable cost to grants. Donovan's extensive experience enables him to provide timely feedback and "best practice" recommendations relating to various accounting practices and internal control improvements. A partial listing of his government audit experience follows:

- City of Cooper City
- City of Florida City
- City of Miami
- City of Miami, Department of Off-Street Parking
- City of Hollywood
- City of Miami Beach
- City of Miami Springs
- City of North Miami
- City of Palm Beach Gardens
- City of Pembroke Pines
- City of Pompano Beach
- City of Sunrise
- Miami-Dade County
- Miami-Dade Seaport Department
- Miami-Dade Solid Waste Department
- Broward County
- Palm Beach County
- Miami-Dade County School Board
- Palm Beach County School District

Professional Affiliations and Credentials

- Certified Public Accountant, State of Florida and Washington D.C.
- American Institute of Certified Public Accountants, Member
- Florida Institute of Certified Public Accountants, Member
- Government Finance Officers Association and Florida GFOA, Associate Member
- Board member and finance committee member of the Miami Coalition for the Homeless

Education

- Barry University, Bachelor of Science, Accounting
- Barry University, Master's of Professional Accounting



Anil Harris, CPA

Senior Manager, Public Sector
RSM US LLP
Fort Lauderdale, Florida
anil.harris@rsmus.com
954.356.5730



Summary of Experience

Anil is a senior manager in the public sector practice focusing on government entities. His experience includes performing audits in accordance with Government Auditing Standards, OMB Circular A-133, Federal Single Audit Act, Florida Single Audit Act, and the Rules of the Auditor General of the State of Florida.

Anil has over 10 years of government auditing experience. A partial listing of his government audit experience follows:

- City of Coconut Creek
- City of Coral Gables
- City of Miami
- City of Miramar
- City of Coral Springs
- City of Hollywood
- City of Jacksonville
- Glades County
- Miami-Dade County
- Palm Beach County
- School Board of Miami-Dade County
- School District of Palm Beach County

Professional Affiliations and Credentials

- American Institute of Certified Public Accountants, member
- Florida Institute of Certified Public Accountants, member
- Florida Government Finance Officers Association, member

Education

- Bachelor of Science, Accounting University of Florida
- Masters, Accounting, University of Florida



Natalee K. Camoesas, CPA

Supervisor, Assurance Services
RSM US LLP
Fort Lauderdale, Florida
natalee.camoesas@rsmus.com
954.462.6300



Summary of experience

Natalee has over seven years of public accounting experience, providing financial and compliance audit and consultation services to a variety of public sector entities. She focuses primarily on, cities, counties, school districts, healthcare organizations, and not-for-profit organizations.

A partial listing of her government/not-for-profit audit experience follows:

- City of Coral Springs
- City of Deerfield Beach
- City of Fernandina Beach
- City of Fort Lauderdale
- City of Jacksonville Beach
- City of Jacob City
- City of Miramar
- City of Pompano Beach
- Broward County
- Liberty County
- Nassau County
- Palm Beach County
- Broward Regional Health and Planning Council
- Dog Island Special Conservation District
- Florida Association of Court Clerks, Inc
- Florida Medical Practice Plan, Inc.
- Florida Sheriff Youth Ranches, Inc
- Florida State University International Programs
- School Board of Broward County
- School Board of Escambia County
- School Board of Manatee County

In her current role, Natalee delivers advice and consultation regarding complex accounting matters, assists engagement teams conducting and supervising audits, and is responsible for ensuring that reports issued by the firm comply with professional standards.

Professional affiliations and credentials

- Certified Public Accountant, State of Florida
- American Institute of Certified Public Accountants, Member
- Florida Government Finance Officers Association, Program Committee Member
- Florida Institute of Certified Public Accountants, Member

Education

- Bachelor of Science, Accounting, Florida State University
- Bachelor of Science, Finance, Florida State University



Alexandra M. Lorie

Director, RAS Technology
RSM US LLP
Miami, FL
alexandra.lorie@rsmus.com
305.742.7117



Summary of Experience

Alexandra Lorie is a Director in RSM's Information Technology (IT) risk advisory and business consulting practice in Miami, Florida. Alexandra is a consulting professional and project manager with over 15 years of experience working in "Big 4" and global technology consulting firms. Alexandra has experience leading and coordinating business and IT engagements helping companies in a variety of industries. Alexandra possesses a Master's in Management Information Systems.

Areas of experience include IT general control and application control reviews, IT risk assessments, Sarbanes-Oxley Section 404 and FDICIA compliance, IT attestation (SOC 1/2), project and engagement management, special IT projects and program assessments, business process analysis and improvement, policy and procedure evaluation and development, and system development and implementation.

Representative Client List

- City of Coral Gables
- City of Coral Springs
- City of Hollywood
- City of Homestead
- City of Jacksonville
- City of Miami
- City of Miami Beach
- City of Miramar
- City of Pompano Beach
- Palm Beach County
Department of Airports
- Broward County School Board
- School District of Palm Beach
County
- School Board of Brevard County
- School Board of Miami-Dade
County
- Department of Off-Street Parking
- Greater Miami Convention &
Visitors Bureau
- John S. & James L. Knight
Foundation
- Broward County Clerk of Courts
- Coral Gables Clerk of Courts
- South Florida Water
Management District
- Brevard County
- Miami-Dade County

Professional Affiliations and Certifications

- Information Systems Audit and Control Association (ISACA)
- Institute of Internal Auditors (IIA)

Education

- Master of Science in Management Information Systems, Florida International University
- Bachelor of Business Administration in International Finance and Marketing, and Computer Information Systems, University of Miami



Lisa Chanzit

Actuarial Specialist
lisa.chanzit@rsmus.com



Summary of Experience

Lisa is a Director of the Actuarial Services practice in RSM's Human Capital Services unit, providing actuarial consulting services for self-insured and fully insured plan sponsors in the public and private sectors. She has over 32 years of actuarial experience. She provides actuarial support for the firm's audits of government entities, insurance companies, captives, risk pools, and self-insured corporations. A sample listing of the governmental clients Lisa has served include the following:

- City of Coral Gables
- City of Deerfield Beach
- City of Hollywood
- City of Miami
- City of Miami Beach
- City of Miramar
- City of Jacksonville
- City of Pompano Beach
- Palm Beach County
- School Board of Broward County
- School Board of Miami-Dade County

Professional Affiliations and Credentials

She is a member of the Public Risk Management Association working group on Accounting Standards and Reporting Guidelines and GASB10 Omnibus Project Committee. She is also a member of the CAS Textbook Committee, Syllabus Committee, Hachemeister Prize Committee, Audit Committee, and AAA Financial Reporting Principles Committee.

Education

She holds a Bachelor of Arts in Mathematics and Biology from the University of Rochester and a Master of Science in Statistics from the University of Chicago.

System Review Report

To the Partners of
McGladrey LLP
and the National Peer Review Committee
of the American Institute of Certified
Public Accountants Peer Review Board

We have reviewed the system of quality control for the accounting and auditing practice of McGladrey LLP (the "firm") applicable to non-SEC issuers in effect for the year ended April 30, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, and audits of carrying broker-dealers, and examinations of service organizations [Service Organizations Control (SOC) 1 and 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of McGladrey LLP applicable to non-SEC issuers in effect for the year ended April 30, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. McGladrey LLP has received a peer review rating of *pass*.

BKD, LLP

December 4, 2013



Peer Review Program

Administered by the National Peer Review Committee

American Institute of CPAs
220 Leigh Farm Road
Durham, NC 27707-8110

December 19, 2013

Joseph Michael Adams, CPA
McGladrey LLP
1 S Wacker Dr Ste 800
Chicago, IL 60606

Dear Mr. Adams:

It is my pleasure to notify you that on December 12, 2013 the National Peer Review Committee accepted the report on the most recent system peer review of your firm. The due date for your next review is October 31, 2016. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Sincerely,

A handwritten signature in cursive script that reads "Betty Jo Charles".

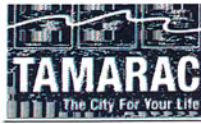
Betty Jo Charles
Chair, National Peer Review Committee
nprc@aicpa.org 919 402-4502

cc: John Mark Edwardson; Andrew V. Lear

Firm Number: 10046712

Review Number 347652

Letter ID: 850189



REFERENCES

Please list government agencies and/or private firms with whom you have done business during the last five years:

Your Company Name Address 100 NE Third Avenue, Suite 300
City State Zip Phone/Fax Fort Lauderdale, FL 33301
E-mail brett.friedman@rsmus.com

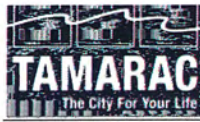
Agency/Firm Name: Address City of Deerfield Beach
City State Zip 150 NE 2 Avenue, Deerfield Beach, FL 33441
Phone/Fax 954.480.4225 / 954.480.4223
Contact Name Hugh Dunkley, Finance Director

Agency/Firm Name: Address City of Coral Gables
City State Zip 405 Biltmore Way, Coral Gables, FL 33114
Phone/Fax 305.460.5275 / 305.460.5371
Contact Name Diana Gomez, Finance Director

Agency/Firm Name: Address City of Coral Springs
City State Zip 9551 W. Sample Road, Coral Springs, FL 33065
Phone/Fax 954.344.1092 / 305.344.1198
Contact Name Kim Moskowitz, Controller

Agency/Firm Name: Address City of Pompano Beach
City State Zip 100 W. Atlantic Blvd., Pompano Beach, FL 33060
Phone/Fax 954.786.4605 / 954.786.4504
Contact Name Suzette Sibble, Finance Director

Agency/Firm Name: Address City of Miramar
City State Zip 2300 Civic Center Place, Miramar, FL 33025
Phone/Fax 954.602.3051 / 954.602.3779
Contact Name Barbara Hastings, Assistant Finance Director and
Elaine Connors, Chief Accountant 954.602.3158



CERTIFICATION

THIS DOCUMENT MUST BE SUBMITTED WITH THE PROPOSAL

We (I), the undersigned, hereby agree to furnish the item(s)/service(s) described in the Invitation to Bid. We (I) certify that we(I) have read the entire document, including the Scope of Work, Additional Requirements, Supplemental Attachments, Instructions to Proposers, Terms and Conditions, and any addenda issued. We agree to comply with all of the requirements of the entire Request for Proposals.

Indicate which type of organization below:

INDIVIDUAL ☐ PARTNERSHIP ☒ CORPORATION ☐ OTHER ☐

If "other", Explain: _____

Brett Friedman
Authorized Signature

RSM US LLP
Company Name

Brett Friedman
Typed/Printed Name

100 NE Third Avenue, Suite 300
Address

954.356.5721
Telephone

Fort Lauderdale, FL 33301
City, State, ZIP

954.462.4607
Fax

42-0714325
Federal Tax ID Number

brett.friedman@rsmus.com
Email address for above signer (if any)



OFFEROR'S QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Tamarac
Purchasing and Contracts Manager
7525 NW 88th Avenue
Tamarac, Florida 33321

Submitted By: Brett Friedman, Partner
Name: RSM US LLP
Address: 100 NE Third Avenue, Suite 300
City, State, Zip Fort Lauderdale, FL 33301
Telephone No. 954.356.5721
Fax No. 954.462.4607

Check One

- ☐ Corporation
☒ Partnership
☐ Individual
☐ Other

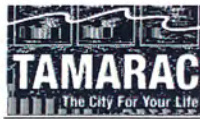
State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Offer is: RSM US LLP

The address of the principal place of business is:

100 NE Third Avenue, Suite 300
Fort Lauderdale, FL 33301

1. If Offeror is a corporation, answer the following: **N/A**
- a) Date of Incorporation: _____
 - b) State of Incorporation: _____
 - c) President's name: _____
 - d) Vice President's name: _____
 - e) Secretary's name: _____
 - f) Treasurer's name: _____
 - g) Name and address of Resident Agent: _____



2. If Offeror is an individual or a partnership, answer the following:

- h) Date of organization: June 1, 1926
i) Name, address and ownership units of all partners:

Our firm has more than 80 offices nationwide with more than 685 partners. No partner has ownership of more than 5% of the Firm.

- j) State whether general or limited partnership: Limited Liability Partnership

3. If Offeror is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

Not Applicable

4. If Offeror is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute. N/A

5. How many years has your organization been in business under its present business name? Since October 26, 2015

- j) Under what other former names has your organization operated?

Since its inception in 1926, the Firm has operated under the following names (in chronological order): I.B. McGladrey Co.; McGladrey, Hansen and Dunn; McGladrey, Hendrickson & Pullen; McGladrey & Pullen; RSM McGladrey and McGladrey & Pullen; McGladrey LLP and RSM US LLP

6. Indicate registration, license numbers or certificate numbers for the businesses or professions, which are the subject of this Bid. Please attach certificate of competency and/or state registration.

#ADP004384 State of Florida – Department of Business and Professional Regulation

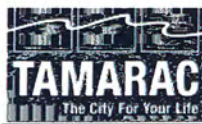
7. Do you have a complete set of documents, including drawings and addenda?

☒ YES ☐ NO

8. Have you ever failed to complete any work or engagement awarded to you? If so, state when, where and why:

RSM has never failed to complete any engagement for which we have been awarded.

9. State the names, telephone numbers and last known addresses of three (3) owners, individuals or representatives of owners with the most knowledge of work which you have performed and to which you refer (government owners are preferred as references).

**Name****Address****Telephone**

Please see references page for the names and addresses of individuals with the most knowledge of RSM's work which has been performed.

10. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

All engagement team members assigned to the City's engagement have vast amounts of government auditing experience. Each are certified public accountants licensed to practice in the State of Florida. See team member biographies attached to the Appendix of this proposal.

11. State the name of the individual who will have personal supervision of the work:

Brett Friedman, Partner

12. State the name and address of attorney, if any, for the business of the Offeror:

RSM General Counsel's Office: 200 S. Wacker Drive #3900, Chicago, IL 60606

13. State the names and addresses of all businesses and/or individuals who own an interest of more than five percent (5%) of the Offeror's business and indicate the percentage owned of each such business and/or individual:

Our firm has more than 80 offices nationwide with more than 685 partners. No partner has ownership of more than 5% of the firm.

14. State the names, addresses and the type of business of all firms that are partially or wholly owned by Offeror:

None

15. State the name of Surety Company which will be providing the bond, and name and address of agent:

Per RFP, there is no bond requirement

16. Bank References:

<u>Bank</u>	<u>Address</u>	<u>Telephone</u>
Bank of America	100 West 33 rd Street, New York, NY 10001	Phone: 888.715.1000 ext 86080

17. Attach a financial statement including Proposer's latest balance sheet and income statement showing the following items:

- a) Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials, real estate, stocks and bonds, equipment, furniture and fixtures, inventory and prepaid expenses):
- b) Net Fixed Assets
- c) Other Assets
- d) Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries, real estate encumbrances and accrued payroll taxes).
- e) Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus, and retained earnings).

As noted in the proposal (Section 11.b), as a limited liability partnership, RSM US LLP has no requirement to prepare financial statements for external release. However, to affirm that RSM has significant size and financial strength to serve the City of Tamarac, included with the proposal is a copy of our CFO certificate attesting to the financial condition of the firm.

18. State the name of the firm preparing the financial statement and date thereof:

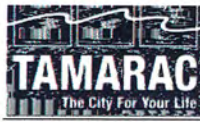
Not applicable – see above

19. Is this financial statement for the identical organization named on page one?

YES **NO** See response to #17 above

20. If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

Not applicable – see response to # 17 above



The Offeror acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by owner in awarding the contract and such information is warranted by Offeror to be true. The discovery of any omission or misstatement that materially affects the Offeror's qualifications to perform under the contract shall cause the owner to reject the proposal, and if after the award, to cancel and terminate the award and/or contract.

Brett Fick
Signature

ACKNOWLEDGEMENT

OFFEROR'S QUALIFICATION STATEMENT

State of Florida

County of Broward

On this the 20 day of April, 2016, before me,
the undersigned Notary Public of the State of Florida, personally appeared

Brett Friedman

and

(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

Carol Morgan Kuzava
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC

SEAL OF OFFICE:



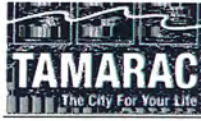
Carol Morgan Kuzava

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)

- ☒ Personally known to me, or
☐ Produced identification:

(Type of Identification Produced)

- ☐ DID take an oath, or
☒ DID NOT take an oath

**NON-COLLUSIVE AFFIDAVIT**State of FloridaCounty of Broward

Brett Friedman being first duly sworn,
deposes and says that:

1. He/she is the Partner, (Owner, Partner, Officer, Representative or Agent) of RSM US LLP, the Offeror that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
5. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Offeror or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

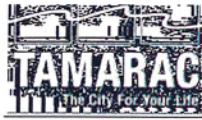
Signed, sealed and delivered in the presence of:

[Signature]
Witness

By

[Signature]Brett FriedmanPrinted NamePartnerTitle

[Signature]
Witness



ACKNOWLEDGMENT

NON-COLLUSIVE AFFIDAVIT

State of Florida

County of Broward

On this the 20 day of April, 2016, before me, the undersigned Notary Public of the State of Florida, personally appeared

Brett Friedman and
(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand
and official seal.

Carol Morgan Kuzava

NOTARY PUBLIC, STATE OF FLORIDA
Carol Morgan Kuzava

NOTARY PUBLIC

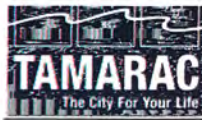
SEAL OF OFFICE:



(Name of Notary
Public: Print, Stamp, or
Type as Commissioned)

☒ Personally known to me, or ☐ Produced identification:

(Type of Identification Produced) ☐ DID take an oath, or ☒ DID NOT take an oath

**VENDOR DRUG-FREE WORKPLACE**

Preference may be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE PROPOSALS - Preference may be given to businesses with drug-free workplace programs. Whenever two or more proposals that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that _____ the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after each conviction.
5. Impose a section on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section. As the person authorized to sign the statement, I certify that this form complies fully with the above requirements.

Authorized Signature

RSM US LLP

Company Name



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/02/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. 199 Water Street, 9th Floor New York, N.Y. 10038	CONTACT NAME:	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL:	
INSURED RSM US LLP 331 West Third Street, Suite 200 Davenport, IA 52801	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: North American Capacity Insurance Company		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Miscellaneous Professional Liability Insurance		ZZL0000117-02	04-Jan-15	01-Jul-16	Not less than US\$1,000,000 any one claim and in the aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

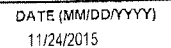
SAMPLE INSURANCE CERTIFICATE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

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IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Marsh USA Inc. 2405 Grand Boulevard, #900 Kansas City, MO 64108 Attn: KansasCity CertRequest@marsh.com Fax: 212-948-0015		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):
INSURED RSM US LLP One South Wacker Drive, Suite 800 Chicago, IL 60606		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Sentry Insurance A Mutual Company		24988
		INSURER B : Sentry Casualty Company		28460
		INSURER C : N/A		N/A
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES	CERTIFICATE NUMBER:	CHI-006057595-11	REVISION NUMBER: 8
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X	COMMERCIAL GENERAL LIABILITY			90-18524-04	11/30/2015	11/30/2018	EACH OCCURRENCE	\$ 1,000,000
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
								MED EXP (Any one person)	\$ 10,000
								PERSONAL & ADV INJURY	\$ 1,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	X	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/PO/ AGG	\$ 2,000,000
		OTHER							\$
A	X	AUTOMOBILE LIABILITY			90-18524-05 (AOS)	11/30/2015	11/30/2016	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
A	X	ANY AUTO			90-18524-06 (MA)	11/30/2015	11/30/2016	BODILY INJURY (Per person)	\$
		ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	X	HIRED AUTOS	X					PROPERTY DAMAGE (Per accident)	\$
									\$
		UMBRELLA LIAB						EACH OCCURRENCE	\$
		EXCESS LIAB						AGGREGATE	\$
		DED							\$
		RETENTION \$							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N		90-18524-01 (AOS)	11/30/2015	11/30/2016	X PER STATUTE <input type="checkbox"/> OTH-ER	
B		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N	N/A	90-18524-02 (WJ)	11/30/2015	11/30/2016	E L EACH ACCIDENT	\$ 1,000,000
		If yes, describe under DESCRIPTION OF OPERATIONS below						E L DISEASE - EA EMPLOYEE	\$ 1,000,000
								E L DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<p>CERTIFICATE HOLDER</p>	<p>CANCELLATION</p>
<p>SAMPLE INSURANCE CERTIFICATE</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE of Marsh USA Inc.</p> <p>Keith A. Stiles </p>

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ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

RSM is in receipt of the following addenda:

Addendum 1 issued: March 22, 2016

Addendum 2 Issued: March 29, 2016

Addendum 3 Issued: April 11, 2016

Company Name: RSM US LLP

Authorized Signature:  Date: April 20, 2016

Printed Name: Brett Friedman

4:34:04 PM 1/4/2016

Licensee Details**Licensee Information**

Name: **RSM US LLP (Primary Name)**
Main Address: **801 NICOLLET MALL, SUITE 1100
MINNEAPOLIS Minnesota 55402**
County: **OUT OF STATE**

License Mailing:

LicenseLocation: **ONE SOUTH WACKER DRIVE
SUITE 800
CHICAGO IL 60606**
County: **OUT OF STATE**

License Information

License Type: **FIRM**
Rank: **CPA Firms**
License Number: **ADP004384**
Status: **Current**
Licensure Date: **03/05/1984**
Expires: **12/31/2017**

Special Qualifications **Qualification Effective**
Partnership **10/01/2013**

Alternate Names**[View Related License Information](#)****[View License Complaint](#)**

1940 North Monroe Street, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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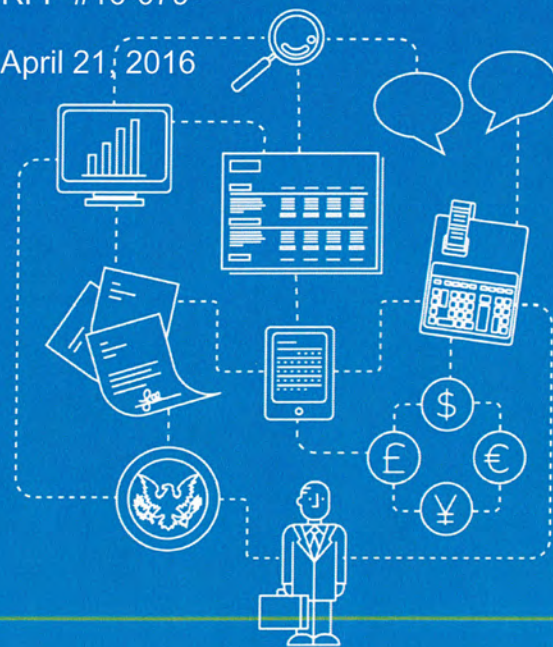
Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our **Chapter 455** page to determine if you are affected by this change.

DOLLAR COST PROPOSAL TO PROVIDE FINANCIAL AUDIT SERVICES TO

THE CITY OF TAMARAC,
FLORIDA

RFP #16-079

April 21, 2016



RSM US LLP

100 NE Third Avenue, Suite 300

Fort Lauderdale, FL 33301

Brett Friedman, Partner

954.356.5721

Name of Firm: RSM US LLP

The undersigned hereby confirms that I am entitled to represent the firm, empowered to submit the bid and authorized to sign a contract with the City of Tamarac, Florida.



BY: Brett Friedman, Partner DATE: April 20, 2016

Total All-Inclusive Maximum Price for 2016 engagement \$ 103,500

**PROPOSAL FORM
APPENDIX B
PART 1**

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDIT OF THE SEPTEMBER 30, 2016 – 2020 FINANCIAL STATEMENTS:
SUPPORT SCHEDULE FOR AUDIT SERVICES**

	HOURS	PROPOSED HOURLY RATES	PROPOSED TOTAL
Partners	80	\$300	\$24,000
Managers	160	200	32,000
Supervisory Staff	260	150	39,000
Staff	290	105	30,450
Other (specify)	10	80	800
Less Courtesy Discount			(22,750)
Subtotal			\$103,500
Other Expenses (specify):			
Total Price for Audit Services			
Year 1			\$103,500
Year 2			\$103,500
Year 3			\$106,500
Year 4			\$106,500
Year 5			\$106,500
Grand Total Price for Audit Services (5 Years)			\$526,500

NOTE: If the proposed hourly rates used to calculate the total all-inclusive price for any contract year are different from contract year 1 rates, provide an index for those years or provide rates for each staff level and each contract year for which there is a change. Also include a statement as to whether those rates will be applicable for any additional professional services, which may be requested during those contract years.

APPENDIX B

PART 2

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES FOR THE AUDIT OF THE 2016 FINANCIAL STATEMENTS: COMBINING SCHEDULES – ALL SERVICES DESCRIBED IN THE REQUEST FOR PROPOSALS SECTION II (E)

Nature of Service to be Provided	Schedule	Total Price
Florida Single Audit	\$3,500	\$3,500
Federal Single Audit	\$3,500	\$3,500
Pension Funds	\$10,000	\$10,000
Other (specify)		
TOTAL	\$17,000	\$17,000

Out-of-Pocket Expense and Reimbursement Rates

All out-of-pocket expenses for firm personnel (e.g., travel, lodging and subsistence) will be charged against the total All-Inclusive Maximum Price submitted by RSM.

Rates for Additional Professional Services

If it should become necessary for the City of Tamarac to request the Auditor to render any additional services to either supplement the services requested in this Request for Proposals or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth in an addendum to the contract between the City of Tamarac and the firm. Any such additional work agreed to between the City of Tamarac and the firm will be performed at the same rates, set forth in the Schedule of Professional Fees and Expenses included herein.

Pricing for Contract Years 2 through 5

The audit fees for subsequent fiscal years will be adjusted using the change in the Consumer Price Index for All Urban Consumers for Miami/Fort Lauderdale, Florida, as published by the U.S. Department of Labor Statistics or its successor agency, for the twelve months ending July of each year to be effective for the next engagement.

Manner of Payment

Progress payments will be made on the basis of hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with our sealed dollar cost bid proposal. Interim billing will cover a period of not less than a calendar month.



Title - TR12803 - CDBG Action Plan for FY16/17

A Resolution Of The City Commission Of The City Of Tamarac, Florida, Approving The Projects Recommended For Inclusion In The Fiscal Year 2016 Annual Action Plan For Expenditure Of The United States Housing And Urban Development Community Development Block Grant Funds Estimated To Be \$384,932 For The Seventeenth Program Year; Providing For Conflicts; Providing For Severability; And Providing For An Effective Date.

Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
▣ TR 12803- Memo	6/28/2016	Cover Memo
▣ TR12803 Resolution	7/6/2016	Resolution
▣ TR 12803 - Exhibit 1 "Action Plan"	6/28/2016	Exhibit

CITY OF TAMARAC
INTEROFFICE MEMORANDUM
COMMUNITY DEVELOPMENT

TO: City Commission
Meeting of 07/13/2016

DATE: June 21, 2016

FROM: Maxine Calloway, Director

**RE: Recommendations for Approval
of FY 2016/2017 CDBG Annual
Action Plan**

Recommendation: The Director of Community Development recommends the Mayor and City Commission approve the following proposed activities under the Annual Action Plan to be funded through the U.S. Department of Housing & Urban Development (HUD) Fiscal Year 2016/2017 Community Development Block Grant (CDBG) program.

Issue: U.S. Department of Housing and Urban Development (HUD) requires the approval and transmittal of an annual Action Plan outlining funding priorities for entitlement jurisdictions in order to maintain funding.

Background: The City of Tamarac is an entitlement recipient of federal funds from HUD under the CDBG program. The City anticipates receiving \$384,932 in Fiscal Year 2016/2017 funds to address community development, public services or housing needs in Tamarac. In order to receive these funds, the City must develop and adopt an Annual Action Plan that is consistent with the current 5-Year Consolidated Plan. The last 5-year Consolidated Plan was adopted on June 24, 2015, covering fiscal years 2015/16 through 2019/20.

The City of Weston, Florida did not apply for its FY15 CDBG allocation and the funds were reallocated by the U.S. Department of Housing and Urban Development. The City of Tamarac has been notified of its eligibility to receive a share of the reallocated funds in an amount of \$8,477. The reallocated funds will be made available with the FY 2016 entitlement funds when Congress appropriates funding for the FY 2016 CDBG program.

The Annual Action Plan includes five proposed activities to include administration. Each proposed activity is evaluated to ensure that the activity meets HUD guidelines of a national objective, and provide a direct benefit to low and moderate-income persons. All proposed activities satisfactorily met the criteria for inclusion in the Annual Action Plan and are consistent with the current 5-Year Consolidated Plan. Funding for public service programs is limited to 15% of the CDBG funds; and administration is limited to 20% of the CDBG funds.

Public review seeking input is required for the approval of the Annual Action Plans. The public review schedule is as follows:

Advertisement for Public Hearing with City Planning Board

June 13, 2016

Advertisement for 30-day review period and Public Hearing

June 13, 2016

Beginning of 30-day review period	June 14, 2016
Public Hearing at the Planning Board for input of activities	July 6, 2016
End of 30-day review period	July 13, 2016
City Commission Workshop	July 11, 2016
City Commission review and final approval/Public Hearing	July 13, 2016

On June 8, 2016, City Commission approved the Local Housing Assistance Plan for FY 2016/17 – FY 2018/19. The LHAP included a change in the affordability period to increase the term from 10 years to 15 years. So as to effectively manage the Housing programs as well as to be consistent across the board with all other funding sources, Staff recommends that the affordability period for the CDBG program as outlined in the Annual Action Plan be increased from that of 10 years to 15 years.

The Planning Board recommended approval of the Fiscal Year 2016/17 Annual Action Plan during its July 6, 2016 meeting. No public comments were heard at that time.

FY 2016/2017 Staff Recommended Activities

Public Service (Temporary Full-Time Information & Referral Specialist) \$ 44,085.00

This activity will include funding for a temporary full-time Information and Referral Specialist to provide services to residents in need of special counseling, health care, food, shelter, or transportation regarding community-based resource, assist with maintaining the city-wide volunteer program, conduct home visits and support social services health and wellness programs. Approximately one hundred (100) unduplicated clients will be served by this position during this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele.

Public Service (Contract Counseling) \$ 9,310.00

This activity will include funding for individual and group counseling to individuals, families, and single mothers. Approximately 27 individuals will receive counseling services this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele.

Residential Rehabilitation (Minor Home Repair) \$ 216,058.00

This activity will provide minor home repairs to a minimum of eight (8) low to moderate-income households who are experiencing conditions in and around the home that pose a threat to health, safety, and welfare of the household occupants. This project will be carried out on a citywide basis. This activity is eligible under 24 CFR Section 570.202(a) and will benefit low and moderate-income households on an area-wide basis.

Rehabilitation Services \$ 38,493.00

This program activity includes marketing, application in-take, review and verification for eligibility, communication with general contractors, specification review and on site

problem solving inspections and other services related to the completion of residential rehabilitation projects.

Program Administration

\$ 76,986.00

This activity will provide general management, oversight, and coordination of the programs. Additionally, this activity will provide for an annual grant audit, and provide provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act, 42 U.C.C. 3601-20. These activities are presumed to benefit low and moderate-income persons and are eligible under 24 CFR 570.206(a).

TOTAL GRANT

\$384,932.00

Maxine Calloway, Director

Attachments:

Exhibit "1" FY 2016/2017 Community Development Block Grant (CDBG) Annual Action Plan & Appendices

**CITY OF TAMARAC, FL
RESOLUTION R-2016-**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING THE PROJECTS RECOMMENDED FOR INCLUSION IN THE FISCAL YEAR 2016 ANNUAL ACTION PLAN ATTACHED HERETO AS EXHIBIT "1", FOR EXPENDITURE OF THE UNITED STATES HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ESTIMATED TO BE \$384,932 FOR THE SEVENTEENTH PROGRAM YEAR; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the United States Department of Housing and Urban Development ("HUD") has notified the City of Tamarac ("City") of its HUD Fiscal Year (FY 2016) funding allocation in the estimated amount of \$384,932 under the Community Development Block Grant ("CDBG") Program for the City's Seventeenth Program Year, effective October 1, 2016; and

WHEREAS, the estimated allocation of \$384,932 includes an amount of \$8,477 reallocated and made available to the City as a consequence of the City of Weston, Florida not applying for its FY15 CDBG distribution; and

WHEREAS, the reallocated funds will be made available to the City with the FY 2016 entitlement funds when Congress appropriates funding for the FY 2016 CDBG program; and

WHEREAS, funding received for the CDBG program must be utilized for eligible CDBG activities; and

WHEREAS, all CDBG eligible activities must meet one of three national objectives, as defined by Congress, including benefitting low and moderate income people, helping to eliminate slum and blight, or addressing existing conditions that pose a serious or immediate threat to the health and welfare of the community; and

WHEREAS, the City of Tamarac adopted the City of Tamarac Five Year Consolidated Plan for FY 2015/2016-2019/2020 via Resolution R-2015-54 which established the City's strategic priorities for the CDBG program during this period; and

WHEREAS, each year a new Annual Action Plan is required to detail projects, activities, and programs to be funded by that year's funding allocation in compliance with the adopted 5-Year Consolidated Plan; and

WHEREAS, the Annual Action Plan requires a public hearing process to solicit input in the development and review of the plan; and

WHEREAS, the Planning Board deliberated on the item at their regularly scheduled July 6, 2016 duly noticed public hearing meeting, and recommends approval of the FY 2016 Action Plan; and

WHEREAS, the Community Development Director reviewed the item and finds that the Action Plan is consistent with the City's Five Year Consolidated Plan and the Housing Element of the City's Comprehensive Plan and recommends approval of the projects for inclusion in the Seventeenth Program Year Annual Action Plan for Fiscal Year 2016/2017; and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be

in the best interest of the citizens and residents of the City of Tamarac to approve the Fiscal Year 2016/2017 Annual Action Plan for expenditure of the U.S. Housing and Urban Development Community Development Block Grant funds estimated to be \$384,932 for the Seventeenth Program Year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits referenced herein are hereby incorporated into this Resolution and made a specific part hereof.

SECTION 2: That the City Commission hereby approves the projects recommended for inclusion in the Fiscal Year 2016/2017 Annual Action Plan, attached hereto as Exhibit "1", for expenditure of the U.S. Housing and Urban Development Community Development Block Grant funds estimated to be \$384,932 for the Seventeenth Program Year.

SECTION 3: The Mayor is hereby authorized to execute the Fiscal Year 2016-2017 Annual Action Plan Federal Application for funding and any related documents including revisions required to receive additional funding not utilized by other entitlement Cities within Broward County that are not subject to an amendment to the Annual Action Plan.

SECTION 4: All resolutions or parts of resolutions in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

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**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC,
FLORIDA THIS _____ DAY OF JULY, 2016.**

CITY OF TAMARAC, FLORIDA

HARRY DRESSLER, MAYOR

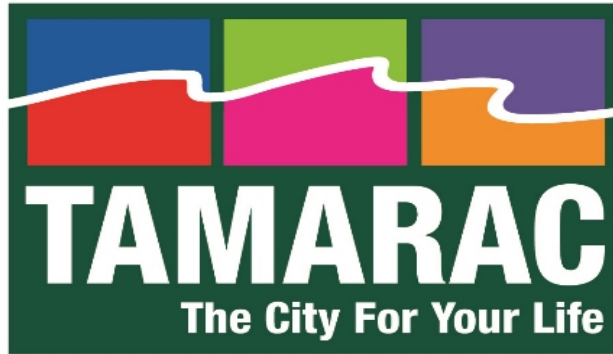
ATTEST:

PATRICIA TEUFEL, CMC
CITY CLERK

H. DRESSLER	_____
P. BUSHNELL	_____
M. GOMEZ	_____
D. GLASSER	_____
D. PLACKO	_____

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

CITY ATTORNEY



ANNUAL ACTION PLAN

Fiscal Year 2016/2017

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Tamarac was officially incorporated on July 19, 1963, the City is strategically located in the center of Broward County, between Miami-Dade and Palm Beach Counties in South Florida. The City of Tamarac participated in the U.S. Department of Housing and Urban Development (HUD) entitlement allocation formula as a recipient of federal funds for the first time in Fiscal Year 2000. This Annual Action Plan is the second year (FY 2016/2017) of the Five-Year Consolidated Planning period, which covers years 2015 to 2019. The Annual Action Plan outlines the activities the City will undertake in the fiscal year 2016/2017 (October 1, 2016 to September 30, 2017). Both the Consolidated Plan and the Annual Action Plan outline the strategies implemented by the City in providing Federal grant allocations funds to promote affordable housing initiatives and socio-economic programs to address identified community development needs.

In Fiscal Year 2016-2017, it is estimated that the City of Tamarac will receive a total of **\$384,932.00** consisting of a direct allocation in the amount of **\$376,455.00** and unclaimed reallocation funds from the City of Weston in the amount of **\$8,477.00** in Community Development Block Grant (CDBG) funds, to address identified community development needs. To receive CDBG funding, the City must assess local housing and community development needs and resources, and socioeconomic impediments toward building viable neighborhoods.

The projects identified in this plan will be primarily used to benefit low- to moderate-income

residents of the City and will focus on neighborhoods in the City with low- to moderate-income residents.

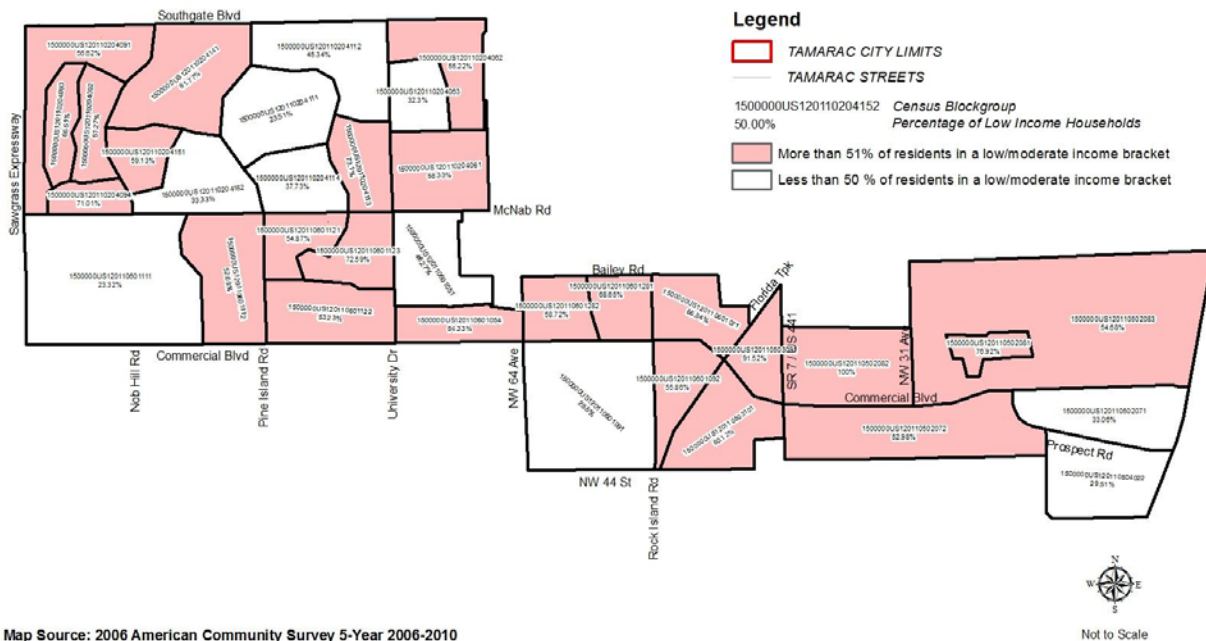
The Vision statement of the City of Tamarac is “The City of Tamarac, Our Community of Choice-Leading the nation in quality of life through safe neighborhoods, a vibrant community, exceptional customer service and recognized excellence” and its Mission statement is “We are: “Committed to Excellence...Always” It is our job to foster and create an environment that: Responds to the Customer, Creates and Innovates, Works as a Team, Achieves Results, Makes a Difference”.

The Goals of the City of Tamarac are:

- Inclusive Community
- Healthy Financial Environment
- Dynamic Organizational Structure
- Clear Communication
- Vibrant Community

Along with the Vision, Mission and Goals of the City of Tamarac, this Annual Action Plan also incorporates priorities and programs addressing the basic goals of providing suitable living environment, providing decent housing and expand economic opportunities while primarily benefitting very low, low and moderate income persons.

ACS 2006-2010 5-Year Low Mod Block Group



2. Summarize the objectives and outcomes identified in the Plan

This Annual Action Plan will focus on projects and activities that support the results of the Community Needs Survey identified in the City's Five Year Consolidated Plan. The survey results are remarkably similar to those of the past five years. Priority continues to be preservation of the City's affordable housing supply. Objectives for the next five years will be to provide home rehabilitation assistance and down payment assistance to income eligible applicants. Additionally, providing public services to meet the needs of Tamarac's rapidly changing demographics continues to be a high priority. The objectives to meet this need will be on-going evaluation of the types of services and the population most in need for such services.

<input checked="" type="checkbox"/>	Objective Category Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input checked="" type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input checked="" type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices

<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community
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3. Evaluation of past performance

The City is responsible for ensuring compliance with all rules and regulations associated with the CDBG grant programs. The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) provide details on projects and programs completed by the City over the past five years. The City recognizes that the evaluation of past performance is critical to ensuring the City is implementing activities effectively and those activities align with the City's overall strategies and goals.

During Fiscal Year 2014/2015, the most recent completed year, U.S Department of Housing and Urban Development (HUD) funds (CDBG & HOME) have assisted with the following:

- Provided home rehabilitation for eight owner-occupied homes.
- Installed one handicap accessibility door at a Public Facility.
- Provided a full-time temporary social worker that assisted over eighty residents in obtaining referrals, counseling and other social service needs.
- Provided low-flow toilet rebates to ten households.

4. Summary of Citizen Participation Process and consultation process

The City of Tamarac provides for and encourages citizen participation with particular emphasis on persons of low- to moderate-income. The City provides citizens reasonable and timely access to local meetings, information and records.

During the development of the Five Year Plan (FY 2015/16-2019/20) the City sent out a "Needs Survey" to local and internal service providers as well as posted the survey on-line for additional public input. These service providers represent a wide range of individuals with expertise in engineering, planning, social services, economic development and parks and recreation. The consultation agencies were utilized to determine feasibility, duplication and consistency with local governmental plans, conformance with local zoning district, environmental impact and cost effectiveness. There were 3 public meetings held in order to obtain input from residents and those with any vested interest in future services to be provided by the City through its federally funded programs.

The “Community Needs Survey” was sent to 15 agencies, in addition to being placed on the City’s website for a 30 day period.

All projects must be proven feasible prior to receiving HUD funds, as many require documentation indicating financial feasibility and conformance with applicable regulations and constraints (i.e. zoning, land use, flood plan, etc.). Projects will not be funded if the proposed project duplicates an existing program which the public sector administers.

A draft of the FY2016/2017 Annual Plan was made available for public review, Input, and comment before being adopted by the City’s Commission and subsequently will be submitted to HUD. Citizens are encouraged to participate through public hearings held before the development of the draft, during review of the draft and adoption of the Action Plan.

Date	Activity
June 14, 2016	Beginning of 30-day review period
July 6, 2016	Public Hearing at the Planning Board for input of activities
July 11, 2016	City Commission Workshop
July 13, 2016	End of 30-day review period
July 13, 2016	City Commission review and final approval/Public Hearing

Any comments received will be included in the Annual Action Plan.

5. Summary of public comments

No comments received

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments received

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CITY OF TAMARAC	Community Development Department-Housing Division

Table 1 – Responsible Agencies

Narrative (optional)

The Community Development Department Housing Division has the primary responsibility for the administration of the Annual Action Plan.

Consolidated Plan Public Contact Information

Community Development Department
Maxine Calloway, Director
7525 NW 88 Avenue
Tamarac, FL 33321
(954) 597-3542
maxine.calloway@tamarac.org

Housing Division
Coleen Christie, Housing and Neighborhood Programs Manager
7525 NW 88 Avenue

Tamarac, FL 33321
(954) 597-3539
coleen.christie@tamarac.org

City Clerk's Office
Pat Teufel, City Clerk
7525 NW 88 Avenue
Tamarac, FL 33321
(954) 597-3506
pat.teufel@tamarac.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Tamarac is the lead agency for completing the City's Consolidated Plan under the CDBG program. The City receives its HOME funds through the Broward County HOME Consortium. All other grant funds received from other entities are administered by the City Community Development Department, Housing Division.

The City collaborates with several community stakeholders. Private and non-profit providers, advocacy agencies, housing developers, social service providers and other key partners play an instrumental role in addressing the needs of the residents of Tamarac. Grant funding does not cover all needs, therefore, external partnerships ensure continuity of resources for all.

City staff is regularly familiarized with the needs of the community via the various professional affiliations, committees, memberships and associations. On-going review and consultation is the primary method of providing the best services to residents of Tamarac.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

During the development of the Five Year Plan (FY 2015/16-2019/20) the City sent out a "Needs Survey" to local and internal service providers as well as posted the survey on-line for additional public input. These service providers represent a wide range of individuals with expertise in engineering, planning, social services, economic development and parks and recreation. The consultation agencies were utilized to determine feasibility, duplication and consistency with local governmental plans, conformance with local zoning district, environmental impact and cost effectiveness. There are 3 public meetings as well to obtain input for both residents and those with any vested interest in future services to be provided by the City through its federally funded programs.

The "Community Needs Survey" was sent to 15 agencies, in addition to being placed on the City's website for a 30 day period.

All projects must be proven feasible prior to receiving HUD funds, as many require documentation indicating financial feasibility and conformance with applicable regulations

and constraints (i.e. zoning, land use, flood plan, etc.). Projects will not be funded if the proposed project duplicates an existing program which the public sector administers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City is a member of the Broward County Homeless Partnership Initiative, which is the lead agency for the regional (Broward County) Continuum of Care. The City supports the Initiative and its efforts to end homelessness. Through regular meetings and reports provided by Broward County, the City is kept up to date with Tamarac's homeless population.

Broward's Continuum of Care addresses all aspects of homelessness including prevention, outreach, emergency shelter, transitional and permanent affordable housing, and supportive services. This work includes:

- Facilitating community, business and governmental involvement in the homeless continuum of care
- Direct oversight of the County's three regional Homeless Assistance Centers
- Creating new and innovative programs to serve Broward's homeless population (such as the County's first homeless medical respite care facility)
- Participation in the creation of applications and requests for proposals

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Tamarac is not a recipient of ESG funds and therefore does not participate in the development or use of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Daniel Cantor Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Daniel Cantor Senior Center submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.
2	Agency/Group/Organization	FIRST CALL FOR HELP OF BROWARD 211
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services-Education Information & Referral
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	211 Broward submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.
3	Agency/Group/Organization	Neighborhood Housing Services of S Florida, Inc.
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Education Service-Fair Housing Foreclosure Prevention

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Neighborhood Housing Services of South Florida submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.
4	Agency/Group/Organization	BROWARD COUNTY FAMILY SUCCESS
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Broward County Family Success submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.
5	Agency/Group/Organization	BROWARD HOUSING SOLUTIONS
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Broward Housing Solutions submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.

6	Agency/Group/Organization	Children's Services Council of Broward
	Agency/Group/Organization Type	Services-Children Services-Education Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Children's Services Council of Broward submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.
7	Agency/Group/Organization	TAMARAC
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Tamarac's Social Services Division submitted the Consolidated Plan Needs Assessment sent out by Tamarac staff.

Table 3 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All known local organizations who potentially provide services to the residents of Tamarac were sent the Consolidated Plan Needs Survey. Fifteen agencies were sent the survey. Additionally, the survey was posted on the City's website for 30 days. One local business participated in the survey.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 4 - Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County	As a member of the Broward County HOME Consortium, coordination with the Broward County Continuum of Care occurs naturally. Additionally, the County's Point In Time Count is used to assess the homeless population and its needs. In May 2016, the Broward County Homeless Initiative Partnership released data on the January 2016 Point-In-Time Preliminary results. A total of 2,302 persons were counted (1,932 Households). Of those counted 86.8% are over 18 years old, 66.7% are male, 33.1% are female 55.6% African-American, 41.7% are White, 11.1% are Hispanic and 47% have no income.
Analysis of Impediments	HOPE Inc	The City of Tamarac partners with HOPE Inc to provide Fair Housing events to the Tamarac residents as well as housing agencies. An Annual Scope of Work consists of monthly outreach, special speaking engagements during Purchase Assistance workshops and other public participation meetings. HOPE Inc was consulted with during the 5-Year Con Plan process in preparation for the City's new Analysis of Impediments.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Community Needs Survey process was utilized to prioritize the City's activities and programs to be funded over the next five years via federal, state and local funding sources. Although a successful exercise, the results were not surprising at all. The City of Tamarac regularly assesses the needs of its residents via annual neighborhood meetings gathering input on District specific needs, resident satisfaction surveys, Open City Hall our newest form of communication with the residents, as well as many more department specific analysis on how best to meet the needs of the community. The input received from the City's partners, adjacent governments

No public comments received.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Broad Community Outreach	N/A	N/A	N/A	
2	Public Hearing	Broad Community Outreach	Public Hearing on July 6, 2016			
3	Public Hearing	Broad Community Outreach	Public Hearing on July 13, 2016			

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The annual allocation for the City of Tamarac for its CDBG program is \$384,932. As a recipient of CDBG, HOME and SHIP funds, the City intends to allocate funding according to priority need. The City proposes to use CDBG funds for public service, owner occupied rehabilitation assistance, and administration. The City anticipates receiving \$393,753 in State Housing Initiative Partnership (SHIP) funds and \$70,974 in Home Investment Partnership (HOME) funds through Broward County Consortium.

FEDERAL RESOURCES

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) was first authorized by the U.S. Congress in 1974, by the Housing and Community Development Act of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded public services that include employment training, child care, fair housing counseling or recreational needs; rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

Home Investment Partnerships Program (HOME)

Since FY 2002, the City of Tamarac has been a member of the Broward County HOME Consortium along with the Entitlement Cities of Coral Springs, Margate, Deerfield Beach, Sunrise, Lauderhill, Plantation, Davie, Pembroke Pines, Miramar and Coconut Creek. The United States Congress passed the National Affordable Housing Act In 1990. This Act

created a variety of affordable housing programs, including the Home Investment Partnerships Act (HOME).

The City of Tamarac receives an allocation of these funds as a member of the Consortium. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, and new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations to develop affordable housing. HOME funds may be used to provide: affordable renter/owner occupied units; tenant based rental assistance; administrative and planning costs; and payment of operating expenses of community housing development organizations. Housing development costs include acquisition, new construction, re-construction, pre-development and financing costs.

State Housing Initiative Partnership (SHIP) Program

The City of Tamarac typically receives an annual allocation under this program. Florida Housing administers the State Housing Initiatives Partnership program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed

to serve very low, low and moderate income families.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	384,932	0	366,236	751,168		The City is an entitlement grantee and anticipates receiving \$350,000 over the next 4 years
HOME	public - federal	Housing	70,974	0	70,974	141,948		As a member of the Broward County HOME Consortium, the City of Tamarac receives an annual allocation of approximately \$70,974

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
SHIP	public - state	Admin and Planning Housing	393,753	0	293,709	687,462		The City is a State SHIP grantee receiving approximately \$393,753 per year.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

As a recipient of CDBG, HOME and SHIP funds, the City intends to allocate according to priority need. The activities recommended in each Annual Action Plan may vary, however, affordable housing will remain a priority for the City of Tamarac and Home Rehabilitation will be a key activity across all funding sources. Federal funds are leveraged with State funds when possible as a strategy in promoting affordable housing.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, the City does not own any properties located within the jurisdiction that may be used to address the needs identified in the plan.

Discussion

No further discussion necessary.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2016	2017	Affordable Housing	City Wide Low-Mod	Rehabilitation of owner occupied housing	CDBG	Homeowner Housing Rehabilitated: 8 Household Housing Unit
2	Public/Information and Referral Social Services	2016	2017	Non-Homeless Special Needs Public Services	City Wide Low-Mod	Provide public/social services/Counseling	CDBG	Public service activities other than Low/Moderate Income Housing Benefit: 127 (100 Information and Referral/Social Services and 27 Counseling) Persons Assisted

Table 7 - Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Owner Occupied Home Rehabilitation (including Rehabilitation Service Delivery)
2	Goal Name	Public/Social Services
	Goal Description	<p>Full-Time Temporary Information and Referral Specialist: This activity will include funding for a temporary full-time social worker to provide information and referral services to residents of the City of Tamarac to include ongoing case management. Approximately one-hundred (100) unduplicated clients will be served by the Social Worker this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele.</p> <p>Counseling Services: This activity will include funding for individual and group counseling to individuals, families, and single mothers.. Approximately 27 individuals will receive counseling services this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele</p>

Table 8 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The statutes for the HUD CDBG grant programs set forth three basic goals which are closely related to the major commitments and priorities of the U.S. Department of Housing and Urban Development (HUD). Each of these goals must primarily benefit very low, low and moderate income persons within the context described below:

1. To provide suitable living environment
2. To provide decent housing
3. To expand economic opportunities

This annual action plan incorporates priority projects and programs addressing these goals.

FY 2016/2017 FUNDING ALLOCATION PROGRAM DISTRIBUTION

ACTIVITY	FUNDED AMOUNT	% OF FUNDING
Administration	\$76,986.00	20%
Public Services	\$53,395.00	
Information & Referral Specialist	\$44,085.00	12%
Counseling Services	\$9,310.00	2%
Home Rehabilitation	\$216,058.00	56%
Rehabilitation Services	\$38,493.00	10%
TOTAL	\$384, 932.00	

FY 2016/2017 FUNDING ALLOCATION PROGRAM DISTRIBUTION

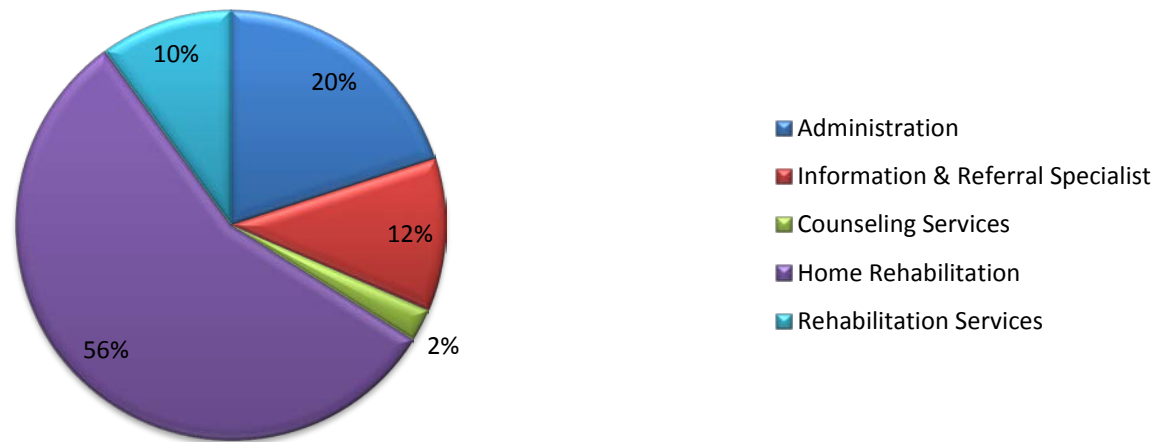


Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main focus is maintaining affordable housing and public services to all low-moderate income residents of Tamarac, including those with special needs.

The major obstacle is funding, or lack thereof. Both federal and state allocations fluctuate and are often decreased from year to year making planning for the future and meeting the needs of the underserved difficult.

AP-38 Project Summary

Project Summary Information

1	Project Name	Home Rehabilitation
	Target Area	City Wide Low-Mod
	Goals Supported	Housing
	Needs Addressed	Rehabilitation of owner occupied housing
	Funding	CDBG: \$254,551
	Description	Owner Occupied Home Rehabilitation (including Rehabilitation Services)
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	8
	Location Description	Scattered Site Low-Mod Income Households
	Planned Activities	Owner Occupied Home Rehabilitation
2	Project Name	Public/Social Services
	Target Area	City Wide Low-Mod
	Goals Supported	Public/Social Services
	Needs Addressed	Provide public/social services
	Funding	CDBG: \$53,395
	Description	Full Time Information and Referral Specialist, and Counseling Services

	Target Date	09/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	127
	Location Description	
	Planned Activities	Information and Referral Specialist, and Counseling Services
3	Project Name	Program Administration
	Target Area	City Wide Low-Mod
	Goals Supported	Housing Public/Social Services
	Needs Addressed	Infrastructure Improvements Ensure adequate supply of affordable housing Rehabilitation of owner occupied housing Provide public/social services, Support Economic Development, Support Fair Housing Rehabilitation of Multi-Family Housing Properties
	Funding	CDBG: \$76,986
	Description	General program administration, fair housing activities and annual audit.
	Target Date	09/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Program Administration, Fair Housing, Audit

AP-50 Geographic Distribution - 91.420, 91.220(f)**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Federal and State grant funds are available City-wide. However, the end user must be income eligible. The City has no target areas and the low-income and minority concentration areas may access programs and activities equally to those of all other Tamarac residents.

Geographic Distribution

Target Area	Percentage of Funds
City Wide Low-Mod	80

Table 10 - Geographic Distribution**Rationale for the priorities for allocating investments geographically**

No priority areas for funding allocation.

Discussion

No further discussion necessary

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Throughout the year, City staff participate in several community events, outreach efforts, educational workshops, public service announcements, and invitational guest speaking opportunities at various communities, boards, organizations, non-profits, and for-profits to assess the needs of the community and share information with the residents of Tamarac as to the availability of funds.

Several members of City staff are members of general local government planning boards, committees and sub-committees at which county-wide coordination is reached on issues pertaining to planning, transportation, housing, community development and neighborhood revitalization.

Actions planned to address obstacles to meeting underserved needs

The City's Social Services Division is available at all times to address the needs of the residents. Direct and/or indirect service delivery is coordinated through the City's Social Service staff. Staff has access to both internal and external programs and agencies which may be required to assist underserved needs.

Actions planned to foster and maintain affordable housing

The City has an Affordable Housing Policy as well as a Minimum Housing Code which lays out the City's plans to foster and maintain affordable housing, ensure future housing needs are met and development is in coordination with the City's Comprehensive and Consolidated Plans. In addition to the long-term goals of the policy, the Community Development Department will continue to promote affordable housing needs of the community.

The City participates in local Homebuyer and Foreclosure Prevention workshops and seminars to further assist those in need.

Actions planned to reduce lead-based paint hazards

The Housing Division will continue to provide lead-based paint assessments and abatement on properties identified and containing hazards. A lead-based paint review

of all properties is conducted prior to providing assistance.

Actions planned to reduce the number of poverty-level families

The City will continue to dedicate a majority of its federal and state funding to affordable housing strategies and coordinate with the Broward Coalition for the Homeless and Broward County agencies to support additional programs to limit poverty among the residents of Tamarac. Housing counseling, debt management, credit repair, as well as other social services are provided within the City as well as through various partners available to assist residents in financial crisis.

Actions planned to develop institutional structure

The City's Housing programs will continue to be administered in-house by City staff. Internal City staff, committees, and Boards will review and recommend activities to be carried out under the Consolidated Plan. Additional input will be sought from outside agencies for the formulation of unmet needs and activities to address them.

The City's Service Delivery System is largely conducted by City staff. Public Services are provided by the City's general funds, grant funds, local public services agencies and non-profit agencies. Coordination is strong, funding is weak.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Tamarac participates in County/City Committees created to coordinate public, private and community based efforts to expand affordable housing and economic development initiatives through research and program development activities that support community development joint ventures between the private and public sectors. To further the cause for affordable housing, the City will determine the following actions:

- Continue to support the efforts of the City to develop recommendations regarding land use revisions/changes that would provide development incentives for the expansion of affordable rental/owner occupied housing.
- Continue the implementation of the State Housing Incentive Partnership (SHIP) Program to promote and diversify available financing and inducement incentives to expand the affordable housing stock in the city of Tamarac.
- The City of Tamarac Community Development Department will identify publicly

owned land/buildings that can be developed for affordable housing initiatives.

Discussion

The City's Community Development Department will act as the primary entity responsible for the coordinating, planning and implementing of programs and projects internally, and among private and public agencies.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

PROGRAM INCOME is only generated when a previous recipient of CDBG funds (or other entitlement programs) defaults on the terms of their deferred loan and repayment is due to the City. The City's Home Rehabilitation activity is the only CDBG activity in which funds are issued in the form of a deferred loan.

Recapture Terms/Affordability Period for the Housing activities are as such:

- Deferred loan secured by a lien against the property for a period of fifteen (15) years with zero (0) percent interest with a principal reduction of twenty (20) percent beginning in year eleven. At the end of the fifteenth year, the loan is forgiven. The pro-rated repayment is due upon the sale or transfer of the property or if cash equity is taken out within the fifteen (15) year loan term.
- The City's loan documents provide that the obligation for repayment shall continue for the entire recapture terms even in the event of the death of the homeowner. The obligation to repay funds during the recapture period in the event of the sale of the property, or due to failure to comply with the obligations as stated in the loan document shall transfer to any heir or beneficiary of the deceased property owner.
- The sale, transfer of ownership of the Property, refinancing of the Property with a cash payment to the Owner-Occupant, or the Owner-Occupant's vacation of the property as a primary residence during the fifteen (15) year term of the Agreement shall constitute a default. The prorated amount of the principal balance of the Deferred Payment Loan that is remaining to be paid at the time of the default shall be payable, in full, to the City of Tamarac.

Should Program Income be received, funds are returned to the current fiscal year and allocated to the activity to which funds were originally expended.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

Fair Housing

Fair Housing in the City of Tamarac is promoted during community events, workshops, and as part of the one-on-one housing counseling at the staff level. The City maintains an annual Scope of Work with H.O.P.E Inc. for all its Fair Housing initiatives and needs.

The Fair Housing Action Plan consists of updating the City's Analysis of Impediments, conducting Fair Housing educational outreach sessions, distributing Fair Housing and Predatory Lending educational materials, conducting in partnership with other jurisdictions a National Fair Housing Month event, and publishing several Public Service Announcements. The last update to the City's Analysis of Impediments was completed in 2015.

PUBLIC NOTICE
CITY OF TAMARAC
17th PROGRAM YEAR
Community Development Block Grant (CDBG) Program
Annual Action Plan for FY16/17 10/01/2016 – 09/30/2017

The City of Tamarac must have a HUD-approved Annual Action Plan, as required by the U.S. Department of Housing and Urban Development in accordance with 24 CFR part 91. Additionally, the City must submit a certification that the application for funding is consistent with the HUD-approved Five-Year Consolidated Plan. The Five-Year Consolidated Plan is prepared and implemented in annual increments submitted to HUD as Annual Action Plans. The City anticipates receiving \$384,932.00 in fiscal year 2016/2017 funds. The funds will be used to address community development, public service, and housing needs in the City of Tamarac.

The City is receiving public comments on the recommended use of the FY 2016/2017 CDBG funds and has developed a draft for the FY 2016/2017 Annual Action Plan. The below listed projects are included in the draft plan:

Public Service (Temporary Full-Time Social Worker) \$ 44,085.00

This activity will include funding for a temporary full-time social worker to provide information and referral services to residents of the City of Tamarac to include ongoing case management. Approximately one-hundred (100) unduplicated clients will be served by the Social Worker this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele.

Public Service (Counseling) \$ 9,310.00

This activity will include funding for individual and group counseling to individuals, families, and single mothers.. Approximately 27 individuals will receive counseling services this fiscal year. These activities are eligible under 24 CFR section 570.201(e), and will benefit low and moderate income persons as qualified under 570.208(a)(2), limited clientele.

Residential Rehabilitation (Minor Home Repair) \$ 216,058.00

This activity will provide minor home repairs to a minimum of eight (8) low to moderate-income households who are experiencing conditions in and around the home that pose a threat to health, safety, and welfare of the household occupants. This project will be carried out on a citywide basis. This activity is eligible under 24 CFR Section 570.202(a) and will benefit low and moderate-income households on an area-wide basis.

Rehabilitation Services \$ 38,493.00

This program activity includes application in-take, review and verification for eligibility, communication with general contractors, specification review and on site problem solving inspections and other services related to the completion of residential rehabilitation projects

Program Administration \$ 76,986.00

This activity will provide general management, oversight, and coordination of the programs. Additionally, this activity will provide for an annual grant audit, and provide provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act, 42 U.C.C. 3601-20. These activities are presumed to benefit low and moderate-income persons and are eligible under 24 CFR 570.206(a).

Copies of the FY 2016/2017 Annual Action Plan are available for review and comment commencing June 14, 2016 and ending July 13, 2016 at the following location:

Tamarac City Hall
7525 NW 88th Avenue, Room 206
Tamarac, FL 33321

Copies of the FY 2016/2017 Annual Action Plan are available in Spanish upon request. Please make your request to:

Tamarac City Hall
7525 NW 88th Avenue, Room 206
Tamarac, FL 33321

A public hearing before the Tamarac Planning Board will be held July 6, 2016 at 9:00 am in room 105. The City Commission will hold a final public hearing on the proposed FY 2016/2017 Annual Action Plan at 7:00 pm on July 13, 2016 in the Commission Chambers at 7525 NW 88th Avenue, Tamarac, FL. Interested parties are encouraged to attend and participate.

The City of Tamarac complies with the provisions of the Americans with Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City of such need at least 72 hours (3 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service at either of the following numbers: 1-800-955-8770 or 1-800-955-8771.

PAT TEUFEL,

CITY CLERK

PUBLISH: Ft. Lauderdale, Sun-Sentinel
Monday, June 13, 2016

Exhibit B



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- ☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

-
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Harry Dressler

Name

Mayor

Title

7525 NW 88 Avenue

Address

Tamarac, FL 33321

City/State/Zip

954-597-3460

Telephone Number

-
-
- ☐ This certification does not apply.

☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2017, 2, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Harry Dressler

Name

Mayor

Title

7525 NW 88 Avenue

Address

Tamarac, FL 33321

City/State/Zip

954-597-3460

Telephone Number

-
-
- ☒ **This certification does not apply.**
☐ **This certification is applicable.**

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

N/A

Name

Title

Address

City/State/Zip

Telephone Number

-
-
- ☐ This certification does not apply.
☒ This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

-
-
- ☒ **This certification does not apply.**
☐ **This certification is applicable.**

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

N/A

Name

Title

Address

City/State/Zip

Telephone Number

-
-
- | |
|---|
| <input checked="checked" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable. |
|---|

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

N/A

Name

Title

Address

City/State/Zip

Telephone Number

- ☐ This certification does not apply.
- ☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Tamarac City Hall	7525 NW 88 AVE	Tamarac	Broward	FL	33321

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

-
- a. All "direct charge" employees;
 - b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
 - c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Harry Dressler

Name

Mayor

Title

7525 NW 88 Avenue

Address

Tamarac, FL 33321

City/State/Zip

954-597-3460

Telephone Number

Exhibit C

OMB Number: 4040-0004
Expiration Date: 04/31/2012**Application for Federal Assistance SF-424**

Version 02

*1. Type of Submission		*2. Type of Application		*If Revision, select appropriate letter(s):	
<input type="checkbox"/> Preapplication		<input type="checkbox"/> New			
<input type="checkbox"/> Application		<input type="checkbox"/> Continuation		* Other (Specify)	
<input type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> Revision			
*3. Date Received:			4. Application Identifier:		
5a. Federal Entity Identifier:			*5b. Federal Award Identifier:		
State Use Only:					
6. Date Received by State:			7. State Application Identifier:		
8. APPLICANT INFORMATION:					
* a. Legal Name:					
* b. Employer/Taxpayer Identification Number (EIN/TIN):				*c. Organizational DUNS:	
d. Address:					
*Street1:					
Street 2:					
*City:					
County:					
*State:					
Province:					
Country:					
*Zip/ Postal Code:					
e. Organizational Unit:					
Department Name:				Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:					
Prefix:		First Name:			
Middle Name:					
*Last Name:					
Suffix:					
Title:					
Organizational Affiliation:					
*Telephone Number:				Fax Number:	
*Email:					

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (specify):

*10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*12. Funding Opportunity Number:

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal

*b. Applicant

*c. State

*d. Local

*e. Other

*f. Program Income

*g. TOTAL

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes

☐ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ **I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

*First Name:

Middle Name:

*Last Name:

Suffix:

*Title:

*Telephone Number:

Fax Number:

*Email:

*Signature of Authorized Representative:

Date Signed: